

---

# ANNUAL OPERATING BUDGET FY 2023/2024

---



---

**CITY OF  
HUNTINGTON  
BEACH**  
*California*

---



**City of Huntington Beach**  
**Proposed Budget**  
**Fiscal Year**  
**2023/2024**



**Submitted by**  
**Al Zelinka, City Manager**





# City of Huntington Beach

## Table of Contents

### Proposed Budget – FY 2023/24

City Council Directory	I
City Officials Directory	III
Organizational Chart	V
Core Values	VII

#### **COMMUNITY PROFILE**

Community Profile	1
-------------------	---

#### **FINANCIAL POLICIES & PROCEDURES**

Budget Process and Calendar	9
Financial Policies	11
AB1234 Disclosures	18

#### **FUND SUMMARIES**

Estimated Changes to Fund Balances	23
Revenues and Expenditures Summary	25
Department / Fund Matrix	29
Fund Descriptions	32

#### **REVENUE**

Revenue Summary by Fund	45
All Funds Revenue by Object	48
General Fund Revenue by Object	50

#### **EXPENDITURES**

Expenditures by Department	53
Expenditure Summary by Fund	54
All Funds Expenditures by Object	57
General Fund Expenditures by Object	58

#### **TABLE OF ORGANIZATION**

Authorized FTE Personnel Summary	59
Authorized FTE Personnel by Dept.	61

#### **DEPARTMENT BUDGETS**

City Council	77
City Attorney	83
City Clerk	93
City Treasurer	103
City Manager	111
Community Development	127
Community & Library Services	145
Finance	167

#### **DEPARTMENT BUDGETS**

Fire	179
Human Resources	199
Information Services	211
Police	223
Public Works	237
Non-Departmental	265

#### **CAPITAL IMPROVEMENT PROGRAM**

CIP Narrative	283
New Appropriations	290
Continuing Appropriations	292
Five-Year CIP	294
Drainage	296
Facilities	300
Neighborhood	309
Parks and Beaches	311
Sewer	317
Streets and Transportation	321
Water	329

#### **DEBT AND UAL**

Unfunded Liability Overview	335
Debt Services Overview	337
Debt Service & Interfund Interest	339
Amortization Schedules & Debt Service	341

#### **ACRONYMS AND GLOSSARY**

Acronyms	343
Glossary of Terms	344

# Intentionally Left Blank



# **City of Huntington Beach City Council Directory Proposed Budget – FY 2023/24**



**Tony Strickland  
Mayor**



**Gracey Van Der Mark  
Mayor Pro Tem**



**Rhonda Bolton  
Council Member**



**Pat Burns  
Council Member**



**Dan Kalmick  
Council Member**



**Casey McKeon  
Council Member**



**Natalie Moser  
Council Member**

# Intentionally Left Blank



# City of Huntington Beach

## City Officials Directory

### Proposed Budget – FY 2023/24

#### Elected Officials

City Attorney ..... Michael Gates  
City Clerk ..... Robin Estanislau  
City Treasurer ..... Alisa Backstrom

#### City Manager's Office

City Manager ..... Al Zelinka  
Assistant City Manager ..... Travis Hopkins

#### Department Directors

Community Development ..... Ursula Luna-Reynosa  
Community and Library Services (Acting) ..... Ashley Wysocki  
Finance (Acting) ..... Sunny Han  
Fire ..... Scott Haberle  
Information Services (Acting) ..... John Dankha  
Human Resources (Interim) ..... Theresa St. Peter  
Police ..... Eric Parra  
Public Works (Acting) ..... Alvin Papa/Chau Vu

# Intentionally Left Blank

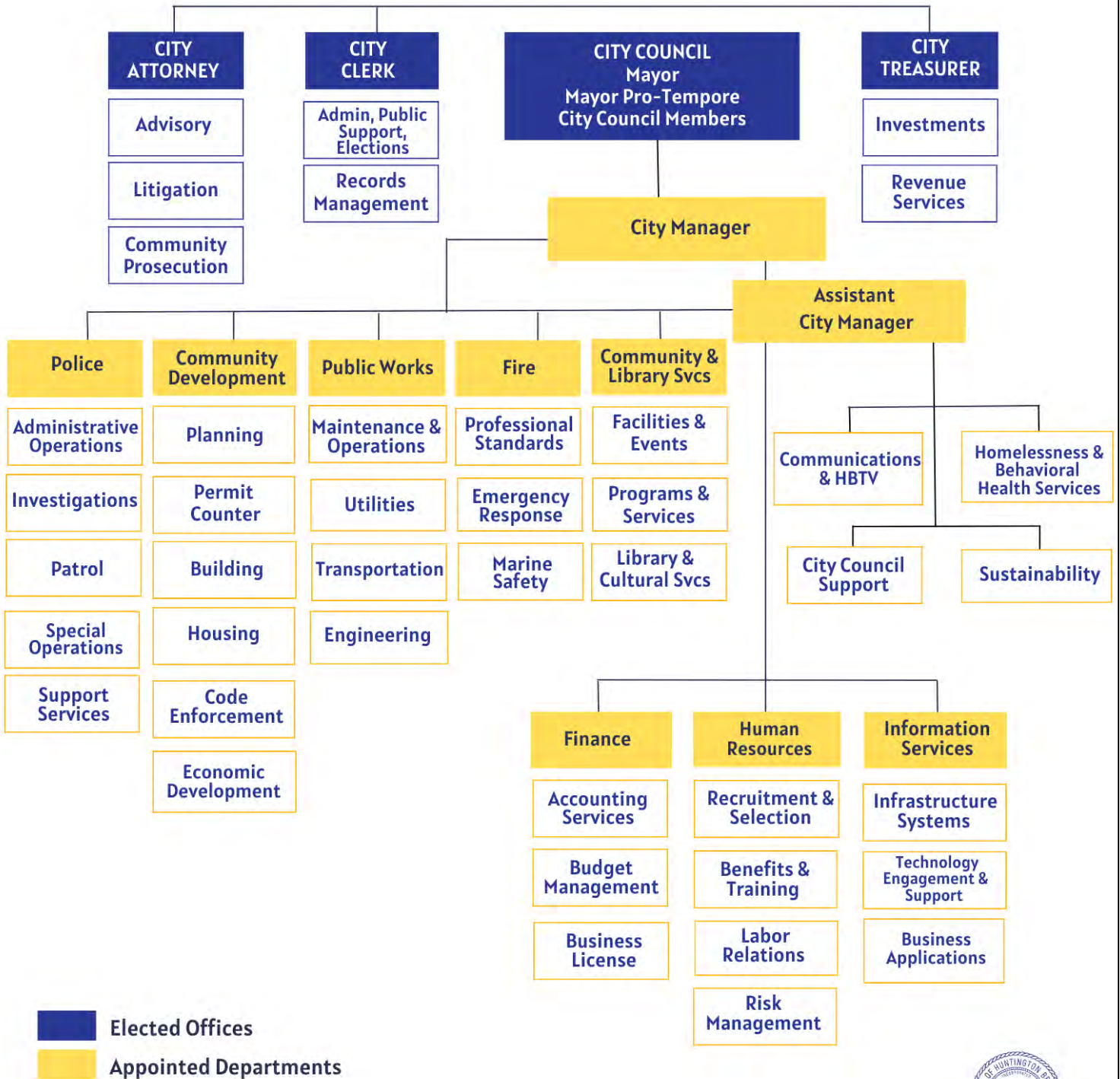




# CITY OF HUNTINGTON BEACH

## FY 2023-24 Organizational Chart

THE PEOPLE OF HUNTINGTON BEACH



# Intentionally Left Blank



# CITY OF HUNTINGTON BEACH

## Core Values

### ONE HB

**One Team:** We are one team ... working together to serve the people of Huntington Beach exceptionally to inspire pride in our community.

**One Focus:** We have one focus... to stay fanatical about achieving municipal excellence by being active caretakers of our unique, people-centric HB culture.

**One Goal:** We have one goal... to ensure that HB continually improves its standing as a premier coastal community as measured through the health of our people, our organization, our infrastructure, and our community.

The City of Huntington Beach values . . .

- ◆ *Humility*
- ◆ *Exceptionality*
- ◆ *Social Awareness*
- ◆ *Passion*
- ◆ *Teamwork*
- ◆ *Integrity*



# Intentionally Left Blank





# **City of Huntington Beach Community Profile Proposed – FY 2023/24**

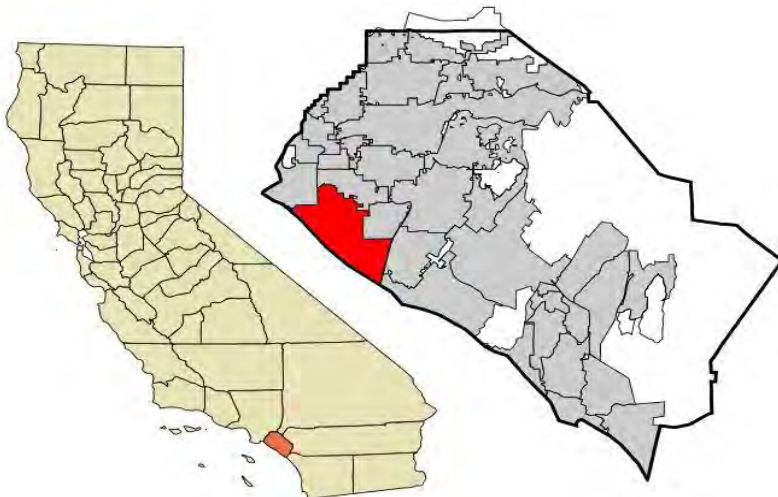


## ***History***

Founded in the late 1880s, Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/Manager form of government wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council Members. The City Attorney, City Clerk and City Treasurer positions are also elected and serve four-year terms.

In August 2011, the unincorporated oceanfront community of Sunset Beach was officially annexed by the City of Huntington Beach. Sunset Beach is a small beachfront community with approximately 1,000 residents and 1.5 square miles of land. Beachfront properties with high property values make this community a valuable addition to the City. Sunset Beach features one of the widest and most pristine beaches in Southern California and is home to the historic Sunset Beach Arts Festival.

## ***Location***



Huntington Beach is located on the shore of the Pacific Ocean in northwestern Orange County. Huntington Beach is bordered by the cities of Westminster to the northwest, Fountain Valley to the northeast, Costa Mesa to the east, Newport Beach to the southeast, and Seal Beach to the west. The City is positioned for the global market at 18 miles southeast of the Port of Long Beach and Los Angeles Harbor, 35 miles southeast of Los Angeles, and 95 miles northwest of San Diego.

# City of Huntington Beach Community Profile Proposed – FY 2023/24

## *Lifestyle*

The City of Huntington Beach is located on the Orange County coast. With a population of 197,437 residents, it is known as Surf City due to its abundance of beaches; the sunny, warm Mediterranean climate; and its casual lifestyle. With over 10 miles of coastline to boast of, Huntington Beach plays host to over 15 million visitors annually.



City residents earn an annual median household income of \$104,728, 48 percent higher than the median household income for the United States, 25 percent higher than the State of California and 4% higher than Orange County. In addition, almost half of its residents, or 45 percent, have a college education. The City ranks #1 in the nation for “Quality of City Services” and #21 for “Best-Run City in America” by *WalletHub* (June 2022) and is considered one of the top three “Best Cities to Live In” by the *Orange County Register* for the past seven consecutive years. Huntington Beach was also ranked #1 in the state and #5 in the nation for “Best City for People with Disabilities” by *WalletHub* (September 2022).



Huntington Beach is home to a thriving beach community, consistently ranked in the top 16 best beaches in the State of California. A world-class Central Library with four branch libraries, many picturesque parks including the 343-acre Central Park, numerous cultural and sporting events, and a variety of restaurants from casual to fine dining make Huntington Beach an ideal location to live, work, visit, and play.

## *Fourth of July Celebration*

A proud tradition since 1904, the City's most iconic event- the Fourth of July Fireworks Show and Parade- has over 500,000 in-person attendees at this multi-day event and is known as “the largest Independence Day Celebration west of the Mississippi.”



The annual events include a Surf City 5K fun run, a parade including floats, bands, equestrian units and local dignitaries, Fireworks at the Pier and a home decorating contest. Beginning in 2021, the Pier Plaza Festival portion of the event added an all-new Amusements Area, featuring a 75-foot tall Ferris wheel, 90-foot Monster Slide, traditional carnival games, and other family-friendly activities.



# **City of Huntington Beach Community Profile Proposed – FY 2023/24**

## ***Sports Events***

Huntington Beach is also home to national events such as the U.S. Open of Surfing which is held in August each year. The event includes the best in surfing, skateboarding and BMX competitions. This event attracts 500,000 visitors annually and is the world's largest action sports festival. In February, the annual Surf City USA Marathon attracts over 9,200 runners from all over to participate in this Boston-Qualifying course in addition to the half-marathon and 5K events held on the same day. In May the Association of Volleyball Professionals (AVP) holds an annual Huntington Beach Open Pro Series volleyball tournament with 2023 being the 22<sup>nd</sup> straight year for this event in the City.



## ***The Pacific Airshow***

Huntington Beach is also the destination for the Pacific Airshow- the only beachfront air show on the West Coast. Held in September, the 2023 repertoire is scheduled to include the CF Snowbirds, USAF F-22 Raptor Demonstration Team, and the USAF Thunderbirds, among many others. This unique airshow has gained tremendous popularity since premiering in October 2016 and now attracts a crowd of over 1.2 million from around the world to view the three-day event which includes live music performed at the beach and over the water aerobatic demonstrations.



# City of Huntington Beach Community Profile Proposed – FY 2023/24

## ***New Parks***

The City recently added its 79<sup>th</sup> park for the community to enjoy, the 17<sup>th</sup> Street Park and Memorial Hall. This was developed on a 2 acre site that was the former Rodgers Seniors' Center. Memorial Hall will be used by American Legion Post 133 and is an available rental facility for the community.



Central Park West has received an upgrade to its playground. The City recently completed a total renovation of the playground area and installed new playground equipment.

## ***Nation's First Type 1 Hazmat Decontamination Unit***

The City of Huntington Beach Fire Department's (HBFD) Hazardous Materials Response Team received a Type 1 Hazmat Decontamination Certification, the first of its kind in the nation. With this certification, the HBFD can decontaminate up to 1,000 individuals at a time from toxic industrial chemicals and other types of incidents. The unit will also be able to serve as a statewide response resource to assist with large incidents, natural disasters, or terrorist threats.



## ***New Police Helicopter***

The City is putting into service three new MD 530F helicopters that are replacing the existing aging fleet providing increased speed and improved flight characteristics over the previous helicopters. The Air Support Unit, which was formed in 1968, supports the City's police, fire and marine safety operations in addition to emergency/disaster surveying and SWAT operations. These new helicopters will also provide air support service to the neighboring cities of Costa Mesa, Newport Beach and Irvine under existing contracts.

# **City of Huntington Beach**

## **Community Profile**

### **Proposed – FY 2023/24**

#### ***Education***

The Huntington Beach community is proud of its educational system that provides learning opportunities for nearly 50,000 students of all ages. Huntington Beach holds education as one of its top priorities, with 35 elementary schools and five high schools located in the City. The City's schools frequently receive local, state, and federal awards and honors, including recognition as California Distinguished Schools and National Blue Ribbon Schools. Together, more than 50 public and private schools offer elementary, middle, high school and adult education to the residents of Huntington Beach. Further educational opportunities are offered in close proximity at Orange Coast College, the University of California, Irvine, and California State Universities at Long Beach and Fullerton. Golden West and Coastline Community Colleges are located within the City.

#### ***Business & Economy***

Huntington Beach is one of the leading commercial and industrial centers in Southern California. As the fourth largest city in Orange County, and the 23rd largest in California in terms of population, there are over 104,300 people employed by public and private entities in Huntington Beach. The City has earned various accolades throughout the year, including the following: #1 in the nation for "Quality of City Services" (WalletHub, June 2022), #21 for "Best Run City in America" (WalletHub, June 2022), and Top three "Best Cities to Live In" for the past seven consecutive years (Orange County Register).

##### **Sales Tax Revenue Diversification**

Auto & Transportation	21%
General Consumer Goods	20%
State & County Pools	16%
Restaurant & Hotels	14%
Fuel & Service Stations	9%
Business & Industry	8%
Building & Construction	6%
Food and Drugs	5%

The Huntington Beach business community is well-diversified with no single industry or business dominating the local economy. Local businesses include aerospace and high technology, manufacturing, computer hardware and software, financial and business services, hotel and tourism, and large-scale retailers.

#### ***Industrial***

With a strong commitment to industrial activities, the City has 1,128 acres of land zoned for industrial use. There are three general industrial areas: the Northwest Industrial Area, the Gothard Industrial Corridor, and the Southeast Industrial Area. The Gothard Industrial Corridor represents unique opportunities for "incubator" industries, or first generation businesses.

#### ***Commercial***

Huntington Beach has approximately 570 acres zoned for commercial use and 638 acres zoned for mixed use that includes additional commercial areas. The major concentration of commercial use in Huntington Beach is located along Beach Boulevard, Brookhurst Street, Edinger and Warner Avenues, and at many major intersections, with numerous locations scheduled and primed for development.



# City of Huntington Beach

## Community Profile

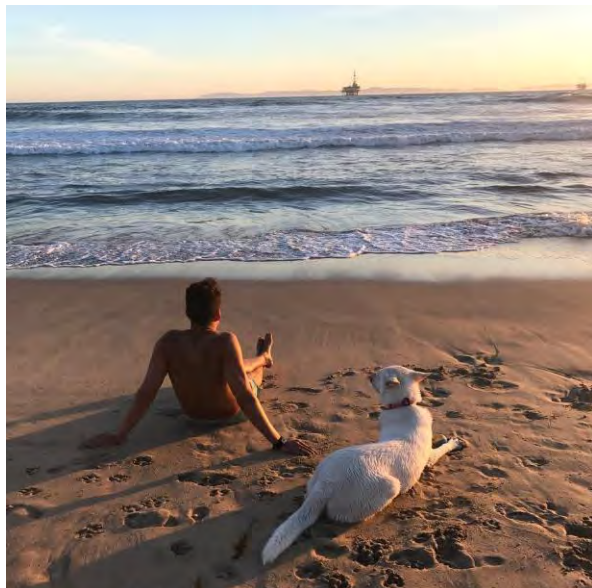
### Proposed – FY 2023/24

Beyond the beach, the City of Huntington Beach boasts top-class restaurants, shopping, hotels, resorts, spas and a thriving downtown district. With more than 30 neighborhood and regional shopping centers, the City has nearly eight million square feet of retail shopping space to satisfy every dining and shopping need. The City, Chamber of Commerce, and Visit Huntington Beach advertises the community to encourage visitors and residents to support the local economy by shopping in town. Huntington Beach demographics bring impressive buying power to a wide variety of retail and service businesses.

#### Facts and Figures

**Population: 197,437** (2021 Estimate)

- *Fourth Largest City (by population) in Orange County*
- *23<sup>rd</sup> Largest in California*
- **Land Area: 28 Square Miles**
- *Fourth Largest City (by land area) in Orange County*
- *78<sup>th</sup> Largest in California*
- **Median Family Household Income: \$104,728**



#### City Facilities

- 10 Miles of beaches
- 1,850 foot long pier
- 79 Parks
- 3 Community Centers
- 343.2 acre Central Park
- Senior Center
- 45 Acre Sports Complex which includes:
  - 4 turf fields
  - 8 baseball & softball fields
  - 7 soccer fields
  - Batting cages
  - 2 Playgrounds
  - 2 Concession Stands

# City of Huntington Beach Community by the Numbers Proposed Budget - FY 2023/24

## Geography

Population per  
Square Mile

HB 7,103  
County 3,808



Land Area in  
Square Miles

HB 26.8  
County 790.6

## Education

High School Diploma  
HB 93.1% County 86.6%

Bachelor's Degree or Higher  
HB 45.2% County 42.1%



## Income

Median Household Income

HB \$104,728  
County \$100,485

Per-Capita Income

HB \$54,665  
County \$46,099



## Housing

Median Home Value

HB \$845,500  
County \$738,100

Owner Occupied  
Housing

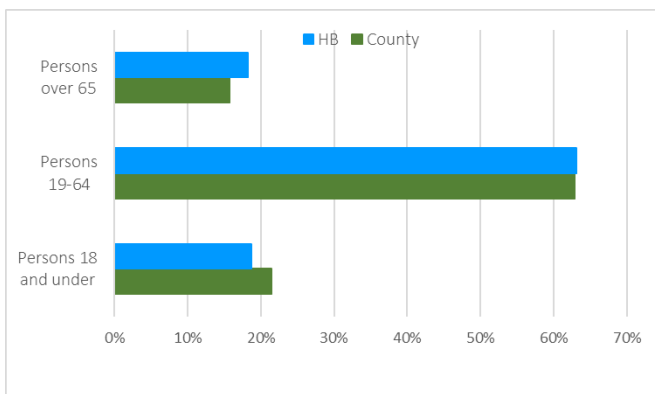
HB 55.8%  
County 57.0%

Median Gross Rent

HB \$2,123  
County \$2,057



## Age and Sex



HB 49.6%  
County 50.4%



HB 50.4%  
County 49.6%

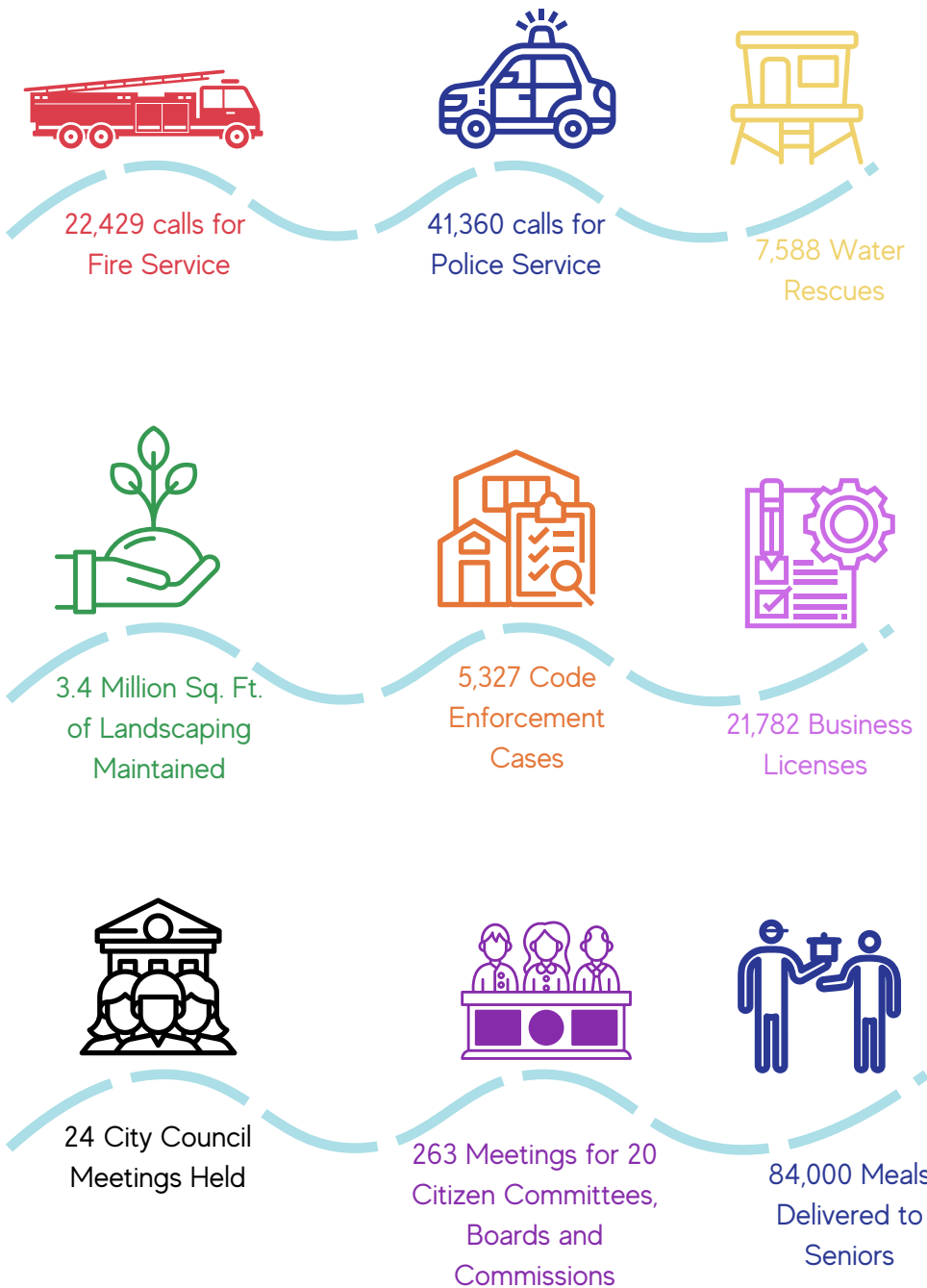
# City of Huntington Beach

## City Services Highlights


### Proposed Budget - FY 2023/24

#### ANNUAL SERVICE DATA


#### MAINTAIN




316 Miles of Residential Streets



3,765 Park, Parking Lot and Street Lights



611 Miles of Water Mains



79 Parks-760 Acres



Over 5 Miles of City Beaches





## City of Huntington Beach Proposed Budget – FY 2023/24 Budget Process and Calendar

### The Fiscal Year Budget Process and Adjustments to the Annual Budget

The FY 2023/24 Annual Budget covers the period of July 1, 2023 through June 30, 2024. The City's Budget Process, as outlined below, reinforces the City's commitment for a transparent budget process providing opportunities for public input. Below is a general overview of the budget process presented by completion dates.

<b>Date</b>	<b>Budget Procedure</b>	<b>Action By</b>
12/7/2022	A Budget Kick-Off meeting is held to review the directive for preparation of the FY 2023/24 budget.	Chief Financial Officer Finance Manager-Budget
1/11/2023	Individual Capital Improvement Project (CIP) requests are completed and submitted to the Public Works Department.	Departments
1/31/2023	Departments prepare their respective budgets including submitting proposed budgets to the Budget Management Division.	Departments
1/31/2023	Phase I of Revenue projections are completed and submitted to the Budget Management Division.	Departments
3/2/2023 Through 3/31/2023	The City Manager's Office conducts meetings with all departments to review budget development forms and supplemental budget requests.	City Manager, Departments Chief Financial Officer Finance Manager-Budget
4/4/2023	Departments and Budget Management are advised regarding final budget adjustments prior to preparation of the Proposed FY 2022/23 Budget Document. Budget Management prepares the document for submission to the City Council.	City Manager Chief Financial Officer Finance Manager-Budget
5/8/2023	Accounting and Purchasing staff begin working with departments regarding encumbrance carry-overs and the pending closure of "Open Purchase Orders" prior to the new fiscal year	Accounting Staff Purchasing Staff Departments
5/9/2023	The Proposed Budget for FY 2023/24 is submitted to the City Council per City Charter	City Manager
5/16/2023	The City Manager conducts a budget study session and presentation of the Proposed FY 2023/24 Budget, CIP and Infrastructure Budget for the public and City Council at their regular meeting. Direction is requested from the City Council regarding preparation of the Budget Resolution.	City Manager City Council



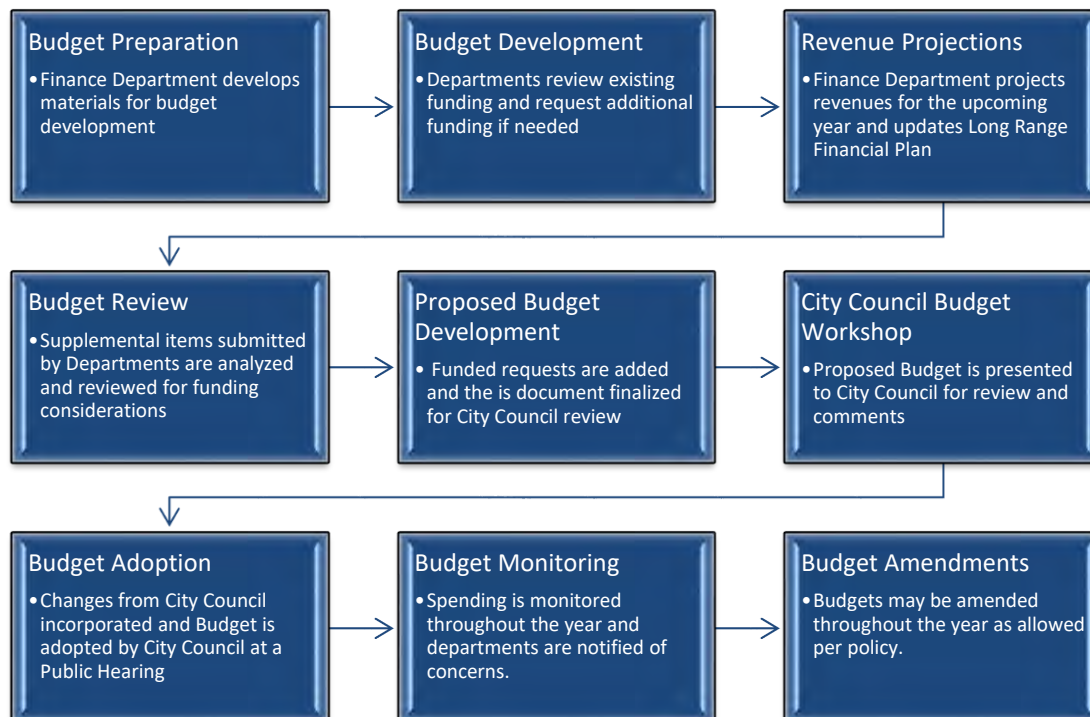
## City of Huntington Beach Proposed Budget – FY 2023/24 Budget Process and Calendar

6/6/2023	A City Council public hearing is conducted for the City Manager's Proposed Budget/CIP for FY 2023/24. Following completion of the public hearing, the City Council adopts the budget by Resolution.	City Manager City Council Departments
6/8/2023 (tentative)	City Council Strategic Planning Session is held to determine priorities for upcoming fiscal year	City Council City Management
6/20/2023	Alternate date for City Council Adoption by Resolution of the Proposed Budget/CIP for FY 2023/24 after incorporation of City Council changes.	City Manager City Council Departments
7/1/2023	FY 2023/24 is activated and departments begin operating with the new budget.	Accounting Staff Departments

### Adjustments to the Annual Budget

During the fiscal year, certain situations arise that may result in changes to departmental spending priorities. The Budget Resolution, included in the Council Action Section describes the process for making adjustments to the Adopted Budget. Budget appropriation requests that include the transfer of personnel services (i.e., permanent salaries, temporary salaries, overtime and benefits) require the City Manager's approval. The City Manager may also transfer funds from one object or purpose to another within the same fund or agency. City Council approval is required for budget adjustments that require an increase to the total appropriation or transfer between funds.

The annual budget is developed and monitored throughout the year as depicted below:





## **City of Huntington Beach Proposed Budget – FY 2023/24 Financial Policies**

The City of Huntington Beach was incorporated as a Charter City in 1909. Huntington Beach has a Council/City Manager form of government, wherein seven City Council members are elected to four-year terms, and the Mayor is filled on a rotating basis from the incumbent Council members. The Council sets and approves the City's Financial Policies through the adoption of a resolution. The purpose of these policies is to help frame resource allocation decisions and establish objectives, standards, and internal control for the City's funds. The following policies provide the basic legal requirements and timeliness of policies.

In FY 2014/15, new policies were adopted and implemented into the General Fund Balance and Fund Balance Classifications sections in accordance with Government Accounting Standards Board Statement No. 54 to segregate and identify different categories of the City's Fund Balances in order to easily compare with other cities and local jurisdictions nationally.

### **FINANCIAL REPORTING AND ACCOUNTING STANDARDS**

- ❑ The City's accounting system will be maintained in accordance with generally accepted accounting practices and the standards of the Government Accounting Standards Board (GASB) and the Government Finance Officers Association (GFOA).
- ❑ The Annual Comprehensive Financial Report (ACFR) will be prepared within six months of the close of the previous fiscal year. The City will use generally accepted accounting principles in preparing the ACFR and will attempt to qualify for the GFOA's Excellence in Financial Reporting Program.
- ❑ The City will strive for an unqualified audit opinion. An unqualified opinion is rendered without reservation by the independent auditor that financial statements are fairly presented.
- ❑ The City will contract for an annual audit by a qualified independent certified public accounting firm. The independent audit firm will be selected through a competitive process at least once every four years. The contract period will be for an initial period of three years, with one one-year option to extend.

### **BUDGETING POLICIES AND STANDARDS**

- ❑ The budget will be prepared consistent with the standards developed by the Government Finance Officers Association and California Society of Municipal Finance Officers (CSMFO).
- ❑ The City will maintain a balanced operating budget for all funds with estimated revenues being equal to, or greater than, estimated expenditures, and with periodic City Council reviews and necessary adjustments to maintain balance.
- ❑ On-going revenues will support on-going expenditures. Revenues from one-time or limited duration sources will not be used to balance the annual operating budget.
- ❑ Support function appropriations will be placed in the department in which they are managed.



## **City of Huntington Beach Proposed Budget – FY 2023/24 Financial Policies**

- ❑ Governmental, agency and expendable trust fund types, and pension trust funds use a modified accrual basis of accounting. These funds recognize revenue when it is susceptible to accrual. It must be measurable and available to finance current period expenditures. Examples include property taxes, sales tax, governmental grants and subventions, interest and charges for current service. Revenues not susceptible to accrual include certain licenses, permits, fines and forfeitures, and miscellaneous revenue. The City of Huntington Beach recognizes expenditures when it incurs a measurable liability, with the exception of interest on long-term debt, which is recognized when it is due.
- ❑ The City accounts for proprietary fund types and pension trust funds on the accrual basis, similar to private businesses, recognizing revenue when earned, regardless of the date of receipt, and recognizing expenses when they are incurred. The City selected under GASB Statement 20 (Governmental Accounting Standards Board), to apply all GASB pronouncements as well as an official statement of opinions of the Financial Accounting Board.
- ❑ The budget includes estimates for revenue that, along with the appropriations, comprise the budgetary fund balance. The appropriated budget covers substantially all fund type expenditures. The City Council adopts governmental fund budgets consistent with generally accepted accounting principles as legally required. There are no significant unbudgeted financial activities. Revenues for special revenue funds are budgeted by entitlements, grants, and estimates of future development and growth. Expenditures and transfers are budgeted based upon available financial resources. The City uses an encumbrance system as an aid in controlling expenditures. When the City issues a purchase order for goods or services, it records an encumbrance until the vendor delivers the goods or performs the service. At year-end, the City reports all outstanding encumbrances as reservations of fund balance in governmental fund types. The City then re-appropriates these encumbrances into the new fiscal year.

### **FUND BALANCE DEFINITIONS AND PROJECTIONS**

- ❑ The City is reporting estimated changes in fund balances for all funds with adopted budgets for the current fiscal year. The City has chosen to report certain major funds individually and the others combined within the annual audit. Major funds used in the City's ACFR, plus selected other funds are described. Within the budget document, all funds operated by the City are individually presented.
- ❑ For governmental funds, the fund balances represent the estimated effort of the adopted budget on the unassigned fund balance that will be reported in the ACFR for prior fiscal year completed. This amount represents the amount available for appropriation by the City Council. For fiduciary and enterprise funds, the fund balances reported represent the net working capital (current assets minus current liabilities) shown in these funds. This amount closely parallels the unrestricted net assets shown on the ACFR. The estimated capitalized proprietary fund expenditures represent the estimated amount of expenditures that will be used for fixed assets. In enterprise funds, fixed assets are not recorded as expenditure in the year incurred, but are depreciated over their useful lives.



## **City of Huntington Beach Proposed Budget – FY 2023/24 Financial Policies**

### **GENERAL FUND BALANCE**

- ❑ There is an established Economic Uncertainties Reserve commitment in the General Fund. The monetary goal of this commitment is equal to the value of two months of the General Fund expenditure adopted budget amount.
- ❑ Appropriations from the Economic Uncertainties Reserve commitment can only be made by formal City Council action. Generally, appropriations and access to these funds will be reserved for emergency situations. Examples of such emergencies include, but are not limited to:
  - An unplanned, major event such as a catastrophic disaster requiring expenditures over 5% of the General Fund adopted budget
  - Budgeted revenue in excess of \$1 million taken by another government entity
  - Drop in projected/actual revenue of more than 5% of the General Fund adopted revenue budget
- ❑ Should the Economic Uncertainties Reserve commitment be used and its level falls below the minimum amount of two months of General Fund expenditures adopted budget, the goal is to replenish the fund within three fiscal years.
- ❑ In addition to the Economic Uncertainties Reserve, there are three permanent reserves established generally for the purposes described below. Appropriations from these reserves can only be made by formal City Council action. These permanent reserves are:
  - Equipment Replacement Reserve for the acquisition of rolling stock, other movable assets, pumps, engines, and any equipment needed to sustain City infrastructure. Planned appropriations from this fund are identified during the annual budget process. The replenishment of this Reserve is outlined below.
  - Capital Improvement Reserve for the construction or improvement of City infrastructure. Planned appropriations from this fund are identified during the annual budget process in concert with the Capital Improvement Plan or during the fiscal year as needed. The replenishment of this Reserve is outlined below.
  - Litigation Reserve for unforeseen litigation losses exceeding the amount budgeted in the current year. The monetary goal for this Reserve is generally set at the City's self-insured limit. This fund will be replenished each year through the annual budget process or during the fiscal year as needed.
- ❑ The initial allocation of audited available unassigned fund balance will go towards reducing the City's unfunded liabilities (per the Unfunded Accrued Liability Pension Funding Policy), long-term debt obligations and improving City infrastructure. The allocation of the remaining audited General Fund unassigned fund balance, if any, (or increases in the Economic Uncertainties Reserve) will be done as follows if, and until, the Economic Uncertainties Reserve commitment is fully funded (i.e., two months of General Fund expenditures):
  - 50% to Economic Uncertainties Reserve commitment
  - 25% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
- ❑ Once the Economic Uncertainties Reserve commitment attains full funding, unassigned fund balance will be divided as follows:
  - 50% for Infrastructure Fund
  - 25% to Capital Improvement Reserve (CIR) commitment
  - 25% to Equipment Replacement commitment
- ❑ Any unassigned revenues received during the fiscal year will be added to the fund balance of the General Fund.





## **City of Huntington Beach Proposed Budget – FY 2023/24 Financial Policies**

### **FUND BALANCE CLASSIFICATION**

- ❑ The City's fund balance is made up of the following components:
  - Nonspendable fund balance includes amounts that are not in spendable form and typically includes inventories, prepaid items, and other items that, by definition cannot be appropriated.
  - The restricted fund balance category includes amounts that can be spent only for the specific purposes stipulated by constitution, external resource providers, or through enabling legislation.
  - The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. The City Council has authority to establish, modify, or rescind a fund balance commitment by formal action.
  - Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as restricted or committed. The City Manager or designee has the authority to establish, modify, or rescind a fund balance assignment.
  - Unassigned fund balance is the residual classification for the City's funds and includes all spendable amounts not contained in the other classifications.
- ❑ When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned or unassigned) fund balances are available, the City's policy is to first apply restricted fund balance. When expenditures are incurred for purposes for which committed, assigned, or unassigned fund balances are available, the City's policy is to first apply committed fund balance, then assigned fund balance, and finally unassigned fund balance.

### **OPERATION OF THE CAPITAL IMPROVEMENT RESERVE (CIR) COMMITMENT**

- ❑ The Capital Improvement Reserve (CIR) will only be used to budget for, and construct, capital improvement projects identified in the City's five-year Capital Improvement Plan (CIP).
- ❑ Savings from completed capital improvement projects will be retained for use on other infrastructure projects.

### **UNFUNDED ACCRUED LIABILITY PENSION FUNDING POLICY**

- ❑ The Unfunded Accrued Liability (UAL) Pension Funding Policy includes the following:
  - Annual \$1 million contribution to the City's Section 115 Trust. Section 115 Trust assets to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.
  - Perpetual set-aside of 50% of Pension Refinance Savings. 100% of the amount of the savings achieved in Year 1 related to the refinancing, and 50% of that savings amount in each following fiscal year thereafter (to be adjusted annually by CPI), will be budgeted on an annual basis for deposit into the City's Section 115 Trust to offset any future UAL costs that arise. This deposit to be in addition to the annual \$1 million contribution mentioned above.
  - Annual set-aside of an additional 50% of General Fund surplus at year-end. This amount will be held in the City's General Fund Pension Rate Stabilization Reserve, to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.





## City of Huntington Beach Proposed Budget – FY 2023/24 Financial Policies

- Establishment of accelerated UAAL payment schedule. This schedule provides parameters for the payment for any new UAL, only using available amounts in the Section 115 Trust and the General Fund Pension Rate Stabilization Reserve to meet this accelerated schedule.
- Annual assessment of Additional Discretionary Payments (“ADP”) to be made to CalPERS. After completion of the City’s annual audit, the City will make an assessment and determination to utilize any available reserves or one-time savings from the prior fiscal year to be appropriated as an ADP, provided there is no adverse effect the general operations of the City. ADP’s may be deposited with CalPERS, invested in the City’s Section 115 Trust, or set-aside in the General Fund Pension Rate Stabilization Reserve.
- The City’s formal UAL policy was adopted on March 1, 2021 and can be viewed at the following link:  
<https://www.huntingtonbeachca.gov/files/users/finance/Resolution-2021-19-Unfunded-Accrued-Pension-Liability-Policy.pdf>

### **APPROPRIATION AUTHORITY**

- ❑ The City Council is the appropriation authority for the City Budget. As required by state law, appropriations expire at the end of each fiscal year.

### **NON-DEPARTMENTAL BUDGET**

- ❑ The City shall maintain a non-departmental budget that is used for expenditures that do not apply to a specific department, are Citywide in nature, or shared by several departments. The Chief Financial Officer and City Manager shall be responsible for administration of this budget.

### **ENTERPRISE FUNDS**

- ❑ An Enterprise Fund is a type of proprietary fund used to report an activity for which a fee is charged to external users for goods or services. The City will set users fees for each enterprise fund at a rate that fully recovers the direct and indirect costs of providing service.
- ❑ The City will adjust user fees as necessary to ensure that enterprise funds do not collect revenues at a rate in excess of the fund’s operating, capital, and reserve requirements.
- ❑ Enterprise funds will be supported by their own rates and not subsidized by the General Fund.
- ❑ **Water Fund**
  - Reserve equal to 25% of the adopted annual operating budget to ensure adequate working capital for operating expense.
- ❑ **Water Master Plan**
  - One-hundred-fifty percent (150%) of the average planned Water Master Plan Capital Improvement Program for the following five years.
  - Cost of thirty (30) months of imported water needed to replace the production from the average City well.
  - Emergency: Cost to replace one groundwater well.



## **City of Huntington Beach Proposed Budget – FY 2023/24 Financial Policies**

### **❑ Sewer Service Fund**

- Thirty-three percent (33%) of the adopted annual operating budget to ensure adequate working capital for operating expenses.
- One-hundred percent (100%) of the average annual planned Capital Improvement Program for the following five years.
- Emergency: Cost to replace one sewer lift station.

### **SPECIAL REVENUE FUNDS**

- ❑ A Special Revenue Fund is used to account for the proceeds of specific revenue sources that are restricted to expenditure for specified purposes.
- ❑ The City Council will establish which revenues require placement into a special revenue fund.
- ❑ The City Council will establish which expenditures will be expensed to each special revenue fund.

### **DEBT ISSUANCE & MANAGEMENT**

- ❑ The City will not use long-term debt to pay for current operations.
- ❑ The City will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist:
  - When the term of the debt does not extend beyond the useful life of the improvements.
  - When project revenues or specific resources will be sufficient to service the long-term debt.
  - When the cost of debt is less than the impact of the cost caused by delaying the project.
- ❑ A copy of the City's full Debt Management Policy can be found at the following link:  
<https://www.huntingtonbeachca.gov/files/users/finance/Debt-Management-Policy.pdf>

### **CHARGES & USER FEES**

- ❑ "User Fees" are fees for services that are exclusively provided by the City and cannot legally exceed the cost of the service provided nor the statutory limit (if lower). User Fees will be reviewed and/or revised periodically by the City Council. User Fees that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- ❑ "Charges" are fees that have no statutory limit and typically are set at "market rates" since the public can choose to obtain these services from other sources. Charges will be reviewed and/or revised periodically by the City Council. Charges that do not recover all direct and indirect costs of service will be clearly identified and must be approved by the City Council.
- ❑ The City Council will be presented annually with a list of all User Fees and Charges indicating when they were last changed.
- ❑ Fees for infrastructure improvements required by new development will be reviewed annually to ensure that the fees recover development related expenditures.



## **City of Huntington Beach Proposed Budget – FY 2023/24 Financial Policies**

### **CAPITAL MANAGEMENT**

- ❑ The City will prepare a five-year Capital Improvement Plan (CIP). The plan will be developed biannually and updated annually. The Capital Improvement Plan will include current operating maintenance expenditures, funding to support repair and rehabilitation of deteriorating infrastructure, and the construction of new infrastructure projects.
- ❑ Prior to planning the construction of new infrastructure, the improvement's future operating, maintenance, and replacement costs will be forecast and matched to available revenue sources in the operating budget.



**City of Huntington Beach  
Proposed Budget – FY 2023/24  
AB1234 Disclosure Reimbursement Expenses  
City Council**

The following are activities on which the Mayor and City Council Members could expend City funds:

- League of California Cities, Orange County Division monthly general membership meetings.
- Quarterly League of California Cities Policy Committee meetings.
- League of California Cities, Orange County Division Board of Directors or Executive Committee meetings.
- League of California Cities Annual Conference.
- Various League of California Cities training workshops and/or subcommittee meetings.
- Meetings of the Orange County City Selection Committee.
- Meetings of the Orange County Mayors' Round Table.
- Orange County Council of Governments Board meetings and General Assembly.
- Southern California Association of Governments meetings and General Assembly.
- Various Huntington Beach Chamber of Commerce functions.
- Various community organizations' events and fundraising activities.
- Various state organizations' events and fundraising activities.
- Various national organizations' (such as the National League of Cities, the United States Conference of Mayors, and others) events and workshops.
- Various educational workshops put on by the above organizations and others.
- Possible trip to one of our two sister cities, Anjo, Japan and Manly, NSW, Australia.
- Trips to Washington, D. C. to meet with federal legislators or federal agencies on issues of interest to the City.
- Trips to Sacramento, California to meet with state legislators and/or state agencies on issues of interest to the City.
- Hosted meetings with representatives from other governmental agencies such as our state or federal legislators, agency representatives, or City Council Members from other cities.
- Association of California Cities–Orange County Monthly Meetings.
- Association of California Cities–Orange County Board of Directors or Executive Committee Meetings.
- Association of California Cities–Orange County training workshops and/or subcommittee meetings.
- Orange County Local Agency Formation Commission (LAFCO).
- Meetings and events for Appointed Committees of various organizations.



**City of Huntington Beach  
Proposed Budget – FY 2023/24  
AB1234 Disclosure Reimbursement Expenses  
City Manager**

The following are activities on which the City Manager could expend City funds:

- Various business meetings with Chamber President and Board Members.
- Various business meetings with Conference and Visitors Bureau President and Board Members.
- Various business meetings with business leaders and owners.
- Occasional meetings with developers regarding project issues or status.
- Community meetings on general or City-specific issues.
- Consultant meetings on specific City projects.
- Attendance at annual professional conferences and meetings such as International City Management Association, American Society of Public Administrators, League of California Cities, Municipal Management Assistants of Southern California, Alliance for Innovation Government, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, and other incidental expenses.
- Occasional trips for lobbying on specific City issues to Sacramento, California or Washington, D.C.
- Books and publications relevant to the work environment.
- City events and City-supported functions such as 4<sup>th</sup> of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.



**City of Huntington Beach  
Proposed Budget – FY 2023/24  
AB1234 Disclosure Reimbursement Expenses  
City Attorney**

The following are activities on which the City Attorney could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or city-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the League of California Cities, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4<sup>th</sup> of July, Association of Volleyball Professionals (AVP), Art Center features, activities, and expenses related to the events.
- Litigation expenses.



**City of Huntington Beach  
Proposed Budget – FY 2023/24  
AB1234 Disclosure Reimbursement Expenses  
City Treasurer**

The following are activities on which the City Treasurer could expend City funds:

- Various business meetings/events with business leaders, owners, consultants, or vendors.
- Community meetings or events on general or City-specific issues.
- Attendance at annual professional conferences, board meetings, and other meetings such as the California Municipal Treasurers Association, the Association of Public Treasurers of the United States and Canada, the League of California Cities, the Government Finance Officers Association, the California Society of Municipal Finance Officers, including specialized conferences for work-specific topics; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- Occasional trips to testify/lobby on specific City issues to Sacramento or to Board of Equalization meetings.
- Books, training, certifications, and publications relevant to the work environment.
- City events and city-supported functions such as 4<sup>th</sup> of July, Association of Volleyball Professionals (AVP), Art Center events, and other similar activities.



**City of Huntington Beach  
Proposed Budget – FY 2023/24  
AB1234 Disclosure Reimbursement Expenses  
City Clerk**

The following are activities on which the City Clerk could expend City funds:

- Various business meetings/events with business leaders, consultants, vendors, and media.
- Community meetings or events on general, City, and/or department-specific issues.
- Attendance at professional conferences, board meetings and other meetings and events such as the Southern California City Clerks Association (SCCCA), the Orange County City Clerks Association (OCCCA), the Beach Cities Clerks Association, the City Clerks Association of California (CCAC), the International Institute of Municipal Clerks (IIMC), the League of California Cities (LOCC), the Association of California Cities Orange County (ACCOC), the California Association of Clerks and Election Officials (CACEO), the Orange County Association of Records Managers and Administrators (ARMA), the Huntington Beach Chamber of Commerce membership meetings, the Huntington Beach Chamber of Commerce Planning Conference, the Huntington Beach Chamber of Commerce Economic Conference, California City Clerks Association New Law and Election Seminar, SIRE Conference, SIRE Roundtable meetings, the Granicus Annual Conference, Nuts & Bolts for Clerks, Senior Saturday, Surf City Nights, Technical Track for Clerks (TTC), Orange County Registrar of Voters (OCROV), National Notary Association (NNA), Easter Hunt, ICMA Conference Meetings, Women Leading Government (WLG), Leadership Committee, Youth in Government Day, Fair Political Practices Commission Seminars (FPPC), including specialized conferences for work-specific topics and economic conferences; reimbursement may include parking, transit, airfare, mileage, hotel, meals, and other incidental expenses.
- City Clerk related books, training, certifications, and publications relevant to the work environment.
- City events and City-supported functions such as 4<sup>th</sup> of July, Art Center features, public safety awards, and activities and expenses related to public outreach events.



**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Estimated Changes to Fund Balances\***  
**ALL FUNDS**

Fund	Fund Description	Estimated Fund Balance 7/1/2023	Estimated Revenue	Transfers In	Available Sources	Operating Expenditures	Transfers Out	Total Uses	Change in Fund Balance	Estimated Fund Balance 6/30/2024	Percent Change to Fund Balance
100	General Fund <sup>(1) (2) (4)</sup>	\$ 99,279,791	\$ 277,674,321	\$ 2,722,145	\$ 280,396,466	\$ 225,169,108	\$ 60,395,132	\$ 285,564,240	(5,167,774)	\$ 94,112,017	-5.21%
<b>Special Revenue Funds</b>											
201	Air Quality Fund <sup>(1)</sup>	162,872	250,000		250,000	387,500		387,500	(137,500)	25,372	-84.42%
206	Traffic Impact <sup>(1)</sup>	1,513,009	100,000		100,000	496,010		496,010	(396,010)	1,116,999	-26.17%
207	Gas Tax Fund <sup>(2)</sup>	256,409	3,693,743		3,693,743	3,058,645	105,543	3,164,188	529,555	785,964	206.53%
211	Drainage <sup>(1)</sup>	595,170	200,000		200,000	424,000		424,000	(224,000)	371,170	-37.64%
212	Narcotics Forfeiture - Federal	18,178	175,000		175,000	175,000		175,000		18,178	0.00%
213	Measure M Fund <sup>(2)</sup>	855,760	4,171,189		4,171,189	3,324,483	176,033	3,500,516	670,673	1,526,433	78.37%
219	Traffic Congestion Relief 42 <sup>(1)</sup>	377,256	1,971,422		1,971,422	2,140,000		2,140,000	(168,578)	208,678	-44.69%
226	Quimby Fund <sup>(1)</sup>	1,626,177	400,000		400,000	554,000		554,000	(154,000)	1,472,177	-9.47%
228	Park Dev Impact - Res <sup>(1)</sup>	97,838	750,000		750,000	503,057	19,095	522,152	227,848	325,686	232.88%
229	Library Dev Impact <sup>(1)</sup>	689,505	50,000		50,000				50,000	739,505	7.25%
233	Housing Residual Receipts <sup>(2)</sup>	1,244,995	30,000	760,201	790,201	30,000		30,000	760,201	2,005,196	61.06%
234	Disability Access Fund	316,012	84,000		84,000	84,000		84,000		316,012	0.00%
235	Park Dev Impact - Non-Res <sup>(2)</sup>	963,975	100,000		100,000				100,000	1,063,975	10.37%
236	Pubic Art in Parks <sup>(2)</sup>	7,693	15,000		15,000				15,000	22,693	194.98%
239	CDBG <sup>(1)</sup>	388,695	1,171,668		1,171,668	1,535,788	24,575	1,560,363	(388,695)		0.00%
240	HOME <sup>(1)</sup>	245,000	668,370		668,370	909,716	3,654	913,370	(245,000)		0.00%
242	Narcotics Forfeiture - Treasury <sup>(1)</sup>	286,433				160,000		160,000	(160,000)	126,433	0.00%
243	Surf City "3" Cable Channel	1,120,770	490,000		490,000	490,000		490,000		1,120,770	0.00%
322	ELM Automation Fund <sup>(1)</sup>	485,652	400,000		400,000	434,941	17,810	452,751	(52,751)	432,901	-10.86%
716	Section 115 Trust <sup>(2)</sup>	16,779,951		2,573,890	2,573,890	75,000		75,000	2,498,890	19,278,841	14.89%
807	Energy Efficiency <sup>(2)</sup>	43,339	19,200		19,200	18,600		18,600	600	43,939	1.38%
963	Sr Mobility Program	115,542	356,293		356,293	334,250	22,043	356,293		115,542	0.00%
979	AB109 Public Safety Realignment <sup>(2)</sup>	16,864	112,067		112,067	95,555		95,555	16,512	33,376	97.91%
984	SLESF Grant <sup>(2)</sup>	1,654,400	475,000		475,000	450,000		450,000	25,000	1,679,400	1.51%
995	Hwy Safety Improvement Program		675,090		675,090	675,090		675,090			0.00%
1228	CalRecycle City/County CRV <sup>(1)</sup>	120,029	49,015		49,015	94,397		94,397	(45,382)	74,647	-37.81%
1234	Sust Business Cert Program <sup>(1)</sup>	36,210				36,210		36,210	(36,210)		-100.00%
1246	CENIC E-Rate <sup>(3)</sup>	(39,825)	60,000		60,000	60,000		60,000		(39,825)	0.00%
1247	Arterial Rehab <sup>(2)</sup>	32,630	4,917,993		4,917,993	4,600,000		4,600,000	317,993	350,623	974.54%
1283	OCTA Trash Removal Phase II		500,000		500,000	500,000		500,000			0.00%
1284	AES Mitigation <sup>(2)</sup>			4,900,000	4,900,000	4,545,000		4,545,000	355,000	355,000	0.00%
		30,010,539	21,885,050	8,234,091	30,119,141	26,191,242	368,753	26,559,995	3,559,146	33,569,685	11.86%
<b>Capital Project Funds</b>											
210	Sewer <sup>(1)</sup>	689,476	167,310		167,310	800,000		800,000	(632,690)	56,786	-91.76%
217	Affordable Housing In-Lieu <sup>(2)</sup>	6,166,845	2,901,400		2,901,400				2,901,400	9,068,245	47.05%
308	In-Lieu Parking Downtown <sup>(2)</sup>	657,208	54,466		54,466	50,000		50,000	4,466	661,674	0.68%
314	Infrastructure Fund <sup>(2)</sup>	326,984		15,000,000	15,000,000	14,650,745	214,283	14,865,028	134,972	461,956	41.28%
323	Technology Fund <sup>(2)</sup>	3,226,699		1,000,000	1,000,000				1,000,000	4,226,699	30.99%
324	Equipment Fund	593,936		7,140,581	7,140,581	7,140,581		7,140,581		593,936	0.00%
		11,661,148	3,123,176	23,140,581	26,263,757	22,641,326	214,283	22,855,609	3,408,148	15,069,296	29.23%

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Estimated Changes to Fund Balances\***  
**ALL FUNDS**

Fund	Fund Description	Estimated Fund Balance 7/1/2023	Estimated Revenue	Transfers In	Available Sources	Operating Expenditures	Transfers Out	Total Uses	Change in Fund Balance	Estimated Fund Balance 6/30/2024	Percent Change to Fund Balance
<b>Debt Service Funds</b>											
401	Debt Svc HBPFA	3,355,872		2,967,681	2,967,681	2,967,681		2,967,681		3,355,872	0.00%
412	Pension Liability (2)	20,700,306	12,362,018	17,070,222	29,432,240	22,569,835		22,569,835	6,862,405	27,562,711	33.15%
		24,056,178	12,362,018	20,037,903	32,399,921	25,537,516		25,537,516	6,862,405	30,918,583	28.53%
<b>Enterprise Funds</b>											
501	CUPA (2)	108,224	262,500		262,500	224,188	35,744	259,932	2,568	110,792	2.37%
504	Refuse Collection Service (2)	430,443	15,731,456	68,255	15,799,711	15,662,056	42,118	15,704,174	95,537	525,980	22.20%
506	Water (1)	20,261,326	44,783,425		44,783,425	51,337,171	1,057,097	52,394,268	(7,610,843)	12,650,483	-37.56%
507	Water Master Plan (2)	17,675,056	3,957,600		3,957,600	2,709,862	13,657	2,723,519	1,234,081	18,909,137	6.98%
511	Sewer Service Fund (1)	20,644,883	10,747,168		10,747,168	17,997,184	477,734	18,474,918	(7,727,750)	12,917,133	-37.43%
		59,119,932	75,482,149	68,255	75,550,404	87,930,461	1,626,350	89,556,811	(14,006,407)	45,113,525	-23.69%
<b>Internal Service Funds</b>											
551	Self Insurance Workers' Comp (1)	12,130,988	10,919,587	244,555	11,164,142	11,593,181	68,282	11,661,463	(497,321)	11,633,667	-4.10%
552	Self Insurance General Liab (2)	1,889,073		11,738,297	11,738,297	10,567,555		10,567,555	1,170,742	3,059,815	61.97%
702	Retiree Insurance Fund (1)	30,442,884				1,306,975		1,306,975	(1,306,975)	29,135,909	-4.29%
703	Retirement Supplement (1)	54,100,676	1,434,000		1,434,000	6,371,618		6,371,618	(4,937,618)	49,163,058	-9.13%
		98,563,621	12,353,587	11,982,852	24,336,439	29,839,329	68,282	29,907,611	(5,571,172)	92,992,449	-5.65%
<b>Trust &amp; Agency Funds</b>											
350	RORF (1)	1,906,642	12,897,830		12,897,830	6,161,823	6,868,065	13,029,888	(132,058)	1,774,584	-6.93%
352	LMIHAF (2)	1,083,096	200,000	3,801,050	4,001,050	25,000		25,000	3,976,050	5,059,146	367.10%
405	Debt Svc Grand Coast CFD 2000-1	970,439	1,091,307		1,091,307	1,083,790	7,517	1,091,307		970,439	0.00%
408	Debt Svc McDonnell CFD 2002-1	353,614	442,692		442,692	435,175	7,517	442,692		353,614	0.00%
410	Debt Svc Bella Terra	3,106,246	2,638,306		2,638,306	1,663,091	975,215	2,638,306		3,106,246	0.00%
508	WOCWB (2)	2,113,729	1,557,000		1,557,000	857,000		857,000	700,000	2,813,729	0.00%
704	Fire JPA Fund (1)	137,380	405,866		405,866	491,039	21,491	512,530	(106,664)	30,716	-77.64%
709	BID - Hotel/Motel	157,164	6,632,000		6,632,000	6,632,000		6,632,000		157,164	0.00%
710	BID - Downtown	153,059	107,000		107,000	107,000		107,000		153,059	0.00%
711	Parking Structure-Bella Terra	356,376		967,698	967,698	967,698		967,698		356,376	0.00%
712	Parking Structure-Strand (1)	3,574,008	1,550,000		1,550,000	1,244,350	400,000	1,644,350	(94,350)	3,479,658	-2.64%
		13,911,753	27,522,001	4,768,748	32,290,749	19,667,966	8,279,805	27,947,771	4,342,978	18,254,731	31.22%
<b>Other Funds</b>											
101	Specific Events	87,971	748,500		748,500	746,530	1,970	748,500		87,971	0.00%
122	Inmate Welfare Fund (1)	52,019				40,000		40,000	(40,000)	12,019	-76.89%
216	Property and Evidence (1)	168,333	50,000		50,000	100,000		100,000	(50,000)	118,333	-29.70%
		308,323	798,500		798,500	886,530	1,970	888,500	(90,000)	218,323	-29.19%
<b>Total</b>		<b>\$ 336,911,285</b>	<b>\$ 431,200,802</b>	<b>\$ 70,954,575</b>	<b>\$ 502,155,377</b>	<b>\$ 437,863,478</b>	<b>\$ 70,954,575</b>	<b>\$ 508,818,053</b>	<b>\$ (6,662,676)</b>	<b>\$ 330,248,609</b>	<b>-1.98%</b>

\*Includes only funds with estimated activities (Revenue and/or Expense) for FY 2023/24.

**Explanation of change in fund balance:**

(1) A portion of fund balances from prior years are being expended on approved projects/costs.

(2) Revenues are projected to exceed expenditures for the purpose of building reserves to be used on future projects/costs.

(3) Negative fund balances are due to a timing difference between expenditures and the receipt of grant reimbursements.

(4) Of the \$5,167,774 estimated decrease in General Fund fund balance, \$8,803,803 of General Fund Reserves are being transferred to the AES Mitigation and Equipment Replacement Funds, for a net operating surplus of \$3,636,029.

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenues and Expenditures Summary - All Funds**

	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2023/24 Proposed
<b>Revenues</b>					
Property Tax	\$ 107,487,283	\$ 113,204,975	\$ 118,878,114	\$ 120,613,145	\$ 135,006,125
Sales Tax	44,616,369	51,161,877	57,652,522	57,399,504	57,725,149
Franchises	7,861,706	8,049,736	10,379,784	8,604,349	11,750,000
In-Lieu Tax			88,850		
Transient Occupancy Tax	9,637,206	10,378,662	15,753,576	14,470,699	16,580,000
Utility Users Tax	18,148,622	18,374,351	19,528,404	18,457,076	21,245,000
License and Permits	11,267,196	8,213,873	9,597,379	9,425,920	12,179,885
Fines and Forfeitures	3,402,638	4,618,717	5,144,470	4,533,981	4,980,000
Use of Money and Property	37,401,896	41,242,547	(7,689,129)	18,755,527	21,540,797
Revenue from Other Agencies	18,703,781	37,720,146	21,285,578	30,607,485	20,107,719
Charges from Current Services	107,044,786	99,327,898	125,421,733	108,844,380	127,496,764
Other Revenue	5,720,915	2,594,386	5,038,097	1,835,775	2,395,763
Proceeds of Long-Term Debt *	1,174,079	372,462,722	867,779		
Non-Operating Revenue ^	22,064,473	23,126,258	50,394,482	96,843,602	71,148,175
<b>Total Revenue</b>	<b>394,530,950</b>	<b>790,476,147</b>	<b>432,341,638</b>	<b>490,391,443</b>	<b>502,155,377</b>
<b>Expenditures</b>					
Personnel Services *	188,053,895	530,987,340	180,746,106	180,913,528	192,862,575
Utilities	6,323,431	7,165,290	8,428,677	8,075,060	9,412,368
Purchased Water	16,386,899	17,143,545	17,289,474	18,655,000	19,900,000
Equipment and Supplies	8,185,057	7,992,142	9,846,592	8,521,032	8,756,447
Repairs and Maintenance	16,825,083	18,153,719	19,074,667	21,688,436	23,516,793
Conferences and Training	820,800	692,258	939,925	1,221,569	1,146,369
Professional Services	7,279,529	8,395,743	12,179,967	14,516,651	15,156,716
Other Contract Services	23,583,476	24,201,250	29,306,433	29,965,889	31,991,131
Rental Expense	393,544	321,453	342,909	329,212	329,212
Claims Expense	7,726,047	17,698,397	18,005,757	6,759,779	13,259,779
Insurance	3,777,228	4,749,634	4,563,543	5,620,320	6,210,276
Pension Payments	5,008,769	5,493,973	5,668,053	5,850,000	5,850,000
Contribution to Private Agency	65,000	80,000	255,000	310,000	380,854
Payments to Other Governments	4,711,245	9,236,058	3,758,330	4,031,439	5,770,073
Interdepartmental Charges	9,361,069	8,837,995	8,765,929	9,028,907	9,480,353
Expense Allowances	721,650	725,334	770,932	637,079	659,945
Other Expenses	2,002,821	2,772,557	3,671,809	3,841,100	3,570,503
Capital Expenditures	25,177,607	40,898,674	28,650,965	75,682,629	51,468,254
Non-Operating Expense	45,338,093	67,802,217	89,685,204	136,378,142	109,096,405
<b>Total Expenditures</b>	<b>\$ 371,741,243</b>	<b>\$ 773,347,578</b>	<b>\$ 441,950,272</b>	<b>\$ 532,025,772</b>	<b>\$ 508,818,053</b>

\* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds (POBs) and corresponding pay down of 85% of the City's CalPERS unfunded liability.

^ Beginning FY 2021/22, the increase in Non-Operating revenues reflects operating transfers into the Pension Liability Fund for the annual POBs debt service payment.

# Intentionally Left Blank



**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenues and Expenditures Summary - General Fund**

	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2023/24 Proposed
<b>Revenues</b>					
Property Tax	\$ 87,496,527	\$ 91,708,460	\$ 94,627,362	\$ 98,259,486	\$ 104,197,377
Sales Tax	41,063,042	47,675,808	53,362,468	53,343,094	53,553,960
Franchises	7,861,706	8,049,736	10,379,784	8,604,349	11,750,000
Transient Occupancy Tax	9,637,206	10,378,662	15,753,576	14,470,699	16,580,000
Utility Users Tax	18,148,622	18,374,351	19,528,404	18,457,076	21,245,000
License and Permits	8,368,131	7,805,341	8,668,132	8,201,300	9,140,019
Fines and Forfeitures	3,402,638	4,618,717	5,144,470	4,533,981	4,980,000
Use of Money and Property	17,148,415	14,183,189	12,247,096	16,886,527	19,531,797
Revenue from Other Agencies	3,583,723	9,868,881	5,095,962	2,721,251	2,706,282
Charges from Current Services	25,501,392	21,865,244	28,946,889	26,026,327	32,432,179
Other Revenue	2,295,007	1,355,223	1,993,852	1,603,811	1,557,707
Non-Operating Revenue	690,169	1,085,945	497,692	30,051,099	2,722,145
<b>Total Revenue</b>	<b>225,196,580</b>	<b>236,969,556</b>	<b>256,245,686</b>	<b>283,159,000</b>	<b>280,396,466</b>
<b>Expenditures</b>					
Personnel Services	164,709,020	167,968,095	160,400,953	156,302,044	166,822,639
Utilities	5,076,683	5,532,436	6,352,004	6,519,820	7,313,628
Equipment and Supplies	5,474,845	5,341,277	7,003,216	5,950,887	6,640,582
Repairs and Maintenance	11,333,450	11,965,824	12,422,345	13,536,265	15,370,255
Conferences and Training	718,415	607,506	811,615	990,119	884,519
Professional Services	3,688,814	2,456,500	4,532,833	6,944,622	8,677,278
Other Contract Services	5,259,312	5,459,530	6,636,003	6,796,242	7,531,715
Rental Expense	337,382	290,556	306,877	293,212	293,212
Claims Expense	47,430	11,122		500,000	500,000
Insurance	37,511	10,637	78		
Contribution to Private Agency			175,000	225,000	225,000
Payments to Other Governments	3,541,097	3,268,709	3,265,742	3,473,390	4,836,390
Expense Allowances	690,813	690,814	723,209	611,379	628,045
Other Expenses	1,097,356	1,754,045	2,622,771	2,725,600	2,415,003
Capital Expenditures	140,848	374,798	2,468		
Non-Operating Expense	21,339,924	21,102,512	46,542,174	64,128,607	63,425,974
<b>Total Expenditures</b>	<b>223,492,900</b>	<b>226,834,361</b>	<b>251,797,286</b>	<b>268,997,187</b>	<b>285,564,240</b>
<b>Planned Increase/(Use) of Reserves *</b>					
HB Recovery Reserves				13,471,925	
AES Reserve					(4,900,000)
Equipment Replacement Reserve					(3,903,803)
<b>Total Increase/(Use) of Reserves</b>				<b>13,471,925</b>	<b>(8,803,803)</b>
<b>Operating Surplus/(Deficit)</b>	<b>\$ 1,703,680</b>	<b>\$ 10,135,194</b>	<b>\$ 4,448,400</b>	<b>\$ 689,888</b>	<b>\$ 3,636,029</b>

\* In FY 2022/23, \$13,471,925 is set aside for HB Recovery projects previously identified by City Council. In FY 2023/24, the AES Reserve is being transferred to a separate fund for use on eligible capital improvement projects and a portion of Equipment Replacement Reserves are being transferred to the Equipment Replacement Fund for the replacement of aging vehicles and equipment.



Intentionally  
Left  
Blank



**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Department / Fund Matrix**

Department

Fund Name (Fund Number)	Elected *	City Manager	Comm. Dvlpmnt.	Comm. & Library Svcs.	Finance	Fire	Human Rscs.	Info. Svcs.	Police	Public Works	Non-Dept.
<b>General Fund (100)</b>	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓	✓
<b>Special Revenue Funds</b>											
Air Quality Management District (201)										✓	
Traffic Impact (206)										✓	
Gas Tax (207)										✓	
Park Acquisition & Development (209)				✓							
Drainage (211)										✓	
Narcotics Forfeiture-Federal (212)									✓		
Measure M (213)										✓	
Narcotics Forfeiture-State (214)									✓		
Traffic Congestion Relief Prop. 42 (219)										✓	
Gun Range Settlement (225)				✓							
Quimby Fund (226)				✓							
Police Facilities Development Impact Fee (227)									✓		
Park Development Impact Fee-Residential (228)				✓							
Library Development Impact Fee (229)				✓							
Fire Facilities Development Impact Fee (231)						✓					
Housing Residual Receipts (233)											✓
Disability Access Fund (234)											✓
Park Development Impact Fee-Non Res (235)				✓							
Public Art in Parks (236)				✓							
Community Development Block Grant (239)			✓	✓						✓	
HOME (240)			✓								
Narcotics Forfeiture-Treasury (242)									✓		
Surf City "3" Cable Channel Operations (243)		✓									
American Rescue Plan Act (249)											✓
ELM Automation (322)								✓			
Section 115 Trust (716)					✓						
Energy Efficiency (807)											✓
Proposition 68 Per Capita Grant (810)				✓							
Jail Training Grant (838)									✓		
OCTA Grant (873)										✓	
Used Oil Grant (960)										✓	
Highway Bridge Replacement & Rehab (961)										✓	
Senior Mobility Program (963)				✓							
Master Plan of Arterial Highways (965)										✓	
Bridge Prevention Maintenance Program (970)										✓	

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Department / Fund Matrix**

Department

Fund Name (Fund Number)	Elected *	City Manager	Comm. Dvlpmnt.	Comm. & Library Svcs.	Finance	Fire	Human Rscs.	Info. Svcs.	Police	Public Works	Non-Dept.
<b>Special Revenue Funds (Cont'd)</b>											
Asset Forfeiture 15% State (971)									✓		
AB 109 Public Safety Realignment (979)									✓		
SLESF Grant (984)									✓		
Highway Safety Improvement Program (995)										✓	
Hazard Mitigation Grant Program (1222)										✓	
CalRecycle City/County CRV (1228)										✓	
OC Recycling Market Development Zone (1233)		✓									
Sustainable Business Cert Program (1234)										✓	
Library CalREN Reimbursement E-rate (1246)				✓							
Arterial Rehab-RMRA (1247)										✓	
OCTA-405 Widening (1254)										✓	
SB 2 Reimbursement (1267)			✓								
CRRSAA (1273)										✓	
OCTA Project X (1275)										✓	
AES Mitigation (1284)										✓	
<b>Capital Projects Funds</b>											
Sanitary Sewer Facilities (210)										✓	
Affordable Housing In-Lieu (217)											✓
In-Lieu Parking Downtown (308)			✓								
Infrastructure Fund (314)				✓						✓	✓
Lease Capital Project Fund (321)											✓
Technology Fund (323)								✓			
Equipment Fund (324)											✓
<b>Debt Service Funds</b>											
Debt Service HBPFA (401)											✓
Pension Liability (412)											✓
<b>Enterprise Funds</b>											
Certified Unified Program Agency (501)						✓					
Refuse Collection Service (504)										✓	
Water Enterprise (506)										✓	
Water Master Plan (507)										✓	
Sewer Service (511)										✓	

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Department / Fund Matrix**

Department

Fund Name (Fund Number)	Elected *	City Manager	Comm. Dvlpmnt.	Comm. & Library Svcs.	Finance	Fire	Human Rscs.	Info. Svcs.	Police	Public Works	Non-Dept.
<b>Internal Service Fund</b>											
Self-Insurance Workers Comp (551)							✓				
Self-Insurance General Liability (552)							✓				
Retiree Insurance (702)					✓						
Retiree Supplemental (703)					✓						
<b>Trust and Agency Funds</b>											
RORF (350)											✓
LMIHAF (352)											✓
Debt Service Grand Coast CFD 2000-1 (405)											✓
Debt Service McDonnell CFD 2002-1 (408)											✓
Debt Service Bella Terra (410)											✓
WOCWB (508)										✓	
Central Net Operations Authority (704)						✓					
BID Hotel/Motel (709)											✓
BID-Downtown (710)											✓
Parking Structure - Bella Terra (711)											✓
5th and PCH Parking Structure (712)											✓
<b>Other Funds</b>											
Specific Events (101)		✓		✓							
Inmate Welfare (122)									✓		
Property Tax in Lieu of Sales Tax (127)											✓
Property & Evidence (216)									✓		

\* Elected Departments include City Council, City Attorney, City Clerk, and City Treasurer.



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **GENERAL FUND TYPE**

#### General Fund (Fund 100)

The General Fund is the City's single largest fund type and is used to account for unrestricted revenues. The City's General Fund is the main operating fund for non-restricted revenues such as general taxes and fees. Appropriations may be made from the General Fund for City activities. This fund is used to account for basic City services such as police, fire, recreation, planning and general administration and includes all financial resources except those required to be accounted for in another fund.

### **SPECIAL REVENUE FUNDS**

#### Air Quality Management District (AQMD) (Fund 201)

Expenditures are restricted to emission reduction projects, programs, or vehicle purchases. Revenues to this fund are from a subvention from vehicle license fees from the State.

#### Fourth of July Parade (Fund 204)

This fund was used for the annual citywide 4th of July Celebration which included a parade, run/fitness expo, festival, and fireworks. Revenues were generated from a variety of sources including fees, ticket sales, sponsorships, merchandise sales, and a portion of parking revenues. Beginning in FY 2021/22 all activities associated with the Fourth of July Parade are accounted for in the General Fund.

#### Traffic Impact (Fund 206)

Expenditures are restricted to roadway capacity projects or other projects that affect the performance of the street system to offset the impacts of new development. Revenues are from development impact fees levied on new development in the City.

#### Gas Tax (Fund 207)

Monies in the fund are from the City share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehabilitation, and construction of elements within the street right-of-way as allowed under the Street and Highway Code.

#### Park Acquisition & Development (Fund 209)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the "costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction." Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City's General Plan, the Master Facilities Plan included in the Nexus Report, The City's Capital Improvement Plan, the adopted annual City of Huntington Beach Budget, or City Council approved park acquisition and development projects.





## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **Drainage (Fund 211)**

Expenditures are restricted to storm sewer projects to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

### **Narcotics Forfeiture - Federal (Fund 212)**

The Police Department participates in the Orange County Regional Narcotics Suppression Program with a sergeant and detective assigned to the task force. The overtime for the sergeant and detective are paid from this fund which is funded through an Equitable Sharing Agreement.

### **Measure M (Fund 213)**

Measure M2 Turn-back funds are restricted to Right of Way expenditures on those streets listed in the Master Plan of Highways. A portion of the County's sales tax funds the program.

### **Narcotics Forfeiture - State (Fund 214)**

Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% is allocated to Fund 971.

### **Traffic Congestion Relief Prop 42 (Fund 219)**

Revenues are from the City's share of State Highway Users Tax (HUT). Use of funds is restricted to maintenance, rehab and construction of elements within the street right-of-way as established by Assembly Bill 2928.

### **Gun Range Settlement (Fund 225)**

This fund was established with monies received as part of a settlement agreement with various cities and agencies that used the former Gun Range facility located in Huntington Central Park. This fund is restricted for re-use and development of the site per the settlement agreement. No additional revenues will be added to the fund.

### **Quimby Fund (Fund 226)**

The source of revenues for this fund is from park-in-lieu fees generated from new development projects requiring tract maps or parcel divisions. The Quimby Act, within the Subdivision Map Act, authorizes the City to require the dedication of land or to impose fees for park or recreational purposes as a condition of approval of a tentative or parcel subdivision map.

### **Police Facilities Development Impact Fees (Fund 227)**

The funds collected from the Police Facilities Development Impact Fee are used to fund the costs of providing police services attributable to new residential and nonresidential construction and shall include: 1) the cost of providing the acquisition, construction, furnishing of new buildings; 2) purchase of new specialty equipment and vehicles; 3) development of a Master Plan to identify capital facilities; and 4) the cost financing, projects identified in the City's General Plan, The Master Facilities Plan included in the Nexus Report, the City's Capital Improvement Plan, or City Council approved development projects.



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **Park Development Impact Fee – Residential (Fund 228)**

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee are used to fund the “costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction.” Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City’s General Plan, the Master Facilities Plan included in the Nexus Report, The City’s Capital Improvement Plan, the adopted annual City of Huntington Beach Budget, or City Council approved park acquisition and development projects.

### **Library Development Impact Fee (Fund 229)**

Funds collected from the Library Development Impact Fees can be used to purchase library materials or to plan for additional or new library spaces and facilities. The Library uses the fund to expand collections at all locations, as allowed under the Municipal Code Chapter 17.67. The Library also plans to begin the development of a Library Facilities Master Plan to look at the need for additional and new library space, as allowed by the Municipal Code Chapter 17.67.

### **Fire Facilities Development Impact Fees (Fund 231)**

The funds collected from the Fire Facilities Development Impact Fees are used to fund the costs of providing additional fire suppression/medic facilities, vehicles and specialty equipment attributable to new residential and nonresidential construction and shall include: 1) the acquisition of additional property for Fire Department facilities; 2) the construction of new facilities for Fire Department services; 3) the furnishing of new buildings or facilities for Fire Department services; 4) the purchase of new specialty equipment and vehicles for Fire Department services; 5) the funding of a Master Plan to identify capital facilities to serve new Fire Department development; and 6) the cost of financing projects identified in the City’s General Plan, the Master Facilities Plan included in the Nexus Report, the City’s Capital Improvement Plan, or City Council approved development projects.

### **Housing Residual Receipts (Fund 233)**

Pursuant to Redevelopment Dissolution, the City receives former Redevelopment Housing Residual Receipt payments, rehabilitation loan processing, subordinations, demand, and conveyance fees. The funds are used for required housing compliance services and other items.

### **Disability Access Fund (Fund 234)**

Legislative requirement from AB 1379 requires the City retain 90% of the fees collected, beginning on and after January 1, 2018. The bill also requires the moneys retained by the City be deposited in a special fund, established by the City, to be used for increased Certified Access Specialist (CAsp) Property Inspection training and certification, thereby making an appropriation by expanding the purposes for which the retained moneys are required to be spent.



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### Park Development Impact Fee – Non Res (Fund 235)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the “costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction.” Therefore, the expenses represent all costs and professional design consultant costs. Specifically, the fees may be used as follows: 1) the acquisition of additional property for the expansion of parkland and community facilities development; 2) the construction of new parks and park facilities and community use facilities; 3) the funding of a master plan to identify capital facilities to serve new parkland and park facilities and community use facilities development; 4) the cost of financing, projects identified in the City’s General Plan, the Master Facilities Plan included in the Nexus Report, The City’s Capital Improvement Plan, the adopted annual City of Huntington Beach budget, or City Council approved park acquisition and development projects.

### Public Art in Parks (Fund 236)

The funds collected from Parkland Acquisition and Park Facilities Development Impact Fee shall be used to fund the “costs of providing the acquisition, relocation and expansion of parkland and park facilities development, attributable to new residential and nonresidential construction.” The fees collected for this fund represent 2% of development impact fees received from residential development and are to be used to fund public art in City parks.

### Community Development Block Grant (CDBG) (Fund 239)

The City receives Federal Grant funds from the Department of Housing and Urban Development (HUD) to be used to fund various projects as listed under the City’s Consolidated Plan. The Citizen Participation Advisory Board (CPAB) makes recommendations in March based on current year’s allocation. Any amount of carry-over and unallocated funds are regularly reviewed.

### HOME (Fund 240)

HOME programs fund a wide range of activities involving affordable housing in the City including Affordable Housing Projects, TBRA programs, and Administration. The Federal funds received are based on Housing and Urban Development’s (HUD) annual allocation.

### Narcotics Forfeiture-Treasury (Fund 242)

This fund is used for the receipt of equitable sharing of funds seized by the US Department of Treasury and the participating agencies of IRS, ICE, CBP and USSS.

### Surf City "3" Cable Channel Operations (Fund 243)

A fee for cost of public, educational and governmental (PEG) access channels are received from cable operators in the City (1% of gross cable revenues beyond the franchise fee cap). PEG funds are restricted and can only be used for capital costs including equipment (e.g. HDTV station and fiber optic acquisition and improvement projects to enable/improve broadcasting of the City Council and Planning Commission meetings among others).



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **American Rescue Plan Act (Fund 249)**

The American Rescue Plan Act of 2021 provided a total of \$1.9 trillion in funding to assist in the recovery from the economic and health effects of the Coronavirus pandemic. The Plan provided funding to individuals, businesses, state and local governments to help mitigate the impacts of the pandemic. This fund accounts for the direct payments the City received under this legislation.

### **ELM Automation Funds (Fund 322)**

The Enterprise Land Management (ELM) system is used by Community Development, Public Works, Fire Department, and Finance for citywide issuance of permits, building inspections, planning applications, code enforcement cases and business licenses. Revenues are received from Automation Fees charged as a percentage of all development, permit and prevention fees for Planning, Building, Public Works, and Fire and are used for replacement costs and maintenance expenditures related to the system.

### **Section 115 Trust (Fund 716)**

This Fund, administered by the Public Agency retirement System (PARS), sets aside funds to pre-fund the City's pension liabilities. Funding for the trust is included in the annual Adopted Budget

### **Energy Efficiency (Fund 807)**

The City collects revenue from electric vehicle charging stations installed at various locations throughout the City through a revenue sharing agreement with ChargePoint, Inc. This revenue is used to fund energy efficiency projects.

### **Proposition 68 Per Capita Grant (Fund 810)**

This is a non-competitive grant program that provides funding to local government agencies to support the rehabilitation, creation and improvement of local parks and to address deficiencies in neighborhoods lacking access to outdoor recreation. Funding is from the State of California through the California Department of Parks and Recreation.

### **Jail Training Grant (Fund 838)**

This is for an annual training plan funded by the Standards and Training for Corrections (STC) through the Board of State and Community Corrections grant. This plan authorizes expenditures for training.

### **OCTA Grants (Fund 873)**

A grant fund for roadway improvement is obtained from Orange County Transportation Authority (OCTA). Matching funds are typically budgeted in the various gas tax funds.

### **Used Oil Grant (Fund 960)**

A federal grant fund to assist in developing and maintaining an on-going used oil and used oil filter collection/recycling program.

### **Highway Bridge Replacement & Rehabilitation (Fund 961)**

Federal funds from the Department of Transportation to be used to replace or rehabilitate deficient highway bridges and to seismically retrofit bridges located on any public road.



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### Senior Mobility Program (Fund 963)

The City has an agreement with the Orange County Transportation Authority (OCTA) for the provision of senior transportation services. The funds are based on 1% of actual Measure M sales tax revenue. The agreement has been in place for many years with the current agreement expiring March 2023. The grant funds are used to cover salaries & benefits for the Transportation Coordinator, Senior Services Assistant, 25% of an Office Assistant II, as well as temporary salaries and some operating expenses.

### Master Plan of Arterial Highways (Fund 965)

A federal grant fund used for the Atlanta Avenue Widening project.

### Bridge Preventive Maintenance Program (Fund 970)

A federal grant fund used for major preventive maintenance projects on several of the City's bridges.

### Asset Forfeiture 15% State (Fund 971)

Asset Forfeiture funds come from the seizure and eventual forfeiture of property and/or currency used in criminal activities. The State forfeitures are divided into two funds with Fund 214 receiving 85% of the revenue and the remaining 15% being allocated to Fund 971. The 15% portion going to Fund 971 is to be used for funding programs to combat drug abuse and divert gang activity.

### AB 109 Public Safety Realignment (Fund 979)

Public Safety Realignment was enacted in 2011 with the signing of Assembly Bill 109 which provided a portion of the Vehicle License Fees go to local law enforcement.

### SLESF Grant (Fund 984)

Supplemental Law Enforcement Services Funds (SLESF) are allocated to local law enforcement agencies for front line law enforcement services and must be used to supplement existing funding.

### Highway Safety Improvement Program (HSIP) (Fund 995)

A federal grant fund for traffic signal improvement projects at several locations in the City.

### Hazard Mitigation Grant Program (Fund 1222)

A federal grant program to provide funding for eligible mitigation measures that reduce or eliminates long-term risk to people and property from future disasters. Hazard mitigation includes long-term solutions that reduce the impact of disasters in the future.

### CalRecycle City/County CRV (Fund 1228)

This is an annual payment grant program which provides cities and counties with funds from CalRecycle's beverage container recycling program. Funding per jurisdiction is pre-determined by the State on a per capita basis. Funds shall only be used for activities related to beverage container recycling and litter reduction.





## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **OC Recycling Market Development Zone (RMDZ) (Fund 1233)**

The City is part of the Recycling Market Development Zone - this is an incentive program from the State of California (CalRecycle) and is not a grant. This program covers funds to market and develop the Zone. Funds will be used for marketing, education and outreach, Zone Works Training in Sacramento (2 x per year for 2 people), media and graphic services, and various registration at conferences.

### **Sustainable Business Certification Program (Fund 1234)**

The CAGBN is a non-profit organization that oversees thirty-four (34) programs operated by Chambers of Commerce, cities, and counties throughout California. These programs provide support and assistance to help certify small and medium-sized business partners (SMBs) that voluntarily adopt environmentally preferable business practices. These practices include increased energy efficiency, reduced greenhouse gas emissions, water conservation, and waste reduction.

### **Library CalREN Reimbursement – E-rate (Fund 1246)**

The Huntington Beach Public Library participates in the CENIC network for access to the CalREN High Speed broadband network, through the California State Library. The CENIC network acts on behalf of all public libraries in California to apply for E-rate discounts for telecommunication services, and to contract for the necessary telecommunication connections to access CalREN. Califa is the aggregator for all public libraries which facilitates the City's invoices and payments.

### **Arterial Rehab-RMRA (Fund 1247)**

The Road Maintenance and Rehabilitation Account (RMRA) fund was created in FY 17-18 after the passage of SB1. This is a gas tax, in addition to the Gas Tax Fund (207) and the Prop 42 Fund (219).

### **OCTA-405 Widening (Fund 1254)**

Orange County Transportation Authority (OCTA) paid the City a lump sum as mitigation for damage/wear-and-tear on City streets resulting from I-405 Widening Project. The funds are restricted for use on street maintenance/repair.

### **SB 2 Reimbursement (Fund 1267)**

Grants are provided through a non-competitive process from the State of California to provide funding and technical assistance to help cities and counties prepare, adopt and implement plans and process improvements that streamline housing approvals and accelerate housing production.

### **CRRSAA (Fund 1273)**

Federal Funds from the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) may be used for a broad range of surface transportation purposes listed in Section 113(b) of Title 23 of the U.S. Code and are meant to "prevent, prepare for, and respond to Coronavirus."



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### OCTA Project X (Fund 1275)

OCTA administers a variety of Measure M funding programs. Project X is one of the programs and is for Environmental Cleanup projects that help improve the overall water quality from transportation-generated pollution in Orange County.

### Clean California (Fund 1277)

The California Department of Transportation has a grant program to beautify and improve local streets and roads, parks, pathways and transit centers. This is accomplished by adding beautification measures and art in public spaces along with litter and debris removal.

### AES Mitigation (Fund 1284)

The City entered into an agreement with AES Southland Development to amend a previous agreement related to Architectural Improvements for the AES Power Plant. As part of the amendment AES provide funds to the City for additional community benefit.

## **CAPITAL PROJECTS FUNDS**

### Sanitary Sewer Facilities (Fund 210)

Expenditures are restricted to sanitary sewer capacity enhancements to mitigate the impacts of development. Revenues are from development impact fees levied on new development in the City.

### Affordable Housing In-Lieu Fund (Fund 217)

In-lieu fees/payments are approved through Planning Commission CUP and an Affordable Housing Agreement. Fees are due to the City at the building permit and are used for building or creating affordable housing. The Administration of the City's three Tenant-Based Rental Assistance (TBRA) programs are used from this fund. The City is working on creating additional housing projects.

### In-Lieu Parking Downtown (Fund 308)

Funds are being used for CIP related parking improvement projects (e.g., 1<sup>st</sup> & Atlanta parking lot project, Main Promenade Parking Structure Signage, as well as other operating related expenses. Revenues are paid by developers in-lieu of directly providing parking facilities to the City.

### Infrastructure (Fund 314)

The Infrastructure Fund is for infrastructure related expenditures, both capital and operating expenses, and is funded primarily by a General Fund transfer. The amount of transfer is calculated each year and is based on the City Charter requirement of 15% of the general fund revenues based on a five (5) year rolling average.

### Lease Capital Project Fund (Fund 321)

This Fund records activity capital lease project expenditures such as fire trucks, ambulances, fire engines, police vehicles and the 800 MHz Backbone Public Safety communication system.



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **Technology Fund (Fund 323)**

Technology Funds are transferred from the General Fund for various technology upgrades.

### **Equipment Fund (Fund 324)**

The Equipment Fund is for replacement of the City's vehicle fleet, machinery, technology systems and other equipment and is primarily funded by a General Fund transfer.

## **DEBT SERVICE FUNDS**

### **Debt Service HBPFA (Fund 401)**

The City has three Lease Revenue Refunding bonds that have been used to construct various capital improvements in the City. This fund is used to record inter-fund transfers and the annual debt service payments for the Huntington Beach Public Financing Authority.

### **Pension Liability (Fund 412)**

This fund accounts for the City's annual debt service payment for the Pension Obligation Bonds. Revenues are provided by the voter-approved property tax override and transfers in from the General Fund, Enterprise Funds and Other Governmental Funds, based on each funds allocable share of PERSable personnel costs.

## **ENTERPRISE FUNDS**

### **Certified Unified Program Agency (CUPA) (Fund 501)**

The Hazardous Materials Disclosure Program was established in response to two nationwide high profile accidents involving hazardous materials in 1984 and 1985. The program's primary function is to help emergency responders identify, monitor, and assist businesses using or storing hazardous materials, helping to reduce the probability of accidents involving hazardous materials. The program is coordinated through a contractual agreement with the Orange County Health Care Agency's Certified Unified Program Agency (CUPA), who invoices and collects disclosure-related fees.

### **Refuse Collection Service (Fund 504)**

This fund is an enterprise fund for the residential refuse collection service and state mandated recycling education programs. The City's residential refuse collection charge is the fee that generates the revenue to fund the programs and services per the Revised and Restated Refuse Collection and Disposal Services Franchise Agreement between the City and Rainbow Environmental/Republic Services. Resolution 2017-26 authorizes the fee for service and designates distribution for fund expenses.



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **Water Enterprise (Fund 506)**

An enterprise fund that provides high quality drinking water to approximately 53,000 customers in the City. Revenue to the fund comes primarily from water consumption and fixed water meter charges from monthly customer municipal utility bills. Funds are restricted for use on the operational and capital needs of the City-owned water utility.

### **Water Master Plan (Fund 507)**

Revenue is received from a monthly capital charge on municipal utility bills and from new residential connection fees. Funds are restricted for use on projects included in the most recently adopted Water Master Plan.

### **Sewer Service (Fund 511)**

An enterprise fund that provides for the operations, maintenance and capital needs of the City's sanitary sewer system. The funds come from user fees charged to residents and business and are restricted for these uses.

## **INTERNAL SERVICE FUNDS**

### **Self-Insurance Workers Comp (Fund 551)**

This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's workers compensation program. Additional funds are needed due to rising costs of workers compensation insurance premiums. Funds will come from various departments through labor distributions.

### **Self-Insurance General Liability (Fund 552)**

This is an Internal Service Fund to track, monitor, and forecast actual and projected expenses for the City's general liability program. Additional funds are needed due to rising costs of general liability and property insurance.

### **Retiree Insurance Fund (Fund 702)**

The Retiree Insurance Fund accounts for the contributions and payments made for the City's OPEB (Retiree Medical) plan. The total contribution made to the fund each year is determined by the City's actuary. The Retiree Medical Fund is funded through contributions from each of the City's funds (excluding certain grants) made on a pro-rata basis.

### **Retiree Supplemental (Fund 703)**

The Retiree Supplemental Fund accounts for the contributions and payments made for the City's Retiree Supplemental plan. Contributions are made from each of the City's funds (excluding certain grant funds) on a pro-rata basis. The total contribution made to the fund each year is determined by the City's actuary.



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **TRUST & AGENCY FUNDS**

#### RORF (Fund 350)

The RORF is a Private-Purpose Trust Fund for the Successor Agency created to account for the wind-down activities of the former Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26. Revenues for this fund come from the Department of Finance approved Tax Increment Funding from Property Tax.

#### LMIHAF (Fund 352)

The LMIHAF is a Private-Purpose Trust Fund for the Housing Successor Agency created to account for the wind-down activities of the former housing assets of the Redevelopment Agency of the City of Huntington Beach upon the dissolution of the Redevelopment Agency in 2012 per AB 1X 26.

#### Debt Service Grand Coast CFD 2000-1 (Fund 405)

The CFD 2000-1 is a Community Facilities District (CFD) created in 2000 for the Grand Coast Resort (Waterfront). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group, Inc. and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

#### Debt Service McDonnell CFD 2002-1 (Fund 408)

The CFD 2002-1 is a Community Facilities District (CFD) created in 2002 for the McDonnell Center Business Park. This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc., and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

#### Debt Service Bella Terra (Fund 410)

The CFD 2003-1 is a Community Facilities District (CFD) created in 2003 for the Huntington Center (Bella Terra). This is a fiduciary fund created for the purpose of collecting the special tax assessment (Mello-Roos) and paying debt service and related expenses on behalf of the CFD. The amount of special tax assessed each year and the related expenses paid is determined by Willdan Group Inc. and the City of Huntington Beach Finance Department in late July/early August (after the start of the County's fiscal year) and submitted to the County of Orange for levy.

#### WOCWB (Fund 508)

The West Orange County Water Board (WOCWB) is a joint powers authority between the Cities of Huntington Beach, Seal Beach, Westminster, and Garden Grove that own and operate the OC-9 and OC-35 potable water transmission mains. Each city provides an annual contribution for the operations, maintenance and capital needs of the Board facilities. The City of Huntington Beach is the fiscal agent for the Board.



## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **Central Net Operations Authority (CNOA) (Fund 704)**

The Central Net Operations Authority (CNOA) was formed pursuant to the provisions of Article 1, Chapter 5, Division 7 of Title I of the Government Code of the State of California (The Joint Exercise of Powers Act). The Authority is considered a public entity separate and apart from the participating agencies. The primary purpose of the Authority is to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility. The intent of the organization is to provide a formal mechanism by which the Authority can fund these activities, require non-members using the Training Facility to pay for use of the facility and, accordingly, provide the highest possible level of fire suppression, fire prevention, technical rescue, hazardous materials and emergency medical training. It is also intended to foster cooperation among the parties and serves as a vehicle for the scheduling and funding of training seminars and classes.

### **BID Hotel/Motel (Visit Huntington Beach) (Fund 709)**

In December 2018, the City Council approved a 10 year self-imposed Business Improvement District (BID) for the Hotels and Motels within the City of 4% on top of the City's 10% TOT fees (effective 2/1/19). This fund is increasing due to the increase of the 1%. This is an estimate, it will be 4% of what the City's expected revenue amount of TOT.

### **BID - Downtown (Fund 710)**

All Downtown merchants have a self-assessment through the Business Improvement District (BID) that the City Council approves annually, the BID was re-authorized for the timeframe of October 1 to September 30. The City collects the fees and redistributes it back to the District. The Downtown BID also has Surf City Nights and manages the Malco Agreement with the City, which is not reflected in the budget.

### **Parking Structure – Bella Terra (Fund 711)**

City owns the parking structure in the Bella Terra retail center. The City collects a maintenance fee from the owners of the center which is used to fund maintenance and operation expenditures for the structure.

### **5th and PCH Parking Structure (formally the Strand) (Fund 712)**

City owns the parking structure at 5<sup>th</sup> and PCH which is managed by 5<sup>th</sup> & PCH, LLC through an Operating Agreement.

## **OTHER FUNDS**

### **Specific Events (Fund 101)**

This fund is used by various departments to charge staff time and expenses associated with major Specific Events. Revenue for this fund comes from permits for special events. This fund also includes film permits managed by the City Manager's Office.





## **City of Huntington Beach Proposed Budget FY 2023/24 Fund Descriptions**

### **Inmate Welfare (Fund 122)**

The California Penal Code Section 4025, allows for the City's Chief of Police to maintain a fund for the benefit, education, entertainment, support, and welfare of the inmates confined within the City Jail. The funds come from the intake of commissions received from the inmate pay phone service contract.

### **Property Tax in Lieu of Sales Tax (Fund 127)**

Under Proposition 57, which was approved by voters in 2004, the State of California was authorized to issue up to \$15 billion in economic recovery bonds (ERBs) to address the State's budget shortfall. To repay the ERBs, the State pledged one-quarter cent of sales tax, which was replaced with a one-quarter cent special fund sales tax for repayment of the bonds. In order to keep counties and cities whole, the State replaced the diverted local sales taxes with property taxes shifted from school and community college districts, whose losses, in turn, were minimized by increased state education aid under the Proposition 98 minimum guarantee. This series of revenue exchanges is commonly referred to as the "triple flip," and continued until the ERBs were paid. In July 2016, the City of Huntington Beach received the final payment under the "triple flip," which was set aside in Fund 127 to be used for replacement of the City's Enterprise Land Management System (ELM) and acquisition and retrofit of City streetlights to LED.

### **Property & Evidence (Fund 216)**

The Property & Evidence Fund is for unclaimed cash and the proceeds from unclaimed property which has been auctioned or salvaged.

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenue Summary by Fund**  
**ALL FUNDS**

Fund	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
00100 General Fund	225,196,580	236,969,556	256,245,686	283,159,000	285,273,179	280,396,466	-0.98%
00101 Specific Events	606,169	11,671	483,174	699,500	713,750	748,500	7.01%
00103 Donations Fund	613,311	532,746	788,428		601,443		
00107 Evidence Seizure	528	401	(131)				
00122 Inmate Welfare Fund	6,198	1,199	560				
00125 Donations Veterans Memorial	(3,677)						
00127 Prop Tax in Lieu of Sales Tax	27,423	(20)	(8,475)				
00128 Housing Agreement	44,496	73,208	1,483,471				
00201 Air Quality Fund	293,442	270,932	200,901	250,000	250,000	250,000	0.00%
00204 Fourth of July Parade	258,014	62,136					
00206 Traffic Impact	647,895	234,126	259,454	100,000	100,000	100,000	0.00%
00207 Gas Tax Fund	3,089,826	3,088,799	3,258,798	3,788,219	3,788,219	3,693,743	-2.49%
00209 Park Acquisition & Development	120	14	1,004				
00210 Sewer	606,504	104,516	199,524	167,310	167,310	167,310	0.00%
00211 Drainage	777,222	230,020	765,599	200,000	200,000	200,000	0.00%
00212 Narcotics Forfeiture Federal	208,434	48,912	3,513	95,000	95,000	175,000	84.21%
00213 Measure M Fund	3,615,688	3,521,469	4,327,338	4,056,410	4,056,410	4,171,189	2.83%
00214 Narcotics Forfeiture State	66,253	954	44,675				
00215 Rehabilitation Loans	805,417	130,887	38,821				
00216 Property and Evidence	63,445	126,825	20,925	10,000	10,000	50,000	400.00%
00217 Affordable Housing In-Lieu	2,931,222	316,095	3,093,945	746,811	746,811	2,901,400	288.51%
00219 Traffic Congestion Relief 42	1,691,694	1,459,096	1,589,828	1,939,011	1,939,011	1,971,422	1.67%
00225 Gun Range Settlement	10,335	1,207	(19,698)				
00226 Quimby Fund	59,477	(5,877)	1,086,994			400,000	100.00%
00227 Police Facilities Dev Impact	228,012	164,848	169,684				
00228 Park Dev Impact Res	681,163	538,830	416,112	625,000	625,000	750,000	20.00%
00229 Library Dev Impact	164,477	105,382	87,063	42,000	42,000	50,000	19.05%
00231 Fire Facilities Dev Impact	126,227	104,603	74,854				
00233 Housing Residual Receipts	830,542	32,425	26,392	32,000	32,000	790,201	2369.38%
00234 Disability Access Fund	81,339	71,247	71,936	84,000	84,000	84,000	0.00%
00235 Park Dev Impact Non Res	70,656	241,316	91,542	368,000	368,000	100,000	-72.83%
00236 Public Art in Parks	16,995	11,900	(5,510)			15,000	100.00%
00238 Emergency Operations Center	78,313	49,092	1,079,452				
00239 CDBG	1,461,986	1,124,653	1,791,522	1,413,939	1,409,458	1,171,668	-17.13%
00240 HOME	560,137	676,139	1,021,733	760,225	760,225	668,370	-12.08%
00242 Narcotics Forfeiture -Treasury	353	1,407	26				
00243 Surf City "3" Cable Channel	1,577,861	539,482	534,303	500,000	500,000	490,000	-2.00%
00244 CARES Act (OC Small Bus Supp)	12,996	5,410,070	826				
00245 CARES Act (OC City Allocation)	4,711	4,729,769					
00246 CARES Act (CESF)		93,800	(111)				
00247 CARES Act (State of CA)		2,488,021	416,947				
00248 CDBG CARES Funding		101,754	179,360				
00250 American Rescue Plan Act (OC)			200,000				
00308 In-Lieu Parking Downtown	18,336	115,018	65,717	393,809	393,809	54,466	-86.17%
00314 Infrastructure Fund	5,124,801	9,472,876	14,301,238	24,355,000	26,290,000	15,000,000	-38.41%
00319 Senior Center Development	8,467	0					
00321 Lease Capital Project Fund	1,176,607	12,753,176	874,810				
00322 ELM Automation Fund	426,645	334,660	393,973	477,949	477,949	400,000	-16.31%
00323 Technology Fund	109,037	7,378	(177,580)	3,300,000	3,300,000	1,000,000	-69.70%
00324 Equipment Fund	4,805,536	4,991,601	7,217,089	10,052,909	8,930,000	7,140,581	-28.97%
00350 RORF	5,475,633	5,210,487	6,093,220	5,030,666	5,030,666	12,897,830	156.38%
00352 LMIHAF	5,687,929	964,254	1,513,830	200,000	200,000	4,001,050	1900.53%
00401 Debt Svc HBPFA	5,111,238	21,060,804	2,963,898	2,963,159	2,963,159	2,967,681	0.15%
00405 Debt Svc Grand Coast CFD 2000-1	1,121,828	1,102,173	1,106,893	1,092,817	1,092,817	1,091,307	-0.14%
00406 Debt Svc Mello Roos	97,335	873	220				
00408 Debt Svc McDonnell CFD 2002-1	422,596	416,812	441,944	435,203	435,203	442,692	1.72%
00410 Debt Svc Bella Terra	2,446,820	2,444,573	2,439,902	2,432,661	2,432,661	2,638,306	8.45%
00412 Pension Liability *	7,860,326	350,477,726	24,867,771	23,946,365	23,946,365	29,432,240	22.91%
00501 Certified Unified Program Agency	293,974	268,464	280,992	262,500	262,500	262,500	0.00%
00504 Refuse Collection Service	12,630,399	13,066,619	13,705,150	14,473,228	15,004,228	15,799,711	9.17%
00505 Systems Fund	3,048	357	(5,810)				

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenue Summary by Fund**  
**ALL FUNDS**

Fund	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
00506 Water	38,093,615	39,465,757	38,885,049	42,099,072	42,099,072	44,783,425	6.38%
00507 Water Master Plan	4,209,861	3,177,854	2,236,517	3,957,600	3,957,600	3,957,600	0.00%
00508 WOCWB	708,593	571,930	511,817	1,627,000	1,627,000	1,557,000	-4.30%
00511 Sewer Service Fund	11,837,547	10,961,471	8,945,726	10,747,168	10,747,168	10,747,168	0.00%
00551 Self Insurance Workers' Comp	7,771,902	6,798,938	8,989,612	7,789,449	12,089,449	11,164,142	43.32%
00552 Self Insurance General Liability	5,356,050	2,320,439	5,837,550	6,250,000	6,250,000	11,738,297	87.81%
00702 Retiree Insurance Fund	3,023,437	6,128,364	(3,442,606)				
00703 Retirement Supplement	6,224,987	16,778,380	(5,220,633)	1,434,000	1,434,000	1,434,000	0.00%
00704 Fire JPA Fund	272,963	487,785	331,725	405,866	405,866	405,866	0.00%
00709 BID Hotel/Motel	3,841,628	4,003,460	6,239,378	6,635,000	6,635,000	6,632,000	-0.05%
00710 BID Downtown	120,460	89,372	116,059	106,000	106,000	107,000	0.94%
00711 Parking Structure-Bella Terra	759,135	740,482	768,370	761,427	761,427	967,698	27.09%
00712 Parking Structure-Strand	1,426,857	1,231,822	1,528,759	1,450,000	1,450,000	1,550,000	6.90%
00715 State Grants		125,967	73,276		535,757		
00716 Section 115 Trust	1,289,206	2,923,411	3,116,570	1,422,906	1,422,906	2,573,890	80.89%
00807 Energy Efficiency	21,852	41,449	32,406	18,600	18,600	19,200	3.23%
00810 Prop 68 Per Capita Grant					177,952		
00838 Jail Training Grant	12,085	9,465	12,792		12,640		
00854 HOME Program 06	1,591,189						
00863 CDBG 13/14	36,346						
00873 OCTA/Cip Grant		1,273,265	13,033				
00880 Library Equipment	1,270	126	423				
00894 WMD DHHS	(88)	(1)	1				
00909 UASI/OCIAC Program	2,184						
00922 Fire Grants-Other		3,000	5,500				
00955 Prop 69 Funding		45,678	21,842				
00960 Used Oil Grant	54,699	(3,655)	47,906	26,127	26,127		-100.00%
00961 Hwy Bridge Replacement & Rehab		13,884	351,027	3,280,000	3,280,000		-100.00%
00963 Sr Mobility Program	252,712	252,050	311,585	292,968	292,968	356,293	21.61%
00965 Master Plan of Arterial Hwys	1,000	44,566					
00970 Bridge Prevention Maintenance Program	281,325						
00971 Asset Forfeiture 15% State Set	10,289		7,416				
00978 US Secret Services (USSS)	11,763	27,931	19,088		27,448		
00979 AB109 Public Safety Realignment	96,863	90,852	85,126	103,567	103,567	112,067	8.21%
00984 SLESF Grant	549,156	491,216	514,631	400,000	400,000	475,000	18.75%
00985 State Literacy Grant	57,728	58,141	78,294		92,882		
00995 Hwy Safety Improvement Program	1,235,936	1,264,564	312,272			675,090	100.00%
01215 Immigration & Customs Enforce					50,000		
01220 HOME Program 15/16	148,678						
01222 Hazard Mitigation Grant Program	43,732			6,598,950	6,598,950		-100.00%
01226 Library Grants			4,803		95,179		
01228 CalRecycle City/County CRV	49,984	49,530	48,834	48,834	48,834	49,015	0.37%
01233 OC Recycling Market Development Zone	(20)			6,000	6,000		-100.00%
01234 Sustainable Business Certification Pgrm	10,000						
01236 HOME Program 16/17	247,451						
01238 EMPG 16/17	25,391	25,799	10,009		22,647		
01240 EPIC Challenge			42,533				
01246 CENIC E-Rate	54,984		56,313	60,000	60,000	60,000	0.00%
01247 Arterial Rehabilitation	3,635,752	3,731,456	4,010,174	4,487,676	4,487,676	4,917,993	9.59%
01248 Central Park Trail Rehab		28,000			4,450		
01251 HHW Grant Cycle HD31			37,050				
01252 Office of Traffic Safety 18/19	146,609						
01253 Domestic Violence 2019	203,143						
01254 OCTA-405 Widening	24,382	2,058	6,878				
01255 LSTA	54,000	9,476			18,374		
01257 Office of Traffic Safety 19/20	337,935	279,727					
01258 OTS Bike Ped Safety 19/20	16,004	9,990					
01259 Justice Assistance Grant 2017			26,982		30,091		
01260 Justice Assistance Grant 2018			26,309		28,766		
01261 Justice Assistance Grant 2019			45,219		1,835		
01262 BSCC Mental Health Training	4,320	7	4				

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenue Summary by Fund**  
**ALL FUNDS**

<b>Fund</b>	<b>FY 2019/20 Actual</b>	<b>FY 2020/21 Actual</b>	<b>FY 2021/22 Actual</b>	<b>FY 2022/23 Adopted</b>	<b>FY 2022/23 Revised</b>	<b>FY 2023/24 Proposed</b>	<b>Percent Change From Prior Year</b>
01264 Domestic Violence 2020	43,716	275,332	206,727		281,359		
01265 ABC Grant FY 20/21		16,141	10,643		71,763		
01266 OTS Bike Ped Safety 20/21		15,154	1,623				
01267 SB 2 Reimbursement		2,010		852,531	856,531		-100.00%
01268 Office of Traffic Safety 20/21		262,045	304,803				
01269 Operation Stonegarden			94,870		288,030		
01270 OTS Bike Ped Safety 21/22			15,604		27,191		
01271 Office of Traffic Safety 21/22			527,612		260,388		
01272 LRSP			28,896				
01273 CRRSAA				578,011	578,011		-100.00%
01274 FBI JTTF			1,000		18,000		
01275 OCTA PROJECT X				500,000	500,000		-100.00%
01276 SB1383 Local Assistance OWR1			521		278,482		
01277 Clean California					5,000,000		
01278 Office of Traffic Safety 22/23					790,000		
01279 OTS Bike Ped Safety 22/23					44,035		
01280 OTS Child Passenger 22/23					52,353		
01281 Homeless Prev & Behvrl Health					500,000		
01282 Bolsa Chica TS Synchronization					2,014,403		
01283 OCTA Trash Removal Phase II						500,000	100.00%
01284 AES Mitigation						4,900,000	100.00%
<b>GRAND TOTAL</b>	<b>394,530,950</b>	<b>790,476,147</b>	<b>432,341,638</b>	<b>490,391,443</b>	<b>509,487,949</b>	<b>502,155,377</b>	<b>2.40%</b>

\* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenue Summary by Object Account**  
**ALL FUNDS**

Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
40060 Basic Levy	58,395,301	61,072,136	62,798,335	66,291,489	66,291,489	70,152,223	5.82%
40160 Prior Year Property Taxes	469,544	573,848	582,861	573,848	573,848	500,000	-12.87%
40305 Supp Roll Property Taxes	1,199,225	1,227,427	1,473,040	1,199,225	1,199,225	1,473,040	22.83%
40350 Other Property Taxes	39,393,971	42,216,224	43,631,452	41,808,307	41,808,307	51,907,557	24.16%
40500 Assessments	8,029,241	8,115,341	10,392,426	10,740,276	10,740,276	10,973,305	2.17%
<b>40010 PROPERTY TAXES</b>	<b>107,487,283</b>	<b>113,204,975</b>	<b>118,878,114</b>	<b>120,613,145</b>	<b>120,613,145</b>	<b>135,006,125</b>	11.93%
41100 Sales Tax	44,616,369	51,161,877	57,652,522	57,399,504	57,399,504	57,725,149	0.57%
41200 Franchises	7,861,706	8,049,736	10,379,784	8,604,349	8,604,349	11,750,000	36.56%
41300 In-Lieu Tax			88,850				
41400 Transient Occupancy Tax	9,637,206	10,378,662	15,375,976	14,470,699	14,470,699	16,000,000	10.57%
41450 Transient Occ Tax-STVR			377,600			580,000	100.00%
41500 Utility Users Tax	18,148,622	18,374,351	19,528,404	18,457,076	18,457,076	21,245,000	15.10%
<b>41000 OTHER LOCAL TAXES</b>	<b>80,263,904</b>	<b>87,964,624</b>	<b>103,403,136</b>	<b>98,931,628</b>	<b>98,931,628</b>	<b>107,300,149</b>	8.46%
42100 License General	3,149,667	2,748,871	2,960,181	2,918,228	2,918,228	3,079,493	5.53%
42150 License and Permits Public Works	536,752	320,138	277,208	342,500	342,500	341,500	-0.29%
42300 License and Permits Buildings	3,631,733	3,629,925	3,915,824	3,669,000	3,669,000	4,669,446	27.27%
42400 License and Permits Planning	3,949,044	1,514,939	2,444,167	2,496,192	2,496,192	4,089,446	63.83%
<b>42000 LICENSE AND PERMITS</b>	<b>11,267,196</b>	<b>8,213,873</b>	<b>9,597,379</b>	<b>9,425,920</b>	<b>9,425,920</b>	<b>12,179,885</b>	29.22%
42905 Court/Traffic Fines	368,351	434,433	401,005	400,000	400,000	350,000	-12.50%
42910 Library Fines	24,569	5,930	8,857				
42940 Parking Fines	2,932,090	4,146,999	4,672,947	4,100,000	4,100,000	4,600,000	12.20%
42950 Police Alarm Fines	57,142	(2,139)	496				
42951 Fire Alarm Fines	20,485	33,495	61,165	33,981	33,981	30,000	-11.72%
<b>42900 FINES AND FORFEITURES</b>	<b>3,402,638</b>	<b>4,618,717</b>	<b>5,144,470</b>	<b>4,533,981</b>	<b>4,533,981</b>	<b>4,980,000</b>	9.84%
42960 Interest Income	12,989,864	24,421,778	(29,348,082)	749,000	749,000	1,159,000	54.74%
42980 Loan Payments	7,984,262	1,297,009	2,252,804	200,000	200,000	200,000	0.00%
43055 Lease and Concession Income	3,407,722	1,455,884	4,457,281	3,576,527	3,576,527	4,633,352	29.55%
43900 Royalties	216,929	139,964	186,788	135,000	135,000	160,000	18.52%
44000 Parking Revenue	12,083,145	13,523,624	14,367,528	13,620,000	13,620,000	14,913,445	9.50%
45000 Contract Jail Bookings	242,638	88,123	(571)				
45110 PCS Wireless	477,336	316,165	395,122	475,000	475,000	475,000	0.00%
<b>42955 USE OF MONEY AND PROPERTY</b>	<b>37,401,896</b>	<b>41,242,547</b>	<b>(7,689,129)</b>	<b>18,755,527</b>	<b>18,755,527</b>	<b>21,540,797</b>	14.85%
46100 State of California Agencies	8,424,053	9,406,071	10,752,522	9,697,346	16,495,450	9,359,697	-3.48%
46300 Federal Agencies	4,116,815	15,234,662	4,676,038	12,726,125	15,139,513	2,690,128	-78.86%
46400 County Agencies	888,857	2,772,490	1,049,729	1,163,529	3,034,478	1,236,885	6.30%
46500 Gas Tax Revenues	3,008,856	3,051,825	3,092,204	3,788,219	3,788,219	3,693,743	-2.49%
46600 WOCWB Revenue	728,650	583,201	230,883	1,657,000	1,657,000	1,587,000	-4.22%
46700 Other Agencies	1,536,550	6,671,897	1,484,202	1,575,266	1,876,367	1,540,266	-2.22%
<b>46000 REVENUE FROM OTHER AGENCY</b>	<b>18,703,781</b>	<b>37,720,146</b>	<b>21,285,578</b>	<b>30,607,485</b>	<b>41,991,028</b>	<b>20,107,719</b>	-34.30%
47100 Public Works	2,128,220	835,235	2,957,213	886,000	886,000	1,238,000	39.73%
47200 Building	3,418,213	3,544,468	4,174,200	3,990,356	4,690,356	6,025,378	51.00%
47300 Library	148,855	55,461	158,502	104,000	104,000	143,500	37.98%
47400 Special City Services	371,927	416,213	511,330	477,000	477,000	325,000	-31.87%
47500 Recreational Classes	3,384,762	1,597,758	3,413,414	2,654,374	3,191,374	3,522,629	32.71%
47600 Special Events	605,654	59,380	330,939	580,000	580,000	751,000	29.48%
47700 Utility Charges	64,413,108	66,273,423	67,229,764	71,238,604	71,769,604	74,329,593	4.34%
47800 Fire Med Fees	8,210,384	7,565,720	11,433,415	9,448,500	9,623,500	12,894,930	36.48%
47860 Emergency Response	140,559	121,488	83,742	74,995	74,995	74,995	0.00%
47900 Hazmat Fees	286,880	273,596	288,230	269,000	269,000	269,000	0.00%
47925 Fire	867,969	498,825	1,009,755	867,970	867,970	721,594	-16.86%
47950 Miscellaneous	13,707,188	9,248,336	25,065,302	9,224,674	25,174,727	17,720,792	92.10%
48053 Prop Fund Charges - Water	5,820,895	5,821,924	5,909,886	6,087,183	6,087,183	6,391,542	5.00%
48054 Prop Fund Charges - WMP	330,203	340,109	350,312	360,821	360,821	378,862	5.00%

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenue Summary by Object Account**  
**ALL FUNDS**

Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
48055 Prop Fund Charges - Refuse	742,605	707,825	652,808	672,392	672,392	706,012	5.00%
48057 Prop Fund Charges - Sewer	1,832,548	1,538,598	1,410,498	1,452,813	1,452,813	1,525,454	5.00%
48058 From Retiree Medical Trust	206,562	117,479	121,003	124,633	124,633	130,865	5.00%
48059 From Retirement Supplement Trust	428,256	312,060	321,422	331,065	331,065	347,618	5.00%
<b>47000 CHARGES FOR CURRENT SERVICES</b>	<b>107,044,786</b>	<b>99,327,898</b>	<b>125,421,733</b>	<b>108,844,380</b>	<b>126,737,433</b>	<b>127,496,764</b>	17.14%
48110 Sales	2,730,352	151,252	2,120,875	103,000	743,000	138,000	33.98%
48200 General Sales	122,486	100,179	122,804	88,275	88,275	133,950	51.74%
48300 Donations	553,665	508,218	781,330		601,443		
48350 Sponsorships	85,556	24,340	153,170	182,000	196,250	170,000	-6.59%
48370 Reimbursables	775,843	903,681	1,012,574	378,464	555,543	958,556	153.28%
48500 Settlements	1,231,669	105,476	34,140	50,000	50,000	50,000	0.00%
48510 Other	221,343	801,242	813,205	1,034,036	1,034,136	945,257	-8.59%
<b>48100 OTHER REVENUE</b>	<b>5,720,915</b>	<b>2,594,386</b>	<b>5,038,097</b>	<b>1,835,775</b>	<b>3,268,647</b>	<b>2,395,763</b>	30.50%
49100 Operating Transfers In	21,849,412	22,272,022	49,813,416	96,650,002	85,037,040	70,954,575	-26.59%
49300 Proceeds of Long Term Debt	1,174,079	372,462,722	867,779				
49350 Prior Period Adjustment		438,684					
49400 Joint Venture Income	215,061	415,552	581,066	193,600	193,600	193,600	0.00%
<b>49000 NON-OPERATING REVENUE</b>	<b>23,238,552</b>	<b>395,588,980</b>	<b>51,262,261</b>	<b>96,843,602</b>	<b>85,230,640</b>	<b>71,148,175</b>	-26.53%
<b>40000 REVENUES</b>	<b>394,530,950</b>	<b>790,476,147</b>	<b>432,341,638</b>	<b>490,391,443</b>	<b>509,487,949</b>	<b>502,155,377</b>	2.40%



**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenue Summary by Object Account**  
**GENERAL FUND**

Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
40060 Basic Levy	58,395,301	61,072,136	62,798,335	66,291,489	66,291,489	70,152,223	5.82%
40160 Prior Year Property Taxes	469,544	573,848	582,861	573,848	573,848	500,000	-12.87%
40305 Supp Roll Property Taxes	1,199,225	1,227,427	1,473,040	1,199,225	1,199,225	1,473,040	22.83%
40350 Other Property Taxes	27,393,862	28,765,263	29,711,585	30,156,329	30,156,329	32,010,114	6.15%
40500 Assessments	38,595	69,786	61,542	38,595	38,595	62,000	60.64%
<b>40010 PROPERTY TAXES</b>	<b>87,496,527</b>	<b>91,708,460</b>	<b>94,627,362</b>	<b>98,259,486</b>	<b>98,259,486</b>	<b>104,197,377</b>	6.04%
41100 Sales Tax	41,063,042	47,675,808	53,362,468	53,343,094	53,343,094	53,553,960	0.40%
41200 Franchises	7,861,706	8,049,736	10,379,784	8,604,349	8,604,349	11,750,000	36.56%
41400 Transient Occupancy Tax	9,637,206	10,378,662	15,375,976	14,470,699	14,470,699	16,000,000	10.57%
41450 Transient Occ Tax-STVR			377,600			580,000	100.00%
41500 Utility Users Tax	18,148,622	18,374,351	19,528,404	18,457,076	18,457,076	21,245,000	15.10%
<b>41000 OTHER LOCAL TAXES</b>	<b>76,710,576</b>	<b>84,478,556</b>	<b>99,024,231</b>	<b>94,875,218</b>	<b>94,875,218</b>	<b>103,128,960</b>	8.70%
42100 License General	3,075,215	2,679,402	2,890,497	2,834,228	2,834,228	2,995,493	5.69%
42150 License and Permits Public Works	536,752	320,138	277,208	342,500	342,500	341,500	-0.29%
42300 License and Permits Buildings	3,631,733	3,629,925	3,915,824	3,669,000	3,669,000	4,669,446	27.27%
42400 License and Permits Planning	1,124,431	1,175,875	1,584,604	1,355,572	1,355,572	1,133,580	-16.38%
<b>42000 LICENSE AND PERMITS</b>	<b>8,368,131</b>	<b>7,805,341</b>	<b>8,668,132</b>	<b>8,201,300</b>	<b>8,201,300</b>	<b>9,140,019</b>	11.45%
42905 Court/Traffic Fines	368,351	434,433	401,005	400,000	400,000	350,000	-12.50%
42910 Library Fines	24,569	5,930	8,857				
42940 Parking Fines	2,932,090	4,146,999	4,672,947	4,100,000	4,100,000	4,600,000	12.20%
42950 Alarm Fines	57,142	(2,139)	496				
42951 Fire Alarm Fines	20,485	33,495	61,165	33,981	33,981	30,000	-11.72%
<b>42900 FINES AND FORFEITURES</b>	<b>3,402,638</b>	<b>4,618,717</b>	<b>5,144,470</b>	<b>4,533,981</b>	<b>4,533,981</b>	<b>4,980,000</b>	9.84%
42960 Interest Income	2,229,342	(132,855)	(5,667,045)	640,000	640,000	900,000	40.63%
42980 Loan Payments	26,776	33,520	40,340				
43055 Lease and Concession Income	3,407,722	1,455,884	4,457,278	3,576,527	3,576,527	4,633,352	29.55%
43900 Royalties	216,929	139,964	186,788	135,000	135,000	160,000	18.52%
44000 Parking Revenue	10,547,673	12,282,388	12,835,184	12,060,000	12,060,000	13,363,445	10.81%
45000 Contract Jail Bookings	242,638	88,123	(571)				
45110 PCS Wireless	477,336	316,165	395,122	475,000	475,000	475,000	0.00%
<b>42955 USE OF MONEY AND PROPERTY</b>	<b>17,148,415</b>	<b>14,183,189</b>	<b>12,247,096</b>	<b>16,886,527</b>	<b>16,886,527</b>	<b>19,531,797</b>	15.66%
46100 State of California Agencies	2,342,197	3,498,200	4,155,090	1,755,000	2,280,000	1,755,000	0.00%
46300 Federal Agencies		65,233					
46400 County Agencies	573,175	497,045	483,421	358,251	358,251	368,282	2.80%
46700 Other Agencies	668,352	5,808,404	457,450	608,000	608,000	583,000	-4.11%
<b>46000 REVENUE FROM OTHER AGENCY</b>	<b>3,583,723</b>	<b>9,868,881</b>	<b>5,095,962</b>	<b>2,721,251</b>	<b>3,246,251</b>	<b>2,706,282</b>	-0.55%
47100 Public Works	455,136	299,980	327,130	431,000	431,000	383,000	-11.14%
47200 Building	2,228,228	2,062,077	3,030,237	2,595,356	3,295,356	4,710,378	81.49%
47300 Library	148,855	55,461	158,502	104,000	104,000	143,500	37.98%
47400 Special City Services	354,339	416,213	349,856	427,000	427,000	260,000	-39.11%
47500 Recreational Classes	3,385,189	1,597,758	3,413,414	2,654,374	3,191,374	3,522,629	32.71%
47600 Special Events	63,064	46,671	75,121	60,000	60,000	75,000	25.00%
47700 Utility Charges	281,215	353,757	286,138	325,000	325,000	153,000	-52.92%
47800 Fire Med Fees	8,207,648	7,565,720	11,433,415	9,448,500	9,623,500	12,894,930	36.48%
47860 Emergency Response	140,559	121,488	83,742	74,995	74,995	74,995	0.00%
47900 Hazmat Fees	7,656	7,347	12,152	8,000	8,000	8,000	0.00%
47925 Fire	867,969	498,825	1,009,755	867,970	867,970	721,594	-16.86%
47950 Miscellaneous	466	1,950	1,500	1,225	1,225	4,800	291.84%

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Revenue Summary by Object Account**  
**GENERAL FUND**

Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
48053 Prop Fund Charges - Water	5,820,895	5,821,924	5,909,886	6,087,183	6,087,183	6,391,542	5.00%
48054 Prop Fund Charges - WMP	330,203	340,109	350,312	360,821	360,821	378,862	5.00%
48055 Prop Fund Charges - Refuse	742,605	707,825	652,808	672,392	672,392	706,012	5.00%
48057 Prop Fund Charges - Sewer	1,832,548	1,538,598	1,410,498	1,452,813	1,452,813	1,525,454	5.00%
48058 From Retiree Medical Trust	206,562	117,479	121,003	124,633	124,633	130,865	5.00%
48059 From Retirement Supplement Trust	428,256	312,060	321,422	331,065	331,065	347,618	5.00%
<b>47000 CHARGES FOR CURRENT SERVICES</b>	<b>25,501,392</b>	<b>21,865,244</b>	<b>28,946,889</b>	<b>26,026,327</b>	<b>27,438,327</b>	<b>32,432,179</b>	24.61%
48110 Sales	953,360	138,752	421,071	103,000	103,000	138,000	33.98%
48200 General Sales	100,298	99,796	122,804	88,275	88,275	133,950	51.74%
48350 Sponsorships	75,756	24,340	134,182	170,000	170,000	170,000	0.00%
48370 Reimbursables	321,441	537,392	568,066	200,500	377,579	200,500	0.00%
48500 Settlements	139,053	105,476	14,140	50,000	50,000	50,000	0.00%
48510 Other	705,099	449,467	733,589	992,036	992,136	865,257	-12.78%
<b>48100 OTHER REVENUE</b>	<b>2,295,007</b>	<b>1,355,223</b>	<b>1,993,852</b>	<b>1,603,811</b>	<b>1,780,990</b>	<b>1,557,707</b>	-2.87%
49100 Operating Transfers In	690,169	647,261	446,578	30,051,099	30,051,099	2,722,145	-90.94%
49350 Prior Period Adjustment		438,684					
49400 Joint Venture Income			51,115				
<b>49000 NON-OPERATING REVENUE</b>	<b>690,169</b>	<b>1,085,945</b>	<b>497,692</b>	<b>30,051,099</b>	<b>30,051,099</b>	<b>2,722,145</b>	-90.94%
<b>40000 REVENUES</b>	<b>225,196,580</b>	<b>236,969,556</b>	<b>256,245,686</b>	<b>283,159,000</b>	<b>285,273,179</b>	<b>280,396,466</b>	<b>-0.98%</b>

# Intentionally Left Blank



## City of Huntington Beach

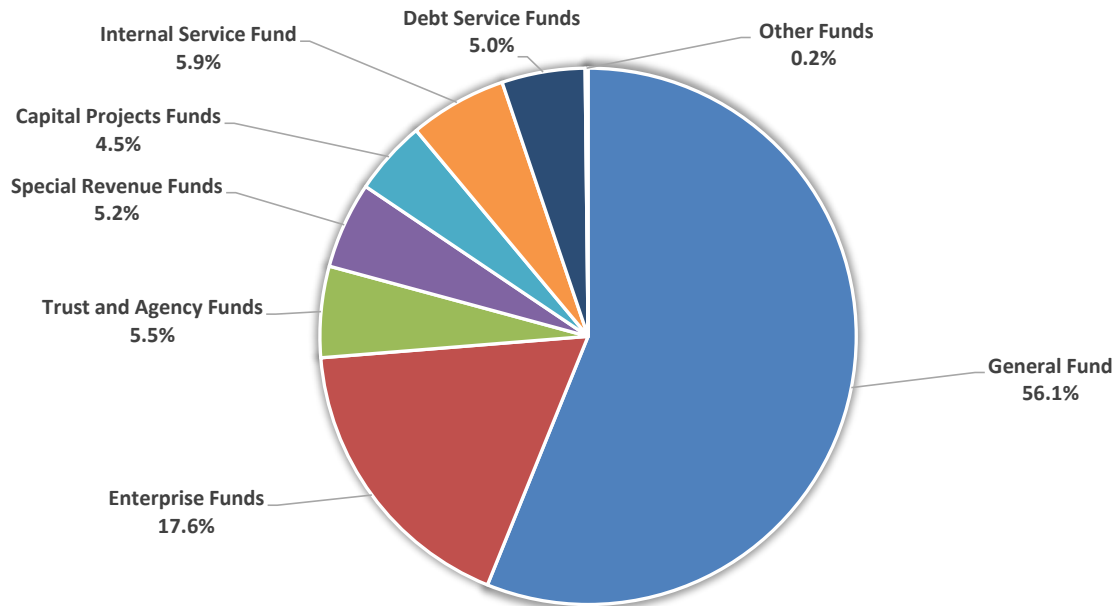
Proposed Budget - FY 2023/24

Expenditures by Department

ALL FUNDS

Department / Fund	General Fund	Capital Projects Funds	Debt Service Funds	Enterprise Funds	Special Revenue Funds	Internal Service Fund	Trust and Agency Funds	Other Funds	TOTAL
City Council	491,444								491,444
City Attorney	3,757,580								3,757,580
City Clerk	1,212,310								1,212,310
City Treasurer	1,860,916								1,860,916
City Manager	4,057,778				490,000			65,000	4,612,778
Community Development	11,003,285	50,000			2,473,733				13,527,018
Community & Library Services	15,885,029	158,202			1,492,445			683,500	18,219,176
Finance	5,458,185				75,000	7,678,593			13,211,778
Fire	56,502,971			259,932			512,530		57,275,433
Human Resources	2,664,343					22,229,018			24,893,361
Information Services	8,230,189				452,751				8,682,940
Police	84,590,019				880,555			140,000	85,610,574
Public Works	24,141,821	15,506,826		89,296,879	20,581,511		857,000		150,384,037
Non-Departmental	65,708,370	7,140,581	25,537,516		114,000		26,578,241		125,078,708
<b>Grand Total</b>	<b>285,564,240</b>	<b>22,855,609</b>	<b>25,537,516</b>	<b>89,556,811</b>	<b>26,559,995</b>	<b>29,907,611</b>	<b>27,947,771</b>	<b>888,500</b>	<b>508,818,053</b>

**All Funds Expenditures by Fund**



**City of Huntington Beach**  
**Proposed Budget FY 2023/24**  
**Expenditure Summary by Fund**  
**ALL FUNDS**

<b>Fund</b>	<b>FY 2019/20 Actual</b>	<b>FY 2020/21 Actual</b>	<b>FY 2021/22 Actual</b>	<b>FY 2022/23 Adopted</b>	<b>FY 2022/23 Revised</b>	<b>FY 2023/24 Proposed</b>	<b>Percent Change From Prior Year</b>
00100 General Fund	223,492,900	226,834,361	251,797,286	268,997,187	285,974,116	285,564,240	6.16%
00101 Specific Events	545,559	20,065	762,112	853,250	868,859	748,500	-12.28%
00103 Donations Fund	781,118	604,917	778,205		1,203,405		
00122 Inmate Welfare Fund	1,456	6,849	3,343	40,000	40,000	40,000	0.00%
00127 Prop Tax in Lieu of Sales Tax	244,196	147,299	630,945	117,949	117,949		-100.00%
00128 Housing Agreement	1,523,837						
00201 Air Quality Fund	102,149	15,378	503,786	788,188	1,178,304	387,500	-50.84%
00204 Fourth of July Parade	368,468	99,405					
00206 Traffic Impact	2,157,222	52,308	534,056	290,000	1,931,483	496,010	71.04%
00207 Gas Tax Fund	3,089,234	5,036,650	3,834,197	3,662,154	4,060,148	3,164,188	-13.60%
00209 Park Acquisition & Development			3,800				
00210 Sewer	85,394	2,954,357	2,163,140		1,900,205	800,000	100.00%
00211 Drainage		26,749	669	2,845,000	3,830,431	424,000	-85.10%
00212 Narcotics Forfeiture Federal	135,734	228,262	224,542	97,000	319,578	175,000	80.41%
00213 Measure M Fund	3,156,679	3,123,030	3,928,740	4,378,615	6,417,286	3,500,516	-20.05%
00214 Narcotics Forfeiture State	10,716		49,712	60,000	150,288		-100.00%
00215 Rehabilitation Loans	326,414	886,444	44,995				
00216 Property and Evidence	594	53,163	39,625	185,000	185,000	100,000	-45.95%
00217 Affordable Housing In-Lieu	2,265,471	715					
00219 Traffic Congestion Relief 42	1,152,069	1,207,687	1,447,559	2,134,789	3,506,739	2,140,000	0.24%
00226 Quimby Fund	1,202,784	557,527	1,196,210		425,237	554,000	100.00%
00227 Police Facilities Dev Impact			150,335	415,000	1,528,665		-100.00%
00228 Park Dev Impact Residential	2,949,744	3,466,058	5,097,520	1,663,361	5,106,895	522,152	-68.61%
00229 Library Development Impact	156,639	349,272	83,528	350,000	388,208		-100.00%
00231 Fire Facilities Dev Impact			72,914		827,086		
00233 Housing Residual Receipts	44,576		1,755	32,000	33,038	30,000	-6.25%
00234 Disability Access Fund	12,254	11,077	21,642	84,000	84,000	84,000	0.00%
00236 Public Art in Parks		90,000	75,000		205,000		
00238 Emergency Operations Ctr	1,314,334	2,156,864	3,708,050		599,599		
00239 CDBG	1,308,856	2,095,989	1,209,890	1,413,939	1,878,856	1,560,363	10.36%
00240 HOME	578,608	649,434	3,106,847	760,225	2,906,970	913,370	20.14%
00242 Narcotics Forfeiture -Treasury		12,121			1,506	160,000	100.00%
00243 Surf City "3" Cable Channel	286,277	371,471	636,022	623,000	751,839	490,000	-21.35%
00244 CARES Act (OC Small Bus Supp)		5,423,872					
00245 CARES Act (OC City Allocation)		4,734,455					
00246 CARES Act (CESF)		93,800					
00247 CARES Act (State of CA)	1,449,224	1,453,172	2,573				
00248 CDBG CARES Funding		281,114	239,051		1,639,609		
00249 American Rescue Plan Act				29,606,925	29,606,925		-100.00%
00250 American Rescue Plan Act (OC)			200,000				
00308 In-Lieu Parking Downtown			5,074	100,000	109,938	50,000	-50.00%
00314 Infrastructure Fund	3,080,342	4,565,771	10,881,529	25,083,211	44,432,322	14,865,028	-40.74%
00319 Senior Center Development	830,108	16,664					
00321 Lease Capital Project Fund	8,775	5,178,185			9,617,779		
00322 ELM Automation Fund	360,178	427,894	394,527	439,194	439,194	452,751	3.09%
00323 Technology Fund	195,523	255,157	81,246	1,000,000	3,094,299		-100.00%
00324 Equipment Fund	2,708,843	2,833,020	2,731,409	11,552,909	19,573,187	7,140,581	-38.19%
00350 RORF	2,171,922	2,044,559	1,775,128	6,724,331	6,726,231	13,029,888	93.77%
00352 LMIHAF	1,744,048	6,827,997	280,951	25,000	2,425,420	25,000	0.00%
00401 Debt Svc HBPFA	5,014,747	25,751,902	2,966,184	2,963,159	2,963,159	2,967,681	0.15%
00405 Debt Svc Grand Coast CFD 2000-1	1,088,893	1,089,637	1,084,312	1,092,817	1,092,817	1,091,307	-0.14%
00406 Debt Svc Mello Roos	269,125	195,889					
00408 Debt Svc McDonnell CFD 2002-1	407,748	414,167	423,746	435,203	435,203	442,692	1.72%
00410 Debt Svc Bella Terra	2,411,658	2,410,414	2,434,360	2,432,661	2,432,661	2,638,306	8.45%
00412 Pension Liability		341,394,724	21,082,037	23,571,365	23,571,365	22,569,835	-4.25%
00501 CUPA	247,775	254,350	248,815	267,989	267,989	259,932	-3.01%
00504 Refuse Collection Service	12,609,084	12,934,825	13,737,748	14,491,848	15,072,113	15,704,174	8.37%
00506 Water	41,362,339	42,084,504	41,490,309	47,887,385	49,368,319	52,394,268	9.41%
00507 Water Master Plan	3,100,231	3,970,253	2,687,724	2,855,478	5,864,285	2,723,519	-4.62%
00508 WOCWB	305,207	303,096	254,726	1,627,000	3,662,246	857,000	-47.33%
00511 Sewer Service Fund	9,827,898	9,283,115	10,389,945	19,378,288	28,327,314	18,474,918	-4.66%

**City of Huntington Beach**  
**Proposed Budget FY 2023/24**  
**Expenditure Summary by Fund**  
**ALL FUNDS**

Fund	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
00551 Self Insurance Workers' Comp	9,757,914	12,207,363	16,110,995	7,242,851	11,542,851	11,661,463	61.01%
00552 Self Insurance General Liab	3,949,524	12,242,607	7,810,156	7,554,316	7,797,802	10,567,555	39.89%
00702 Retiree Insurance Fund	1,070,643	990,683	1,132,753	1,270,743	1,270,743	1,306,975	2.85%
00703 Retirement Supplement	5,572,099	5,936,961	6,142,531	6,334,065	6,334,065	6,371,618	0.59%
00704 Fire JPA Fund	310,101	582,801	314,025	447,815	479,534	512,530	14.45%
00709 BID Hotel/Motel	3,741,079	4,027,673	6,087,671	6,635,000	6,786,707	6,632,000	-0.05%
00710 BID Downtown	82,599	94,108	125,091	106,000	106,000	107,000	0.94%
00711 Parking Structure-Bella Terra	701,025	627,170	800,189	761,427	761,427	967,698	27.09%
00712 Parking Structure-Strand	1,461,773	1,328,403	1,316,406	1,547,243	1,865,630	1,644,350	6.28%
00715 State Grants		231,626	176,707		326,667		
00716 Section 115 Trust	36,234	48,461	67,104			75,000	100.00%
00807 Energy Efficiency	398,570	32,145	344,836	1,098,600	1,458,370	18,600	-98.31%
00810 Prop 68 Per Capita Grant			177,952				
00838 Jail Training Grant	6,135	15,415	12,792		12,640		
00854 HOME Program 06		464,879	822,115				
00873 OCTA/Cip Grant	784,545				684,260		
00894 WMD - DHHS	18,091						
00909 UASI/OCIAC Program	2,184						
00922 Fire Grants-Other		1,500	2,500				
00949 SLESF Grant 10/11	4,255	954					
00955 Prop 69 Funding		45,678	21,842				
00960 Used Oil Grant	44,812	51,735	40,875	26,127	10,163		-100.00%
00961 Hwy Bridge Replacement & Rehabilitation	41,774	134,286	140,224	3,280,000	4,130,699		-100.00%
00963 Sr Mobility Program	256,480	224,715	266,154	292,968	292,968	356,293	21.61%
00970 Bridge Preventative Maintenance Program					217,308		
00971 Asset Forfeiture 15% State Set	1,000				27,488		
00978 US Secret Services (USSS)	13,242	28,188	21,942		27,448		
00979 AB109 Public Safety Realignment	66,439	100,746	92,575	130,155	252,506	95,555	-26.58%
00984 SLESF Grant 12/13	256,733	337,291	320,575	728,716	1,543,317	450,000	-38.25%
00985 State Literacy Grant	63,728	57,979	78,472		92,882		
00995 Hwy Safety Improvement Program	2,032,102	634,860	285,276			675,090	100.00%
01215 Immigration & Customs Enforce					50,000		
01220 HOME Program 15/16	141,523						
01222 Hazard Mitigation Grant Program	20,029			6,598,950	6,598,950		-100.00%
01226 Library Grants			4,803		95,312		
01228 CalRecycle City/County CRV	16,899	63,429	50,412	48,834	67,272	94,397	93.30%
01230 AB 109 Reimbursement	21,317	21,273			1,216		
01233 OC Recycling Market Dvlpmnt Zone				6,000	6,000		-100.00%
01234 Sust Bus Cert Program	981					36,210	100.00%
01236 HOME Program 16/17	190,908						
01238 EMPG 16/17	8,212	36,965	18,100		22,647		
01240 EPIC Challenge		28,861	13,672				
01246 CENIC E-Rate	40,585	54,045	34,421	60,000	60,000	60,000	0.00%
01247 Arterial Rehab	3,361,778	6,221,116	506,158	4,600,000	9,375,897	4,600,000	0.00%
01248 Central Park Trail Rehab	5,300				4,450		
01251 HHW Grant Cycle HD31	10,048	3,430	16,111				
01252 Office of Traffic Safety 18/19	146,609	1,759					
01253 Domestic Violence 2019	112,654						
01255 LSTA	33,177	29,925	3,355		15,019		
01256 Bluff Top Path	21,292	82,961	1,512,264		28,723		
01257 Office of Traffic Safety 19/20	337,935	279,727					
01258 OTS Bike Ped Safety 19/20	16,004	9,990					
01259 Justice Assistance Grant 2017		26,982					
01260 Justice Assistance Grant 2018		26,309			28,766		
01261 Justice Assistance Grant 2019		38,256	10,249		1,835		
01262 BSCC Mental Health Training	1,325	3,002					
01264 Domestic Violence 2020	94,640	224,410	206,727		281,359		
01265 ABC GRANT FY 20/21		26,784			71,763		
01266 OTS Bike Ped Safety 20/21		15,154	1,623				
01267 SB 2 Reimbursement		2,010	495,179	852,531	911,304		-100.00%
01268 Office of Traffic Safety 20/21		422,975	143,873				



**City of Huntington Beach**  
**Proposed Budget FY 2023/24**  
**Expenditure Summary by Fund**  
**ALL FUNDS**

<b>Fund</b>	<b>FY 2019/20 Actual</b>	<b>FY 2020/21 Actual</b>	<b>FY 2021/22 Actual</b>	<b>FY 2022/23 Adopted</b>	<b>FY 2022/23 Revised</b>	<b>FY 2023/24 Proposed</b>	<b>Percent Change From Prior Year</b>
01269 Operation Stonegarden			94,870		288,030		
01270 OTS Bike Ped Safety 21/22			15,604		27,191		
01271 Office of Traffic Safety 21/22			527,612		260,388		
01272 LRSP			84,657		54,993		
01273 CRRSAA				578,011	578,011		-100.00%
01274 FBI JTTF			1,000		18,000		
01275 OCTA PROJECT X				500,000	500,000		-100.00%
01276 SB1383 Local Assistance OWR1					278,482		
01277 Clean California					5,000,000		
01278 Office of Traffic Safety 22/23					790,000		
01279 OTS Bike Ped Safety 22/23					44,035		
01280 OTS Child Passenger 22/23					52,353		
01281 Homeless Prev & Behvrl Health					500,000		
01283 OCTA Trash Removal Phase II						500,000	100.00%
01284 AES Mitigation						4,545,000	100.00%
<b>Grand Total</b>	<b>371,741,243</b>	<b>773,347,578</b>	<b>441,950,272</b>	<b>532,025,772</b>	<b>649,176,533</b>	<b>508,818,053</b>	<b>-4.36%</b>

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Expenditure Summary by Object Account**  
**ALL FUNDS**

Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	90,174,508	88,477,515	94,695,460	106,612,090	106,719,781	110,982,558	4.10%
Salaries, Temporary	5,222,349	6,312,736	6,406,463	6,223,653	6,624,651	6,411,218	3.01%
Salaries, Overtime	13,547,538	16,216,604	17,382,580	12,987,121	14,452,922	14,450,325	11.27%
Leave Payout	4,485,321	10,402,997	4,258,441	4,787,460	4,787,460	4,862,460	1.57%
Benefits	74,624,180	409,577,488	58,003,163	50,303,204	66,577,425	56,156,014	11.64%
<b>PERSONNEL SERVICES</b>	<b>188,053,895</b>	<b>530,987,340</b>	<b>180,746,106</b>	<b>180,913,528</b>	<b>199,162,238</b>	<b>192,862,575</b>	<b>6.60%</b>
<b>OPERATING EXPENSES</b>							
Utilities	6,323,431	7,165,290	8,428,677	8,075,060	8,325,060	9,412,368	16.56%
Purchased Water	16,386,899	17,143,545	17,289,474	18,655,000	18,655,000	19,900,000	6.67%
Equipment and Supplies	8,185,057	7,992,142	9,846,592	8,521,032	12,654,353	8,756,447	2.76%
Repairs and Maintenance	16,825,083	18,153,719	19,074,667	21,688,436	24,243,192	23,516,793	8.43%
Conferences and Training	820,800	692,258	939,925	1,221,569	1,295,748	1,146,369	-6.16%
Professional Services	7,279,529	8,395,743	12,179,967	14,516,651	27,678,833	15,156,716	4.41%
Other Contract Services	23,583,476	24,201,250	29,306,433	29,965,889	33,022,154	31,991,131	6.76%
Rental Expense	393,544	321,453	342,909	329,212	338,073	329,212	0.00%
Claims Expense	7,726,047	17,698,397	18,005,757	6,759,779	11,059,779	13,259,779	96.16%
Insurance	3,777,228	4,749,634	4,563,543	5,620,320	5,620,320	6,210,276	10.50%
Pension Payments	5,008,769	5,493,973	5,668,053	5,850,000	5,850,000	5,850,000	0.00%
Contribution to Private Agency	65,000	80,000	255,000	310,000	310,000	380,854	22.86%
Payments to Other Governments	4,711,245	9,236,058	3,758,330	4,031,439	3,827,439	5,770,073	43.13%
Interdepartmental Charges	9,361,069	8,837,995	8,765,929	9,028,907	9,028,907	9,480,353	5.00%
Expense Allowances	721,650	725,334	770,932	637,079	637,079	659,945	3.59%
Other Expenses	2,002,821	2,772,557	3,671,809	3,841,100	3,876,007	3,570,503	-7.04%
<b>OPERATING EXPENSES</b>	<b>113,171,649</b>	<b>133,659,347</b>	<b>142,867,997</b>	<b>139,051,473</b>	<b>166,421,944</b>	<b>155,390,819</b>	<b>11.75%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		6,781,329					
Improvements	25,066,824	34,386,633	32,495,633	62,204,841	116,987,943	41,371,673	-33.49%
Equipment	1,545,740	3,862,759	3,528,980	11,366,265	25,813,709	8,426,581	-25.86%
Vehicles	3,631,803	3,255,414	2,094,106	1,746,188	12,085,283	1,488,500	-14.76%
Capital - Software	442,308	416,888	754,096	365,335	1,420,236	181,500	-50.32%
Capitalized PP&E Offset	(5,509,068)	(7,804,349)	(10,221,849)				
<b>CAPITAL EXPENDITURES</b>	<b>25,177,607</b>	<b>40,898,674</b>	<b>28,650,965</b>	<b>75,682,629</b>	<b>156,307,171</b>	<b>51,468,254</b>	<b>-31.99%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	12,279,984	38,539,571	32,264,539	39,725,384	39,725,384	38,139,074	-3.99%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	21,849,412	22,272,022	49,813,416	96,650,002	85,037,040	70,954,575	-26.59%
Depreciation	6,652,272	6,990,624	7,548,372				
Loans Made	4,556,425		58,876		2,520,000		
<b>NON-OPERATING EXPENSES</b>	<b>45,338,093</b>	<b>67,802,217</b>	<b>89,685,204</b>	<b>136,378,142</b>	<b>127,285,180</b>	<b>109,096,405</b>	<b>-20.00%</b>
<b>Grand Total</b>	<b>371,741,243</b>	<b>773,347,578</b>	<b>441,950,272</b>	<b>532,025,772</b>	<b>649,176,533</b>	<b>508,818,053</b>	<b>-4.36%</b>

**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Expenditure Summary by Object Account**  
**GENERAL FUND**

Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	80,139,436	77,768,689	81,856,912	91,569,566	91,226,238	95,331,859	4.11%
Salaries, Temporary	4,296,033	5,464,140	5,753,641	5,637,029	5,614,029	5,813,323	3.13%
Salaries, Overtime	11,004,205	13,829,710	15,408,371	11,662,046	12,172,046	12,967,046	11.19%
Leave Payout	3,969,215	9,738,434	3,474,064	4,432,460	4,432,460	4,432,460	0.00%
Benefits	65,300,132	61,167,123	53,907,964	43,000,943	56,591,153	48,277,951	12.27%
<b>PERSONNEL SERVICES</b>	<b>164,709,020</b>	<b>167,968,095</b>	<b>160,400,953</b>	<b>156,302,044</b>	<b>170,035,926</b>	<b>166,822,639</b>	<b>6.73%</b>
<b>OPERATING EXPENSES</b>							
Utilities	5,076,683	5,532,436	6,352,004	6,519,820	6,769,820	7,313,628	12.18%
Equipment and Supplies	5,474,845	5,341,277	7,003,216	5,950,887	8,189,793	6,640,582	11.59%
Repairs and Maintenance	11,333,450	11,965,824	12,422,345	13,536,265	15,487,851	15,370,255	13.55%
Conferences and Training	718,415	607,506	811,615	990,119	1,040,823	884,519	-10.67%
Professional Services	3,688,814	2,456,500	4,532,833	6,944,622	11,551,589	8,677,278	24.95%
Other Contract Services	5,259,312	5,459,530	6,636,003	6,796,242	7,845,764	7,531,715	10.82%
Rental Expense	337,382	290,556	306,877	293,212	302,073	293,212	0.00%
Claims Expense	47,430	11,122		500,000	500,000	500,000	0.00%
Insurance	37,511	10,637	78				
Contribution to Private Agency			175,000	225,000	225,000	225,000	0.00%
Payments to Other Governments	3,541,097	3,268,709	3,265,742	3,473,390	3,431,390	4,836,390	39.24%
Expense Allowances	690,813	690,814	723,209	611,379	611,379	628,045	2.73%
Other Expenses	1,097,356	1,754,045	2,622,771	2,725,600	2,731,600	2,415,003	-11.40%
<b>OPERATING EXPENSES</b>	<b>37,303,108</b>	<b>37,388,956</b>	<b>44,851,692</b>	<b>48,566,536</b>	<b>58,687,083</b>	<b>55,315,627</b>	<b>13.90%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		370,432					
Improvements	83,849	2,620	1,022		112,711		
Equipment	50,156	1,745	1,445				
Vehicles	6,843						
<b>CAPITAL EXPENDITURES</b>	<b>140,848</b>	<b>374,798</b>	<b>2,468</b>		<b>112,711</b>		
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	1,863,181	1,911,431	2,981,695	768,923	3,031,832	3,030,842	294.17%
Transfers to Other Funds	19,476,744	19,191,081	43,560,478	63,359,684	54,106,565	60,395,132	-4.68%
<b>NON-OPERATING EXPENSES</b>	<b>21,339,924</b>	<b>21,102,512</b>	<b>46,542,174</b>	<b>64,128,607</b>	<b>57,138,397</b>	<b>63,425,974</b>	<b>-1.10%</b>
<b>Grand Total</b>	<b>223,492,900</b>	<b>226,834,361</b>	<b>251,797,286</b>	<b>268,997,187</b>	<b>285,974,116</b>	<b>285,564,240</b>	<b>6.16%</b>

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**

<b>ALL FUNDS</b>						
<b>DEPARTMENT</b>	<b>FY 2020/21 Actual</b>	<b>FY 2021/22 Actual</b>	<b>FY 2022/23 Adopted</b>	<b>FY 2022/23 Revised</b>	<b>FY 2023/24 Proposed</b>	<b>Change From Prior Year</b>
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	15.00	4.00
City Clerk	4.00	4.00	5.00	5.00	6.00	1.00
City Treasurer	1.50	1.50	1.50	9.50	9.50	0.00
City Manager	7.00	8.00	14.00	14.00	16.00	2.00
Community Development	54.00	57.50	57.50	57.50	60.50	3.00
Community & Library Services	60.25	62.25	62.25	62.25	62.25	0.00
Finance	31.50	32.50	34.50	28.50	28.50	0.00
Fire	200.00	201.00	201.00	201.00	201.00	0.00
Human Resources	12.00	13.00	13.00	13.00	14.00	1.00
Information Services	21.00	25.00	25.00	25.00	25.00	0.00
Police	356.00	357.00	353.00	353.00	353.00	0.00
Public Works	199.00	207.00	211.00	211.00	211.00	0.00
<b>Total</b>	<b>958.25</b>	<b>980.75</b>	<b>989.75</b>	<b>991.75</b>	<b>1,002.75</b>	<b>11.00</b>

<b>GENERAL FUND</b>						
<b>DEPARTMENT</b>	<b>FY 2020/21 Actual</b>	<b>FY 2021/22 Actual</b>	<b>FY 2022/23 Adopted</b>	<b>FY 2022/23 Revised</b>	<b>FY 2023/24 Proposed</b>	<b>Change From Prior Year</b>
City Council	1.00	1.00	1.00	1.00	1.00	0.00
City Attorney	11.00	11.00	11.00	11.00	15.00	4.00
City Clerk	4.00	4.00	5.00	5.00	6.00	1.00
City Treasurer	1.50	1.50	1.50	8.75	8.75	0.00
City Manager	7.00	8.00	14.00	14.00	15.90	1.90
Community Development	49.52	53.02	52.85	52.85	56.52	3.67
Community & Library Services	56.41	58.41	58.50	58.50	59.00	0.50
Finance	29.92	31.10	32.10	26.85	26.85	0.00
Fire	196.20	197.30	197.30	197.30	197.30	0.00
Human Resources	9.40	10.70	10.70	10.70	11.70	1.00
Information Services	21.00	24.47	24.47	24.47	24.47	0.00
Police	353.00	355.00	351.00	351.00	351.00	0.00
Public Works	53.00	55.90	56.40	56.40	58.70	2.30
<b>Total</b>	<b>792.95</b>	<b>811.40</b>	<b>815.82</b>	<b>817.82</b>	<b>832.19</b>	<b>14.38</b>

**Note:** Reflects the Table of Organization for Fiscal Year 2023/24; however, 12 positions are defunded.

# Intentionally Left Blank



**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>CITY COUNCIL</u></b>					
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Council Member *	5.00	5.00	5.00	5.00	5.00
Mayor *	1.00	1.00	1.00	1.00	1.00
Mayor Pro Tempore *	1.00	1.00	1.00	1.00	1.00
<b>Total - City Council</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>	<b>8.00</b>

\* Mayor, Mayor Pro Tempore and Council Members are not included in the FTE Count.

<b><u>CITY ATTORNEY</u></b>					
Assistant City Attorney	1.00				
Chief Assistant City Attorney	2.00	1.00	1.00	1.00	1.00
Chief Litigation Counsel		1.00	1.00	1.00	1.00
City Attorney	1.00	1.00	1.00	1.00	1.00
Deputy City Attorney II		1.00	1.00	1.00	1.00
Deputy Community Prosecutor	1.00	1.00	1.00	1.00	2.00 <sup>1</sup>
Legal Assistant	2.00	1.00	1.00	1.00	1.00
Senior Deputy City Attorney	3.00	3.00	3.00	3.00	5.00 <sup>2</sup>
Senior Legal Assistant	1.00	2.00	2.00	2.00	3.00 <sup>3</sup>
<b>Total - City Attorney</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>15.00</b>

<b><u>CITY CLERK</u></b>					
Assistant City Clerk	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Municipal Records Manager					1.00 <sup>4</sup>
Records Specialist			1.00	1.00	1.00
Senior Deputy City Clerk	2.00	2.00	2.00	2.00	2.00
<b>Total - City Clerk</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>



**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>CITY TREASURER</u></b>					
Accounting Technician **				3.00	3.00
Accounting Technician Supervisor **				1.00	1.00
City Treasurer	1.00	1.00	1.00	1.00	1.00
Deputy City Treasurer				1.00	1.00
Senior Accountant **				1.00	1.00
Senior Accounting Technician **				1.00	1.00
Senior Administrative Assistant	0.50	0.50	0.50	0.50	0.50
Treasury Manager **				1.00	1.00
<b>Total - City Treasurer</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>9.50</b>	<b>9.50</b>

\*\* Position transferred from the Finance Department to the City Treasurer's Department beginning FY 2022/23

<b><u>CITY MANAGER</u></b>					
Assistant City Manager	1.00	1.00	1.00	1.00	1.00
Assistant to the City Manager	1.00	1.00	1.00		
City Manager	1.00	1.00	1.00	1.00	1.00
Council Policy Analyst		1.00	1.00	1.00	1.00
Deputy City Manager				1.00	1.00
Director of Homelessness & Behavioral Health Services ***			1.00	1.00	1.00
Executive Assistant to the City Manager			1.00	1.00	1.00
Graphic Designer					1.00 <sup>5</sup>
Management Aide		1.00	1.00	1.00	1.00
Multi-Media Officer					1.00 <sup>6</sup>
Principal Management Analyst	2.00	1.00	1.00	1.00	1.00
Public Affairs Manager		1.00	1.00	1.00	1.00
Public Affairs Officer	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00				
Social Services Supervisor ***			1.00	1.00	1.00
Social Worker ***			2.00	2.00	2.00
Volunteer Services Coordinator ***			1.00	1.00	1.00
<b>Total - City Manager</b>	<b>7.00</b>	<b>8.00</b>	<b>14.00</b>	<b>14.00</b>	<b>16.00</b>

\*\*\* Position transferred from the Police Department to the City Manager's Office beginning FY 2022/23

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>COMMUNITY DEVELOPMENT</u></b>					
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Deputy Director of Comm Dvlpmt	2.00	2.00	2.00	2.00	2.00
Director of Community Development	1.00	1.00	1.00	1.00	1.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Principal Management Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior GIS Analyst	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Administration</i>	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>	<i>9.00</i>
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Assistant Planner	2.00	2.00	2.00	2.00	2.00
Associate Planner	3.00	4.00	4.00	4.00	4.00
Building Inspection Manager		1.00	1.00	1.00	1.00
Building Inspector	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Combination Inspector	1.00	1.00	1.00	1.00	3.00 <sup>7</sup>
Inspection Supervisor	1.00				
Office Assistant II		1.00	1.00	1.00	1.00
Permit & Plan Check Supervisor	1.00	1.00	1.00	1.00	1.00
Permit Technician		1.00	1.00	1.00	1.00
Plan Check Engineer	1.00	1.00	1.00	1.00	2.00 <sup>8</sup>
Planning Manager	1.00	1.00	1.00	1.00	1.00
Principal Combination Inspector	2.00	2.00	2.00	2.00	2.00
Principal Planner	1.00	1.00	1.00	1.00	1.00
Senior Combination Inspector	6.00	6.00	6.00	6.00	6.00
Senior Permit Technician	4.00	4.00	4.00	4.00	4.00
Senior Planner	2.00	2.00	2.00	2.00	2.00
<i>Subtotal Development Services</i>	<i>28.00</i>	<i>31.00</i>	<i>31.00</i>	<i>31.00</i>	<i>34.00</i>

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>COMMUNITY DEVELOPMENT (continued)</u></b>					
Code Enforcement Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	3.00	3.00	3.00	3.00	3.00
Code Enforcement Technician	1.00	1.00	1.00	1.00	1.00
Economic Development Manager	1.00	1.00	1.00	1.00	1.00
Economic Development Project Manager	1.00	1.00	1.00	1.00	1.00
Housing Manager	1.00	1.00	1.00	1.00	1.00
Management Aide	1.00	1.00	1.00	1.00	1.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Principal Code Enforcement Officer	2.00	2.00	2.00	2.00	2.00
Senior Code Enforcement Officer	4.00	4.00	4.00	4.00	4.00
Senior Management Analyst	1.00	1.50	1.50	1.50	1.50
<i>Subtotal Community Enhancement</i>	<i>17.00</i>	<i>17.50</i>	<i>17.50</i>	<i>17.50</i>	<i>17.50</i>
<b>Total - Community Development</b>	<b>54.00</b>	<b>57.50</b>	<b>57.50</b>	<b>57.50</b>	<b>60.50</b>
<b><u>COMMUNITY &amp; LIBRARY SERVICES</u></b>					
Administrative Assistant	1.00				
Deputy Director of Community & Library Services	1.00	1.00	1.00	1.00	1.00
Director of Community & Library Services	1.00	1.00	1.00	1.00	1.00
Management Aide		1.00	1.00	1.00	1.00
Principal Management Analyst		1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00				
<i>Subtotal Administration</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>
Community & Library Services Coordinator	2.00	2.00	2.00	2.00	2.00
Community & Library Services Manager	1.00	1.00	1.00	1.00	1.00
Community & Library Services Supervisor	1.00	1.00	1.00	1.00	1.00
Parking & Camping Assistant	1.00	1.00	1.00	1.00	1.00
Parking & Camping Crewleader	1.00	1.00	1.00	1.00	1.00
Parking & Camping Operations Lead	2.00	2.00	2.00	2.00	2.00
Parking & Camping Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Parking Meter Technician	2.00	2.00	2.00	2.00	2.00
<i>Subtotal Facilities &amp; Events</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>COMMUNITY &amp; LIBRARY SERVICES (continued)</u></b>					
Administrative Assistant		1.00	1.00	1.00	1.00
Community & Library Services Coordinator	6.00	5.00	5.00	5.00	5.00
Community & Library Services Manager	1.00	1.00	1.00	1.00	1.00
Community & Library Services Supervisor	4.00	5.00	5.00	5.00	5.00
Office Assistant II	1.00	1.00	1.00	1.00	1.00
Senior Community & Library Svcs Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Services Assistant	1.00				
Senior Services Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Social Services Supervisor	1.00	1.00	1.00	1.00	1.00
Volunteer Services Coordinator	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Programs &amp; Services</i>	<i>17.00</i>	<i>17.00</i>	<i>17.00</i>	<i>17.00</i>	<i>17.00</i>
Accounting Technician	2.00	2.00	2.00	2.00	2.00
Community & Library Services Coordinator	1.00	1.00	1.00	1.00	1.00
Community & Library Services Manager	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Coordinator				1.00	1.00
Facilities Security Coordinator	1.00	1.00	1.00	1.00	1.00
Librarian I	4.00	6.00	6.00	6.00	6.00
Library Services Assistant	5.50	6.50	6.50	6.50	6.50
Library Specialist	2.00	2.00	2.00		
Literacy Program Specialist	2.00	2.00	2.00	2.00	2.00
Principal Librarian	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Community & Library Svcs Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Librarian	4.00	4.00	4.00	4.00	4.00
Senior Library Specialist	0.75	0.75	0.75	1.75	1.75
Volunteer Services Coordinator	1.00				
<i>Subtotal Library &amp; Cultural Services</i>	<i>27.25</i>	<i>29.25</i>	<i>29.25</i>	<i>29.25</i>	<i>29.25</i>
<b>Total - Community &amp; Library Services</b>	<b>60.25</b>	<b>62.25</b>	<b>62.25</b>	<b>62.25</b>	<b>62.25</b>

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>FINANCE</u></b>					
Accounting Technician			1.00	1.00	1.00
Assistant Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Management Aide		1.00	1.00	1.00	1.00
Principal Information Technology Analyst	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.50	0.50	0.50	0.50	0.50
<i>Subtotal Finance Administration</i>	<i>4.50</i>	<i>4.50</i>	<i>5.50</i>	<i>5.50</i>	<i>5.50</i>
Buyer	1.00	1.00	1.00	1.00	1.00
Finance Manager		1.00	1.00	1.00	1.00
Principal Finance Analyst	1.00	1.00	1.00	1.00	1.00
Senior Buyer	1.00	1.00	1.00	1.00	1.00
Senior Finance Analyst	2.00	1.00	1.00	1.00	1.00
<i>Subtotal Budget Management</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>	<i>5.00</i>
Accounting Technician	3.00	3.00	3.00	3.00	3.00
Accounting Technician Supervisor	1.00	2.00	2.00	2.00	2.00
Finance Manager	1.00	1.00	1.00	1.00	1.00
Payroll Specialist	1.00			2.00	2.00
Principal Finance Analyst	1.00	1.00	1.00	1.00	1.00
Senior Accountant	1.00	2.00	2.00	2.00	2.00
Senior Accounting Technician	1.00		1.00	1.00	1.00
Senior Finance Analyst	1.00				
Senior Payroll Specialist	1.00	2.00	2.00	1.00	1.00
<i>Subtotal Accounting Services</i>	<i>11.00</i>	<i>11.00</i>	<i>12.00</i>	<i>13.00</i>	<i>13.00</i>

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>FINANCE (continued)</u></b>					
Accounting Technician **	5.00	5.00	5.00	2.00	2.00
Accounting Technician Supervisor **	1.00	1.00	1.00		
Business License Supervisor	1.00	1.00	1.00	1.00	1.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Finance Manager **	1.00	1.00	1.00		
Management Analyst	1.00				
Senior Accountant **		1.00	1.00		
Senior Accounting Technician **	1.00	2.00	2.00	1.00	1.00
<i>Subtotal Revenue Services</i>	<i>11.00</i>	<i>12.00</i>	<i>12.00</i>	<i>5.00</i>	<i>5.00</i>
<b>Total - Finance</b>	<b>31.50</b>	<b>32.50</b>	<b>34.50</b>	<b>28.50</b>	<b>28.50</b>

\*\* Position transferred from the Finance Department to the City Treasurer's Department beginning FY 2022/23

<b><u>FIRE</u></b>					
Accounting Technician	2.00	2.00	2.00	2.00	2.00
Fire Chief	1.00	1.00	1.00	1.00	1.00
Management Aide	1.00	1.00	1.00	1.00	1.00
Principal Management Analyst	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Administration</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>	<i>6.00</i>
Management Analyst		1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Fire Captain ^	2.00	2.00	2.00	2.00	2.00
Administrative Assistant	2.00	2.00	2.00	2.00	2.00
Deputy Fire Marshal	2.00	2.00	2.00	2.00	2.00
Fire Deputy Chief	1.00	1.00	1.00	1.00	1.00
Fire Division Chief	1.00	1.00	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Fire Prevention Inspector	1.00	1.00	1.00	1.00	1.00
Senior Fire Prevention Inspector	4.00	4.00	4.00	4.00	4.00
Fire Training Maintenance Technician	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Professional Standards</i>	<i>16.00</i>	<i>17.00</i>	<i>17.00</i>	<i>17.00</i>	<i>17.00</i>



**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>	
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>	
<b><u>FIRE (continued)</u></b>						
Administrative Fire Captain ^	1.00	1.00	1.00	1.00	1.00	S
Ambulance Operator	30.00	30.00	30.00	30.00	30.00	
Emergency Management Administrator	1.00	1.00	1.00	1.00	1.00	
Fire Battalion Chief	3.00	3.00	3.00	3.00	3.00	S
Fire Captain	30.00	30.00	30.00	30.00	30.00	S
Fire Deputy Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Division Chief	1.00	1.00	1.00	1.00	1.00	S
Fire Engineer	30.00	30.00	30.00	30.00	30.00	S
Fire Medical Coordinator	1.00	1.00	1.00	1.00	1.00	
Firefighter	12.00	12.00	12.00	12.00	12.00	S
Firefighter Paramedic	48.00	48.00	48.00	48.00	48.00	S
<i>Subtotal Emergency Response</i>	<i>158.00</i>	<i>158.00</i>	<i>158.00</i>	<i>158.00</i>	<i>158.00</i>	
Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
Marine Safety Battalion Chief	3.00	3.00	3.00	3.00	3.00	S
Marine Safety Captain	12.00	12.00	12.00	12.00	12.00	S
Marine Safety Division Chief	1.00	1.00	1.00	1.00	1.00	S
Marine Safety Specialist	3.00	3.00	3.00	3.00	3.00	S
<i>Subtotal Marine Safety</i>	<i>20.00</i>	<i>20.00</i>	<i>20.00</i>	<i>20.00</i>	<i>20.00</i>	
<i>Subtotal Sworn</i>	<i>150.00</i>	<i>150.00</i>	<i>150.00</i>	<i>150.00</i>	<i>150.00</i>	S
<i>Subtotal Non-Sworn</i>	<i>50.00</i>	<i>51.00</i>	<i>51.00</i>	<i>51.00</i>	<i>51.00</i>	
<b>Total - Fire</b>	<b>200.00</b>	<b>201.00</b>	<b>201.00</b>	<b>201.00</b>	<b>201.00</b>	

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>HUMAN RESOURCES</u></b>					
Director of Administrative Services	1.00	1.00	1.00		
Director of Human Resources				1.00	1.00
Human Resources Analyst	2.00	1.00	1.00	1.00	2.00
Human Resources Manager	1.00	1.00	1.00	1.00	1.00
Human Resources Technician	2.00	1.00	1.00	1.00	1.00
Principal Human Resources Analyst	1.00	2.00	2.00	3.00	3.00
Risk Management Specialist	1.00	1.00	1.00	1.00	1.00
Risk Manager	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Human Resources Analyst	2.00	1.00	1.00	1.00	1.00
Senior Human Resources Technician		3.00	3.00	2.00	2.00
<b>Total - Human Resources</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>
<b><u>INFORMATION SERVICES</u></b>					
Chief Information Officer				1.00	1.00
Deputy Director of Administrative Services	1.00	1.00	1.00	1.00	
Information Tech Manager	2.00	2.00	2.00	1.00	2.00
Information Tech Project Coordinator		1.00	1.00	1.00	1.00
Information Tech Supervisor		1.00	1.00	1.00	1.00
Information Technology Analyst	4.00	3.00	3.00	3.00	3.00
IT Technician	1.00	2.00	2.00	2.00	2.00
Lead IT Technician	2.00	2.00	2.00	2.00	2.00
Network Systems Administrator	1.00	1.00	1.00	1.00	1.00
Principal Information Technology Analyst	2.00	3.00	3.00	4.00	4.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior GIS Analyst	1.00	1.00	1.00	1.00	1.00
Senior Info Tech Manager	1.00	1.00	1.00		
Senior Information Technology Analyst	3.00	4.00	4.00	4.00	4.00
Senior IT Technician	2.00	2.00	2.00	2.00	2.00
<b>Total - Information Services</b>	<b>21.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24	
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>	
<b><u>POLICE</u></b>						
Assistant Chief of Police	1.00					S
Office Assistant II		1.00	1.00	1.00	1.00	
Police Chief	1.00	1.00	1.00	1.00	1.00	S
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00	
<i>Subtotal Administration</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	<i>3.00</i>	
Community Relations Specialist ***	2.00	2.00	1.00	1.00	1.00	
Detention Officer	9.00	9.00	9.00	9.00	9.00	
Detention Officer - Nurse	4.00	4.00	4.00	4.00	4.00	
Detention Shift Supervisor	4.00	4.00	4.00	4.00	4.00	
Police Captain		1.00	1.00	1.00	1.00	S
Police Lieutenant	1.00	1.00	1.00	1.00	1.00	S
Police Officer	3.00	3.00	3.00	3.00	3.00	S
Police Sergeant	4.00	4.00	4.00	4.00	4.00	S
Police Services Specialist	1.00	1.00	1.00	1.00	1.00	
Public Affairs Officer	1.00	1.00	1.00	1.00	1.00	
<i>Subtotal Administrative Operations</i>	<i>29.00</i>	<i>30.00</i>	<i>29.00</i>	<i>29.00</i>	<i>29.00</i>	
Community Services Officer	3.00	1.00	1.00	1.00	1.00	
Director of Homelessness & Behavioral Health Services ***		1.00				
Parking/Traffic Control Officer	10.00	10.00	10.00	10.00	10.00	
Parking/Traffic Control Supervisor	1.00	1.00	1.00	1.00	1.00	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	S
Police Officer	37.00	37.00	37.00	37.00	37.00	S
Police Sergeant	5.00	6.00	6.00	6.00	6.00	S
Senior Helicopter Maintenance Technician	2.00	2.00	2.00	2.00	2.00	
Social Services Supervisor ***		1.00				
Volunteer Services Coordinator ***		1.00				
<i>Subtotal Special Operations</i>	<i>61.00</i>	<i>63.00</i>	<i>60.00</i>	<i>60.00</i>	<i>60.00</i>	

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>	
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>	
<b><u>POLICE (continued)</u></b>						
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	4.00	4.00	4.00	4.00	4.00	S
Police Officer ^	112.00	111.00	111.00	111.00	111.00	S
Police Sergeant	14.00	14.00	14.00	14.00	14.00	S
<i>Subtotal Patrol</i>	<i>131.00</i>	<i>130.00</i>	<i>130.00</i>	<i>130.00</i>	<i>130.00</i>	
Community Services Officer	6.00	5.00	5.00	6.00	6.00	
Crime Analyst	1.00	1.00	1.00	1.00	1.00	
Crime Analyst Senior		1.00	1.00	1.00	1.00	
Crime Scene Investigator	4.00	5.00	5.00	4.00	4.00	
Forensic Systems Specialist	1.00	1.00	1.00	1.00	1.00	
Latent Print Examiner	2.00	2.00	2.00	2.00	2.00	
Police Captain	1.00	1.00	1.00	1.00	1.00	S
Police Lieutenant	2.00	2.00	2.00	2.00	2.00	S
Police Officer	39.00	39.00	39.00	39.00	39.00	S
Police Sergeant	5.00	5.00	5.00	5.00	5.00	S
Police Services Specialist	2.00	2.00	2.00	2.00	2.00	
<i>Subtotal Investigations</i>	<i>63.00</i>	<i>64.00</i>	<i>64.00</i>	<i>64.00</i>	<i>64.00</i>	
Accounting Technician	3.00	2.00	2.00	2.00	2.00	
Civilian Police Services Commander	1.00	1.00	1.00	1.00	1.00	
Communications Operator-PD ^	18.00	18.00	18.00	18.00	18.00	
Communications Supervisor-PD	6.00	6.00	6.00	6.00	6.00	
Community Services Officer	1.00	2.00	2.00	2.00	2.00	
Human Resources Technician	1.00	1.00	1.00	1.00	1.00	
Information Technology Analyst	1.00	1.00	1.00	1.00	1.00	
Police Administrative Services Manager	1.00	3.00	3.00	3.00	3.00	
Police Communications Manager	1.00					
Police Records Administrator	1.00					
Police Records Specialist	5.00	4.00	4.00	4.00	4.00	
Police Records Supervisor	3.00	4.00	4.00	4.00	4.00	
Police Services Specialist	6.00	6.00	6.00	6.00	6.00	
Police Systems Coordinator	1.00	1.00	1.00	1.00	1.00	
Principal Human Resources Analyst	1.00	1.00	1.00	1.00	1.00	

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>POLICE (continued)</u></b>					
Property and Evidence Officer	3.00	3.00	3.00	3.00	3.00
Property and Evidence Supervisor	1.00	1.00	1.00	1.00	1.00
Public Works Maint Crewleader	1.00				
Senior Information Technology Analyst	1.00	1.00	1.00	1.00	1.00
Senior IT Technician	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00	1.00
Senior Police Records Specialist	11.00	10.00	10.00	10.00	10.00
<i>Subtotal Support Services</i>	<i>69.00</i>	<i>67.00</i>	<i>67.00</i>	<i>67.00</i>	<i>67.00</i>
<i>Subtotal Sworn</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i>	<i>233.00</i>
<i>Subtotal Non-Sworn</i>	<i>123.00</i>	<i>124.00</i>	<i>120.00</i>	<i>120.00</i>	<i>120.00</i>
<b>Total - Police</b>	<b>356.00</b>	<b>357.00</b>	<b>353.00</b>	<b>353.00</b>	<b>353.00</b>

\*\*\* Position transferred from the Police Department to the City Manager's Office beginning FY 2022/23

<b><u>PUBLIC WORKS</u></b>					
Accounting Technician	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00		
Administrative Services Manager	1.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	1.00	1.00	1.00	1.00
Deputy Director of Public Works	2.00	2.00	2.00	2.00	2.00
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Field Service Representative	1.00	1.00	1.00	1.00	1.00
Management Aide		1.00	1.00	2.00	2.00
Management Analyst	2.00	2.00	2.00	2.00	2.00
Office Assistant II	5.00	5.00	5.00	5.00	5.00
Real Estate & Project Manager		1.00	1.00	1.00	1.00
Senior Accounting Technician	1.00	1.00	1.00	1.00	1.00
Senior Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Senior Management Analyst	2.00	2.00	2.00	2.00	2.00
<i>Subtotal Administration</i>	<i>19.00</i>	<i>21.00</i>	<i>21.00</i>	<i>21.00</i>	<i>21.00</i>

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
	<u>Actual</u>	<u>Actual</u>	<u>Adopted</u>	<u>Revised</u>	<u>Proposed</u>
<b><u>PUBLIC WORKS (continued)</u></b>					
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Electrician	1.00	1.00	1.00	1.00	1.00
Equipment Parts Inventory Supply Clerk	1.00	1.00	1.00	1.00	1.00
Facilities Maintenance Technician	3.00	5.00	5.00	6.00	6.00
Fleet Maint Crewleader	2.00	2.00	2.00	2.00	2.00
Fleet Operations Supervisor	1.00	1.00	1.00	1.00	1.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Landscape Maint Inspector	2.00	4.00	4.00	4.00	4.00
Lead Fleet Maint Mechanic	3.00	3.00	3.00	3.00	3.00
Lead Public Works Maint Worker	3.00	3.00	3.00	3.00	3.00
Mechanic	3.00	3.00	3.00	3.00	3.00
Pest Control Specialist	1.00	1.00	1.00	1.00	1.00
Public Works Equip Operator	7.00	7.00	7.00	7.00	7.00
Public Works Maint Crewleader	7.00	8.00	8.00	7.00	7.00
Public Works Maintenance Supervisor	5.00	5.00	5.00	5.00	5.00
Public Works Operations Manager	1.00	1.00	1.00	1.00	1.00
Senior Facilities Maintenance Technician	2.00	2.00	2.00	2.00	2.00
Senior Mechanic	6.00	6.00	6.00	6.00	6.00
Senior Public Works Maint Worker	8.00	7.00	7.00	7.00	7.00
<i>Subtotal Maintenance &amp; Operations</i>	<i>58.00</i>	<i>62.00</i>	<i>62.00</i>	<i>62.00</i>	<i>62.00</i>
Accounting Technician	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Engineering Aide	1.00	1.00	1.00	1.00	1.00
Field Service Representative	1.00	1.00	2.00	2.00	2.00
Lead Wastewater Worker	3.00	3.00	3.00	3.00	3.00
Lead Water Utility Worker	10.00	10.00	11.00	11.00	11.00
SCADA Technician	1.00	1.00	1.00	1.00	1.00
Senior GIS Analyst	2.00	2.00	2.00	2.00	2.00
Senior Survey Technician	2.00	2.00	2.00	2.00	2.00
Senior Wastewater Pump Technician	1.00	1.00	1.00	1.00	1.00
Senior Water Utility Worker	3.00	3.00	4.00	4.00	4.00



**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>PUBLIC WORKS (continued)</u></b>					
Utilities Superintendent	1.00	1.00	1.00	1.00	1.00
Utilities Technology Supervisor	1.00	1.00	1.00	1.00	1.00
Utility Equipment Operator	9.00	9.00	10.00	10.00	10.00
Utility Field Representative	2.00	2.00			
Utility Locator	1.00	1.00	2.00	2.00	2.00
Warehouse Clerk	1.00	1.00	1.00	1.00	1.00
Warehouse Coordinator	1.00	1.00	1.00	1.00	1.00
Wastewater Crewleader	1.00	1.00	1.00	1.00	1.00
Wastewater Pump Technician	1.00	1.00	1.00	1.00	1.00
Wastewater Supervisor	1.00	1.00	1.00	1.00	1.00
Water Conservation Coordinator	1.00	1.00	1.00	1.00	1.00
Water Meter Repair Technician	5.00	5.00	4.00	4.00	4.00
Water Quality Coordinator	1.00	1.00	1.00	1.00	1.00
Water Quality Specialist	3.00	3.00	3.00	3.00	3.00
Water Quality Supervisor	1.00	1.00	1.00	1.00	1.00
Water Utility Crew Leader	4.00	4.00	4.00	4.00	4.00
Water Utility Supervisor	1.00	1.00	1.00	1.00	1.00
Water Utility Worker	25.00	25.00	25.00	25.00	25.00
<i>Subtotal Utilities</i>	<i>86.00</i>	<i>86.00</i>	<i>88.00</i>	<i>88.00</i>	<i>88.00</i>
Principal Civil Engineer	1.00	1.00	1.00	1.00	1.00
Senior Public Works Maint Worker	2.00	2.00	3.00	3.00	3.00
Senior Traffic Engineer	2.00	2.00	2.00	2.00	2.00
Traffic and Transportation Manager	1.00	1.00	1.00	1.00	1.00
Traffic Engineering Technician	1.00	1.00	1.00	1.00	1.00
Traffic Signal Electrician	2.00	2.00	2.00	2.00	2.00
Traffic Signals Crewleader	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Transportation</i>	<i>10.00</i>	<i>10.00</i>	<i>11.00</i>	<i>11.00</i>	<i>11.00</i>
Assistant Civil Engineer	2.00	2.00	2.00	2.00	2.00
Assistant Engineer	1.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	1.00	1.00	1.00	1.00	1.00
Capital Projects Administrator	3.00	6.00	7.00	7.00	7.00
City Engineer	1.00	1.00	1.00	1.00	1.00

**City of Huntington Beach**  
**FY 2023/24**  
**Authorized Full-Time Equivalent Personnel**  
**All Funds**

	<b>FY 2020/21</b>	<b>FY 2021/22</b>	<b>FY 2022/23</b>	<b>FY 2022/23</b>	<b>FY 2023/24</b>
	<b><u>Actual</u></b>	<b><u>Actual</u></b>	<b><u>Adopted</u></b>	<b><u>Revised</u></b>	<b><u>Proposed</u></b>
<b><u>PUBLIC WORKS (continued)</u></b>					
Construction Inspector II	1.00	1.00	1.00		
Construction Manager	1.00	1.00	1.00	1.00	1.00
Environmental Services Manager	1.00	1.00	1.00	1.00	1.00
Environmental Specialist	2.00	2.00	2.00	2.00	2.00
Park Development Project Coordinator	1.00				
Principal Civil Engineer	3.00	3.00	3.00	3.00	3.00
Senior Civil Engineer	5.00	5.00	5.00	5.00	5.00
Senior Construction Inspector	3.00	3.00	3.00	4.00	4.00
Senior Engineering Technician	1.00	1.00	1.00	1.00	1.00
<i>Subtotal Engineering</i>	<i>26.00</i>	<i>28.00</i>	<i>29.00</i>	<i>29.00</i>	<i>29.00</i>
<b>Total - Public Works</b>	<b>199.00</b>	<b>207.00</b>	<b>211.00</b>	<b>211.00</b>	<b>211.00</b>
<b><u>GRAND TOTAL</u></b>	<b>958.25</b>	<b>980.75</b>	<b>989.75</b>	<b>991.75</b>	<b>1,002.75</b>

**NOTES:**

<sup>S</sup> Sworn Public Safety position

<sup>^</sup> There are 12 defunded positions included in the FTE count as follows:

(2) Administrative Fire Captain

(9) Police Officer

(1) Communications Operator-PD

<sup>1</sup> Position to support increased caseload

<sup>2</sup> Two additional positions (Advisory and Litigation) to assist with increased caseload and demand for services

<sup>3</sup> Position to provide additional support for the City Attorney's Office

<sup>4</sup> New position to facilitate centralization of record keeping, including oversight of the Records Division within the City Clerk's Office

<sup>5</sup> New position to assist with citywide public information materials in the Office of Communications and the City's Cable "3" Channel, bringing part of contracted services in-house

<sup>6</sup> New position to oversee the operations of the City's Cable "3" Channel, YouTube Channel, and online digital content, bringing part of contracted services in-house

<sup>7</sup> Two positions added to mitigate backlog and provide more timely inspections

<sup>8</sup> Position added to meet demand for plan check services and bring part of contracted consulting work in-house

<sup>9</sup> Position assigned to Risk Management to support increased workload, mitigate risk and ensure compliance with regulatory requirements

<sup>10</sup> Position exchange to better meet the administrative and leadership needs of the Information Services Department.

# Intentionally Left Blank





City of Huntington Beach  
City Council  
Proposed – FY 2023/24

Mayor  
Mayor Pro-Tem  
City Council Member (5)

Senior Administrative Assistant

The City Council is the policy setting body of the City. City Council duties include: establishing goals and policies, enacting or taking positions on state and federal legislation, adopting the City's operating and capital budgets, approving major initiatives, and appropriating the funds necessary to execute them and provide services to the City's residents, businesses, and visitors. City Council Members also participate in a wide variety of community and regional activities and spend a considerable amount of time interacting with the residents, business owners, and community stakeholders.

In 2023, the City Council embarked on a comprehensive program to develop a 4-year strategic plan (Fiscal Year 2023-2027) to incorporate and implement both short-and long-term goals and projects effectively and efficiently, rather than a year-to-year annual planning. This strategic plan will be shared with the public once finalized and adopted by the City Council.

These goals will be used as a frame of reference in evaluating requests for action brought before the City Council throughout the four-year period. Based on this strategic plan, City staff will present a formal report to City Council.



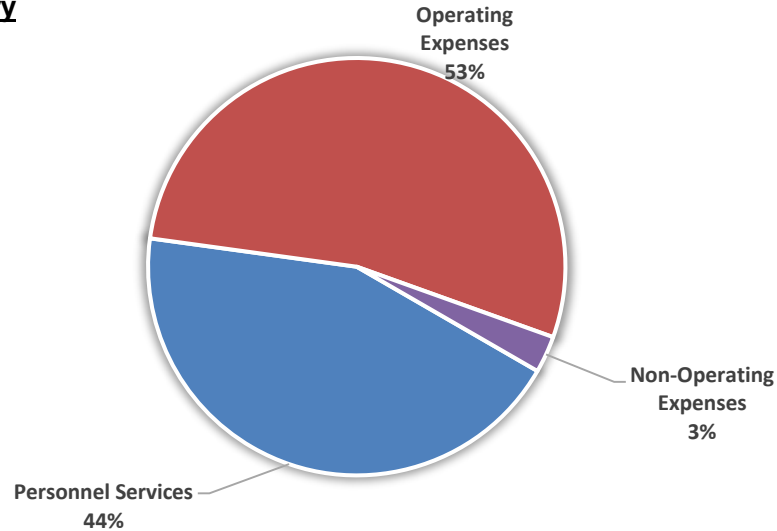
# City Council

## Proposed Budget - FY 2023/24

### Summary Charts

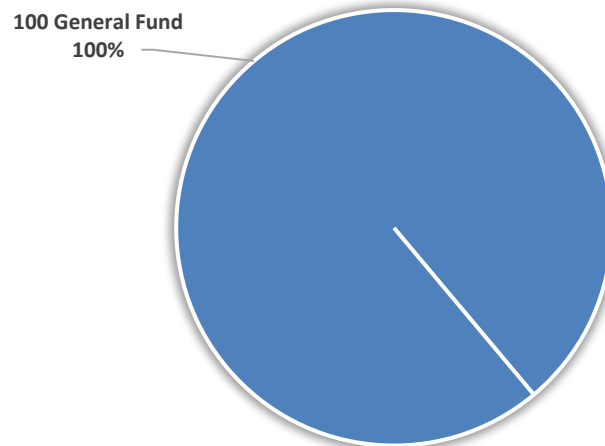
#### DEPARTMENT

#### Expenditures by Category



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	215,075	207,883	198,452	205,489	220,262	215,456
Operating Expenses	144,079	148,673	166,160	176,920	177,367	261,966
Non-Operating Expenses				14,773		14,022
<b>Total Expenditures by Category</b>	<b>359,153</b>	<b>356,556</b>	<b>364,612</b>	<b>397,182</b>	<b>397,629</b>	<b>491,444</b>

#### Expenditures by Fund



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	359,153	356,556	364,612	397,182	397,629	491,444
<b>Total Expenditures by Fund</b>	<b>359,153</b>	<b>356,556</b>	<b>364,612</b>	<b>397,182</b>	<b>397,629</b>	<b>491,444</b>



**City Council**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	89,686	90,068	90,778	96,399	96,399	96,387	-0.01%
Salaries, Overtime	1,152	2,875	2,717				
Leave Payouts	7,786	8,753	8,058			8,000	100.00%
Benefits	116,451	106,187	96,899	109,090	123,863	111,069	1.81%
<b>PERSONNEL SERVICES</b>	<b>215,075</b>	<b>207,883</b>	<b>198,452</b>	<b>205,489</b>	<b>220,262</b>	<b>215,456</b>	<b>4.85%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,122	3,409	12,877	4,970	5,417	27,250	448.29%
Conferences and Training	12,404	13,459	15,937	26,100	26,100	53,000	103.07%
Other Contract Services			565			25,000	100.00%
Expense Allowances	129,552	131,806	136,782	145,850	145,850	156,716	7.45%
<b>OPERATING EXPENSES</b>	<b>144,079</b>	<b>148,673</b>	<b>166,160</b>	<b>176,920</b>	<b>177,367</b>	<b>261,966</b>	<b>48.07%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				14,773		14,022	-5.08%
<b>NON-OPERATING EXPENSES</b>				<b>14,773</b>		<b>14,022</b>	<b>-5.08%</b>
<b>Grand Total</b>	<b>359,153</b>	<b>356,556</b>	<b>364,612</b>	<b>397,182</b>	<b>397,629</b>	<b>491,444</b>	<b>23.73%</b>
<b>General Fund</b>	<b>359,153</b>	<b>356,556</b>	<b>364,612</b>	<b>397,182</b>	<b>397,629</b>	<b>491,444</b>	<b>23.73%</b>
<b>Grand Total</b>	<b>359,153</b>	<b>356,556</b>	<b>364,612</b>	<b>397,182</b>	<b>397,629</b>	<b>491,444</b>	<b>23.73%</b>
<b>Personnel Summary</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

**City Council**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	89,686	90,068	90,778	96,399	96,399	96,387	-0.01%
Salaries, Overtime	1,152	2,875	2,717				
Leave Payouts	7,786	8,753	8,058			8,000	100.00%
Benefits	116,451	106,187	96,899	109,090	123,863	111,069	1.81%
<b>PERSONNEL SERVICES</b>	<b>215,075</b>	<b>207,883</b>	<b>198,452</b>	<b>205,489</b>	<b>220,262</b>	<b>215,456</b>	<b>4.85%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,122	3,409	12,877	4,970	5,417	27,250	448.29%
Conferences and Training	12,404	13,459	15,937	26,100	26,100	53,000	103.07%
Other Contract Services			565			25,000	100.00%
Expense Allowances	129,552	131,806	136,782	145,850	145,850	156,716	7.45%
<b>OPERATING EXPENSES</b>	<b>144,079</b>	<b>148,673</b>	<b>166,160</b>	<b>176,920</b>	<b>177,367</b>	<b>261,966</b>	<b>48.07%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				14,773		14,022	-5.08%
<b>NON-OPERATING EXPENSES</b>				<b>14,773</b>		<b>14,022</b>	<b>-5.08%</b>
<b>Total</b>	<b>359,153</b>	<b>356,556</b>	<b>364,612</b>	<b>397,182</b>	<b>397,629</b>	<b>491,444</b>	<b>23.73%</b>
<b>Personnel Summary</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>

**Significant Changes**

Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. The increases in Equipment and Supplies and Other Contract Services are to fund new initiatives such as monthly neighborhood-based town halls, Coffee with the Mayor events, State of the City, and other community engagement events. The increase in Conferences and Training reflects the City Council's priority to conduct more robust State and Federal advocacy activities including trips to Sacramento and Washington D.C. to represent the City of Huntington Beach. Expense Allowances increase annually per Ordinance No. 4044 by the Consumer Price Index (CPI). The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Intentionally  
Left  
Blank





# City of Huntington Beach City Attorney Proposed – FY 2023/24

City Attorney

Chief Assistant  
City Attorney

COMMUNITY  
PROSECUTION

Deputy Community Prosecutor (2)

LITIGATION

Chief Litigation Counsel  
Senior Deputy City Attorney (3)  
Deputy City Attorney II

ADVISORY

Senior Deputy City Attorney (2)

ADMINISTRATION  
Senior Legal Assistant (3)  
Legal Assistant



Our Mission: To provide the best possible representation to the City in all legal matters, to provide excellent, effective legal counsel and services to the City Council, and to prosecute violations of the City Charter, Municipal Code, State misdemeanors, and to zealously defend the City from civil lawsuits.

The Office of the City Attorney represents and advises the City Council and all City officials in all matters of law pertaining to the business of the City of Huntington Beach. Among other things, the City Attorney defends the City in every lawsuit, prepares and/or reviews all City Ordinances, Resolutions, contracts and other legal documents, and, attends City Council meetings, Planning Commission meetings, and other City staff meetings. The City Attorney also prosecutes criminal cases arising from violation of the provisions of the City Charter or Huntington Beach Municipal Code, and such State misdemeanors as the City has the power to prosecute.

### Michael E. Gates, City Attorney (Elected in 2014)

The City Attorney's Office consists of an elected City Attorney, Chief Assistant City Attorney, a two Deputy Community Prosecutors, a Chief Litigation Counsel, five Senior Deputy City Attorneys, a Deputy City Attorney, four support staff, and law school externs.

## Ongoing Activities & Projects

### City Attorney

- Manages daily office operations of the City Attorney's Office;
- Defends the City of Huntington Beach and its Police Officers in all lawsuits;
- Takes cases to trial on all lawsuits, including police use of force cases;
- Provides leadership and oversight in the handling of lawsuits and trials;
- Provides leadership and oversight in preparation of City Ordinances;
- Provides leadership and oversight to the Community Prosecution program;
- Develops and manages the Department's annual budget;
- Coordinates active intern and extern programs for college and graduate students; and
- Provides citywide training on Brown Act/Ethics (AB 1234), Public Records Act, and newly developed Police trainings.

### Community Prosecution Program

At the direction of the City Attorney, the Deputy Community Prosecutors lead the City's prosecutorial efforts for State Law Penal Code and City Municipal Code Misdemeanor violations that occur in the City. They work closely with the Huntington Beach Police Department, the Orange County District Attorney's Office, and the community to represent the People in a variety of criminal misdemeanor cases. The Deputy Community Prosecutors conduct legal research, reviews and drafts motions, interviews victims and witnesses, and represents the People in all court proceedings from arraignment through trial. Additionally, the Deputy Community Prosecutors provide legal advice, legal opinions and training to law enforcement personnel.

**Municipal Advisory Services**

- Interpret the City Charter and all City Ordinances;
- Provide ongoing legal advice to all City Departments;
- Attend, advise, and prepare for City Council meetings and Planning Commission meetings;
- Coordinate Public Records Act responses;
- Prosecute all criminal violations of the Municipal and Zoning Codes;
- Provide for or assist in civil citation hearings;
- Research, advise, and prepare all Ordinances, Resolutions, and agreements;
- Review and approve all insurance forms and indemnification waivers submitted to the City;
- Maintain standardized agreements and contract processing;
- Review and advise regarding changes in State law impacting the City; and
- Assist in negotiations regarding agreements that generate revenue for the City.

**Litigation Services**

- Represent the City of Huntington Beach and Police Officers in all bench and jury trials in State and Federal Courts;
- Defend all civil matters in which the City or its employees is a party, including but not limited to Police matters, land use decisions, contract disputes, personnel grievances, automobile accidents, slip and fall injuries, and constitutional challenges;
- Coordinate with Risk Management on claims processing, Workers' Compensation, and liability assessment;
- Actively pursue relief on behalf of the City for injunctive relief, collections, subrogation, writs, appeals, and amicus;
- Supervise outside counsel, as-needed;
- Advise staff on opportunities to minimize liability exposure before, during, and after the filing of litigation;
- Represent staff at depositions in third party litigation in which the City is not a party;
- Assist staff in preparation of bankruptcy matters involving the City; and
- Provide assistance to staff in small claims disputes involving the City.

**Community Prosecution Services**

- Actively prosecute misdemeanor Penal Code and Municipal Law violations that occur in Huntington Beach;
- Work closely with Huntington Beach Police Department and the Orange County District Attorney's Office of investigations and prosecution of misdemeanor cases;
- Interview and work with victims and witnesses;
- Conduct legal research and draft motions;
- Represent the people in all Superior Court proceedings from arraignment through trial; and
- Provide legal advice, legal opinions, and training to law enforcement personnel.



**FY 2022/23 Accomplishments**

- Brought nearly all of the lawsuit (litigation) handling in-house, saving taxpayers millions of dollars. Currently, approximately 95% of all legal matters are handled in-house by the City Attorney's Office, sparing the excessive expense of hiring outside legal counsel;
- Provided consistent, firm enforcement of all City Ordinances, which requires many times obtaining Court orders for enforcement;
- Facilitated City response to concerns regarding the care of Jack Green Park (Central Park) and addressing/dealing with tree and plant overgrowth (although not completely resolved as of yet);
- Facilitated coordinating a City response to countless calls and/or complaints from the community regarding various issues for Public Works, Code Enforcement, and other departments;
- Provided hundreds of legal opinions to other departments and countless hours of legal Counsel to the City and City Council; and much more.

**Civil Citation Hearings**

- Managed over 40 Civil Citation Hearings for City's Hearing Officer.

**Code Violations**

- Prosecuted hundreds Municipal Code Violations on behalf of the City.

**Training**

- Presented Brown Act - Ethics Training to City/Public pursuant to AB 1234 (multiple sessions).
- Presented Public Records Act Training.
- Presented Police Training (3 sessions).

**Additional Highlights**

- Responded to over 500 Requests for Legal Services from other City Departments.
- Responded to over 100 Public Records requests.
- We have successfully represented the Police Department in numerous ongoing criminal discovery requests (*Pitchess Motions*).
- Continue to identify and revise previous ordinances in the Municipal Code that were unconstitutional, ambiguous, or contrary to other laws.

**FY 2023/24 Objectives**

The Office of the City Attorney met and exceeded more robust, challenging goals that reflect our commitment to continually provide the best representation to the City in all legal matters. The City Attorney's Office has successfully met new challenges that prove a comprehensive and diverse municipal law practice can be as responsive and client-centered as traditional private law practices.

The City Attorney, with the support of City Council, will continue a strong effort in current litigation with regard to issues of local control, i.e., local policing, local zoning, local housing, and local planning, including maintaining and even defending the City's local control efforts, which are currently being undermined by recent State legislation.

The City Attorney's Office is pleased to continue and enter our sixth year of the new in-house Community Prosecution program, managed by our own Deputy Community Prosecutor. This program is designed to prosecute Penal Code and Municipal Law violations that occur in Huntington Beach. The Deputy Community Prosecutors provide legal advice/opinions and training to law enforcement personnel. They work closely with the Huntington Beach Police Department and the Orange County District Attorney's Office and

represents the People in all court proceedings from arraignment through trial. The City Attorney's Community Prosecution program is a vital addition to our municipal law practice that will help improve public safety and accountability in Huntington Beach.

The Office of the City Attorney continues to raise the bar by creating new, more relevant and challenging goals that reflect a continued commitment to provide exceptional legal services coupled with outstanding and attentive customer service when representing the people and City departments on all legal matters. City Attorney staff are proud to be active in the community, contributing greatly to a number of local non-profit organizations by volunteering their time and talents as well.

Intentionally  
Left  
Blank



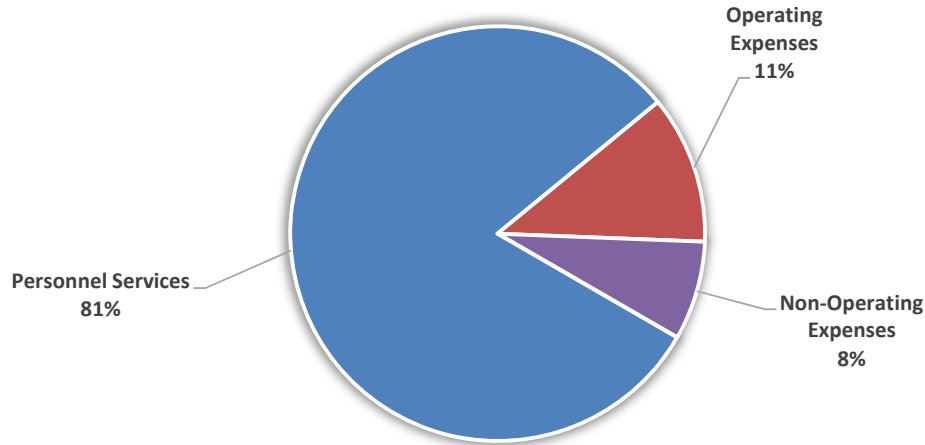
# City Attorney

## Proposed Budget - FY 2023/24

### Summary Charts

#### DEPARTMENT

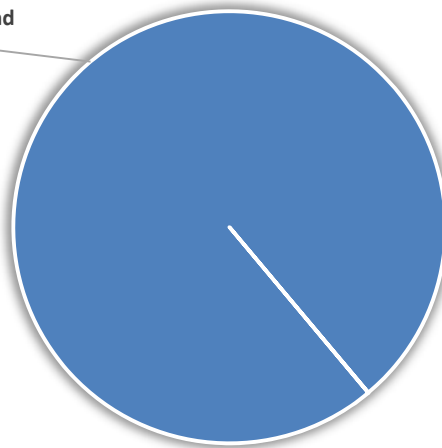
#### Expenditures by Category



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	2,382,746	2,336,461	2,092,614	2,177,365	2,427,867	3,033,530
Operating Expenses	255,314	298,421	470,433	434,251	442,360	434,251
Non-Operating Expenses				250,502		289,799
<b>Total Expenditures by Category</b>	<b>2,638,060</b>	<b>2,634,882</b>	<b>2,563,047</b>	<b>2,862,118</b>	<b>2,870,227</b>	<b>3,757,580</b>

#### Expenditures by Fund

100 General Fund  
100%



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	2,638,060	2,634,882	2,563,047	2,862,118	2,870,227	3,757,580
<b>Total Expenditures by Fund</b>	<b>2,638,060</b>	<b>2,634,882</b>	<b>2,563,047</b>	<b>2,862,118</b>	<b>2,870,227</b>	<b>3,757,580</b>

**City Attorney**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,462,780	1,431,287	1,358,457	1,686,322	1,686,322	2,279,320	35.17%
Salaries, Overtime	496	(117)	561				
Leave Payouts	61,598	74,426	54,898			65,000	100.00%
Benefits	857,873	830,866	678,697	491,043	741,545	689,210	40.36%
<b>PERSONNEL SERVICES</b>	<b>2,382,746</b>	<b>2,336,461</b>	<b>2,092,614</b>	<b>2,177,365</b>	<b>2,427,867</b>	<b>3,033,530</b>	<b>39.32%</b>
<b>OPERATING EXPENSES</b>							
Utilities	1,893		62				
Equipment and Supplies	30,029	16,753	33,389	22,800	22,800	22,800	0.00%
Conferences and Training	2,236	3,254	4,766	1,875	1,875	1,875	0.00%
Professional Services	46,030	13,052	149,834	342,865	350,974	342,865	0.00%
Other Contract Services	157,448	250,326	270,337	48,711	48,711	48,711	0.00%
Expense Allowances	17,677	15,036	12,046	18,000	18,000	18,000	0.00%
<b>OPERATING EXPENSES</b>	<b>255,314</b>	<b>298,421</b>	<b>470,433</b>	<b>434,251</b>	<b>442,360</b>	<b>434,251</b>	<b>0.00%</b>
<b>NON- OPERATING EXPENSES</b>							
Transfers to Other Funds				250,502		289,799	15.69%
<b>NON-OPERATING EXPENSES</b>				<b>250,502</b>		<b>289,799</b>	<b>15.69%</b>
<b>Grand Total</b>	<b>2,638,060</b>	<b>2,634,882</b>	<b>2,563,047</b>	<b>2,862,118</b>	<b>2,870,227</b>	<b>3,757,580</b>	<b>31.29%</b>
<b>General Fund</b>	<b>2,638,060</b>	<b>2,634,882</b>	<b>2,563,047</b>	<b>2,862,118</b>	<b>2,870,227</b>	<b>3,757,580</b>	<b>31.29%</b>
<b>Grand Total</b>	<b>2,638,060</b>	<b>2,634,882</b>	<b>2,563,047</b>	<b>2,862,118</b>	<b>2,870,227</b>	<b>3,757,580</b>	<b>31.29%</b>
<b>Personnel Summary</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>15.00</b>	<b>4.00</b>

**City Attorney**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,462,780	1,431,287	1,358,457	1,686,322	1,686,322	2,279,320	35.17%
Salaries, Overtime	496	(117)	561				
Leave Payouts	61,598	74,426	54,898			65,000	100.00%
Benefits	857,873	830,866	678,697	491,043	741,545	689,210	40.36%
<b>PERSONNEL SERVICES</b>	<b>2,382,746</b>	<b>2,336,461</b>	<b>2,092,614</b>	<b>2,177,365</b>	<b>2,427,867</b>	<b>3,033,530</b>	<b>39.32%</b>
<b>OPERATING EXPENSES</b>							
Utilities	1,893		62				
Equipment and Supplies	30,029	16,753	33,389	22,800	22,800	22,800	0.00%
Conferences and Training	2,236	3,254	4,766	1,875	1,875	1,875	0.00%
Professional Services	46,030	13,052	149,834	342,865	350,974	342,865	0.00%
Other Contract Services	157,448	250,326	270,337	48,711	48,711	48,711	0.00%
Expense Allowances	17,677	15,036	12,046	18,000	18,000	18,000	0.00%
<b>OPERATING EXPENSES</b>	<b>255,314</b>	<b>298,421</b>	<b>470,433</b>	<b>434,251</b>	<b>442,360</b>	<b>434,251</b>	<b>0.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				250,502		289,799	15.69%
<b>NON-OPERATING EXPENSES</b>				<b>250,502</b>		<b>289,799</b>	<b>15.69%</b>
<b>Total</b>	<b>2,638,060</b>	<b>2,634,882</b>	<b>2,563,047</b>	<b>2,862,118</b>	<b>2,870,227</b>	<b>3,757,580</b>	<b>31.29%</b>
<b>Personnel Summary</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>15.00</b>	<b>4.00</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22 and the addition of 4 new positions requested as part of the FY 2023/24 budget. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

# Intentionally Left Blank







# City of Huntington Beach

## City Clerk

### Proposed – FY 2023/24

City Clerk

ADMINISTRATION,  
PUBLIC SUPPORT &  
ELECTIONS

RECORDS MANAGEMENT

Assistant City Clerk  
Senior Deputy City Clerk

Municipal Records Manager  
Senior Deputy City Clerk  
Records Specialist



Robin Estanislau, City Clerk

*The Office of the City Clerk is a service department within the municipal government upon which the City Council, all City departments, and members of the public rely for information regarding the operations and legislative history of the City. The City Clerk serves as the liaison between the public and City Council and provides related municipal services.*

*California City Clerk's Association*

The City Clerk's Office is committed to accurately recording and preserving the actions of the City Council, Public Financing Authority, Housing Authority and Parking Authority; provides support to the City Council, City staff and the public in a timely, courteous, and fiscally responsible manner; and, administers open and free elections in accordance with statutory requirements.

## Administration Division

Located on the second floor of City Hall, the City Clerk's department provides service to the public, City Council, and City departments, including preparation, publication, and distribution of City Council meeting agendas, as well as preparation and recordation of City Council meeting minutes. Staff also executes ordinances (law) and resolutions (policy), records agreements, deeds, and other official documents with the County of Orange, and codifies ordinances into the Huntington Beach Municipal/Zoning Code.

- Prepares agenda packets for all City Council meetings using an agenda workflow tool that uploads information onto a touchscreen iPad device used by City Council and staff to review staff report material.
- Manages the City's audio/video live stream application that delivers meeting content to the public via the internet, archives past meeting content, provides a keyword search engine, and has the ability to integrate rich-media such as documents and slides into web casts.

## Records Management

The City Clerk is the official custodian of City Council records, and all documents certifying City Council actions are preserved and maintained in protective custody. These records date back to the City's February 17, 1909 incorporation. All original minutes of City Council meetings, City ordinances (law) and City resolutions (policy) adopted by the City Council are maintained by the City Clerk in a temperature, humidity, and light-controlled vault. Also in the City Clerk's custody are deeds, agreements, annexation records, infrastructure documentation, and many other vital records, including a vast collection of historical photographs, available in digital format online.

The City Clerk's Office responds to records requests from the public in accordance with California law, and provides public access to City Council records 24/7 via the *Online Records Library*.

The City Clerk's Office oversees GovQA, a public sector compliance solution that allows users to create an account that will serve as a depository for responsive public records. This system manages California Public Records Act (CPRA) requests citywide and the department's Records Specialist guides and assists department Records Liaisons to deliver information through GovQA for CPRA compliance. A 365-day snapshot of GovQA activity shows 348,673 total page views, 955 average daily page views, 12,357 unique visitors, 7,718 new issues, and 12,357 customers.

### Elections



The City of Huntington Beach consolidates with the County of Orange to conduct General Municipal Elections in November of even-numbered years. The City Clerk's Office works closely with the Orange County Registrar of Voters (ROV) to execute Vote Center license and other election-related agreements; oversees, informs the public of municipal election matters and consults with candidates for elective office and proponents of ballot measures. As the Elections Official, the City Clerk maintains Statement of Economic Interests (SEI) 700 forms required of City elected officials, designated City employees, and board and commission members. The City Clerk also receives and files Fair Political Practices Commission (FPPC) campaign disclosure documents via mandatory electronic filing online to prevent errors and increase public transparency.

- Subscribes to NetFile, a web-based, unlimited user, data entry and report generation system publicly accessible from the City's website for the financial and campaign management of SEI filers and FPPC campaign disclosure committees.
- Adheres to the California Voters' Rights Act by publishing election information in four languages (English, Korean, Spanish, Vietnamese).
- City Clerk staff is trained in election policy, and prepares a digital campaign instruction manual for candidates during election years that can be viewed by the public from the City Clerk's webpage.
- Provides outreach to encourage voter registration at public events.
- Makes City-owned meeting rooms accessible to the ROV for poll-worker training and public Vote Centers for all municipal, primary and special elections.



*City Clerk Staff - 2023*  
 Top left to right: Robin Estanislau, Linda Wentzel, Donna Switzer, Patty Esparza, Anne Mueller  
 Bottom left to right: Renee Van Arsdale, Dana Lesinski, Dawn Derry, Tania Moore

### Passport Acceptance Services



The U.S. Department of State, Bureau of Consular Affairs has authorized the Huntington Beach City Clerk's Office to serve as an authorized Passport Acceptance Facility for the past 23 years. Here, members of the public can access passport services in a courteous and family-friendly environment ... a one-stop shop that includes production of federally-compliant passport photos.

- ❖ Processes passport applications by exceptional in-person agents
- ❖ Offers customer service by telephone and takes passport photos
- ❖ Advertises and markets passport acceptance services
- ❖ Provides oversight of customers eligible to self-renew by mail

# City Clerk

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 23/24 are presented below. The last performance measure listed below is a new goal and has no historical data.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
1. Utilize part and full-time staff to successfully manage high demand for passport acceptance services. Each passport application fee deposits \$35.00 and a potential \$15.00 photo fee into the City's General Fund.			
<b>Measure:</b>			
# of passport customers	5,766	6,754	7,000
<b>Goal:</b>			
2. Codify 100% of municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.			
<b>Measure:</b>			
% of ordinances codified within 14 business days of effective date.	100%	100%	100%
<b>Goal:</b>			
3. Host at least one internal event to promote departmental compliance with the Council-adopted Records Retention Schedule.			
<b>Measure:</b>			
# of events	0	2	2
<b>Goal:</b>			
4. Host at least one internal event to educate staff liaisons to boards and commission of duties and responsibilities.			
<b>Measure:</b>			
# of events	1	2	2
<b>Goal:</b>			
5. Attend/host at least one community event to promote voter registration.			
<b>Measure:</b>			
# of events	N/A	N/A	1

**FY 2022/23 Accomplishments****Administration and Records Management**

- Assisted the Orange County Registrar of Voters with administering the June 7, 2022 Statewide Primary and November 8, 2022 General Municipal elections by executing Vote Center entry permit (license) agreements for ten City properties.
- Administered 287 SEI – Form 700 forms filed through NetFile's hosted online application.
- Administered FPPC campaign disclosure filings for 56 active committees through NetFile's hosted online application.
- Received 100% Passport Acceptance Agent Recertification with the U.S. Department of State.
- Worked with a qualified records consultant to update the City's Records Retention Guidelines for 2023.
- Hosted two records training events via Zoom with department records liaisons on best practices in managing the Council-adopted Citywide Records Retention Schedule.
- Received thousands of web page visits in the Online Records Library dedicated to store City Council documents (Contracts, Deeds, Historic Photos, Ordinances, Resolutions), and other items, such as land use and environmental reports.
- Hosted a paper-shredding event to assist departments with their records destruction obligations, resulting in approximately 305 boxes of paper destroyed.
- Facilitated the 2023 Safe and Sane Fireworks Lottery and Application Process to qualify 15 non-profits from a large pool of applicants to sell fireworks during the 4<sup>th</sup> of July holiday.
- Hired a new Assistant City Clerk to replace a retired employee.
- Assisted in conducting staff training on duties and responsibilities for liaisons to boards and commissions.
- Hired a qualified records consultant to provide an assessment of record keeping practices citywide, and make recommendations.

**City Council Agenda and Minute Preparation; Municipal/Zoning Code Codification**

- Administered the production of approximately twenty-two (22) regular and two (2) special meeting agenda packets in the digital workflow application; electronically distributed information to Council and staff (via iLegislate software and iPad computers) and the public (via City webpage).
- Published agenda notification bi-monthly to over 1,800 subscribers.
- Produced and received City Council approval for meeting minutes at each next regularly scheduled meeting per documented performance measure.
- Codified municipal, zoning and subdivision ordinances adopted by the City Council within 14 business days of the date they become effective.
- Hosted Zoom webinars at City Council meetings to give members of public unable to attend in person the option to provide public comments by computer or over the phone.

**FY 2023/24 Goals**

- Recruit and hire a Municipal Records Manager to oversee implementation of a centralized records management process.
- Begin to build a Records Management Division to centralize record keeping citywide.
- Stay apprised of new legislation that effects statutory duties.
- Attend/host at least two community events to promote voter registration.
- Host a training event with department Records Liaisons on navigating the GovQA application for best practices in California Public Records Act (CPRA) compliance, including publication and distribution of helpful documentation.
- Host an annual paper shredding event to assist departments with their records destruction obligations.
- Assist City Archivist with special projects.
- Continue public outreach efforts to promote open government and transparency.
- Recruit and hire a Deputy City Clerk to assist in managing the duties and responsibilities of liaisons to all City boards, commissions and committees.

Intentionally  
Left  
Blank



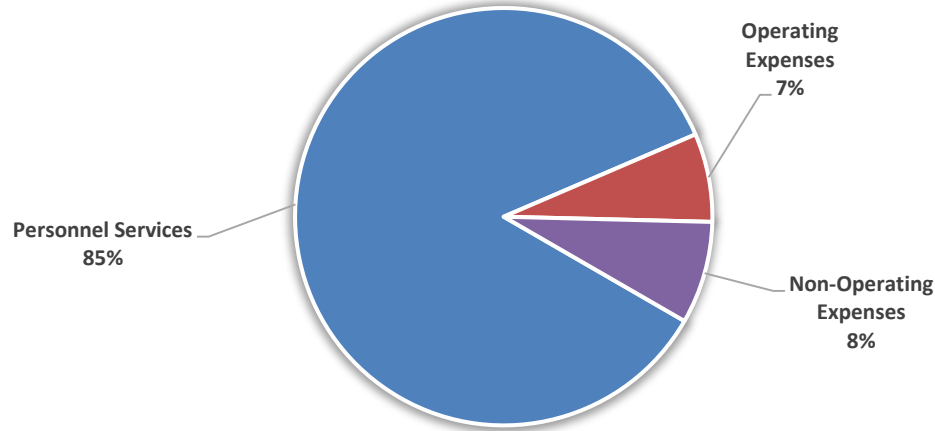
# City Clerk

## Proposed Budget - FY 2023/24

### Summary Charts

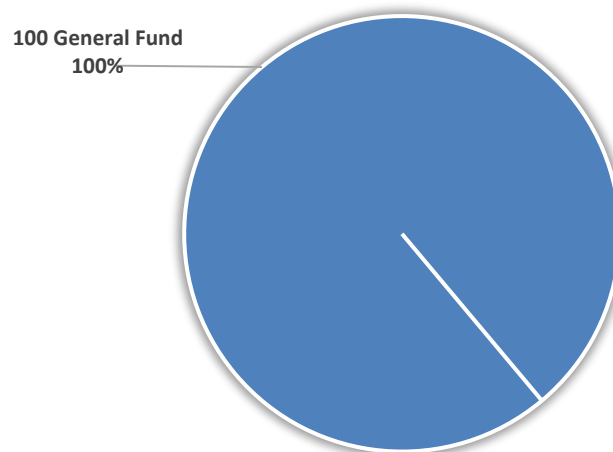
#### DEPARTMENT

#### Expenditures by Category



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	732,806	734,440	739,406	831,909	913,240	1,033,021
Operating Expenses	62,735	222,121	368,568	252,695	412,828	83,095
Non-Operating Expenses				81,331		96,194
<b>Total Expenditures by Category</b>	<b>795,541</b>	<b>956,561</b>	<b>1,107,974</b>	<b>1,165,935</b>	<b>1,326,068</b>	<b>1,212,310</b>

#### Expenditures by Fund



	FY 2017/18	FY 2018/19	FY 2019/20	FY 2020/21	FY 2020/21	FY 2021/22
Fund	Actual	Actual	Actual	Adopted	Revised	Adopted
100 General Fund	795,541	956,561	1,107,974	1,165,935	1,326,068	1,212,310
<b>Total Expenditures by Fund</b>	<b>795,541</b>	<b>956,561</b>	<b>1,107,974</b>	<b>1,165,935</b>	<b>1,326,068</b>	<b>1,212,310</b>



**City Clerk**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	386,818	401,793	408,905	545,634	545,634	661,223	21.18%
Salaries, Temporary	91,114	69,215	96,380	107,000	107,000	130,050	21.54%
Salaries, Overtime	2,806	1,635	3,381	3,050	3,050	3,050	0.00%
Leave Payouts	827	9,794	8,268			8,000	100.00%
Benefits	251,241	252,002	222,471	176,224	257,555	230,697	30.91%
<b>PERSONNEL SERVICES</b>	<b>732,806</b>	<b>734,440</b>	<b>739,406</b>	<b>831,909</b>	<b>913,240</b>	<b>1,033,021</b>	<b>24.17%</b>
<b>OPERATING EXPENSES</b>							
Utilities		90	247				
Equipment and Supplies	21,585	23,580	32,505	27,446	33,677	27,846	1.46%
Repairs and Maintenance	337	344	125	5,000	5,000	5,000	0.00%
Conferences and Training	7,130	2,550	3,794	3,750	2,550	3,750	0.00%
Professional Services	500	500	500	1,000	1,000	1,000	0.00%
Other Contract Services	27,137	189,035	325,759	209,000	364,102	39,000	-81.34%
Expense Allowances	6,046	6,023	5,639	6,000	6,000	6,000	0.00%
Other Expenses				500	500	500	0.00%
<b>OPERATING EXPENSES</b>	<b>62,735</b>	<b>222,121</b>	<b>368,568</b>	<b>252,695</b>	<b>412,828</b>	<b>83,095</b>	<b>-67.12%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				81,331		96,194	18.27%
<b>NON-OPERATING EXPENSES</b>				<b>81,331</b>		<b>96,194</b>	<b>18.27%</b>
<b>Grand Total</b>	<b>795,541</b>	<b>956,561</b>	<b>1,107,974</b>	<b>1,165,935</b>	<b>1,326,068</b>	<b>1,212,310</b>	<b>3.98%</b>
General Fund	795,541	956,561	1,107,974	1,165,935	1,326,068	1,212,310	3.98%
<b>Grand Total</b>	<b>795,541</b>	<b>956,561</b>	<b>1,107,974</b>	<b>1,165,935</b>	<b>1,326,068</b>	<b>1,212,310</b>	<b>3.98%</b>
<b>Personnel Summary</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>1.00</b>

**City Clerk**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	386,818	401,793	408,905	545,634	545,634	661,223	21.18%
Salaries, Temporary	91,114	69,215	96,380	107,000	107,000	130,050	21.54%
Salaries, Overtime	2,806	1,635	3,381	3,050	3,050	3,050	0.00%
Leave Payouts	827	9,794	8,268			8,000	100.00%
Benefits	251,241	252,002	222,471	176,224	257,555	230,697	30.91%
<b>PERSONNEL SERVICES</b>	<b>732,806</b>	<b>734,440</b>	<b>739,406</b>	<b>831,909</b>	<b>913,240</b>	<b>1,033,021</b>	<b>24.17%</b>
<b>OPERATING EXPENSES</b>							
Utilities		90	247				
Equipment and Supplies	21,585	23,580	32,505	27,446	33,677	27,846	1.46%
Repairs and Maintenance	337	344	125	5,000	5,000	5,000	0.00%
Conferences and Training	7,130	2,550	3,794	3,750	2,550	3,750	0.00%
Professional Services	500	500	500	1,000	1,000	1,000	0.00%
Other Contract Services	27,137	189,035	325,759	209,000	364,102	39,000	-81.34%
Expense Allowances	6,046	6,023	5,639	6,000	6,000	6,000	0.00%
Other Expenses				500	500	500	0.00%
<b>OPERATING EXPENSES</b>	<b>62,735</b>	<b>222,121</b>	<b>368,568</b>	<b>252,695</b>	<b>412,828</b>	<b>83,095</b>	<b>-67.12%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				81,331		96,194	18.27%
<b>NON-OPERATING EXPENSES</b>				<b>81,331</b>		<b>96,194</b>	<b>18.27%</b>
<b>Total</b>	<b>795,541</b>	<b>956,561</b>	<b>1,107,974</b>	<b>1,165,935</b>	<b>1,326,068</b>	<b>1,212,310</b>	<b>3.98%</b>
<b>Personnel Summary</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>1.00</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22 and the addition of 1 new position requested as part of the FY 2023/24 budget. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. Election related services only affect the budget every other year, and election costs have not been included in the FY 2023/24 budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Intentionally  
Left  
Blank





# City of Huntington Beach City Treasurer Proposed – FY 2023/24

City Treasurer

Deputy City Treasurer

ADMINISTRATION  
Administrative Assistant (0.50)

INVESTMENTS

Treasury Manager  
Senior Accountant

TREASURY SERVICES

Accounting Technician Supervisor  
Senior Accounting Technician  
Accounting Technician (3)



The City Treasurer is an elected official who serves a four-year term. Per the City Charter, the City Treasurer is responsible to the electorate for overseeing the receipt, collection, disbursement, custody and safekeeping of all City funds.

The City Treasurer is accountable for the investment management of City funds, including pooled funds, bond reserve investments and trust funds, as well as the funds of Joint Powers Authorities for which the City is the administrator. Investments are consistently reviewed for compliance with the City's approved investment policy and governmental regulations. Through prudent fiscal investment management, the City Treasurer ensures the City's cash liquidity needs are met and principal is preserved.

As a member of the City's Supplemental Pension Plan and Deferred Compensation Plan Boards, the City Treasurer, in conjunction with the Finance Department and City Manager's Office, oversees the management of these plans.

### Re-organization of the City Treasurer's Department

As of May 2023, the reporting relationship of the City's Treasury Services area was reinstated under the City Treasurer's Department to ensure compliance with the City Charter. The City Treasurer's Department now consists of two areas of operations: 1) Administration and Investments, and 2) Treasury Services. Together, the City Treasurer's Department, Finance Department, and the City Manager's Office carry out Huntington Beach Charter and Municipal Code financial and budgetary responsibilities.

### Ongoing Activities & Projects

#### Administration and Investments

##### Highlights:

- Oversee and ensure the preservation of funds for the City's pooled investment portfolio through prudent investment management.
- Perform investment management activities including developing and executing investment strategies, analyzing investment performance and purchasing securities.
- Analyze citywide daily, monthly and annual cash flow projections to determine short and long-term liquidity and operating cash requirements.
- Develop and maintain investment policy statements and ensure ongoing compliance for the City, trust funds and Joint Powers Authorities.
- Prepare quarterly investment reports and present such reports to the City Council and Joint Powers Authorities.
- Oversee investment management of City's Deferred Compensation Plan, Supplemental Pension Plan, Section 115 Trust account, bond reserve accounts and Retiree Medical investment account.
- Prepare and present investment information for review at quarterly Investment Advisory Board meetings.
- Provide oversight as a Board Member of City's Deferred Compensation and Supplemental Retirement Plans.
- Serve as Treasurer for the City's Joint Powers Authorities.

**Treasury Services**

The Treasury Services area is responsible for receiving, depositing, and collecting on behalf of the City, all taxes, assessments, fees, and other revenues. This area processes and records all revenue received at City Hall and all City off-site locations, and deposits such revenue in a timely manner into the City's financial depository accounts. This area plays a critical role ensuring proper controls over cash deposits are developed and followed. Additionally, the Treasury Services area is responsible for disbursing all approved funds and processing all checks and electronic payments for the payment of goods and services approved in the Adopted Budget and reflected in the City's financial system. With significant technological improvements in payment methods, this area is continually offering new services to customers and vendors resulting in increased efficiencies and customer satisfaction.

**Highlights:**

- Process over \$11.5 million in revenue annually at City Hall from permits and fees.
- Process over \$22.1 million in revenue annually for off-site locations including parking meter revenue and recreation fees.
- Process and collect miscellaneous receivables of over \$22.9 million from over 57,000 invoices, follow up on delinquent accounts, and answer payment questions.
- Collect and process payments of over \$17 million annually for Transient Occupancy Taxes and over \$6.3 million for Business Improvement District assessments from two assessment areas.
- Process over 350,000 transactions at the City Hall counter cashiering stations annually.
- Print, sign, and release over 55,000 accounts payable, payroll checks and electronic payments annually.
- Monitor and process monthly banking fees and negotiate banking contracts and services.
- Prepare delinquent accounts for collection and place liens on property tax rolls.
- Maintain cash and surety bonds to secure construction projects within the City.
- Provide front counter customer service in City Hall to the public daily, Monday through Friday.
- Assist in the upgrade and implementation of software programs to enhance management of City revenues and deposits.

**Accomplishments & Objectives****FY 2022/23 Accomplishments**

- Received the California Municipal Treasurers Association's *Investment Policy Certification*.
- The City's investment portfolio is expected to generate approximately \$5 million in earnings over the 2022/23 fiscal year to be utilized to augment taxpayer funds for operating expenses, debt repayment and other financial obligations of the City.
- Prudently managed the City's approximately \$320 million investment portfolio to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles, with no compliance issues.

- Moved to an improved investment management software to provide accurate and timely reporting and assist with investment analytics.
- Effectively managed internal cash flow forecast to ensure the City's daily cash flow demands are met.
- In conjunction with the City Attorney's Office, performed City Charter review related to City Treasurer Powers and Duties and presented findings to the City Council.
- Maintained and updated investment policies for the City and for Joint Powers Authorities where the City is the administrator.
- Served as the City liaison to the Investment Advisory Board and presented the Annual Report to City Council.

### FY 2023/24 Goals and Objectives

- **Safeguard public funds through strong financial management:**
  - Develop, implement and maintain strong internal controls.
  - Continue to meet core investment policy objectives of safety, liquidity and obtaining a market yield through budgetary and market cycles, with no compliance issues.
  - Develop and provide additional training to various City departments that collect funds.
  - Successfully complete transition of banking relationship to U.S. Bancorp (purchase of Union Bank) and investigate potential products and technological enhancements to improve efficiencies and security.
  - In conjunction with the Information Services Department, continue to monitor and improve cash collection systems and software to enhance security of funds.
- **Optimize the City's financial resources:**
  - Enhance the revenue receipt and collections processes within the Short-Term Rental program through collaboration with the Community Development Department and associated vendors.
  - Achieve cost savings and labor efficiencies through increased electronic payments citywide.
  - Continuously improve upon the City's cash forecasting to appropriately meet liquidity requirements and enhance earnings.
  - Continue to identify and implement additional business process improvements.
- **Provide excellent customer service both internally and externally:**
  - Participate in citywide OneHB Customer Service Excellence.
  - Provide additional customer service training opportunities for all departmental staff.
  - Always strive to exceed expectations.
  - Continue to pursue innovative efficiencies to provide additional customer service improvements.



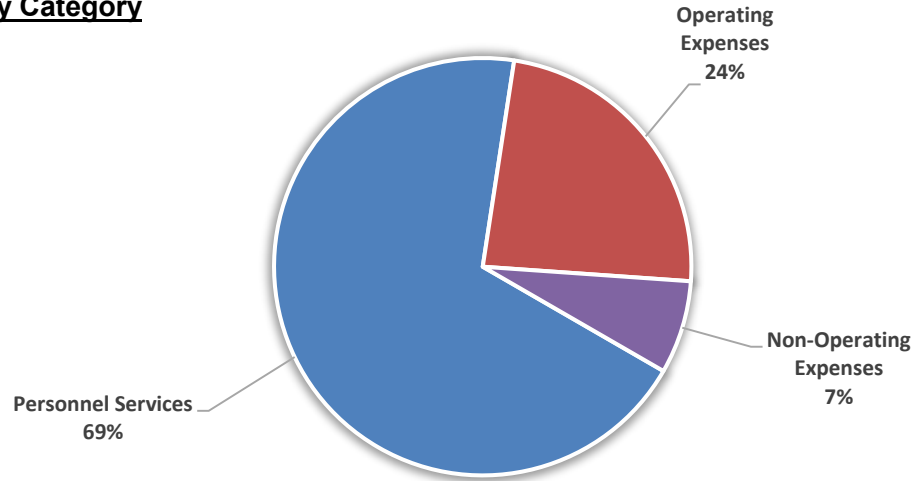
# City Treasurer

## Proposed Budget - FY 2023/24

### Summary Charts

#### DEPARTMENT

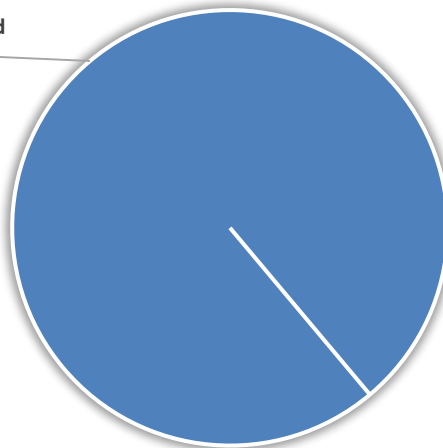
#### Expenditures by Category



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	250,458	261,716	243,414	231,113	248,751	1,285,504
Operating Expenses	19,827	24,117	35,368	29,618	32,270	441,060
Non-Operating Expenses				17,638		134,352
<b>Total Expenditures by Category</b>	<b>270,284</b>	<b>285,833</b>	<b>278,783</b>	<b>278,369</b>	<b>281,021</b>	<b>1,860,916</b>

#### Expenditures by Fund

100 General Fund  
100%



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	270,284	285,833	278,783	278,369	281,021	1,860,916
<b>Total Expenditures by Fund</b>	<b>270,284</b>	<b>285,833</b>	<b>278,783</b>	<b>278,369</b>	<b>281,021</b>	<b>1,860,916</b>

**City Treasurer**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	156,543	153,498	161,757	121,871	121,871	923,192	657.52%
Salaries, Temporary				61,500	61,500		-100.00%
Salaries, Overtime		14	83				
Leave Payouts	5,038	7,776	4,430			30,000	100.00%
Benefits	88,877	100,429	77,144	47,742	65,380	332,312	596.06%
<b>PERSONNEL SERVICES</b>	<b>250,458</b>	<b>261,716</b>	<b>243,414</b>	<b>231,113</b>	<b>248,751</b>	<b>1,285,504</b>	<b>456.22%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,776	6,453	3,222	5,498	5,498	13,948	153.69%
Repairs and Maintenance	10,420	10,836	20,797	15,020	15,020	27,904	85.78%
Conferences and Training	652	175	1,036	2,700	2,700	3,966	46.89%
Professional Services		630	4,290		2,652		
Other Contract Services						383,142	100.00%
Expense Allowances	6,046	6,023	6,023	6,400	6,400	12,100	89.06%
Other Expenses	(67)						
<b>OPERATING EXPENSES</b>	<b>19,827</b>	<b>24,117</b>	<b>35,368</b>	<b>29,618</b>	<b>32,270</b>	<b>441,060</b>	<b>1389.16%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				17,638		134,352	661.72%
<b>NON-OPERATING EXPENSES</b>				<b>17,638</b>		<b>134,352</b>	<b>661.72%</b>
<b>Grand Total</b>	<b>270,284</b>	<b>285,833</b>	<b>278,783</b>	<b>278,369</b>	<b>281,021</b>	<b>1,860,916</b>	<b>568.51%</b>
General Fund	270,284	285,833	278,783	278,369	281,021	1,860,916	568.51%
<b>Grand Total</b>	<b>270,284</b>	<b>285,833</b>	<b>278,783</b>	<b>278,369</b>	<b>281,021</b>	<b>1,860,916</b>	<b>568.51%</b>
<b>Personnel Summary</b>	<b>2.00</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>9.50</b>	<b>9.50</b>	<b>0.00</b>

**City Treasurer**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	156,543	153,498	161,757	121,871	121,871	923,192	657.52%
Salaries, Temporary				61,500	61,500		-100.00%
Salaries, Overtime		14	83				
Leave Payouts	5,038	7,776	4,430			30,000	100.00%
Benefits	88,877	100,429	77,144	47,742	65,380	332,312	596.06%
<b>PERSONNEL SERVICES</b>	<b>250,458</b>	<b>261,716</b>	<b>243,414</b>	<b>231,113</b>	<b>248,751</b>	<b>1,285,504</b>	<b>456.22%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	2,776	6,453	3,222	5,498	5,498	13,948	153.69%
Repairs and Maintenance	10,420	10,836	20,797	15,020	15,020	27,904	85.78%
Conferences and Training	652	175	1,036	2,700	2,700	3,966	46.89%
Professional Services		630	4,290		2,652		
Other Contract Services						383,142	100.00%
Expense Allowances	6,046	6,023	6,023	6,400	6,400	12,100	89.06%
Other Expenses	(67)						
<b>OPERATING EXPENSES</b>	<b>19,827</b>	<b>24,117</b>	<b>35,368</b>	<b>29,618</b>	<b>32,270</b>	<b>441,060</b>	<b>1389.16%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				17,638		134,352	661.72%
<b>NON-OPERATING EXPENSES</b>				<b>17,638</b>		<b>134,352</b>	<b>661.72%</b>
<b>Total</b>	<b>270,284</b>	<b>285,833</b>	<b>278,783</b>	<b>278,369</b>	<b>281,021</b>	<b>1,860,916</b>	<b>568.51%</b>
<b>Personnel Summary</b>	<b>2.00</b>	<b>1.50</b>	<b>1.50</b>	<b>1.50</b>	<b>8.75</b>	<b>8.75</b>	<b>0.00</b>

**Significant Changes**

As of May 2023, the reporting relationship of the City's Treasury Services area was reinstated under the City Treasurer's Department to ensure compliance with the City Charter. The approved re-organization plan includes the transfer of six positions from Finance to the City Treasurer, plus the addition of two new positions and the elimination of one part-time position. While Treasury Services staff have been transferred to the City Treasurer's Department effective May 2023, the corresponding personnel and operating budgets are being moved from the Finance Department to the City Treasurer's Department beginning FY 2023/24. Also beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

# Intentionally Left Blank





# City of Huntington Beach City Manager Proposed – FY 2023/24

City Manager

Assistant City Manager

Deputy City Manager

Administration, City Council  
Support & Sustainability

Principal Management Analyst  
Council Policy Analyst  
Executive Assistant to the City Manager  
Management Aide

Communications and HBTV

Public Affairs Manager  
Public Affairs Officer  
Multi-Media Officer  
Graphic Designer

Homelessness & Behavioral  
Health

Director of Homelessness  
& Behavioral Health Services  
Social Services Supervisor  
Social Worker (2)  
Volunteer Services Coordinator

### City Manager's Office



*City Manager Al Zelinka*

The City of Huntington Beach operates under a Council-Manager form of government, whereby the City Manager provides professional leadership in the management of the City. The City Manager is responsible for the coordination of all municipal programs and the executive supervision of all City departments and agencies. Working in a collaborative environment with a team-based approach, the City Manager implements the vision of the City Council. The City Manager assists members of the City Council in formulating policies and responds to City Council concerns to recommend potential solutions.

In addition to managing the administrative functions of the City, the City Manager also ensures the effective coordination and implementation of public policies, programs, and initiatives by utilizing the talents of 12 City departments.

The City Manager's Office consists of Administration/City Council support, Communications, Homelessness & Behavioral Health, and Environmental Sustainability. The Administration/City Council Division implements City policies and procedures; participates in labor negotiations with 9 bargaining units; and coordinates strategic planning efforts, budget development, and special projects that require interdepartmental support. Administration is also responsible for monitoring federal, state, and regional legislation that may impact the City and securing outside funding sources to support the City's ongoing initiatives. Finally, Administration oversees a citywide system of approximately 35 Boards, Commissions, and Committees (BCCs) and provides direct staff support to approximately 9 BCCs.

The Assistant City Manager ensures effectiveness of daily operations for assigned City departments and activities, provides management direction by expediting workflow, and ensures achievement of departmental work programs through coordination and facilitation of assigned executive management team members.

### Office of Communications

The Office of Communications develops strategies to communicate City news, programs and policies to the community. It generates outreach and marketing materials, including press releases, multiple websites, public service announcements, crisis communications, town halls, community events, and social media postings. The Office of Communications also implements the City's communication plan, maintains strong working relationships with media outlets, and implements various strategies for improved communication within the community. This team is also responsible for managing the operation and programming of HBTv3, the local cable TV station that broadcasts creative content tailored to the interests of the Huntington Beach community as well as City Council meetings and Planning Commission meetings.

### Environmental Sustainability

Environmental Sustainability develops and implements initiatives that promote local economic, environmental, and community sustainability. This program identifies ways to integrate resource management, conservation, and sustainability practices with ongoing City operations and works with City departments to find cost savings through energy efficiency measures (e.g., incentive programs).

### Homelessness & Behavioral Health Services

Homelessness & Behavioral Health Services develops strategies and support services focused on individuals experiencing homelessness, as well as community members experiencing behavioral health crises. This Division is responsible for coordinating the City's comprehensive system of care that includes the Homeless Task Force, Navigation Center and the Be Well mobile crisis response program. The Division also collaborates with community and faith-based organizations to enhance the City's system of care through the deployment of volunteers, donations and supportive services.

### Administration/City Council Support

- Under the vision and direction of the City Council, provide citywide leadership, management, oversight, evaluation, strategic planning, budget coordination, and financial planning.
- Coordinate and manage the City Council agenda process in coordination with the City Clerk's Office.
- Coordinate the City's involvement in regional and state agencies including assisting City Council Member participation in regional and state policy bodies.
- Provide analysis of and response to proposed and enacted federal and state legislation impacting the City.
- Provide staff assistance to 9 BCCs overseen by the City Manager's Office.
- Manage interdepartmental initiatives and projects.
- Receive and coordinate responses to citizen inquiries to the City Council and City Manager. Provide administrative support, customer service, and reception to visitors.
- Manage labor relations with the City's 9 employee bargaining units.
- Coordinate grant-writing efforts and facilitate collaboration amongst City departments to identify and secure outside funding.
- Coordinate and enforce internal policies and procedures (e.g., Administrative Regulations).
- Continually establish and modernize standard practices for Boards, Commissions, and Committees (BCCs) to ensure the most efficient use of City resources while maintaining an effective level of civic engagement in City affairs.

### Communications & HBTB



- Manage and administer public information and cable television functions.
- Establish and maintain relationships with, as well as respond to, inquiries from members of national and local broadcast and print media.
- Establish and maintain relationships with community groups and City stakeholders to support the City's outreach and messaging.
- Oversee citywide communications and outreach efforts including creating and disseminating information through various channels such as the

City's website, Surf City Break, HBTB3, press releases, social media, email marketing, and community engagement activities.

- Develop and manage the citywide branding guide to provide consistent messaging and a new Community Engagement Policy and Toolkit that will be used for City programs and initiatives.
- Oversee the redesign and reorganization of the City's website to be more user-friendly and to serve as a central repository of all City information.
- Oversee and manage the City's HBTB Channel 3 programming through the development and broadcast of original television content based on Huntington Beach culture and events as well as City Council and Planning Commission meetings.
- Oversee issuance and coordination of film permits for student filming, commercials and shows for Amazon and Netflix, generating approximately \$100K annually.



### Environmental Sustainability

- Serve as a founding member of the Orange County Power Authority (OCPA), a community choice energy program launched in 2022, offering residents and businesses options to choose three renewable energy rates or opt out. OCPA strives to generate a higher proportion of its energy from renewable sources such as wind and solar.
- Develop and oversee the implementation of the Sustainability Master Plan, an interdepartmental effort to establish more sustainable operations and programs and yield greater energy savings for the City.



### Homeless & Behavioral Health Services



- The Homeless Task Force, a dedicated team of full-time police officers and outreach staff, provides street outreach, engagement and case management services to individuals experiencing homelessness, including connecting them to a shelter, permanent and transitional housing and supportive services.
- The Huntington Beach Navigation Center provides individuals experiencing homelessness with safe shelter, meals, housing navigation and supportive services that help reduce barriers to housing.
- The Be Well Huntington Beach mobile crisis response program, the first-of-its-kind in Orange County, responds to non-emergency 911 calls for mental health concerns, which frees the City's public safety personnel to respond to more emergent situations or crime prevention. The Be Well vans are staffed with trained counselors who respond directly to cases at homes, businesses, schools, parks, street and community locations to de-escalate those in mental health and substance use crisis. They also facilitate hospitalizations/detox, linkage to ongoing supportive services and treatment for both housed and unhoused individuals.
- The City is engaged in the planning and development of the Huntington Beach Healing Center –an integrated approach to provide both temporary shelter and supportive housing on one site.
- The City also identifies partnerships with local organizations and agencies to expand the City's reach and provide additional services to the local homeless population.

### Legislative and Advisory Bodies

- The City Manager's Office facilitates and oversees the following Boards, Commissions, and Committees (BCCs) and Council Committees and oversees a system of the City's 35+ BCCs to further the policy goals of the City Council.
  - Communications Council Committee
  - Environmental and Sustainability Board
  - Homeless Task Force / Community Meetings
  - Human Relations Committee
  - Intergovernmental Relations Committee
  - Jet Noise Commission
  - Mobile Home Advisory Board
  - School District/City Community Meeting
  - Southeast Area Council Committee



# City Manager

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2023/24 are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal</b>			
1. Manage City resources to ensure expenditures do not exceed resources by presenting a balanced budget to the City Council, including required reserves.			
<b>Measure:</b>			
Balanced budget presented to City Council.	Yes	Yes	Yes
<b>Goal</b>			
2. Review legislation for potential impact on the City; assist the City Council in participating in regional, state, and federal policy bodies, and assist City departments in identifying potential funding opportunities.			
<b>Measure:</b>			
Maintain regional appointments and identify and secure new state and/or federal funding.	Yes	Yes	Yes
Coordinate regular Intergovernmental Relations Committee (IRC) meetings and timely reports to City Council.	Yes	Yes	Yes
<b>Goal</b>			
3. Plan and coordinate a 4-year strategic plan working closely with the City Council and leadership team.			
<b>Measure:</b>			
Create and implement regular project update sessions and submit a progress report to the City Council and the public.	N/A	N/A	Yes
<b>Goal:</b>			
4. Strengthen organizational leadership capacity for internal support structure and succession planning.			
<b>Measure:</b>			
Provide proactive communication and training opportunities to Executive Leadership (ELT) and Deputy Leadership Team (DLT).	N/A	Yes	Yes
Coordinate at least two combined ELT and DLT meetings/retreats a year.	N/A	2	2

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
<b>5.</b> Expand high quality and timely public information across all demographics to promote transparency and increase community engagement. Expand the reach of the Office of Communications across all demographics.			
<b>Measure:</b>			
Coordinate at least 10 Neighborhood Town Halls or Listening Sessions in different geographic areas of the City to inform residents of citywide and neighbor-specific projects and gather community input.	N/A	4	10
Develop a new Community Engagement Policy and Toolkit and provide staff training for citywide implementation.	N/A	Yes	Yes
<b>Goal:</b>			
<b>6.</b> Continue open communication with employees and labor groups through regular meetings, the meet & confer process, and employee newsletters.			
<b>Measure:</b>			
Maintain open and frequent communication with all labor groups and employees.	Yes	Yes	Yes
<b>Goal:</b>			
<b>7.</b> Continue to implement programs and policies that encourage sustainable practices within City programs and operations.			
<b>Measure:</b>			
Development, publication, and monitoring implementation process of the Sustainability Master Plan.	Yes	Yes	Yes
<b>Goal:</b>			
<b>8.</b> Continue to provide staff support for the 10 citizen led boards and commissions overseen by the City Manager's Office.			
<b>Measure:</b>			
Ensure regular meetings of the boards and commissions are held effectively and efficiently.			
Provide training and ongoing support to the Staff Liaison Working Group at least two times per year.	3	2	2
Continue providing updated templates and manuals for staff liaisons to ensure the consistent, uniform interface with BCC members.	Yes	Yes	Yes
Host at least 1 citywide training session for all the Boards and Commissions, and Committees members (e.g. media training).	N/A	2	1

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
1. Continue to provide evidence-based behavioral health and homeless services as part of the City's System of Care.			
<b>Measure:</b>			
Continue data-driven outcomes demonstrating significant numbers of individuals served in system of care programs.	Yes	Yes	Yes

## Accomplishments & Objectives

### FY 2022/23 Accomplishments

#### Administration and City Council Support

- Working with a citizen-led Charter Revision Ad Hoc Committee, completed a comprehensive review of the Charter and placed three ballot measures at the November 2022 General Election for voter consideration.
- Conducted a comprehensive review of a regulatory framework for commercial cannabis activities and coordinated two open forums to engage and solicit feedback from community stakeholders for a potential cannabis business program.
  - Initiated and implemented a City Council-sponsored initiative to place two separate tax ballot measures in the June 2022 State Primary Election as Special Tax and subsequently in the November 2022 General Election as General Tax.
- Worked with state and federal lobbyists to identify legislation and possible funding for City projects and programs and obtained over \$17.5 million in funding with the assistance of lobbyists.
- Successfully negotiated and approved Memorandums of Understanding with eight labor unions.
- Continued to implement the City's Oak View Rising initiatives for outreach and neighborhood improvements within the Oak View neighborhood, which has been historically represented by our lower income, Hispanic residents who would benefit significantly from these additional resources.
  - Successfully launched and administered the Oak View Pilot Parking Program (OV3P), a one-year pilot to provide 50 low-cost parking spaces to qualified residents in a parking structure in the Oak View Community 24/7.
- Hosted the first-ever citywide Boards, Commissions, and Committees Reception and Onboarding training, an opportunity for all appointed officials to review City policies, common roles and responsibilities, the Brown Act, California Public Records Act (CPRA), and other helpful resources.
- Led a Board, Commission, and Committee Staff Liaison Working Group to standardize the City's approach to supporting advisory bodies while also providing ongoing training and resources to staff liaisons.
- Working with the Police Department and Huntington Beach Human Relations Committee (HBHRC), published its first report on hate crimes and hate incidents and established an internal process to increase transparency on related data, which will guide the City, HBPD, and HBHRC on community education activities.
- Initiated citywide efforts to bring LA2028 action sports to Huntington Beach.
- Launched a new Deputy Leadership Team (DLT) to strengthen the City leadership team and structure for succession planning and strategic organizational growth to match priorities.
- Engaged a professional consulting firm to conduct a comprehensive review of the City's management systems throughout the organization to identify any deficiencies and recommendations for process improvements and decision making towards a more high-performing government.
- Led a comprehensive review of the City's series of 93+ Administrative Regulations in partnership with DLT members and made significant updates and improvement for its standard operating procedures. Began the process to research and plan a comprehensive 311 system – one call/App for all HB service requests and inquires with feedback loop to customer.

- Initiated a citywide customer service training for City leaders and employees and refinement of customer-facing processes to elevate HB service to world class levels
- Coordinated and facilitated citywide onboard training for newly elected City Council members in coordination with the City Attorney's Office and the City Clerk's Office
- Engaged in a 4-year Strategic Planning process to identify the City Council's priorities and establish goals to achieve them
- Hosted a citywide 100-Day Event with City Manager Zelinka and the Executive Leadership Team to share the City's accomplishments and ongoing initiatives.

***Homelessness & Behavioral Health Services***

- Completed the second year of operations for the City's Navigation Center with the non-COVID maximum bed capacity of 174 beginning in December 2022, providing much needed shelter, services and housing opportunities. For two years, the Huntington Beach Navigation Center (HBNC) served 504 homeless individuals (unduplicated), 32% of whom (162 housed by the Homeless Task Force and Mercy House) have successfully transitioned from streets to housing. The Center provided 55,072 bed nights with the average length of stay of 71 days.
- Enhanced the Homeless Task Force (HTF)'s functions to support shelter operations and conducted regular quality of life enforcement activities.
- Implemented a multi-pronged approach to conduct regular street outreach activities to inform the community about the City's homeless services and resources through the Navigation Center, HTF, and local partnerships. In 2022 alone, the HTF and social workers conducted over 3,588 outreach contacts and connected them to various resources.
- Completed the successful year and half of operations for Be Well OC in Huntington Beach, whose team members responded to nearly 40 mental health-related calls each day on average (over 14,500 calls per year) and connected them to appropriate services.
- Published Be Well's first annual report online and reported to the City Council and the public
- Secured \$1.5M in state funding and \$500,000 in federal funding to support Be Well operations.
- Partnered with the County of Orange in its Project Homekey to be awarded \$17M in funding to purchase and convert a local motel to permanent supportive housing with critical onsite services.
- Hosted a citywide Community Stakeholder meeting to present data and progress made thus far and brainstorm ways to enhance the City's approach to addressing issues of homelessness.
- Hired a full-time Volunteer Coordinator and established a unique Volunteer Program "HBCare" to engage and activate community members for the City's homeless prevention and intervention efforts
- Hired two (2) full-time Social Workers (from part-timers) and one (1) Supervisor to provide ongoing, proactive street outreach and case management to homeless individuals in need of shelter and/or services.
- Pursued City-supported development of the Huntington Beach Healing Center to provide a local continuum of care that integrates resources from regional agencies, nonprofits, and community-based groups.
- Launched data dashboards to monitor the progress of both the Navigation Center and Be Well and published its annual report on the City website.

***Communications & HBTv***

- Continued updating and utilizing a one-stop shop for City news, SurfCityBreak.com, to help the public keep abreast of what's happening at City Hall.
- Continued an interdepartmental project to modernize the City's website and create an ADA compliant, more user friendly interface that will improve public access to City information.
- Created a citywide branding guide and revamped standardized templates and graphics.
- Implemented a new social media policy and management platform for elected representatives and staff.
- Conducted a social media audit and expanded social media engagement on Facebook, Instagram, Twitter, and YouTube.
- Introduced new media management tools and technology to stay up to date on all publicity regarding Huntington Beach and to better connect with the press.
- Developed new digital content, informational collateral, public service announcements, and press releases to keep the community informed.

- Produced timely information to local media, distributed media alerts, produced the City Manager Report, conducted ongoing media relations and relationship building with reporters, and updated website content. Successfully operated and expanded HBTv 3 operations, including launching a new digital player online, as well as Roku and Apple TV players. Expanded its presence on YouTube, along with greater viewership of content online.
- Continued to provide original programming for HBTv 3 programs including Hidden Huntington Beach, Surf Scene and FlashBack, which provided valuable content on local history and culture.
- Coordinated the Citizen's Academy Program with 33 participants and successfully launched a new Junior Citizens Academy targeting middle-school students (38 participants).
- Successfully facilitated a Youth in Government Day to teach 40 local teens about City functions.
- Planned and supported a number of special events including: a modified 114<sup>th</sup> Annual 4<sup>th</sup> of July Parade, 9/11 Memorial Dedication Ceremony, Veterans Day Ceremony, Bluff Top Park Ribbon Cutting, rededication of the Murdy and Edison Community Centers, etc.
- Expanded the scope of the Communications Committee to incorporate citywide communications and initiatives instead of just HBTv3 content.
- Managed and issued nearly 70 film permits that provided the City with an additional source of revenue and greater exposure in local media and the entertainment industry.

***Environmental Sustainability***

- Performed the role of liaison between the community and Ascon Landfill to provide timely updates and transparency as it relates to this ongoing project concerning environmental cleanup efforts.
- Coordinates interdepartmental efforts for the Sustainability Master Plan to implement more sustainable operations and programs while also achieving energy savings.
- Provided information, conducted community education events, and responded to inquiries regarding the OCPA Program that was successfully launched in 2022. The OCPA Program offers residents and businesses options to choose three renewable energy rates or opt out.

**FY 2023/24 Objectives*****Administration and City Council Support***

- Coordinate major interdepartmental initiatives including but not limited to the redevelopment of Downtown Huntington Beach as a family and pedestrian friendly destination; a cannabis retail program; a public-private partnership to redevelop aging City facilities and sites such as the Civic Center; a Sustainability Master Plan; feasibility study of annexation of Bolsa Chica; and the pursuit of LA2028 Olympic events and facilities.
- Update the City Council Manual into a more comprehensive guide that includes Council rules and procedures.
- Begin work to develop the City's first one-stop-shop to better facilitate development services for our community.
- Launch the City's new 311 System, bringing all relevant City services and information within on system that can be accessed via telephone and online.
- Complete the City's 4-Year Strategic Plan.
- Continue to provide fiscally responsible leadership and strategies to maintain a balanced budget and strong fiscal outlook for future years.
- Oversee the development of the City's annual budget and financial forecasting. Monitor actual revenues received and update financial forecasting.
- Provide City with timely updates on potential state and federal legislation that may impact operations.
- Aggressively pursue grant funding opportunities in collaboration with City departments to achieve the City Council's Strategic Goals.
- Continue to provide staff support to over 9 Boards, Commissions, and Committees within the City Manager's Office.
- Develop and complete an independent, statistically valid Quality of Life Community Survey project
- Create a central data platform and performance dashboard.
- Centralize the City's records and Public Records Act (PRA) management systems working with the City Clerk's Office.

***Communications & HBTV***

- Strengthen the staffing and function of the Office of Communications (previously the Public Information Office) to effectively communicate news to all demographics and react quickly to emergent situations.
- Build a unique brand for the City and standardize the external look and messaging across all Departments.
- Continue developing and implementing media strategies to bolster the City's tourism and local economic recovery efforts.
- Continue to transition the City's current website to a modern platform that can be easily updated, streamlining existing content and creating a user-friendly experience for visitors and continue to update the City's web page to ensure open and transparent governance.
- Expand in-person community engagement and provide more opportunities for residents to engage with elected officials and City staff.
- Revamp the City's internal communications and implement strategies to strengthen communication between City staff and City partners.
- Modernize the existing emergency notification system and constituent communications tool.
- Launch a neighborhood-focused town hall program citywide.
- Develop age-friendly outreach, programs and communications infrastructure for all age groups.

***Homelessness & Behavioral Health Services***

- Develop a system of care and coordinate future projects to support the homeless population including the Healing Center, Project Homekey, and increased street outreach.
- Coordinate with the County of Orange for Homeless Services funding through Project Homekey and develop new collaborative relationships with Cal Optima to bring CAL AIMS funding and services to the City.
- Oversee design and funding opportunities for the new Healing Center as a more permanent navigation center/shelter beyond the current Sprung structure.
- Launch the Healing Center and incorporate mental health, homeless response, and other key services under one roof.
- Continue to identify opportunities to increase access to transition or permanent supportive housing for the homeless.
- Develop an integrated data system that allows for client information exchange to facilitate their care and future housing placement.

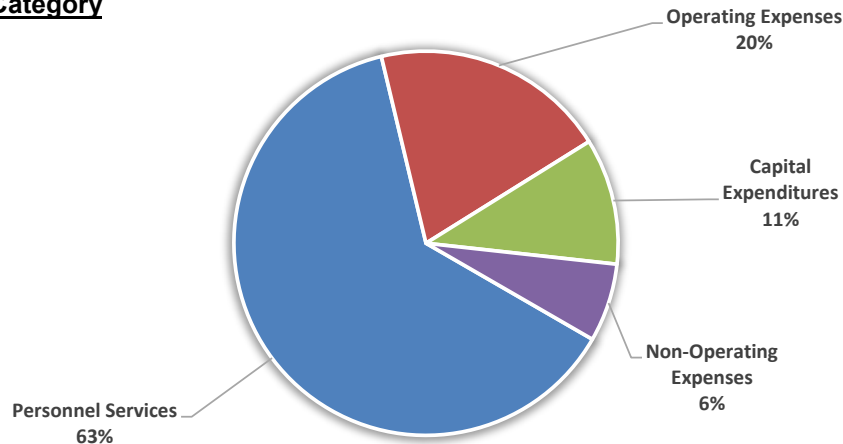
***Environmental Sustainability***

- Complete the development of the Sustainability Master Plan and monitor its cross-departmental implementation in partnership with the Environmental and Sustainability Board and various stakeholders.
- Create an internal working group to support main objectives of the Sustainability Master Plan and improve recycling and energy-saving efforts.

**City Manager**  
**Proposed Budget - FY 2023/24**  
**Summary Charts**

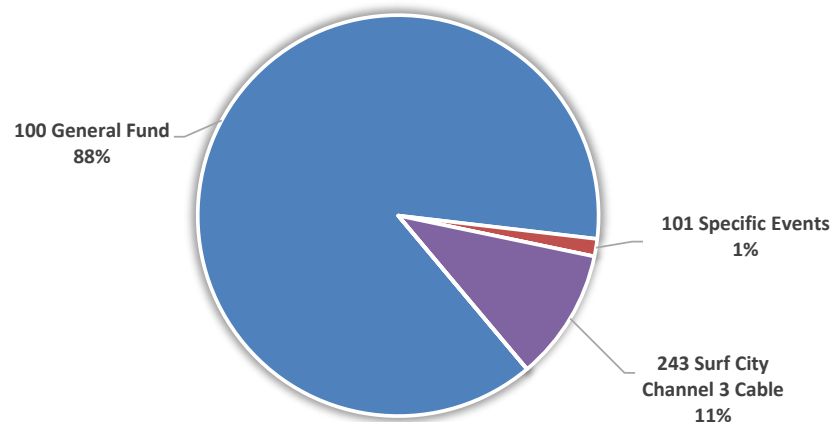
**DEPARTMENT**

**Expenditures by Category**



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	1,593,907	1,497,822	1,652,406	2,470,041	2,739,065	2,902,794
Operating Expenses	427,380	639,141	900,578	1,059,264	2,949,271	916,140
Capital Expenditures	98,708	143	243,706	142,000	130,624	490,000
Non-Operating Expenses			3,120	270,524		303,844
<b>Total Expenditures by Category</b>	<b>2,119,996</b>	<b>2,137,106</b>	<b>2,799,811</b>	<b>3,941,829</b>	<b>5,818,959</b>	<b>4,612,778</b>

**Expenditures by Fund**



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	1,807,770	1,726,164	2,108,671	3,262,829	5,002,833	4,057,778
101 Specific Events	25,948	10,159	38,153	50,000	50,000	65,000
103 Donations		450	3,294		8,288	
243 Surf City Channel 3 Cable	286,277	371,471	636,022	623,000	751,839	490,000
1233 OC Recycling Market Dvlpmnt Zone				6,000	6,000	
1240 EPIC Challenge		28,861	13,672			
<b>Total Expenditures by Fund</b>	<b>2,119,996</b>	<b>2,137,106</b>	<b>2,799,811</b>	<b>3,941,829</b>	<b>5,818,960</b>	<b>4,612,778</b>

**City Manager**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	898,981	867,745	921,116	1,827,553	1,827,553	2,115,767	15.77%
Salaries, Temporary	81,814	10,187	126,927	33,329	33,329	34,161	2.50%
Salaries, Overtime	19,593	9,217	31,288	50,000	48,500	43,285	-13.43%
Leave Payouts	36,297	32,439	24,062			25,000	100.00%
Benefits	557,222	578,233	549,013	559,159	829,683	684,581	22.43%
<b>PERSONNEL SERVICES</b>	<b>1,593,907</b>	<b>1,497,822</b>	<b>1,652,406</b>	<b>2,470,041</b>	<b>2,739,065</b>	<b>2,902,794</b>	<b>17.52%</b>
<b>OPERATING EXPENSES</b>							
Utilities	(19)	199	16				
Equipment and Supplies	54,242	89,071	90,854	104,800	113,118	86,500	-17.46%
Repairs and Maintenance	20,146	3,004	6,779	33,000	39,409	10,500	-68.18%
Conferences and Training	28,587	8,961	25,051	34,200	34,200	28,200	-17.54%
Professional Services	246,898	442,694	636,533	666,824	2,536,112	630,000	-5.52%
Other Contract Services	60,520	75,496	125,580	188,740	194,732	129,240	-31.52%
Expense Allowances	17,007	19,716	15,765	31,700	31,700	31,700	0.00%
<b>OPERATING EXPENSES</b>	<b>427,380</b>	<b>639,141</b>	<b>900,578</b>	<b>1,059,264</b>	<b>2,949,271</b>	<b>916,140</b>	<b>-13.51%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements			227,524	132,000	120,624		-100.00%
Equipment	98,708	143	16,182	10,000	10,000	490,000	4800.00%
<b>CAPITAL EXPENDITURES</b>	<b>98,708</b>	<b>143</b>	<b>243,706</b>	<b>142,000</b>	<b>130,624</b>	<b>490,000</b>	<b>245.07%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds			3,120	270,524		303,844	12.32%
<b>NON-OPERATING EXPENSES</b>			<b>3,120</b>	<b>270,524</b>		<b>303,844</b>	<b>12.32%</b>
<b>Grand Total</b>	<b>2,119,996</b>	<b>2,137,106</b>	<b>2,799,811</b>	<b>3,941,829</b>	<b>5,818,960</b>	<b>4,612,778</b>	<b>17.02%</b>
General Fund	1,807,770	1,726,164	2,108,671	3,262,829	5,002,833	4,057,778	24.36%
Other Funds	312,226	410,941	691,140	679,000	816,127	555,000	-18.26%
<b>Grand Total</b>	<b>2,119,996</b>	<b>2,137,106</b>	<b>2,799,811</b>	<b>3,941,829</b>	<b>5,818,960</b>	<b>4,612,778</b>	<b>17.02%</b>
<b>Personnel Summary</b>	<b>8.00</b>	<b>7.00</b>	<b>8.00</b>	<b>14.00</b>	<b>14.00</b>	<b>16.00</b>	<b>2.00</b>



**City Manager**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	896,690	867,745	918,296	1,827,553	1,827,553	2,102,227	15.03%
Salaries, Temporary	80,408	10,187	126,691	33,329	33,329	34,161	2.50%
Salaries, Overtime	804	170	727				
Leave Payouts	36,297	32,439	24,062			25,000	100.00%
Benefits	553,934	577,121	544,478	559,159	829,683	679,876	21.59%
<b>PERSONNEL SERVICES</b>	<b>1,568,133</b>	<b>1,487,663</b>	<b>1,614,254</b>	<b>2,420,041</b>	<b>2,690,565</b>	<b>2,841,264</b>	<b>17.41%</b>
<b>OPERATING EXPENSES</b>							
Utilities		199	16				
Equipment and Supplies	51,146	87,621	84,430	103,800	103,830	86,500	-16.67%
Repairs and Maintenance		739	100	1,000	1,000	10,500	950.00%
Conferences and Training	27,930	8,961	25,051	27,700	27,700	28,200	1.81%
Professional Services	130,582	112,025	292,799	296,824	2,036,798	630,000	112.25%
Other Contract Services	12,972	9,241	76,255	111,240	111,240	127,740	14.83%
Expense Allowances	17,007	19,716	15,765	31,700	31,700	31,700	0.00%
<b>OPERATING EXPENSES</b>	<b>239,638</b>	<b>238,502</b>	<b>494,417</b>	<b>572,264</b>	<b>2,312,268</b>	<b>914,640</b>	<b>59.83%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				270,524		301,874	11.59%
<b>NON-OPERATING EXPENSES</b>				<b>270,524</b>		<b>301,874</b>	<b>11.59%</b>
<b>Total</b>	<b>1,807,770</b>	<b>1,726,164</b>	<b>2,108,671</b>	<b>3,262,829</b>	<b>5,002,833</b>	<b>4,057,778</b>	<b>24.36%</b>
<b>Personnel Summary</b>	<b>6.15</b>	<b>7.00</b>	<b>8.00</b>	<b>14.00</b>	<b>14.00</b>	<b>15.90</b>	<b>1.90</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22 and the addition of 2 new positions requested as part of the FY 2023/24 budget. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. Changes in Operating Expenses reflect a reallocation of budget between expense categories and the transfer of Surf City "3" Cable Channel operating and programming costs to the General Fund. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

**City Manager**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Donations (103), and Sustainability (1233,1240)</b>							
<b>OPERATING EXPENSES</b>							
Utilities							
Equipment and Supplies		1,450	6,024		8,288		
Conferences and Training				6,000	6,000		-100.00%
Professional Services		27,861	7,822				
<b>OPERATING EXPENSES</b>		<b>29,311</b>	<b>13,846</b>	<b>6,000</b>	<b>14,288</b>		-100.00%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds			3,120				
<b>NON-OPERATING EXPENSES</b>			<b>3,120</b>				
<b>Total</b>		<b>29,311</b>	<b>16,966</b>	<b>6,000</b>	<b>14,288</b>		<b>-100.00%</b>

**Significant Changes**

The City is no longer the lead agency for the OC Recycling Market Development Zone so the costs associated with the program will not be incurred by the City. The City also completed two grant-funded energy projects, EPIC Challenge I and II, for the Oak View Community.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
01233 OC Recycling Market Dev Zone	(20)			6,000	6,000		(6,000)
01240 EPIC Challenge			42,533				
<b>Total</b>	<b>(20)</b>		<b>42,533</b>	<b>6,000</b>	<b>6,000</b>		<b>(6,000)</b>

**City Manager**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Surf City "3" Cable Channel (243)</b>							
<b>OPERATING EXPENSES</b>							
Utilities	(19)						
Equipment and Supplies	3,096		400	1,000	1,000		-100.00%
Repair & Maintenance	20,146	2,264	6,679	32,000	38,409		-100.00%
Conferences and Training	657			500	500		-100.00%
Professional Services	116,316	302,808	335,912	370,000	499,314		-100.00%
Other Contract Services	47,374	66,255	49,325	77,500	81,992		-100.00%
<b>OPERATING EXPENSES</b>	<b>187,569</b>	<b>371,328</b>	<b>392,315</b>	<b>481,000</b>	<b>621,215</b>		-100.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements			227,524	132,000	120,624		-100.00%
Equipment	98,708	143	16,182	10,000	10,000	490,000	4800.00%
<b>CAPITAL EXPENDITURES</b>	<b>98,708</b>	<b>143</b>	<b>243,706</b>	<b>142,000</b>	<b>130,624</b>	<b>490,000</b>	245.07%
<b>Total</b>	<b>286,277</b>	<b>371,471</b>	<b>636,022</b>	<b>623,000</b>	<b>751,839</b>	<b>490,000</b>	<b>-21.35%</b>

**Significant Changes**

Prior to FY 2019/20, the City was a member of the Public, Educational, and Governmental access (PEG) Joint Powers Authority (JPA) with Fountain Valley, Stanton and Westminster. On January 3, 2019, the City Council approved an exit and transition plan from the JPA. The Surf City "3" Cable Channel Operations Fund incorporates the transition to the City, and includes funding from cable operators through the 1% PEG fee. Beginning FY 2023/24, operating and programming expenses have been transferred to the General Fund and budgeted expenditures are for HDTV studio equipment upgrades in the Civic Center, as these funds are restricted to capital costs.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00243 Surf City "3" Cable Channel	1,577,861	539,482	534,303	500,000	500,000	490,000	(10,000)
<b>Total</b>	<b>1,577,861</b>	<b>539,482</b>	<b>534,303</b>	<b>500,000</b>	<b>500,000</b>	<b>490,000</b>	<b>(10,000)</b>

**City Manager**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Specific Events (101)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,291		2,821			13,540	100.00%
Salaries, Temporary	1,406		235				
Salaries, Overtime	18,790	9,047	30,561	50,000	48,500	43,285	-13.43%
Benefits	3,287	1,112	4,535			4,705	100.00%
<b>PERSONNEL SERVICES</b>	<b>25,774</b>	<b>10,159</b>	<b>38,153</b>	<b>50,000</b>	<b>48,500</b>	<b>61,530</b>	<b>23.06%</b>
<b>OPERATING EXPENSES</b>							
Other Contract Services	174				1,500	1,500	100.00%
<b>OPERATING EXPENSES</b>	<b>174</b>				<b>1,500</b>	<b>1,500</b>	<b>100.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds						1,970	100.00%
<b>NON-OPERATING EXPENSES</b>						<b>1,970</b>	<b>100.00%</b>
<b>Total</b>	<b>25,948</b>	<b>10,159</b>	<b>38,153</b>	<b>50,000</b>	<b>50,000</b>	<b>65,000</b>	<b>30.00%</b>

**Significant Changes**

This fund accounts for film permit issuance, which includes revenue associated with permit applications, and cover the costs for filming fees, site fees, parking fees, and overtime fees. Changes in Personnel Services (Permanent and Benefits) and Other Contract Services are for staff oversight and processing of permits, while the overtime appropriation covers overtime costs incurred by the Police Department and the Marine Safety Division of the Fire Department. Transfers to Other Funds accounts for Pension Obligation Bond (POB) costs and is tied to personnel costs.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00101 Specific Events	17,588		161,474	50,000	50,000	65,000	15,000
<b>Total</b>	<b>17,588</b>		<b>161,474</b>	<b>50,000</b>	<b>50,000</b>	<b>65,000</b>	<b>15,000</b>



# City of Huntington Beach Community Development Proposed – FY 2023/24

Director of Community  
Development

Deputy Director of Community  
Development

Deputy Director of Community  
Development

ADMINISTRATION  
Principal Management Analyst  
Management Analyst  
Senior GIS Analyst  
Senior Administrative Assistant  
Administrative Assistant (2)

## DEVELOPMENT SERVICES

## COMMUNITY ENHANCEMENT

PLANNING  
Planning Manager  
Principal Planner  
Senior Planner (2)  
Associate Planner (3)

PERMIT CENTER  
Permit & Plan Check  
Supervisor  
Senior Permit  
Technician (4)  
Permit Technician  
Associate Planner  
Assistant Planner (2)  
Administrative  
Assistant  
Office Assistant II

BUILDING  
Building Official  
Plan Check Engineer (2)  
Building Inspection Manager  
Principal Combination  
Inspector (2)  
Senior Combination  
Inspector (6)  
Combination Inspector (4)

HOUSING  
Housing Manager  
Senior Management  
Analyst (1.5)  
Management Aide

CODE ENFORCEMENT  
Code Enforcement Manager  
Principal Code Enforcement  
Officer (2)  
Senior Code Enforcement  
Officer (4)  
Code Enforcement Officer (3)  
Code Enforcement Technician  
Office Assistant II

ECONOMIC  
DEVELOPMENT  
Economic Development  
Manager  
Economic Development  
Project Manager

The purpose of the Community Development Department is to serve exceptionally, inspiring pride in our Huntington Beach community. The main functions of the Community Development Department are:

- 1) Promote a high quality built environment by planning for future growth and development of the City while ensuring development proposals conform to the City's vision and implementing documents;
- 2) Ensure that current construction is safe and in alignment with the City's vision and complies with all Federal, State and local regulations; and
- 3) Enhance inclusive prosperity by promoting attainable housing, preserving quality neighborhoods, providing necessary public services and facilities, and creating job opportunities by growing the local economy.

The Community Development Department is comprised of two primary areas: Development Services and Community Enhancement. Development Services is comprised of the following divisions: Planning, Building and the Permit Center. Community Enhancement is comprised of the Housing, Code Enforcement and Economic Development divisions. The Community Development Department strives to behave in a team-oriented way with humility, social awareness, passion, exceptionality, and integrity through the provision of services that reflect the goals of the City Council and community while ensuring the health, safety and welfare of the public.



### Administration Division

The Administration Division provides back-end support to the department as well as front-end concierge service to the public. The day-to-day operations of the department are largely driven by the Administrative Division. Budgeting, payroll, evaluations, training, recruitments, communications, reports, contract administration, data analysis, forms, public notices, purchasing, etc. are all functions of the Administrative Division.

### Planning Commission

The Planning Commission is a quasi-judicial decision making body with authority over development proposals that require discretionary permits. Each City Council member makes an individual appointment to the Planning Commission. The Planning Commission meets twice a month. The City's budget accounts for the Planning Commission as its own separate division to account for meeting expenses as well as provide educational and conference/workshop opportunities for Planning Commissioners.





### Development Services

Development Services is responsible for a myriad of services that promote a quality built environment including the following divisions; Planning, Permit Center, and Building.

#### Planning Division

The Planning Division is responsible for Entitlement Processing (i.e. Current Planning) and Policy and Ordinance Development (i.e. Advance/ Long Range Planning). Current Planning is responsible for coordinating the review of development proposals to ensure compliance with the City's General Plan and Zoning and Subdivision Ordinance as well as Federal and State regulations. This effort includes processing applications for entitlements (permits, subdivisions, variances, etc.), environmental review, and plan check services. Advance Planning involves updating the City's General Plan, Local Coastal Program and Specific Plans. These documents contain goals and policies to manage long-term growth of the City and Coastal Zone. Planning staff work directly with residents, businesses and developers. The Planning Division is responsible for staffing the Planning Commission, Zoning Administrator and Design Review Board.



#### Permit Center & Building Divisions

The Permit Center and Building Divisions are responsible for Permit & Plan Check and Inspection activities. Permit & Plan Check is responsible for processing applications for building permits to allow construction to commence. Activities include intake of plans, routing plans, reviewing plans to ensure the design is compliant with the California Building Code, conducting structural calculations when necessary, permit issuance, and scheduling of inspections. A range of projects from minor residential improvements to ground up construction of major commercial endeavors come through the permit counter. Permit Center staff interact daily with residents, businesses and developers. The plans examiners are typically interacting with professional designers such as architects and engineers.



Inspection Services is responsible for ensuring projects are constructed pursuant to the approved plans once a permit has been issued. The purpose of inspections is to safeguard construction in town from shoddy and unsafe work, protecting the owners and occupants of buildings. Once a construction project has passed all inspections and is complete a Certificate of Occupancy is issued, in the case of non-residential buildings or the permit is finalized for residential construction. Building Inspectors most often deal directly with contractors but occasionally will interact directly with owners on an owner-builder situation.

### Community Enhancement

Community Enhancement is responsible for a myriad of services that promote quality of life including the following divisions; Code Enforcement, Economic Development, and Housing.

### Code Enforcement Division



Code Enforcement's responsibilities include enforcing certain provisions of the City's Municipal Code, primarily through voluntary compliance with escalated enforcement as needed. The Code Enforcement Division works to maintain an attractive, safe community, which helps improve both property values and the quality of life within the City. Code Enforcement Officers interact with residents and businesses on a daily basis.

### Economic Development Division

Economic Development activities include business development efforts via Business Retention, Expansion and Attraction programs which strive to grow the local tax base, create jobs, and generate wealth by which community benefits are derived. The Division acts as liaison with the Chamber of Commerce, Visit Huntington Beach, the Downtown Business Improvement District (BID), Golden West College, local lenders, the Small Business Development Center, the Orange County Business Council, and the Workforce



Sammy Hagar's Cabo Wabo Beach Club will open in February at The Waterfront Beach Resort in Huntington Beach. (Courtesy of Sammy Hagar's Cabo Wabo Beach Club)

Investment Board. These strategic partnerships allow the City to leverage resources and relationships to provide businesses the support to grow and expand. The Division also helps to manage the leasing of certain City real estate assets, including the Pier, and works to attract investment and assist with economic recovery needs.

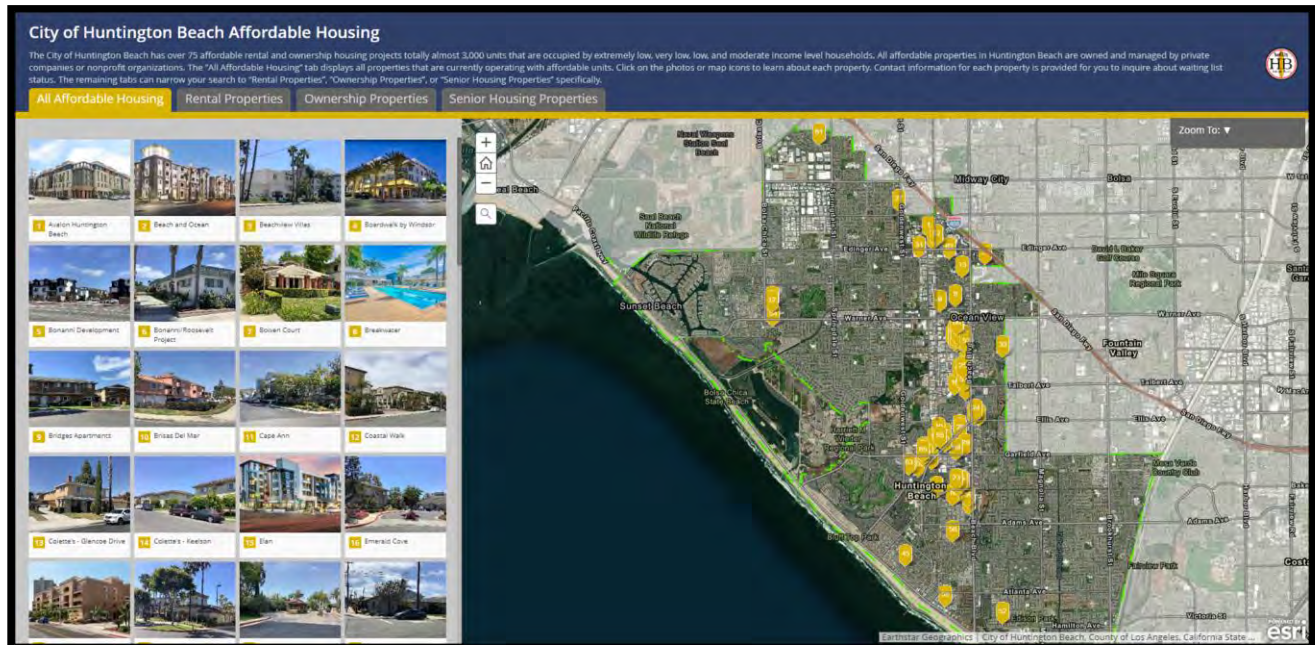
### Housing Division

The City has the third largest portfolio of affordable housing in the County which can be accessed at <https://www.huntingtonbeachca.gov/government/departments/community-development/affordable-housing-viewer/>. This inventory is accomplished by leveraging funds generated through a myriad of programs including the City's Inclusionary Housing Ordinance, leveraging former redevelopment dollars set aside for affordable housing, HOME Investment Partnerships Program as well as other grant programs. Staff monitors these units to ensure compliance with regulatory agreements and tracks the residual receipts as part of the debt service payments. The Housing Division manages the City's local Tenant Based Rental Assistance (TBRA) Program, a key effort to help with homeless prevention and assists the Police Department with homeless response. The City owns a mobile home park and management of the park is overseen by the Housing Division.



The Federal Department of Housing and Urban Development (HUD) provides federal dollars directly to Huntington Beach via the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME). The objective of the CDBG Program is to provide decent housing, a suitable living environment, and to expand economic opportunities for persons with low and moderate-incomes. The objective of the HOME Program is to provide affordable housing or services. Staff is responsible for ensuring that sub-grantees remain in HUD compliance and report ongoing accomplishments of the program. Staff also provides technical assistance to government or non-profit service providers receiving grant funding.

Through CDBG funding, the City contracts with the Fair Housing Foundation to provide fair housing services to the community. The City leverages CDBG and HOME funds with other funding sources to create affordable housing opportunities including homeless prevention services.



<https://www.huntingtonbeachca.gov/government/departments/community-development/affordable-housing-viewer/>



*Beach and Ocean: 17 Affordable Rental Units*

All properties that are currently operating with affordable units are displayed on the City website. Click on the photos or map icons to learn about each property. Contact information for each property is provided for residents to inquire about waiting list status. Property searches can be narrowed to "Rental Properties", "Ownership Properties", or "Senior Housing Properties" specifically.

The City of Huntington Beach has over 75 affordable rental and ownership housing projects totaling almost 3,000 units that are occupied by extremely low, very low, low, and moderate income level households. All affordable properties in Huntington Beach are owned and managed by private companies or nonprofit organizations.



*Luce: 51 Affordable Rental Units*

## Administration Division

- Accounts Receivable - \$4,038,277 payments received (fees, rent, etc)
- Procured \$11,332,473 in goods and services (equipment, supplies, contracts, etc.)
- Facilitated 1,037 hours of training.
- Facilitated the hiring of 11 new employees.

## Planning Division

- Completed 3 new or amended zoning ordinances.
- Completed 1 General Plan Amendments.

## Permit Center & Building Divisions

- Permitted 388,208 SF of new residential development.
- Permitted 140,196 SF of residential remodels.
- Permitted 861,280 SF of new non-residential development.
- Reviewed and approved 11,139 permits with a construction valuation of approximately \$263,122,160.
- Received \$6,142,348 in fee revenue
- 123 residential units finalized.
- Processed 657 certificates of occupancy for new and change of business.
- Performed over 32,823 building, mechanical, plumbing, and certificate of occupancy inspections.
- Processed 136 applications for Short-Term Rentals.
- Issued 63 Short-Term Rental Permits.



## Code Enforcement Division

- 5,327 complaints received.
- 3,545 violations confirmed.
- 2,284 violations resolved via voluntary compliance.
- \$73,500 worth of citations issued.
- \$56,500 worth of citations collected.

## Economic Development Division

- Managed leases with annual revenue to the City of over \$900,000.

## Housing Division

- Provided emergency rental assistance to 22 low-income households through the Tenant Based Rental Assistance (TBRA) Program.
- 8 moderate-income housing units finalized
- Provided English education to 139 adults through the Oak View Family Literacy Program.
- Assisted 442 at-risk seniors with Care Management services.
- Provided assistance to 26 homeless youth through StandUp for Kids OC.
- Provided 162 youth with after school programs through the Oak View Children's Bureau.
- Constructed 25 new curb ramps.
- Provided fair housing counseling services to 325 households through the Fair Housing Foundation



*Five Points Senior Apartments*

# Community Development

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2023/24 are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
1. Perform 95% of construction inspections on the same day scheduled.			
<b>Measure:</b>			
% of construction inspections performed on same day scheduled	98%	98%	99%
<b>Goal:</b>			
2. Complete 85% of projects submitted (first submittal) for initial plan check within 20 business days.			
<b>Measure:</b>			
% of first submittal plan checks completed within 20 business days	96%	92%	85%
<b>Goal:</b>			
3. Process 95% of building, electrical, plumbing, and mechanical plan checks electronically.			
<b>Measure:</b>			
% of building, electrical, plumbing, and mechanical plans reviewed electronically instead of on paper	92%	94%	95%
<b>Goal:</b>			
4. Perform enforcement actions and close 50% of cases within 30 days.			
<b>Measure:</b>			
% of enforcement action cases closed within 30 days	47%	53%	50%
<b>Goal:</b>			
5. Process 100% of entitlement applications and environmental reviews within State of California recommended guidelines.			
<b>Measure:</b>			
% of entitlement applications processed within recommended guidelines	100%	100%	100%

### FY 2022/23 Accomplishments

- Held a public study session of the Planning Commission to provide training on state housing legislation
- Implemented electronic plan review for planning applications enabling the entire planning entitlement process to be conducted online.
- As of February 2023, 100 percent of new plan submittals are electronic.
- Obtained State grant funding to implement an online permitting platform for standard residential solar and storage systems.
- Further streamlined customer service by providing more services through the online portal (Accela) for permit and plan submittals such as increasing the number of permits that are available on Accela and online inspection scheduling; provided direct permit center email for 24-48 hour responses on all general inquiries (this eliminated the need for in-person visits for inquiries, reflecting an 80% reduction of in-person services).
- Pre-Accela Building Division documents in Laserfiche were integrated with Accela. They are now available directly through Accela.
- Conducted community outreach for the Downtown Urban Design Study to identify proposed improvements and worked to reopen the second block of Main Street.
- Provided plan check and inspection services for the conversion of the Quality Inn and Suites to 62 housing units for people experiencing homelessness or at-risk of homelessness. Due to the associated project funding, the project had an accelerated plan check and construction schedule.
- Completed amendments to the Beach and Edinger Corridors Specific Plan to allow more uses within existing commercial centers, which ensures that retail center operators are able to attract tenants and keep business spaces occupied
- Completed entitlements for the development of the Holly triangle, an approximately two acre property that has been primarily vacant for decades, with 35 townhomes, including five affordable homes.
- Completed entitlements for the development of 34 townhomes, including three affordable homes, at the northwest corner of Talbert and Newland.
- Completed entitlements for the development of 48 rental townhomes, including five affordable homes along Ellis Avenue just east of Beach Boulevard.
- Completed entitlements for the development of 346 apartment units, including 70 affordable units on Delaware Street near Main Street.
- Established a Mobile Home Tenant Based Rental Assistance program to assist seniors (over 62) in the very low-income or lower category to pay for a portion of their mobile home space rent.
- Extended the life of Ocean View Estates Mobile Home Park by 15 years with a new closure date of October 2039.
- Established permanent objective development standards for SB 9 development projects in accordance with State law.
- Completed entitlements for the revitalization of the Bella Terra mixed use shopping center with 25,000 square feet of new retail and restaurant space, 300 residential units, demolition of obsolete big box retail, construction of a new parking garage and pedestrian and vehicular circulation improvements.
- Completed final inspections for new businesses in the City including: Amazon Fresh, In-N-Out, Huntington Gateway (tenants include Amazon, Epson, Cambro), McKenna Subaru, Target, Beachwood BBQ & Brewing, and TS Conductors.
- Completed the following housing and federal funding activities:
  - Provided emergency rental assistance to 22 low-income households through the Tenant Based Rental Assistance (TBRA) Program.
  - 43 lower-income (Jamboree Senior Project) housing units financed.
  - 62 lower-income housing units and 10 moderate-income housing units completed.
  - Provided outreach services to 10 homeless individuals.
  - Provided English education to 139 adults through the Oak View Family Literacy Program.
  - Assisted 442 at-risk seniors with Care Management services.
  - Provided assistance to 26 homeless youth through StandUp for Kids OC.
  - Provided 162 youth with after school programs through the Oak View Children's Bureau.
  - Constructed 25 new curb ramps and 325 existing outdated curb ramps.
  - Provided fair housing counseling services to 325 households through the Fair Housing Foundation.

- Renewal of the Business Improvement District (BID) with a levy of an assessment for FY 22-23 and execution of an agreement with the BID.
- Continue to meet regularly with businesses under the business retention and expansion program, as well as support the business community through BID, Visit Huntington Beach (VHB), Orange County Business Council (OCBC), Orange County Small Business Development Center (SBDC), and Chamber meetings and events.
- Advanced City real estate projects by executing agreements, amendments, and assignments for pier and beach concessions and other City-owned properties.
- Monitored City real estate assets and managed leases with annual revenue to the City of over \$900,000.
- Completed a draft Coastal Resiliency Plan through continued work on the City's certified Local Coastal Program Update.
- Obtained recertification of the Community Rating System (CRS) and achieved a lower CRS classification, which enables residents with properties located within a Federal Emergency Management Agency (FEMA) flood zone to receive discounted flood insurance rates.
- Eliminated paper permits, inspection correction lists and job cards.
- Prepared the City's update to the 2022 California Building Standards Code, in accordance with the California Health and Safety Code, and presented to the City Council for adoption.
- Cross-trained Senior Permit Technicians to learn how to process and issue several Planning Permits.

### FY 2023/24 Objectives

- Prepare an outreach strategy and complete community outreach on the Local Coastal Program Update and hold a public study session with the City Council.
- Post approved permits and sample projects on the Community Development website consistent with AB 2234.
- Integrate Accela with Solar App+ to comply with SB 379 and issue instant solar permits.
- Continue to promote the QLess app as a way to get in line for City services before arriving at City Hall, which will save customers' time.
- Enhance access and availability of department and project information to the public via regular updates to the department website, timely removal of outdated information, and easy-to-use tools such as the Geographical Information System (GIS) Story Map for major projects and the GIS Zoning Look-Up Tool.
- Complete a clean-up amendment to the Zoning Code by updating definitions and processes, removing outdated code sections, clarifying development standards and creating more efficient entitlement processes for residents and businesses.
- Establish objective standards for residential uses in non-residential zones pursuant to AB 2011 and SB 6.
- Create an application and submittal checklist for housing development projects subject to by-right approvals in accordance with State housing laws.
- Update the zoning and municipal code to identify and revise existing subjective standards and design guidelines. Establish new objective standards to achieve quality architecture and building and site design.
- Continue processing zoning entitlements in a timely manner and in accordance with Permit Streamlining laws.
- Continue processing density bonus and affordable housing agreements in a timely manner and in accordance with State housing laws.
- Continue processing homebuyer program resale and refinancing requests in a timely manner in compliance with City program guidelines.
- Assist other departments with development review and permitting of City facilities, including California Environmental Quality Act (CEQA) review and compliance, Coastal Commission review, and Design Review Board.
- Create smaller building inspection areas, which will cut down on driving time between inspections resulting in an increase in total daily inspections and a decrease in gas use and wear and tear on city vehicles.
- Monitor and maintain compliance with changing California State Laws related to land use.



Intentionally  
Left  
Blank



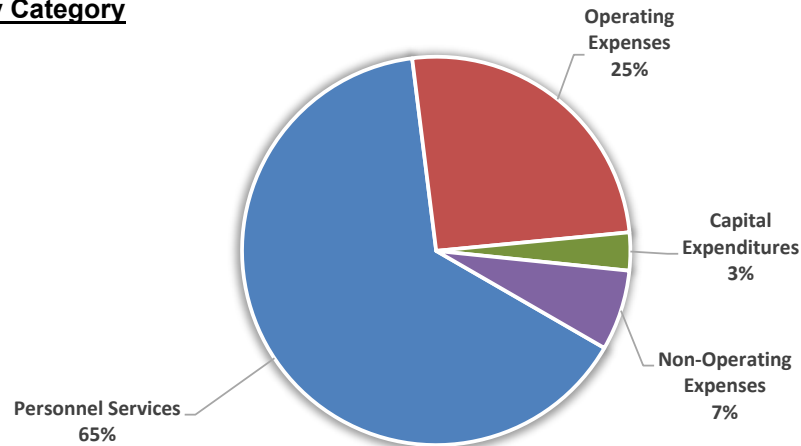
## Community Development

Proposed Budget - FY 2023/24

Summary Charts

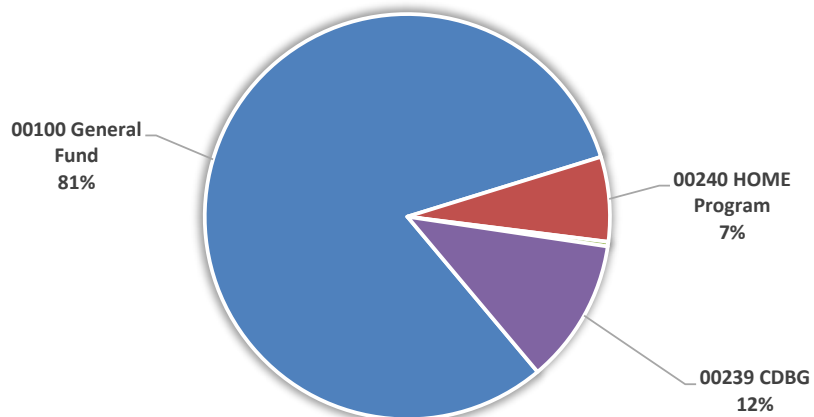
### DEPARTMENT

#### Expenditures by Category



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	7,316,061	7,059,663	7,703,620	8,184,711	9,080,906	8,750,245
Operating Expenses	2,588,386	3,726,585	2,992,495	3,036,051	9,155,578	3,442,616
Capital Expenditures	249,989	55,019	41,332	415,621	415,621	427,498
Non-Operating Expenses	205,433	1,271,367	3,763,094	898,259	120,000	906,659
<b>Total Expenditures by Category</b>	<b>10,359,869</b>	<b>12,112,634</b>	<b>14,500,540</b>	<b>12,534,642</b>	<b>18,772,105</b>	<b>13,527,018</b>

#### Expenditures by Fund



Fund 308 represents less than 1% of expenditures and are not labeled in the above chart.

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
00100 General Fund	8,360,096	7,985,880	9,139,699	10,300,478	11,945,583	11,003,285
00240 HOME Program	911,039	1,114,313	3,928,962	760,225	2,906,970	913,370
00308 In-Lieu Parking Downtown			5,074	100,000	109,938	50,000
00715 State Grants		196,626	176,707		326,667	
00239 CDBG	1,088,734	2,815,815	1,250,098	1,373,939	3,482,946	1,560,363
<b>Total Expenditures by Fund</b>	<b>10,359,869</b>	<b>12,112,634</b>	<b>14,500,540</b>	<b>12,534,642</b>	<b>18,772,105</b>	<b>13,527,018</b>

# Community Development

Proposed Budget - FY 2023/24

Department Budget Summary

All Funds by Object Account

## DEPARTMENT

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	4,251,450	4,143,276	4,780,858	5,909,393	5,904,597	6,231,434	5.45%
Salaries, Temporary	131,155	284,151	186,058	261,243	266,377	267,514	2.40%
Salaries, Overtime	11,839	19,274	25,348	70,613	70,613	80,032	13.34%
Leave Payouts	140,773	111,360	115,314			104,000	100.00%
Benefits	2,780,844	2,501,602	2,596,042	1,943,462	2,839,319	2,067,265	6.37%
<b>PERSONNEL SERVICES</b>	<b>7,316,061</b>	<b>7,059,663</b>	<b>7,703,620</b>	<b>8,184,711</b>	<b>9,080,906</b>	<b>8,750,245</b>	<b>6.91%</b>
<b>OPERATING EXPENSES</b>							
Utilities	340						
Equipment and Supplies	95,338	103,680	96,113	141,373	166,586	144,942	2.52%
Repairs and Maintenance	656	19,611	48,737	80,720	90,671	106,745	32.24%
Conferences and Training	34,877	22,201	35,752	58,100	58,100	65,100	12.05%
Professional Services	1,122,636	2,353,496	2,225,912	2,238,778	8,317,342	2,460,429	9.90%
Other Contract Services	212,550	310,247	200,238	152,880	320,679	165,346	8.15%
Insurance			78				
Contribution to Private Agency	65,000	80,000	80,000	85,000	85,000	155,854	83.36%
Payments to Other Governments	1,037,307	817,052	276,295	222,000	60,000	287,000	29.28%
Expense Allowances	19,681	20,299	29,354	57,200	57,200	57,200	0.00%
Other Expenses			15				
<b>OPERATING EXPENSES</b>	<b>2,588,386</b>	<b>3,726,585</b>	<b>2,992,495</b>	<b>3,036,051</b>	<b>9,155,578</b>	<b>3,442,616</b>	<b>13.39%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		55,019					
Improvements	249,989			415,621	415,621	427,498	2.86%
Vehicles			41,332				
<b>CAPITAL EXPENDITURES</b>	<b>249,989</b>	<b>55,019</b>	<b>41,332</b>	<b>415,621</b>	<b>415,621</b>	<b>427,498</b>	<b>2.86%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	159,008	1,271,367	3,704,218	898,259		906,659	0.94%
Loans Made	46,425		58,876		120,000		
<b>NON-OPERATING EXPENSES</b>	<b>205,433</b>	<b>1,271,367</b>	<b>3,763,094</b>	<b>898,259</b>	<b>120,000</b>	<b>906,659</b>	<b>0.94%</b>
<b>Grand Total</b>	<b>10,359,869</b>	<b>12,112,634</b>	<b>14,500,540</b>	<b>12,534,642</b>	<b>18,772,105</b>	<b>13,527,018</b>	<b>7.92%</b>
General Fund	8,360,096	7,985,880	9,139,699	10,300,478	11,945,583	11,003,285	6.82%
Other Funds	1,999,773	4,126,754	5,360,841	2,234,164	6,826,522	2,523,733	12.96%
<b>Grand Total</b>	<b>10,359,869</b>	<b>12,112,634</b>	<b>14,500,540</b>	<b>12,534,642</b>	<b>18,772,105</b>	<b>13,527,018</b>	<b>7.92%</b>
<b>Personnel Summary</b>	<b>49.50</b>	<b>54.00</b>	<b>57.50</b>	<b>57.50</b>	<b>57.50</b>	<b>60.50</b>	<b>3.00</b>



## Community Development

### Proposed Budget - FY 2023/24

#### Department Budget Summary

#### General Fund by Object Account

### DEPARTMENT

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	4,010,483	3,902,553	4,641,269	5,650,630	5,650,630	6,037,391	6.84%
Salaries, Temporary	95,722	249,041	186,058	171,619	171,619	171,619	0.00%
Salaries, Overtime	11,629	17,362	22,303	32,700	32,700	32,700	0.00%
Leave Payouts	140,161	111,360	115,314			104,000	100.00%
Benefits	2,641,718	2,369,516	2,510,740	1,855,250	2,713,349	1,998,812	7.74%
<b>PERSONNEL SERVICES</b>	<b>6,899,713</b>	<b>6,649,833</b>	<b>7,475,684</b>	<b>7,710,199</b>	<b>8,568,298</b>	<b>8,344,522</b>	<b>8.23%</b>
<b>OPERATING EXPENSES</b>							
Utilities	340						
Equipment and Supplies	95,338	103,233	96,113	141,373	166,386	144,942	2.52%
Repairs and Maintenance	656	19,611	48,737	80,720	90,671	106,745	32.24%
Conferences and Training	34,877	22,201	35,752	58,100	58,100	65,100	12.05%
Professional Services	978,115	712,513	1,139,677	1,288,407	2,879,322	1,290,896	0.19%
Other Contract Services	146,746	237,628	120,540	106,380	125,606	115,450	8.53%
Insurance			78				
Payments to Other Governments	184,629	165,543	187,339				
Expense Allowances	19,681	20,299	29,354	57,200	57,200	57,200	0.00%
Other Expenses			15				
<b>OPERATING EXPENSES</b>	<b>1,460,383</b>	<b>1,281,028</b>	<b>1,657,605</b>	<b>1,732,180</b>	<b>3,377,285</b>	<b>1,780,333</b>	<b>2.78%</b>
<b>CAPITAL EXPENSES</b>							
Land Purchase		55,019					
<b>CAPITAL EXPENDITURES</b>		<b>55,019</b>					
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds			6,411	858,099		878,430	2.37%
<b>NON-OPERATING EXPENSES</b>			<b>6,411</b>	<b>858,099</b>		<b>878,430</b>	<b>2.37%</b>
<b>Total</b>	<b>8,360,096</b>	<b>7,985,880</b>	<b>9,139,699</b>	<b>10,300,478</b>	<b>11,945,583</b>	<b>11,003,285</b>	<b>6.82%</b>
<b>Personnel Summary</b>	<b>45.17</b>	<b>49.52</b>	<b>53.02</b>	<b>52.85</b>	<b>52.85</b>	<b>56.52</b>	<b>3.67</b>

#### Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22 and the addition of 3 new positions requested as part of the FY 2023/24 budget. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. Increases in Operating Expenses are due to increased costs of normal business activities and one-time funding for additional maintenance projects for Ocean View Estates. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

## Community Development

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Community Development Block Grant (215,239,248,863)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	225,052	226,483	139,589	235,556	227,000	168,923	-28.29%
Salaries, Temporary	35,433	35,109		60,772	61,232	94,729	55.88%
Salaries, Overtime	210	1,912	3,045	37,913	37,913	47,332	24.84%
Leave Payouts	612						
Benefits	128,198	124,046	85,302	82,049	118,809	61,556	-24.98%
<b>PERSONNEL SERVICES</b>	<b>389,505</b>	<b>387,550</b>	<b>227,937</b>	<b>416,290</b>	<b>444,954</b>	<b>372,540</b>	<b>-10.51%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies		447			200		
Professional Services	83,003	1,388,754	639,392	151,969	2,162,099	243,000	59.90%
Other Contract Services	65,804	72,619	79,698	46,500	195,073	49,896	7.30%
Contribution to Private Agency	65,000	80,000	80,000	85,000	85,000	155,854	83.36%
Payments to Other Governments	30,000	79,956	77,869	222,000	60,000	287,000	29.28%
<b>OPERATING EXPENSES</b>	<b>243,807</b>	<b>1,621,777</b>	<b>876,959</b>	<b>505,469</b>	<b>2,502,371</b>	<b>735,750</b>	<b>45.56%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	249,989			415,621	415,621	427,498	2.86%
Vehicles			41,332				
<b>CAPITAL EXPENDITURES</b>	<b>249,989</b>		<b>41,332</b>	<b>415,621</b>	<b>415,621</b>	<b>427,498</b>	<b>2.86%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	159,008	806,488	44,995	36,559		24,575	-32.78%
Loans Made	46,425		58,876		120,000		
<b>NON-OPERATING EXPENSES</b>	<b>205,433</b>	<b>806,488</b>	<b>103,871</b>	<b>36,559</b>	<b>120,000</b>	<b>24,575</b>	<b>-32.78%</b>
<b>Total</b>	<b>1,088,734</b>	<b>2,815,815</b>	<b>1,250,098</b>	<b>1,373,939</b>	<b>3,482,946</b>	<b>1,560,363</b>	<b>13.57%</b>

#### Significant Changes

The FY 2023/24 Community Development Block Grant (CDBG) from the Federal Department of Housing and Urban Development (HUD) is \$1,171,668. Total expenses are inclusive of the City's personnel cost associated with managing the program, including costs for Professional Services consultants to assist with program management and adherence to HUD requirements. Capital Improvement Projects include a Central Library ADA Restroom Project and ADA Curb Cuts/Ramps within Maintenance Zone 4. The budget includes spending down \$388,695 of prior year anticipated fund balance.

## Community Development

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

**Community Development**  
**Block Grant** (215,239,248,863)  
 (continued)

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00215 Rehabilitation Loans	805,417	130,887	38,821				
00239 CDBG ^	915,450	676,921	1,547,684	1,373,939	1,373,939	1,171,668	(202,271)
00248 CDBG CARES Funding		101,754	179,360				
00863 CDBG 13/14	36,346						
<i>^CDBG Fund is managed by the Community Development Department, however, program funds are allocated across multiple departments. Funding reflected here pertains specifically to the Community Development Department.</i>							
<b>Total</b>	<b>1,757,212</b>	<b>909,563</b>	<b>1,765,866</b>	<b>1,373,939</b>	<b>1,373,939</b>	<b>1,171,668</b>	<b>(202,271)</b>

## Community Development

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>HOME Program</b> (240, 843, 854, 1209, 1220, 1236)							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	15,915	14,240		23,207	26,967	25,120	8.24%
Salaries, Temporary				28,852	33,526	1,166	-95.96%
Benefits	10,929	8,039		6,163	7,161	6,897	11.91%
<b>PERSONNEL SERVICES</b>	<b>26,844</b>	<b>22,280</b>		<b>58,222</b>	<b>67,654</b>	<b>33,183</b>	-43.01%
<b>OPERATING EXPENSES</b>							
Professional Services	61,517	55,602	265,083	698,402	2,839,316	876,533	25.51%
Payments to Other Governments	822,678	571,553	11,067				
<b>OPERATING EXPENSES</b>	<b>884,195</b>	<b>627,154</b>	<b>276,150</b>	<b>698,402</b>	<b>2,839,316</b>	<b>876,533</b>	25.51%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		464,879	3,652,812	3,601		3,654	1.47%
<b>NON-OPERATING EXPENSES</b>		<b>464,879</b>	<b>3,652,812</b>	<b>3,601</b>		<b>3,654</b>	1.47%
<b>Total</b>	<b>911,039</b>	<b>1,114,313</b>	<b>3,928,962</b>	<b>760,225</b>	<b>2,906,970</b>	<b>913,370</b>	<b>20.14%</b>

#### Significant Changes

HOME funds are being used for two Tenant Based Rental Assistance (TBRA) Programs, as well as administration costs.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00240 HOME Program	560,137	676,139	1,021,733	760,225	760,225	668,370	(91,855)
00854 HOME Program 06/07	1,591,189						
01220 HOME Program 15/16	148,678						
01236 HOME Program 16/17	247,451						
<b>Total</b>	<b>2,547,456</b>	<b>676,139</b>	<b>1,021,733</b>	<b>760,225</b>	<b>760,225</b>	<b>668,370</b>	<b>(91,855)</b>

## Community Development

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Parking In-Lieu (308)</b>							
<b>OPERATING EXPENSES</b>							
Professional Services			5,054	100,000	109,938	50,000	-50.00%
Payments to Other Governments			20				
<b>OPERATING EXPENSES</b>			<b>5,074</b>	<b>100,000</b>	<b>109,938</b>	<b>50,000</b>	-50.00%
<b>Total</b>			<b>5,074</b>	<b>100,000</b>	<b>109,938</b>	<b>50,000</b>	<b>-50.00%</b>

#### Significant Changes

Parking In-Lieu fees are collected as development occurs in the City's downtown area. Fees are used to create additional parking opportunities or improvements to parking in the downtown area. The increase in Operating Expenditures is for a study to identify opportunities to create new public parking downtown.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00308 In-Lieu Parking Downtown	18,336	115,018	65,717	393,809	393,809	54,466	(339,343)
<b>Total</b>	<b>18,336</b>	<b>115,018</b>	<b>65,717</b>	<b>393,809</b>	<b>393,809</b>	<b>54,466</b>	<b>(339,344)</b>

## Community Development

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Donations and Other Grants</b>							
<b>OPERATING EXPENSES</b>							
Professional Services		196,626	176,707		326,667		
<b>OPERATING EXPENSES</b>		<b>196,626</b>	<b>176,707</b>		<b>326,667</b>		
<b>Total</b>		<b>196,626</b>	<b>176,707</b>		<b>326,667</b>		

#### Significant Changes

No significant changes.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00715 State Grants		125,967	73,276		535,757		(535,757)
<b>Total</b>		<b>125,967</b>	<b>73,276</b>		<b>535,757</b>		<b>(535,757)</b>



## City of Huntington Beach Community & Library Services Proposed – FY 2023/24

Director of Community & Library Services

Deputy Director of  
Community & Library Services

ADMINISTRATION  
Principal Management Analyst  
Management Aide  
Senior Administrative Assistant

### FACILITIES & EVENTS

Community & Library Services Manager

#### PARKING & CAMPING

Parking & Camping Operations Supervisor  
Parking & Camping Crewleader  
Parking & Camping Operations Lead  
Parking & Camping Assistant  
Community & Library Services Coord.

#### PARKING METERS

Parking & Camping Operations Lead  
Parking Meter Technician (2)

#### SPECIFIC EVENTS

Community & Library Services Supervisor  
Community & Library Services Coord.

#### FACILITY RENTALS

#### FACILITY & CONCESSION AGREEMENTS

### PROGRAMS & SERVICES

Community & Library Services Manager

Community & Library Services Supervisor

#### SENIOR SERVICES

Senior Community & Library Svcs Supervisor  
Administrative Assistant  
Social Services Supervisor  
Volunteer Services Coordinator  
Senior Services Transportation Coordinator  
Office Assistant II

#### SENIOR RECREATION

Community & Library Services Supervisor  
Community & Library Services Coord. (2)

#### CITY GYM & POOL

Community & Library Services Supervisor  
Community & Library Services Coord.

#### EDISON COMMUNITY CENTER

Community & Library Services Supervisor  
Community & Library Services Coord.

#### MURDY COMMUNITY CENTER

Community & Library Services Supervisor  
Community & Library Services Coord.

### LIBRARY & CULTURAL SERVICES

Community & Library Services Manager

#### CULTURAL SERVICES

Senior Community & Library Supervisor  
Community & Library Services Coord.

#### LIBRARY SERVICES

Principal Librarian  
Librarian I  
Senior Administrative Assistant  
Senior Library Specialist  
Facilities Security Coordinator  
Facilities Maintenance Coordinator

#### YOUTH & FAMILY PROGRAMMING SERVICES

Senior Librarian  
Librarian I (2)  
Library Services Assistant (3)

#### PUBLIC & COMMUNITY OUTREACH SERVICES

Senior Librarian (2)  
Librarian I (2)  
Literacy Program Specialist (2)  
Library Specialist  
Library Services Assistant (2.50)

#### TECHNOLOGY & SUPPORT SERVICES

Senior Librarian  
Librarian I  
Senior Library Specialist (.75)  
Library Services Assistant  
Accounting Technician (2)



The mission statement of the Community & Library Services Department is to “provide outstanding programs, services and facilities that enhance and enrich the lives of our residents and visitors” and to “welcome, empower, and enrich our community by providing innovative and traditional library services that inspire and encourage transformation and growth.”

The Community & Library Services Department carries out this mission by providing a full spectrum of year-round and seasonal recreational, cultural, human, and library services programs. These include special events at the City’s parks, beaches, and community facilities, including major annual events, such as the U.S. Open of Surfing and the Pacific Airshow. The Department also manages the City’s off-street parking lots, the Main Promenade Parking Structure, and all on-street metered parking throughout the City. The Department participates on 17 boards, commissions, task forces, and community groups. Traditional Library Services continue to provide seniors, children, and students a book and information rich environment, while our literacy programs and online presence use evolving tools to help users change their (and our) future.



## Administration, Parks & Development Division

Administration oversees and supports the functions of the Department’s three operating divisions. This includes strategic planning, supervision, budget preparation, accounts payable/receivable, and clerical services. Administration responds to community concerns and inquiries, serves as the primary liaison to a wide variety of community groups, implements City Council policies, and ensures quality control department-wide for programs and services to the public.



Administration creates public and private partnerships with corporations, agencies, and non-profits such as the Huntington Beach Council on Aging, Hoag Memorial Hospital Presbyterian, Orange Coast Memorial Medical Center, and Children’s Bureau of Southern California that allow the City to provide a higher level of service and a greater number of programs. Support staff process requisitions and refunds, perform payroll and hiring functions, as well as administrative assistance with Requests for Council Actions (RCAs), Requests for Legal Services (RLSs), drafting contracts and agreements, and concession leases.

Park Development is another function within the Administration Division and oversees collaboration with various departments on the design, rehabilitation and construction of new development projects in City parks and beaches, as well as recreational and library facilities. Responsibilities also include authoring and managing various grants and public/private partnerships to help fund these projects, while engaging the community to keep the Parks & Recreation Master Plan up-to-date.

## Facilities & Events Division



This Division coordinates the multi-departmental Specific Event permit process for major events like the U.S. Open of Surfing and the Pacific Airshow at the beach, Pier Plaza, parks, and other locations, as well as the beach special event permitting process.

The Division oversees facility and lease agreements in City parks and beaches, and participates in the planning of all park-concession related activities. The Division is also responsible for the oversight of the Huntington Central Park (HCP) Sports Complex, Adventure Playground and Clubhouse facility rentals.

The Parking/Camping and Parking Meter Sections of this Division include the management of the Huntington Beach RV Campground, the Main Promenade Parking

Structure, the City's attended lots south of the pier, on-street meters and off-street lots. Responsibilities include revenue collection, traffic management, staffing, facility maintenance, and equipment repairs.

## Programs & Services Division

This Division is responsible for planning, coordinating, and staffing the City's Recreation and Human Services programs. The Recreation Section manages and operates the Murdy and Edison Community Centers, as well as the City Gym and Pool. In addition, Recreation is responsible for programming the Senior Center in Central Park.

Recreation programs are available through the SANDS Recreation, Community and Library Services Guide and can be found online at [hbsands.org](http://hbsands.org). Programs include year-round activities such as instructional classes; adult, youth, and peewee sports; aquatics, recreation events and programs such as the "Pier Swim," the "Family Camp Out," "Dinner with Santa", and the "Summer Surf Contest," as well as seasonal programs such as summer sports programs and Camp HB.



Senior Services liaises with the Huntington Beach Council on Aging (HBCOA) and oversees the operation of the Senior Center in Central Park, as well as the management and development of senior programs, including senior recreation, transportation, meals, and care management. A fitness center and fitness programs are also featured in the Senior Center in Central Park.

Programs and Services also provides contract management for the Oak View Family Resource Center and liaises with the various collaborative partners in the Oak View area.



### Library & Cultural Services Division

Library and Cultural Services is responsible for the operation of Huntington Central Library located in Huntington Central Park and four branches (Main Street, Oak View, Banning, and Helen Murphy), as well as the Huntington Beach Art Center. This Division serves as the liaison to various library affiliated community groups, such as the Friends of the Library and the Friends of the Children's Library, as well as the Art Center Foundation.

Library Services includes Youth Services and Family Programming, Public Services and Community Outreach, Literacy Services, Technology and Support Services.

Youth Services and Family Programming offers monthly, seasonal, and year-long reading programs for children and teens. Committed to fostering a love of reading and creating lifelong readers, the Youth Services and Family Programming section offers a variety of story times six days a week.

Public Services and Community Outreach is responsible for all customer service functions of the Huntington Beach Public Library, including research and information services, as well as programs for adults. Literacy Services held at Huntington Central and Oak View Libraries train community volunteers to help adults transform their lives by learning to read, write, and speak English more effectively. Technology and Support Services oversees the acquisition and circulation of materials, administers technology including databases and virtual services, and runs the Central Library's Makerspace.



Cultural Services coordinates art programming, including the annual Centered-on-the-Center community exhibition, as well as juried and non-juried exhibitions. The Art Center presents the works of artists producing in all media through their exhibitions, performances, film/video screenings and lectures and provides a variety of instructional classes for children and adults, as well as summer day camps.

### Administration, Parks & Development Division

- Provide support to City Council and the City Manager's Office, including implementing City Council policies and responding to citizen inquiries and other public response as needed.
- Manage the Department, providing oversight, planning, budget preparation and management, as well as clerical support.
- Implement the citywide Strategic Planning Objectives, as well as the goals and objectives of the Department.



- Serve as Manager/Staff Liaison to the Community & Library Services Commission.
- Liaise with City boards, commissions, task forces, committees, foundations, and other community groups.
- Develop partnerships/sponsorships with private and non-profit organizations.
- Liaise with the Friends of Shipley Nature Center, Huntington Central Park Collaborative, and the Huntington Beach Community Garden organizations.
- Process refunds, special permits, and contract negotiation and administration.
- Prepare and coordinate Capital Improvement Program (CIP) park/facility project submissions and development.
- Prepare grant applications and monitor funds.

### Facilities & Events Division

- Manage park use issues.
- Coordinate clubhouse facility rentals and maintenance.
- Manage concession agreements in City parks, beaches, Equestrian Center, and Meadowlark Golf Club.
- Oversee Special and Specific events.
- Operate and manage the beach and Pier Plaza parking lots, Main Promenade Parking Structure (MPPS), and the Huntington Beach RV Campground.
- Oversee contracted management of the HCP Sports Complex including eight softball fields, four artificial turf soccer fields, batting cages and a team room.
- Collect revenue from the South Beach attended lots, Pier Plaza, MPPS, Sports Complex, Bluff Top lots, Warner Fire Station, and all metered spaces.
- Manage Memorandum Of Understandings with HB Community Garden and HB Historical Society.
- Manage License Agreements with Huntington Valley, Huntington West, and Seaview Little Leagues.





### Programs & Services Division



- Provide coordinated recreation classes, workshops, summer camps, tennis, aquatics, and special events for all ages.
- Process recreational class instructor payments for over 125 instructors.
- Operate Murdy and Edison Community Centers, City Gym and Pool, and the Senior Center in Central Park.
- Produce and distribute the SANDS Recreation, Community & Library Services Guide both online and in print to approximately 80,000 households.
- Provide senior programs, including volunteer coordination, recreation, fitness, transportation, case management, and nutrition.
- Oversee Oak View Center licensee.
- Provide youth, adult, and adaptive sports programs.

### Library & Cultural Services Division

- Collaborate with various library support groups and charitable organizations in their fundraising activities and programs for the Library.
- Provide a variety of story times throughout the community to foster early childhood literacy.
- Offer engagement activities for children and teens, including classes, author talks, crafts and more.
- Recruit teen and adult volunteers to assist with programs and support group activities.
- Offer a variety of programs and workshops for adults in the community, including training in computers and digital resources.
- Recruit and train volunteer literacy tutors and students.
- Support and coordinate activities associated with the Veteran's Resource Center at the Central Library.
- Manage the print and electronic collection by ordering, cataloging, processing, and sorting through materials.
- Support public computing via computer labs, internet access, websites, and databases.
- Support library functions utilizing technology.
- Continue to assess the Library's digital collections to expand and improve access to eBooks and other digital resources.
- Program art camps, art classes, and special exhibitions and programs at the Huntington Beach Art Center.



# Community & Library Services

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2023/24 are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>FACILITIES &amp; EVENTS</b>			
<b>Goal:</b>			
1. Perform a minimum of 30 field audits of parking lot ticket sales and cash collected by gate attendants.			
<b>Measure:</b>			
# of audits conducted.	30	30	35
<b>Goal:</b>			
2. Perform audits of meter revenue on a quarterly basis.			
<b>Measure:</b>			
# of audits performed.	4	4	4
<b>Goal:</b>			
3. Process a minimum of 70 Specific Event permits and 100 Special Event permits annually.			
<b>Measure:</b>			
# of Specific Event/Special Event Permits.	68/69	73/60	75/100
<b>LIBRARY &amp; CULTURAL SERVICES</b>			
<b>Goal:</b>			
4. Provide youth engagement opportunities through online and in-person story times and programming.			
<b>Measure:</b>			
# of participants in children's programs and events.	18,000	41,000	45,000
<b>Goal:</b>			
5. Expand the number of instructional arts classes offered in the SANDS Program Guide.			
<b>Measure:</b>			
# of new classes presented in the SANDS Program Guide each season.	2	2	2
<b>Goal:</b>			
6. Provide library materials to enrich the community by circulating books, media, and digital content.			
<b>Measure:</b>			
# of items circulated	900,000	900,000	900,000

# Community & Library Services

## Performance Measures

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>PROGRAMS &amp; SERVICES</b>			
<b>Goal:</b>			
7. Coordinate a minimum of two (2) community recreation events per center per year.			
<b>Measure:</b>			
# of coordinated special events	6	6	6
<b>Goal:</b>			
8. Offer six (6) new online or outdoor classes annually. *			
<b>Measure:</b>			
# of new classes offered.	6	N/A	N/A
<b>Goal:</b>			
9. Present two new recreational classes in the SANDS per quarter. *			
<b>Measure:</b>			
# of new classes in the SANDS Program Guide each season.	N/A	2	2
<b>Goal:</b>			
10. Recruit and train new volunteers to enhance programs and service delivery.			
<b>Measure:</b>			
# of volunteers	200 After COVID reopening	120	75

\* Goal 8 is being replaced by Goal 9 beginning FY 2022/23

### FY 2022/23 Accomplishments

#### Administration Division

- Continued the reorganization of the Community & Library Services Department comprising of three operating divisions, including Facilities and Events, Programs and Services, and Library and Cultural Services with a total of 62.25 full-time employees.
- Completed the commissioning and installation of the Central Park Public Art project, entitled "To See Yourself in Nature."
- Completed the Bluff Top Park State and Park funded project with Public Works.
- Continued the design phase of the Edison Park Reconfiguration project.
- Completed construction of the Rodgers Seniors' Center Site Redevelopment project in partnership with Public Works.
- Completed the Central Park West, Booster, Hope View, and Pattinson Parks playground improvement projects in partnership with Public Works.
- Initiated design improvements to the Huntington Central Park Disc Golf Course.
- Completed Ph. 2 of the Huntington Central Park Sports Complex LED lighting retrofit in partnership with Public Works
- Completed construction of the 6th and final Gothard-side restroom replacement in Huntington Central Park.
- Initiated the Marina Park and Carr Park Master Plan reconfiguration projects.
- Initiated the Huntington Central Library Children's-Teen Reconfiguration, Huntington Central Library Exterior Fountain Redesign, and Banning Branch Master Plan projects.
- Completed construction of the Harbor View Clubhouse Rehabilitation and Reconfiguration.
- Began construction of the LeBard Park tennis courts rehabilitation project.
- Completed the installation and implementation of new Civic Rec recreation registration software funded through the City's equipment replacement program.

#### Facilities & Events Division

- Installed new turf and other improvements at the Huntington Central Park Sports Complex outdoor soccer arena in partnership with Public Works.
- Completed the remodel and grand opening of Memorial Hall, the City's newest clubhouse.
- Completed the remodel and reopening of Harbour View Clubhouse.
- Coordinated another successful season of the Surf City Winter Wonderland Ice Rink at Pier Plaza.
- Processed over 73 permits for major citywide events on the beach, Pier Plaza or other locations.
- Processed over 60 permits for special events on the beach.
- Processed over 375 clubhouse rental reservations.
- Provided parking for 840,000 vehicles at beach lots and the MPPS.
- Provided over 2.6 million hours of paid parking at smart meters and pay stations.
- Rebranded the Sunset Vista RV Campground, now known as Huntington Beach RV Campground.
- Launched a new camping website and began taking reservations on our new camping reservations system.
- Installed new touch-screen pay stations throughout off-street lots and switched to a pay-by-plate system to save on paper and easier enforcement.
- Deployed a new vehicle-mounted License Plate Reader (LPR) system in conjunction with the Police Department Parking Control to improve enforcement and the ability to track stolen vehicles.
- Replaced remaining coin-only meters along Beach Blvd. and on 22<sup>nd</sup> Street.
- Expanded the online parking permit system to include more permit options.
- Installed a new autonomous exit gate at the Main Promenade Parking Structure to allow visitors the option to exit more quickly.
- Launched a new Point of Service (POS) Parking Lot application that will provide more accurate collection and permit data at attended gates.
- Added new LED lighting to the Main Promenade Parking Structure hallways/stairwells.
- Selected and deployed a new mobile payment vendor.
- Updated municipal codes to improve enforcement of quality of life and parking issues.
- Installed Wi-Fi for guests of the Huntington Beach RV Campground.



### Programs & Services Division

- Provided a variety of recreation events to the community, including Dinner with Santa, Pier Swim, Community Picnic, Fall Festival, Overnight Family Campout, Easter Hunt, City Surf Contest, as well as senior dances and outdoor concerts.
- Released and awarded a Request for Proposal (RFP) for Adult Sand Sports on the beach.
- Released and awarded an RFP for Personal Training at the Senior Center in Central Park.
- Successfully launched a new recreation software, CivicRec, and redesigned the SANDS guide to be more user friendly.
- Provided a two-week summer sports camp to the Oak View community.
- Supported monthly Oak View community clean-ups.
- Grew the Youth Sports Basketball program by 115% and Volleyball program by 54% since last fiscal year.
- Offered ten weeks of a staff led Camp HB with a total participation of 450 youth.
- Over 1,900 youth participated in Learn to Swim programs at the City Gym and Pool.
- Successfully partnered with the Huntington Beach Council on Aging to provide a Senior Resource Fair, "Active Aging Expo" to the senior community.
- Managed over 38,000 volunteer hours in support of Senior Services programs valued at over \$1.3 million.
- Delivered almost 84,000 meals to seniors through the Home Delivered Meals (HDM) program.
- In partnership with Meals on Wheels, served over 5,000 congregate meals to over 450 unduplicated individuals at the Senior Center.
- Developed a shared housing resource connection at the Senior Center to those seniors who are seeking alternative ways to find housing.
- Supported over 400 ongoing clients through senior care management in-person direct services.
- Logged nearly 17,000 free "Seniors on the Go" transportation trips for 480 unduplicated passengers.
- Upgraded the "Surf City Seniors on the Go" transportation software and GPS system.
- Acquired four new minivans for the "Seniors on the Go" transportation program through HB Recovery funds to provide rides to seniors in the community.
- Increased senior center fitness center membership by 50%, logging nearly 45,000 participant check-ins for the year, an average of 165 per day for 1,500 members.
- Grew social media presence by 50% on Instagram and 10% on Facebook.
- Programmed the Winter Wonderland ice rink at Pier Plaza for seven weeks including sponsorships, the "Chilling with Santa" event, and themed DJ nights.

### Library & Cultural Services Division

- Awarded \$122,000 in grants received for programs and services, including \$99,000 to create a teen internship program that will hire and pay 26 teens over 1.5 years, offering them real-world work experience and leadership training.
- Awarded \$91,000 in annual California State Library Literacy Services grants for continued programming.
- Awarded an "Explore the Outdoors" California State Library \$5,000 grant for the provision of California State Parks passes to Huntington Central Library materials available for check-out; a total of 90 passes have circulated over 500 times.
- Offered approximately 900 programs for children and families with an estimated attendance of 41,000, including 550 story times.
- Awarded "Parenting OC" Magazine's Best Story time in Orange County Reader's Choice Award.
- Implemented a fines free program for Children's, regular, and media overdue materials.
- Provided Literacy Services to 235 adult learners and 45 families at Huntington Central Library and Oak View Branch Library, including tutoring, citizenship classes, Career Online High School, conversation classes, Reading Lab, and more.
- Served over 5,000 adults through programs and classes and expanded adult programs to all branch locations.
- Installed a new Automated Materials Handling system for the return of all books and materials at Huntington Central Library funded through the City's FY 2021/22 equipment replacement program.
- Moved the Surf City Arts Festival to Huntington Central Park, increasing traffic significantly and selling 15% more booths than the previous location at Triangle Park.

### Library & Cultural Services Division (continued)

- Presented a traveling summer exhibition at the HB Art Center entitled “Childhood Classics,” in partnership with the Library.
- Expanded social media marketing efforts within our community with a 12% increase in Facebook engagement and over 1,000 new Instagram followers.
- Scheduled over 2,000 appointments in the Makerspace.
- Assisted over 120 students with Homework Help at the Oak View Branch Library.
- Booked 50% of the available time slots in the Huntington Central Library Theater and almost 700 internal/external programs and events in the Theater and meeting rooms.

### FY 2023/24 Objectives

#### Administration Division

- Continue increased collaboration with State of California Dept. of Parks and Recreation, as well as OC Parks.
- Increase Community Services brand recognition through continued promotion of the statewide Parks Make Life Better campaign.
- Implement the objectives associated with the Department’s Strategic Plan goals of creating a user-friendly environment for internal and external customers; attracting, developing and retaining quality part and full-time staff; increasing visibility of and participation in our events and programs; developing and implementing a park and beach safety and enforcement program; and maintaining and increasing funding.

#### Park Development & Acquisition

- Complete the design phase of Edison Park Reconfiguration project.
- Complete the design phase of the Marina Park and Carr Park Master Plan Reconfiguration projects.
- Complete the design phase of the Huntington Central Library Children’s-Teen Reconfiguration, Huntington Central Library Exterior Fountains, and Banning Master Plan projects.
- Complete rehabilitation of LeBard Park tennis courts.
- Complete playground improvement projects at Trinidad and Seely Parks.
- Complete softball field upgrades at Murdy Park.
- Complete construction of the Huntington Central Library Lower Level Restrooms in partnership with Public Works.
- Present the final draft of the updated Parks and Recreation Master Plan to City Council.

#### Facilities & Events Division

- Continue researching and attracting new special events that bolster business in the City.
- Oversee the management of concession leases on park and beach property.
- Develop a new system for inspecting leased facilities on a regular basis.
- Implement a new software program that will facilitate the Specific and Special event permit processes.
- Replace remaining pay-by-plate pay stations at the Sports Complex.
- Transition the purchase of Residential Meter Permits from in-person to online.
- Replace the remaining booth at the MPPS with new technology.
- Update the surveillance system in the MPPS in order to enhance public safety.
- Update and replace signage at beach facilities and the MPPS.

#### Programs & Services Division

- Continue to collaborate with the Police Department to decrease unpermitted activities, while providing safe and high quality recreational opportunities throughout beaches and parks.
- Utilize the Community & Library Services Department Marketing Plan and Social Media Guidelines to increase accessibility to programs, services and events that enhance and maintain high quality city services.
- Collaborate with Huntington Beach Council on Aging (HBCOA) to continue to raise funds that support Senior Services.
- Collaborate with health care providers and stakeholders to assist seniors in remaining independent.

### **Programs & Services Division (continued)**

- Develop, implement and evaluate strategies to reduce homeless activity in parks.
- Implement a variety of recreational programming to meet the various community needs.
- Release an RFP for pickle ball and tennis instructors to provide lessons on City courts.
- Evaluate and implement sponsorship opportunities to support cost recovery initiatives.

### **Library & Cultural Services Division**

- Enhance and support a diverse schedule of programs and learning opportunities for the community.
- Grow programs and engagement for adults in the community.
- Expand learning opportunities for adult learners through Literacy Services programs.
- Continue to pursue grants and fundraising opportunities to support and enhance Library & Cultural Services.
- Continue to expand community outreach and partnerships.
- Expand the roster of Art Class contract instructors and classes offered.
- Focus on new concepts for exhibitions at the Art Center, lengthening each exhibit to eight weeks, and incorporating contemporary themes.

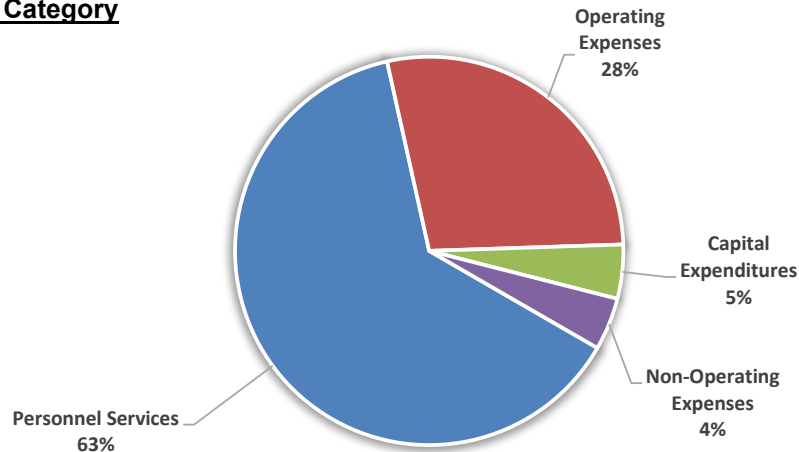
## Community & Library Services

Proposed Budget - FY 2023/24

Summary Charts

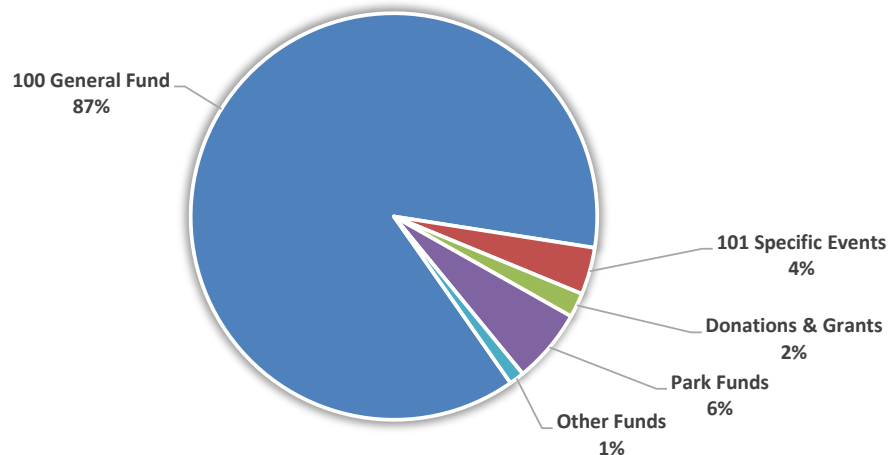
### DEPARTMENT

#### Expenditures by Category



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	10,560,931	9,545,046	10,739,791	10,904,254	12,138,413	11,510,862
Operating Expenses	4,216,309	3,028,726	4,900,906	4,287,386	5,960,032	5,093,358
Capital Expenditures	4,069,536	3,996,153	6,537,179	1,770,000	6,134,046	820,000
Non-Operating Expenses	442,881	442,881	210,281	811,514		794,956
<b>Total Expenditures by Category</b>	<b>19,289,657</b>	<b>17,012,806</b>	<b>22,388,158</b>	<b>17,773,154</b>	<b>24,232,492</b>	<b>18,219,176</b>

#### Expenditures by Fund



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	12,734,747	11,360,145	13,463,539	14,405,373	15,071,258	15,885,029
101 Specific Events	519,610	9,906	723,959	803,250	818,859	683,500
Donations & Grants	1,197,918	964,356	1,473,437	332,968	1,702,096	356,293
Park Funds	4,152,528	4,113,585	6,372,530	1,663,361	5,737,132	1,076,152
Other Funds	684,854	564,814	354,692	568,202	903,147	218,202
<b>Total Expenditures by Fund</b>	<b>19,289,657</b>	<b>17,012,806</b>	<b>22,388,158</b>	<b>17,773,154</b>	<b>24,232,492</b>	<b>18,219,176</b>

## Community & Library Services

Proposed Budget - FY 2023/24

Department Budget Summary

All Funds by Object Account

### DEPARTMENT

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	4,342,414	4,204,669	4,714,485	5,220,696	5,336,648	5,392,704	3.29%
Salaries, Temporary	2,262,037	2,085,501	2,527,237	2,925,806	3,231,104	3,024,416	3.37%
Salaries, Overtime	526,604	24,750	354,182	638,470	638,470	679,470	6.42%
Leave Payouts	247,756	194,379	244,832			175,000	100.00%
Benefits	3,182,120	3,035,748	2,899,054	2,119,282	2,932,192	2,239,272	5.66%
<b>PERSONNEL SERVICES</b>	<b>10,560,931</b>	<b>9,545,046</b>	<b>10,739,791</b>	<b>10,904,254</b>	<b>12,138,413</b>	<b>11,510,862</b>	<b>5.56%</b>
<b>OPERATING EXPENSES</b>							
Utilities	100,080	99,315	111,650	174,000	174,000	185,800	6.78%
Equipment and Supplies	1,276,619	1,051,195	1,272,963	779,932	1,634,781	817,125	4.77%
Repairs and Maintenance	354,699	346,659	504,662	554,744	637,188	660,987	19.15%
Conferences and Training	4,734	409	3,524	4,600	4,600	4,600	0.00%
Professional Services	178,554	295,470	348,225	156,429	221,603	186,822	19.43%
Other Contract Services	2,152,269	1,190,098	2,599,591	2,522,084	3,192,264	3,147,827	24.81%
Rental Expense	83,721	13,538	30,346	61,197	61,197	61,197	0.00%
Insurance	37,511	7,410					
Expense Allowances	21,771	22,821	28,282	33,600	33,600	28,200	-16.07%
Other Expenses	6,351	1,811	1,662	800	800	800	0.00%
<b>OPERATING EXPENSES</b>	<b>4,216,309</b>	<b>3,028,726</b>	<b>4,900,906</b>	<b>4,287,386</b>	<b>5,960,032</b>	<b>5,093,358</b>	<b>18.80%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		316,050					
Improvements	4,027,034	3,680,103	6,359,448	1,770,000	6,134,046	820,000	-53.67%
Equipment			177,731				
Vehicles	42,502						
<b>CAPITAL EXPENDITURES</b>	<b>4,069,536</b>	<b>3,996,153</b>	<b>6,537,179</b>	<b>1,770,000</b>	<b>6,134,046</b>	<b>820,000</b>	<b>-53.67%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	442,881	442,881	210,281	811,514		794,956	-2.04%
<b>NON-OPERATING EXPENSES</b>	<b>442,881</b>	<b>442,881</b>	<b>210,281</b>	<b>811,514</b>		<b>794,956</b>	<b>-2.04%</b>
<b>Grand Total</b>	<b>19,289,657</b>	<b>17,012,806</b>	<b>22,388,158</b>	<b>17,773,154</b>	<b>24,232,492</b>	<b>18,219,176</b>	<b>2.51%</b>
General Fund	12,734,747	11,360,145	13,463,539	14,405,373	15,071,258	15,885,029	10.27%
Other Funds	6,554,910	5,652,661	8,924,619	3,367,781	9,161,234	2,334,147	-30.69%
<b>Grand Total</b>	<b>19,289,657</b>	<b>17,012,806</b>	<b>22,388,158</b>	<b>17,773,154</b>	<b>24,232,492</b>	<b>18,219,176</b>	<b>2.51%</b>
<b>Personnel Summary</b>	<b>64.25</b>	<b>60.25</b>	<b>62.25</b>	<b>62.25</b>	<b>62.25</b>	<b>62.25</b>	<b>0.00</b>

## Community & Library Services

Proposed Budget - FY 2023/24

Department Budget Summary

General Fund by Object Account

### DEPARTMENT

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	4,078,452	3,915,459	4,360,587	4,973,189	4,973,189	5,109,928	2.75%
Salaries, Temporary	1,919,308	1,810,763	2,236,665	2,805,806	2,782,806	2,934,416	4.58%
Salaries, Overtime	21,082	18,246	22,731	18,470	18,470	23,470	27.07%
Leave Payouts	234,876	190,970	238,422			175,000	100.00%
Benefits	2,999,803	2,842,666	2,697,921	2,013,649	2,786,754	2,127,768	5.67%
<b>PERSONNEL SERVICES</b>	<b>9,253,522</b>	<b>8,778,103</b>	<b>9,556,327</b>	<b>9,811,114</b>	<b>10,561,219</b>	<b>10,370,582</b>	<b>5.70%</b>
<b>OPERATING EXPENSES</b>							
Utilities	59,050	45,270	77,228	114,000	114,000	125,800	10.35%
Equipment and Supplies	563,517	526,842	742,151	755,652	810,093	770,598	1.98%
Repairs and Maintenance	340,227	343,354	501,686	542,744	625,188	650,987	19.94%
Conferences and Training	4,734	409	3,524	4,600	4,600	4,600	0.00%
Professional Services			131,690	126,429	141,429	156,822	24.04%
Other Contract Services	1,960,959	1,188,046	2,188,152	2,193,632	2,730,632	2,973,125	35.53%
Rental Expense	50,073	3,470	22,556	50,197	50,197	50,197	0.00%
Insurance	37,511	7,410					
Expense Allowances	21,771	22,821	28,282	33,600	33,600	28,200	-16.07%
Other Expenses	502	1,539	1,662	300	300	300	0.00%
<b>OPERATING EXPENSES</b>	<b>3,038,344</b>	<b>2,139,161</b>	<b>3,696,931</b>	<b>3,821,154</b>	<b>4,510,039</b>	<b>4,760,629</b>	<b>24.59%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	442,881	442,881	210,281	773,105		753,818	-2.49%
<b>NON-OPERATING EXPENSES</b>	<b>442,881</b>	<b>442,881</b>	<b>210,281</b>	<b>773,105</b>		<b>753,818</b>	<b>-2.49%</b>
<b>Total</b>	<b>12,734,747</b>	<b>11,360,145</b>	<b>13,463,539</b>	<b>14,405,373</b>	<b>15,071,258</b>	<b>15,885,029</b>	<b>10.27%</b>
<b>Personnel Summary</b>	<b>58.91</b>	<b>56.41</b>	<b>58.41</b>	<b>58.50</b>	<b>58.50</b>	<b>59.00</b>	<b>0.50</b>

#### Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22 and the reallocation of 0.50 FTE previously funded by donations to the General Fund. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. Increases in Operating Expenses, Temporary Salaries and Overtime are due to increased costs of normal business activities, growing demand for recreation and Art Center classes, and funding for year 3 of the Winter Wonderland Ice Rink at Pier Plaza. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

## Community & Library Services

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Park Special Revenue Funds</b> (209, 226, 228, 235, 236)							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	39,969	72,046	65,183	108,357	108,357	131,256	21.13%
Salaries, Temporary	38,778	24,083	15,201	30,000	30,000	15,000	-50.00%
Salaries, Overtime	111						
Benefits	57,151	42,099	38,143	34,189	51,004	36,801	7.64%
<b>PERSONNEL SERVICES</b>	<b>136,009</b>	<b>138,228</b>	<b>118,527</b>	<b>172,546</b>	<b>189,361</b>	<b>183,057</b>	6.09%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	5,400		10,200	11,000	11,000	11,000	0.00%
Professional Services	88,987	29,977	133,007	30,000	41,966	30,000	0.00%
Other Contract Services	9,733	1,252	301	1,500	1,500	1,500	0.00%
Rental Expense	9,775	10,068	7,539	11,000	11,000	11,000	0.00%
Other Expenses	52			500	500	500	0.00%
<b>OPERATING EXPENSES</b>	<b>113,947</b>	<b>41,297</b>	<b>151,047</b>	<b>54,000</b>	<b>65,966</b>	<b>54,000</b>	0.00%
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		316,050					
Improvements	3,902,572	3,618,010	6,102,955	1,420,000	5,481,805	820,000	-42.25%
<b>CAPITAL EXPENDITURES</b>	<b>3,902,572</b>	<b>3,934,060</b>	<b>6,102,955</b>	<b>1,420,000</b>	<b>5,481,805</b>	<b>820,000</b>	-42.25%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				16,815		19,095	13.56%
<b>NON-OPERATING EXPENSES</b>				<b>16,815</b>		<b>19,095</b>	13.56%
<b>Total</b>	<b>4,152,528</b>	<b>4,113,585</b>	<b>6,372,530</b>	<b>1,663,361</b>	<b>5,737,132</b>	<b>1,076,152</b>	<b>-35.30%</b>

### Significant Changes

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Funding for Capital Expenditures fluctuates annually based on park development projects scheduled in the City's Capital Improvement Program (CIP). The proposed FY 2023/24 CIP includes funding for softball field improvements at Murdy Community Center, Seely Park playground improvements, and Trinidad Park playground improvements.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00209 Park Acquisition and Dvlpmnt	120	14	1,004				
00226 Quimby Fund	59,477	(5,877)	1,086,994			400,000	400,000
00228 Park Dev Impact-Residential	681,163	538,830	416,112	625,000	625,000	750,000	125,000
00235 Park Dev Impact-Non-Residential	70,656	241,316	91,542	368,000	368,000	100,000	(268,000)
00236 Public Art in Parks	16,995	11,900	(5,510)			15,000	15,000
<b>Total</b>	<b>828,411</b>	<b>786,183</b>	<b>1,590,142</b>	<b>993,000</b>	<b>993,000</b>	<b>1,265,000</b>	<b>272,000</b>



## Community & Library Services

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

#### Park Special Revenue Funds

(209, 226, 228, 235, 236) (Continued)

<b>Fund Balance</b>	<b>Actual as of 6/30/2020</b>	<b>Actual as of 6/30/2021</b>	<b>Actual as of 6/30/2022</b>	<b>Estimated 6/30/2023</b>	<b>Use of Fund Balance</b>	<b>Estimated 6/30/2024</b>	<b>Change from Prior Year</b>
00226 Quimby Fund	1,947,392	1,383,989	1,274,773	1,626,177	154,000	1,472,177	(154,000)
<b>Total</b>	<b>1,947,392</b>	<b>1,383,989</b>	<b>1,274,773</b>	<b>1,626,177</b>	<b>154,000</b>	<b>1,472,177</b>	<b>(154,000)</b>

## Community & Library Services

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Specific Events (101)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	22,618	1,596	21,153				
Salaries, Temporary	17,545	606	14,993				
Salaries, Overtime	453,427	6,504	331,384	620,000	620,000	656,000	5.81%
Benefits		1,200					
<b>PERSONNEL SERVICES</b>	<b>493,590</b>	<b>9,906</b>	<b>367,529</b>	<b>620,000</b>	<b>620,000</b>	<b>656,000</b>	5.81%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	209		1,881	2,500	2,500	2,500	0.00%
Repairs and Maintenance	13,452		999	12,000	12,000	10,000	-16.67%
Other Contract Services	12,360		175,819	168,750	184,359	15,000	-91.11%
Expense Allowances							
<b>OPERATING EXPENSES</b>	<b>26,020</b>		<b>178,699</b>	<b>183,250</b>	<b>198,859</b>	<b>27,500</b>	-84.99%
<b>CAPITAL EXPENDITURES</b>							
Equipment			177,731				
<b>CAPITAL EXPENDITURES</b>			<b>177,731</b>				
<b>Total</b>	<b>519,610</b>	<b>9,906</b>	<b>723,959</b>	<b>803,250</b>	<b>818,859</b>	<b>683,500</b>	<b>-14.91%</b>

#### Significant Changes

The Specific Events Fund is used for major reimbursable events held in the City, such as the Surf City Marathon, U.S. Open of Surfing, the Pacific Airshow, and other events held in Huntington Central Park. Overtime is adjusted to align with current spending trends. The decrease in operating expenses reflects the transfer of the Winter Wonderland Ice Rink at Pier Plaza to the General Fund.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00101 Specific Events	588,581	11,671	321,700	649,500	663,750	683,500	19,750
<b>Total</b>	<b>588,581</b>	<b>11,671</b>	<b>321,700</b>	<b>649,500</b>	<b>663,750</b>	<b>683,500</b>	<b>19,750</b>

## Community & Library Services

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Donations and Grants (various)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	201,376	215,568	267,563	139,150	255,102	151,520	8.89%
Salaries, Temporary	282,868	250,050	260,379	90,000	418,298	75,000	-16.67%
Salaries, Overtime	31		68				
Leave Payouts	12,880	3,409	6,410				
Benefits	125,165	149,783	162,989	71,444	94,434	74,703	4.56%
<b>PERSONNEL SERVICES</b>	<b>622,320</b>	<b>618,809</b>	<b>697,408</b>	<b>300,594</b>	<b>767,833</b>	<b>301,223</b>	0.21%
<b>OPERATING EXPENSES</b>							
Utilities	445						
Equipment and Supplies	515,515	342,242	518,731	10,780	811,188	33,027	206.37%
Repairs and Maintenance	1,020	3,305	1,977				
Other Contract Services	10,815		77,117		117,571		
Rental Expense			252				
<b>OPERATING EXPENSES</b>	<b>527,796</b>	<b>345,547</b>	<b>598,077</b>	<b>10,780</b>	<b>928,759</b>	<b>33,027</b>	206.37%
<b>CAPITAL EXPENDITURES</b>							
Improvements	5,300		177,952		5,504		
Vehicles	42,502						
<b>CAPITAL EXPENDITURES</b>	<b>47,802</b>		<b>177,952</b>		<b>5,504</b>		
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				21,594		22,043	2.08%
<b>NON-OPERATING EXPENSES</b>				<b>21,594</b>		<b>22,043</b>	2.08%
<b>Total</b>	<b>1,197,918</b>	<b>964,356</b>	<b>1,473,437</b>	<b>332,968</b>	<b>1,702,096</b>	<b>356,293</b>	<b>7.01%</b>

#### Significant Changes

The Community & Library Services Department receives multiple grants and donations associated with various programs. The FY 2023/24 budget includes OCTA Senior Mobility Grant funding for the "Seniors on the Go" Transportation Program. Per the City's annual budget resolution, grants and donations up to \$250,000 per source or grantor are appropriated as received throughout the fiscal year.

## Community & Library Services

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

#### Donations and Grants (various) (Continued)

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Proposed	Prior Year
00103 Donations	613,311	532,746	788,428		601,443		(601,443)
00125 Donations Veterans Memorial	(3,677)						
00239 CDBG ^	59,669	54,000	43,555	40,000	35,519		(35,519)
00250 American Rescue Plan Act (OC)			200,000				
00810 Prop 68 Per Capita Grant					177,952		(177,952)
00880 Library Equipment	1,270	126	423				
00963 Sr Mobility Program	252,712	252,050	311,585	292,968	292,968	356,293	63,325
00985 State Literacy Grant	57,728	58,141	78,294		92,882		(92,882)
01226 Library Grants			4,803		95,179		(95,179)
01248 Central Park Trail Rehab		28,000			4,450		(4,450)
01255 LSTA	54,000	9,476			18,374		(18,374)
<i>^CDBG Fund is managed by the Community Development Department, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community &amp; Library Services Department.</i>							
<b>Total</b>	<b>1,035,012</b>	<b>934,538</b>	<b>1,427,088</b>	<b>332,968</b>	<b>1,318,767</b>	<b>356,293</b>	<b>(962,474)</b>

## Community & Library Services

Proposed Budget - FY 2023/24

Department Budget Summary

Other Funds by Object Account

### OTHER FUNDS

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Other Funds (204,225,229,314,1246)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Temporary	3,538						
Salaries, Overtime	51,952						
<b>PERSONNEL SERVICES</b>	<b>55,490</b>						
<b>OPERATING EXPENSES</b>							
Utilities	40,585	54,045	34,421	60,000	60,000	60,000	0.00%
Equipment and Supplies	191,979	182,111					
Professional Services	89,567	265,493	83,528		38,208		
Other Contract Services	158,402	800	158,202	158,202	158,202	158,202	0.00%
Rental Expense	23,873						
Other Expenses	5,797	272					
<b>OPERATING EXPENSES</b>	<b>510,201</b>	<b>502,721</b>	<b>276,152</b>	<b>218,202</b>	<b>256,410</b>	<b>218,202</b>	0.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements	119,163	62,092	78,541	350,000	646,737		-100.00%
<b>CAPITAL EXPENDITURES</b>	<b>119,163</b>	<b>62,092</b>	<b>78,541</b>	<b>350,000</b>	<b>646,737</b>		-100.00%
<b>Total</b>	<b>684,854</b>	<b>564,814</b>	<b>354,692</b>	<b>568,202</b>	<b>903,147</b>	<b>218,202</b>	<b>-61.60%</b>

#### Significant Changes

Operating expenses include funding for the City's participation in the statewide CENIC E-Rate program which provides high speed bandwidth discounted rates, as well as the City's share of the Main Promenade Inc. agreement for common area maintenance of the Main Promenade Parking Structure. No Capital Expenditures are programmed for FY 2023/24.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00204 Fourth of July Parade	258,014	62,136					
00225 Gun Range Settlement	10,335	1,207	(19,698)				
00229 Library Dev Impact	164,477	105,382	87,063	42,000	42,000	50,000	8,000
00314 Infrastructure Fund ^	119,163	62,092	236,743	158,202	454,939	158,202	(296,737)
01246 CENIC E-Rate	54,984		56,313	60,000	60,000	60,000	
<i>^Infrastructure Fund is managed by Public Works, however, program funds are allocated across multiple departments. Funding reflected here only pertains to the Community &amp; Library Services Department.</i>							
<b>Total</b>	<b>606,973</b>	<b>230,818</b>	<b>360,421</b>	<b>260,202</b>	<b>556,939</b>	<b>268,202</b>	<b>(288,737)</b>

Intentionally  
Left  
Blank





## City of Huntington Beach Finance Proposed – FY 2023/24

Chief Financial Officer

Assistant Chief Financial Officer

ADMINISTRATION  
Accounting Technician  
Management Aide  
Senior Admin. Assistant (0.5)  
Principal IT Analyst

### ACCOUNTING SERVICES

Finance Manager  
GENERAL ACCOUNTING  
Principal Finance Analyst  
Senior Accountant (2)  
ACCOUNTS PAYABLE  
Accounting Technician Supervisor  
Accounting Technician  
PAYROLL  
Senior Payroll Specialist  
Payroll Specialist (2)  
MUNICIPAL SERVICES  
Accounting Technician Supervisor  
Senior Accounting Technician  
Accounting Technician (2)

### BUDGET MANAGEMENT

Finance Manager  
BUDGET  
Principal Finance Analyst  
Senior Finance Analyst  
PROCUREMENT  
Senior Buyer  
Buyer  
REPROGRAPHICS  
MAIL

### BUSINESS LICENSE

BUSINESS LICENSE  
Business License Supervisor  
Senior Accounting Technician  
Accounting Technician (2)  
Field Service Representative

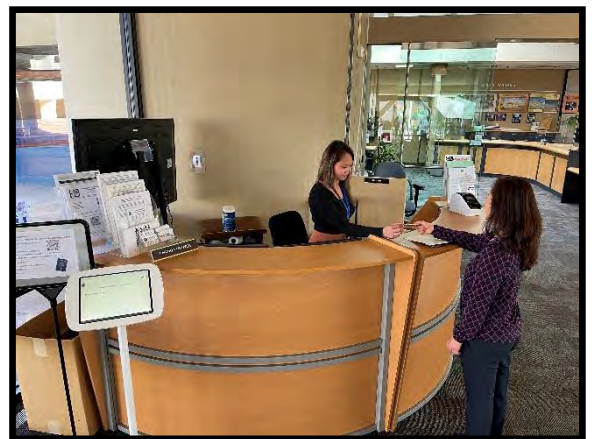


The Finance Department, through its three Divisions, provides financial management, oversight, monitoring and reporting functions for the City's complex financial resources. The department accomplishes this objective by providing budgetary oversight, monitoring and preparation; purchasing and procurement expertise; accounting and financial reporting services; payroll and accounts payable services; utility billing; and business license customer service.



### Finance Administration Division

Finance Administration is responsible for the day-to-day operations of the Finance Department. The Chief Financial Officer and the Assistant Chief Financial Officer review operations to ensure compliance with federal, state, and local laws, as well as City regulations and financial policies. Administration manages the annual operating and capital budgets, long-term financial plan, financial enterprise system, citywide cost allocation, fixed asset inventory, financial reporting, annual audits, and operations of the HB Ready call center which was set up to provide information to the community during COVID. Additionally, this division manages the concierge desk in the City Hall lobby to assist incoming visitors and direct them to the correct location. This Division is also responsible for providing staff support to the City Council appointed seven-member Finance Commission established pursuant to Chapter 2.109 of the Municipal Code.



### Accounting Services Division



The Accounting Services Division consists of General Accounting, Payroll, Accounts Payable, Financial Reporting, and Municipal Services. General Accounting is responsible for maintaining a system of internal controls that preserves and safeguards the City's assets and implementing new accounting requirements. This Division is also responsible for serving as the audit liaison for all departments and serves as the City's liaison for all financial audits of the City. Accounts Payable is responsible for the processing and payment of all City obligations. Financial Reporting prepares the Annual Comprehensive Financial Report (ACFR), the Popular Annual Financial Report (PAFR), annual bond disclosures, and other financial reports. Payroll is responsible for the processing of employee paychecks, Federal and State tax reporting, retirement plan payments, and maintenance of all relevant records related to payroll. Municipal Services processes all utility service start-ups and disconnections (water, sewer and refuse). In addition, the Division handles most billing questions on the utility billing statements that include water, refuse, sewer, and utility tax amounts.

### Budget Management Division

The Budget Management Division is responsible for assisting the City Council and Executive Management team in managing the City's resources, developing and maintaining the City's long-range financial projections, and evaluating the fiscal impact of legislative initiatives and judicial decisions affecting the City. Budget Management coordinates the development and preparation of the annual budget. Quarterly revenue and expenditure reports are prepared and provided to City management to assist with budget monitoring and forecasting. Budget management also assists in the labor negotiations process by providing cost projections and related analyses to the City's negotiations team pursuant to Ordinance No. 4154 – Openness in Labor Negotiations requirement. The Division also provides and/or coordinates the citywide purchase of goods and services, coordinates the competitive bidding process, and maintains the list of qualified vendors. Furthermore, the Division administers office supply orders, procurement cards, leasing, equipment replacement, professional services, and copy machine programs. Reprographics provides printing services to all City departments, and mail operations provides for the daily collection, sorting, metering, and delivery of City interoffice, U.S. Postal Service mail and special deliveries for all City departments.



**Business License Division**

The Division licenses all individuals and companies doing business in the City in accordance with the Municipal Code, and may issue permits on behalf of other City departments.

**Ongoing Activities & Projects****Administration Division**

- Provide policy direction, vision, and leadership, enabling the Department to achieve its goals while complying with federal, state, local, and other statutory and regulatory requirements.
- Promote sound fiscal policies and protect local revenues.
- Help ensure competent use of financial and material resources.
- Prepare updates to the Cost Allocation Plan and Master Fee and Charges Schedule as needed.
- Support the Meet and Confer and negotiations processes with the employee associations.
- Provide staff support to the appointed seven-member Finance Commission.
- Participate in labor negotiations.
- Oversee and coordinate the City's long-term financial plan.
- Oversee HB Ready telephone hotline.
- Operate concierge services in the City Hall lobby.

**Accounting Services Division**

- Prepare the Annual Comprehensive Financial Report (ACFR) and Popular Annual Financial Report (PAFR).
- Prepare the Annual Schedule of Expenditures of Financial Awards to comply with Federal Single Audit guidelines.
- Prepare State Controller reports for the City and its component units.
- Maintain the general ledger and perform reconciliations.
- Process 41,369 accounts payable invoices annually within 30 days.
- Maintain accounts payable records and respond to departmental and vendor inquiries.
- Understand and implement Memoranda of Understanding changes to the payroll system.
- Process over 33,944 payroll advices and checks annually
- Annually produce and distribute approximately 1,669 W-2s and process 1099s.
- Provide updates and training to departmental timekeepers.
- Maintain and troubleshoot database calculations for time, attendance, and payroll.
- Process supplemental retirement payments to approximately 764 retirees.
- Process retiree medical payments and subsidies according to required timelines.
- Maintain records for and distribute 5,631 accounts receivable invoices within 30 days of rendering service.
- Prepare annual employee compensation report pursuant to the State Controller's Office's guidelines.

### **Budget Management Division**

- Manage and coordinate the annual budget development process.
- Maintain the Budget Manual and coordinate the budget development process with departments by preparing consolidated budget requests and performing due diligence for the City Manager.
- Prepare quarterly revenue and expenditure reports and projections.
- Conduct budgetary analysis as needed.
- Assist departments with budget monitoring and control.
- Maintain the long-term financial plan.
- Identify federal, state and local legislation that impact the City's finances.
- Provide labor cost projections and related analyses for various labor negotiation scenarios and proposals consistent with Ordinance No. 4154-Openness in Labor Negotiations as it relates to costing of employee labor contracts and public noticing.
- Review and analyze citywide fees and charges, and propose changes accordingly.
- Provide quality customer service to both internal and external customers.
- Oversee and provide guidance to departments in the procurement of goods and services to ensure compliance with City Municipal Codes and Administrative Regulations for competitive bidding.
- Process over 4,600 purchase requisitions within a five-day turnaround period.
- Manage on-going procurement programs including the procurement card and lease programs.
- Provide continued outreach with local vendors to increase local dollars spent in Huntington Beach.

### **Business License Division**

- Provide front counter customer service in City Hall to the public daily, Monday through Friday.
- Maintain approximately 20,000 business licenses and issue over 3,000 new business licenses annually.
- Annually process over 18,000 business license renewal notices and 8,000 second and final notices.
- Annually respond to business license customer inquiries.
- Coordinate with the Police Department on the administration of approximately 150 regulatory permits.
- Administer the notification and collection of the quarterly oil production reports from 15 operators reporting annual revenue of approximately \$440,000 from 159 wells.
- Manage the records of more than 260 Downtown Business Improvement District accounts.
- Continue data matching with City and other governmental agencies accurately identifying businesses requiring a business license in the City.
- Process payments on business licenses of \$2.2 million annually.
- Provide billing services for 53,000 accounts for water, sewer, and trash/recycling services.

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2023/24 are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
1. Prepare the Annual Comprehensive Financial Report and complete the Schedule of Expenditures of Federal Awards (SEFA) for the Federal Single Audit within six months and nine months of fiscal year-end, respectively.			
<b>Measure:</b>			
Report prepared within six months of fiscal year-end	Yes	Yes	Yes
SEFA prepared within nine months of fiscal year-end	Yes	Yes	Yes
<b>Goal:</b>			
2. Achieve Certificate of Excellence in Financial Reporting for the Annual Comprehensive Financial Report.			
<b>Measure:</b>			
Certificate of Excellence awarded	Yes	Yes	Yes
<b>Goal:</b>			
3. Achieve Government Finance Officers Association's (GFOA) Excellence in Budgeting Award.			
<b>Measure:</b>			
GFOA Excellence in Budgeting Award achieved	Yes	Yes	Yes
<b>Goal:</b>			
4. Receive unmodified (clean) audit opinion on the Annual Financial Report.			
<b>Measure:</b>			
Unmodified (clean) audit opinion received	Yes	Yes	Yes



**FY 2022/23 Accomplishments**

- Reaffirmed the City's "AAA" Implied General Obligation credit rating from Fitch Ratings, one of the few cities in California to achieve this prestigious recognition.
- Received a AA+ credit rating from Fitch for the City's 2021 Pension Obligation Bonds and 2020 Series A and B Lease Revenue Refunding Bonds.
- The Department was once again an honored recipient of the "Certificate of Achievement for Excellence in Financial Reporting" award bestowed by the Government Finance Officers Association (GFOA) for the City's Annual Comprehensive Financial Report for FY 2021/22. This was the 36<sup>th</sup> consecutive year the City has received this award.
- The Department received the GFOA award for Outstanding Achievement in Popular Financial Reporting for the City's Popular Annual Financial Report (PAFR) for FY 2021/22. This was the 16<sup>th</sup> consecutive year the City has received this award.
- The Department earned the Government Finance Officers Association's Distinguished Budget Award for FY 2022/23. To receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This was the 31<sup>st</sup> year the City has received this award.
- The City received unmodified (clean) audit opinions for the FY 2022/23 Annual Comprehensive Financial Report and Federal Single Audit by the independent audit firm Davis Farr LLP.
- Begin implementation of GASB 96 related to the accounting and financial reporting of the City's Subscription-Based Information Technology Arrangements.
- Worked closely with the City's negotiating team by providing labor cost projections to facilitate the development of labor contracts in accordance with Ordinance No. 4154 – Openness in Labor Negotiations.
- The City continued its efforts to reduce pension liabilities and deposited funds to the Pension Rate Stabilization Plan (PRSP). The PRSP, an IRS Section 115 Trust, has a total of \$16.8 million deposited as of June 30, 2023 to further pay down the City's unfunded liabilities.
- The City's Retiree Healthcare Plan for Miscellaneous and Safety Employees remains fully funded as of the latest independent actuarial study performed.
- Increased businesses registered in the City's online database, PlanetBids, by 8% and local vendor registration by 9%.
- Worked with the Police Department on the implementation of a new citation management contract.
- Worked on the ELM team with implementation of additional phases of Accela, including conversion to new payment processor, problem resolution and ongoing citizen support.
- Received GFOA's Triple Crown Award for recognition in earning the Achievement for Excellence in Financial Reporting, Popular Annual Financial Reporting Award and the Distinguished Budget Award.
- Submitted 12 FEMA Claims for COVID eligible expenses totaling \$3.6 Million. To date the City has submitted 23 claims totaling \$4.8 Million.
- Implemented all the payroll changes from the City's classification and compensation study.
- Participate in the transition of cashiering functions from the Finance Department to the City Treasurer's Department.
- Began a comprehensive review and update of the City's purchasing policies.
- Responded to FEMA Requests for Information related to the City's claims for COVID-19 related costs.

**FY 2023/24 Objectives**

- Work with departments to control costs and ensure a balanced FY 2024/25 Budget.
- Continue to pursue innovative efficiencies to provide additional customer service improvements.
- Update the City's purchasing policies and bring items to City Council that require a change in the Municipal Code.
- Update the City's procurement manual to serve as a comprehensive guide for all of the City's purchasing related policies and workflows.
- Develop and provide citywide training on the City's updated purchasing policies.
- Research and issue a Request for Proposals (RFP) for a contract management system in conjunction with the Information Services Department.
- Continue to provide strategic options to address the City's unfunded liabilities.
- Provide costing for upcoming labor negotiations.
- Submit final FEMA reimbursement claims for eligible COVID-19 expenditures.
- Complete a comprehensive study to update the City's Master Fee and Charges Schedule.
- Support ongoing improvements and problem resolution with the Enterprise Land Management System (ELM).
- Earn recognition from GFOA for the ACFR, PAFR and Adopted Budget.
- Continue implementation of GASB 96 related to the accounting and financial reporting of the City's Subscription-Based Information Technology Arrangements.



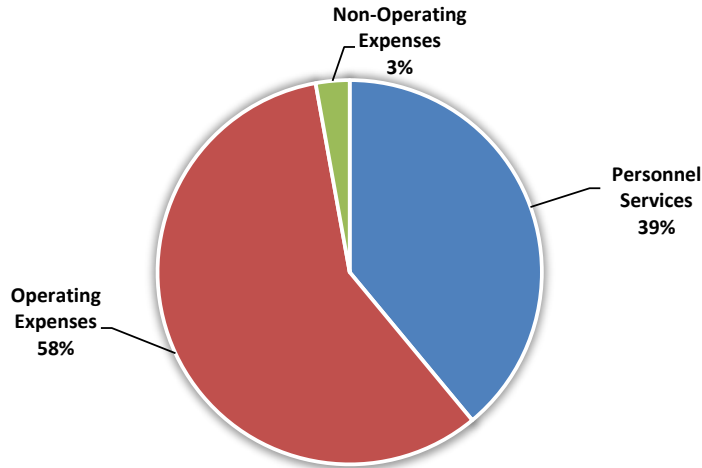
# Finance

## Proposed Budget - FY 2023/24

### Summary Charts

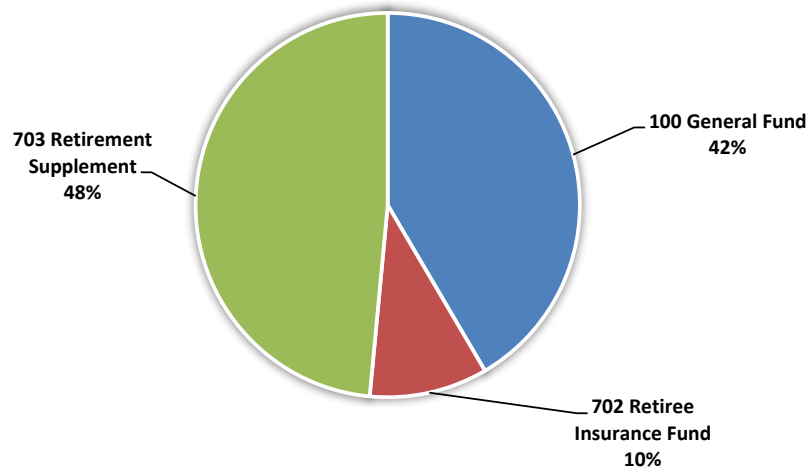
#### DEPARTMENT

#### Expenditures by Category



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	5,081,840	4,996,141	5,285,630	5,678,721	6,140,968	5,151,151
Operating Expenses	7,180,745	7,332,387	7,868,449	8,017,753	8,518,077	7,685,096
Non-Operating Expenses				462,247		375,531
<b>Total Expenditures by Category</b>	<b>12,262,585</b>	<b>12,328,528</b>	<b>13,154,079</b>	<b>14,158,721</b>	<b>14,659,045</b>	<b>13,211,778</b>

#### Expenditures by Fund



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	5,583,609	5,352,424	5,811,690	6,553,913	7,054,237	5,458,185
702 Retiree Insurance Fund	1,070,643	990,683	1,132,753	1,270,743	1,270,743	1,306,975
703 Retirement Supplement	5,572,099	5,936,961	6,142,531	6,334,065	6,334,065	6,371,618
716 Section 115 Trust	36,234	48,461	67,104			75,000
<b>Total Expenditures by Fund</b>	<b>12,262,585</b>	<b>12,328,528</b>	<b>13,154,079</b>	<b>14,158,721</b>	<b>14,659,045</b>	<b>13,211,778</b>

**Finance**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,364,018	2,286,213	2,471,682	3,201,332	3,201,332	2,732,872	-14.63%
Salaries, Temporary	155,183	138,337	238,727	223,008	223,008	223,008	0.00%
Salaries, Overtime	51	2,593	2,243				
Leave Payouts	104,317	167,787	155,326			100,000	100.00%
Benefits	2,458,272	2,401,211	2,417,651	2,254,381	2,716,628	2,095,271	-7.06%
<b>PERSONNEL SERVICES</b>	<b>5,081,840</b>	<b>4,996,141</b>	<b>5,285,630</b>	<b>5,678,721</b>	<b>6,140,968</b>	<b>5,151,151</b>	<b>-9.29%</b>
<b>OPERATING EXPENSES</b>							
Utilities	675	110	795				
Equipment and Supplies	360,733	421,327	434,413	433,689	546,891	405,239	-6.56%
Repairs and Maintenance	74,387	151,251	210,362	105,797	135,797	162,913	53.99%
Conferences and Training	12,194	4,855	5,222	17,398	17,398	16,132	-7.28%
Professional Services	301,715	170,270	225,431	195,871	312,493	234,871	19.91%
Other Contract Services	777,637	650,780	870,222	947,600	1,188,100	526,958	-44.39%
Claims Expense	2,880						
Pension Payments	5,008,769	5,493,973	5,668,053	5,850,000	5,850,000	5,850,000	0.00%
Interdepartmental Charges	634,818	429,539	442,425	455,698	455,698	478,483	5.00%
Expense Allowances	6,937	10,445	11,525	11,700	11,700	10,500	-10.26%
Other Expenses		(164)					
<b>OPERATING EXPENSES</b>	<b>7,180,745</b>	<b>7,332,387</b>	<b>7,868,449</b>	<b>8,017,753</b>	<b>8,518,077</b>	<b>7,685,096</b>	<b>-4.15%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				462,247		375,531	-18.76%
<b>NON-OPERATING EXPENSES</b>				<b>462,247</b>		<b>375,531</b>	<b>-18.76%</b>
<b>Grand Total</b>	<b>12,262,585</b>	<b>12,328,528</b>	<b>13,154,079</b>	<b>14,158,721</b>	<b>14,659,045</b>	<b>13,211,778</b>	<b>-6.69%</b>
General Fund	5,583,609	5,352,424	5,811,690	6,553,913	7,054,237	5,458,185	-16.72%
Other Funds	6,678,976	6,976,105	7,342,389	7,604,808	7,604,808	7,753,593	1.96%
<b>Grand Total</b>	<b>12,262,585</b>	<b>12,328,528</b>	<b>13,154,079</b>	<b>14,158,721</b>	<b>14,659,045</b>	<b>13,211,778</b>	<b>-6.69%</b>
<b>Personnel Summary</b>	<b>33.00</b>	<b>31.50</b>	<b>32.50</b>	<b>34.50</b>	<b>28.50</b>	<b>28.50</b>	<b>0.00</b>

**Finance**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,364,018	2,286,213	2,471,682	3,201,332	3,201,332	2,732,872	-14.63%
Salaries, Temporary	155,183	138,337	238,727	223,008	223,008	223,008	0.00%
Salaries, Overtime	51	2,593	2,243				
Leave Payouts	104,317	167,787	155,326			100,000	100.00%
Benefits	1,644,273	1,559,044	1,462,381	1,143,271	1,605,518	984,161	-13.92%
<b>PERSONNEL SERVICES</b>	<b>4,267,840</b>	<b>4,153,974</b>	<b>4,330,360</b>	<b>4,567,611</b>	<b>5,029,858</b>	<b>4,040,041</b>	<b>-11.55%</b>
<b>OPERATING EXPENSES</b>							
Utilities	675	110	795				
Equipment and Supplies	360,733	421,327	434,413	433,689	546,891	405,239	-6.56%
Repairs and Maintenance	74,387	151,251	210,362	105,797	135,797	162,913	53.99%
Conferences and Training	12,194	4,855	5,222	17,398	17,398	16,132	-7.28%
Professional Services	261,315	165,670	182,831	185,871	302,493	185,871	0.00%
Other Contract Services	599,528	444,955	636,182	769,600	1,010,100	261,958	-65.96%
Expense Allowances	6,937	10,445	11,525	11,700	11,700	10,500	-10.26%
Other Expenses		(164)					
<b>OPERATING EXPENSES</b>	<b>1,315,769</b>	<b>1,198,450</b>	<b>1,481,330</b>	<b>1,524,055</b>	<b>2,024,379</b>	<b>1,042,613</b>	<b>-31.59%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				462,247		375,531	-18.76%
<b>NON-OPERATING EXPENSES</b>				<b>462,247</b>		<b>375,531</b>	<b>-18.76%</b>
<b>Total</b>	<b>5,583,609</b>	<b>5,352,424</b>	<b>5,811,690</b>	<b>6,553,913</b>	<b>7,054,237</b>	<b>5,458,185</b>	<b>-16.72%</b>
<b>Personnel Summary</b>	<b>31.42</b>	<b>29.92</b>	<b>31.10</b>	<b>32.10</b>	<b>26.85</b>	<b>26.85</b>	<b>0.00</b>

**Significant Changes**

As of May 2023, the reporting relationship of the City's Treasury Services area was reinstated under the City Treasurer's Department to ensure compliance with the City Charter. The approved re-organization plan includes the transfer of six positions from Finance to the City Treasurer, plus the addition of two new positions and the elimination of one part-time position. While Treasury Services staff have been transferred to the City Treasurer's Department effective May 2023, the corresponding personnel and operating budgets are being moved from the Finance Department to the City Treasurer's Department beginning FY 2023/24. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

**Finance**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Retiree Insurance Fund (702), Retirement Supplement (703), Section 115 Trust (716)</b>							
<b>PERSONNEL SERVICES</b>							
Benefits	814,000	842,167	955,270	1,111,110	1,111,110	1,111,110	0.00%
<b>PERSONNEL SERVICES</b>	<b>814,000</b>	<b>842,167</b>	<b>955,270</b>	<b>1,111,110</b>	<b>1,111,110</b>	<b>1,111,110</b>	<b>0.00%</b>
<b>OPERATING EXPENSES</b>							
Professional Services	40,400	4,600	42,600	10,000	10,000	49,000	390.00%
Other Contract Services	178,109	205,826	234,040	178,000	178,000	265,000	48.88%
Claims Expense	2,880						
Pension Payments	5,008,769	5,493,973	5,668,053	5,850,000	5,850,000	5,850,000	0.00%
Interdepartmental Charges	634,818	429,539	442,425	455,698	455,698	478,483	5.00%
<b>OPERATING EXPENSES</b>	<b>5,864,976</b>	<b>6,133,937</b>	<b>6,387,118</b>	<b>6,493,698</b>	<b>6,493,698</b>	<b>6,642,483</b>	<b>2.29%</b>
<b>Total</b>	<b>6,678,976</b>	<b>6,976,105</b>	<b>7,342,389</b>	<b>7,604,808</b>	<b>7,604,808</b>	<b>7,753,593</b>	<b>1.96%</b>

**Significant Changes**

The budget reflects Retiree Medical and Retiree Supplemental Pension costs in accordance with employee contracts. Pension payments reflect the City's contribution toward the Retiree Supplemental Pension Plan and the City's prepayments for unfunded liabilities. The Benefits payment reflects the City's contribution toward the Retiree Medical (OPEB) plan and the City's prepayments for the Plan's unfunded liabilities. In FY 2023/24 the General Fund Transfer to the Section 115 Trust totals \$2,573,890, and is reflective of the City's UAL Policy adopted in conjunction with issuance of the Pension Obligation Bonds, plus additional one-time funding.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00702 Retiree Insurance Fund	3,023,437	6,128,364	(3,442,606)	0	0		
00703 Retirement Supplement	6,224,987	16,778,380	(5,220,633)	1,434,000	1,434,000	1,434,000	
00716 Section 115 Trust	1,289,206	2,923,411	3,116,570	1,422,906	1,422,906	2,573,890	1,150,984
<b>Total</b>	<b>10,537,629</b>	<b>25,830,156</b>	<b>5,546,669</b>	<b>2,856,906</b>	<b>2,856,906</b>	<b>4,007,890</b>	<b>1,150,984</b>

Fund Balance Summary	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00702 Retiree Insurance Fund	31,151,306	36,288,986	31,713,627	30,442,884	1,306,975	29,135,909	(1,306,975)
00703 Retirement Supplement	59,522,485	70,363,905	59,000,741	54,100,676	4,937,618	49,163,058	(4,937,618)
<b>Total</b>	<b>90,673,791</b>	<b>106,652,891</b>	<b>90,714,368</b>	<b>84,543,560</b>	<b>6,244,593</b>	<b>78,298,967</b>	<b>(6,244,593)</b>



# City of Huntington Beach

## Fire

### Proposed – FY 2023/24

Fire Chief

#### ADMINISTRATION

Principal Management Analyst  
Senior Management Analyst  
Accounting Technician (2)  
Management Aide

#### PROFESSIONAL STANDARDS

Fire Deputy Chief  
Administrative Fire Captain \*  
Senior Management Analyst

##### COMMUNITY RISK REDUCTION

Fire Marshal  
Deputy Fire Marshal (2)  
Senior Fire Prevention  
Inspector (3)  
Management Analyst

##### CERTIFIED UNIFIED PROGRAM AGENCY

Senior Fire Prevention  
Inspector  
Fire Prevention Inspector  
Administrative Assistant

##### TRAINING

Fire Division Chief  
Administrative Fire Captain

##### CENTRAL NET OPERATIONS AUTHORITY

Fire Training Maintenance  
Technician  
Administrative Assistant

#### EMERGENCY RESPONSE

Fire Deputy Chief

##### FIRE SUPPRESSION

Fire Battalion Chief (3)  
Fire Captain (27)  
Fire Engineer (27)  
Firefighter Paramedic (42)  
Firefighter (12)

##### EMERGENCY MANAGEMENT & HOMELAND SECURITY

Emergency Management  
Administrator

##### HAZMAT RESPONSE

Fire Captain (3)  
Fire Engineer (3)  
Firefighter Paramedic (6)

##### EMERGENCY MEDICAL SERVICES & FIREMED ADMINISTRATION

Fire Division Chief  
Fire Medical Coordinator  
Administrative Fire Captain \*

##### EMERGENCY TRANSPORT PROGRAM

Ambulance Operator (30)

#### MARINE SAFETY

Marine Safety Division Chief

##### MARINE SAFETY OPERATIONS & EMERGENCY RESPONSE

Marine Safety Battalion Chief  
Marine Safety Captain (6)  
Marine Safety Specialist (3)  
Administrative Assistant

##### RESCUE VESSEL OPERATIONS

Marine Safety Captain (4)

##### TRAINING & SPECIAL TEAMS

Marine Safety Battalion Chief  
Marine Safety Captain

##### CRR, EDUCATION, JUNIOR GUARD PROGRAMS

Marine Safety Battalion Chief  
Marine Safety Captain

\* Defunded positions: Administrative Fire Captain (2)



The Huntington Beach Fire Department is dedicated to providing the highest quality fire, marine safety and emergency medical services to protect the community. A balanced approach to life safety, data driven community risk reduction and property protection supports this mission. The Department provides “all-risk” services and response for fire suppression, community risk reduction, technical rescue, hazardous materials and weapons of mass destruction, disaster preparedness, marine safety, emergency medical and ambulance transport. Fire training is provided through the regional Central Net Training Center. The FireMed paramedic subscription program reduces or eliminates out

of pocket expenses for patients while offsetting the cost of delivering emergency medical services.

### Fire Administration

The purpose of the Fire Administration Division is to provide management, research, clerical, financial, and records support for all Fire Department programs. Fire Administration establishes and modifies Fire Department strategies, tactics, and policies; administers the Central Net Operations Joint Powers Authority Training Center; and is a member of MetroNet, a seven-city Joint Powers Authority for fire and medical emergency communications. The Fire Department is also a member of the Orange County-City Hazardous Materials Emergency Response Authority.

### Community Risk Reduction

The Community Risk Reduction (CRR) Division has responsibility for enforcing local, state, and federal codes in order to reduce the loss of life and property from preventable fires and other emergencies. This is accomplished by providing the highest level of fire prevention services through comprehensive inspections, plan review services, public education, fire investigations, and public engagement. The CRR Division has a large number of responsibilities and works closely with the business community, other City departments, and fire companies to ensure the safety of residents and response personnel, as well as protecting the economic well-being of the City. CRR Inspectors conduct various inspections of buildings and facilities to ensure that the construction and use are compliant with the Fire Code. The Deputy Fire Marshals review and approve development plans, as well as various fire protection and life safety system plans to maintain compliance with the Fire Code and other regulations. Oil inspections are conducted to enforce regulations in environmental and oil industry safety, including the Huntington Beach Oil Code. The CRR Division operates the Hazardous Materials Business Plan Program (HMBP) as a Participating Agency to the Certified Unified Program Agency (CUPA). The HMBP Program is responsible for identifying, inspecting, and monitoring 668 businesses that use and store hazardous materials. The CRR Division works closely with Fire Investigators to determine the origin and cause of fires and conduct criminal investigations in cooperation with the Police Department. Staff training is conducted through the Central Net Training Center which provide mandated training for Fire Department personnel. Public education is developed and conducted through a variety of means including school visits, social media, and participation with CRR booths at events as well as participation with the Red Cross Home Fire Campaign. The CRR Division also coordinates the annual Fire Department Open House, which corresponds with the national National Fire Protection Association's Fire Prevention Week in October every year. The Open House attracts families from around the Huntington Beach area for live demos, static displays, tours, and family-friendly activities. surfing

### Emergency Response and Marine Safety

The Emergency Response Division provides a professionally trained and well-equipped emergency force for fire, medical, rescue, and hazardous materials response, and Marine Safety. This Division conducts annual life safety inspections; education programs; fire service training; and apparatus, equipment and fire station maintenance. Emergency response is delivered from eight stations that are strategically located to provide for timely emergency responses. Paramedic engine companies, staffed by four personnel, are located in each of the eight stations, Marine Safety Headquarters and Marine Safety Training Center (home of the Junior Lifeguards). This configuration provides a uniform level of life safety protection for fire and emergency medical calls to meet the rapidly increasing call volumes the City has been experiencing over a number of years. Additionally, two truck companies, a State Office of Emergency Services engine, a hazardous materials



response vehicle, a mobile decontamination unit, an urban search and rescue(USAR)/light and air vehicle, Type 1 USAR, Type 1 Hazmat, Type 1 Mass Decontamination Unit, eight City operated emergency transport units and a Battalion Chief/shift commander complete the 24-hour emergency response capabilities. Hazmat personnel provide emergency response and train Fire Department employees in hazmat response protocols and procedures. The Fire Department is able to provide this broad scope of emergency service delivery through cross training of personnel in various disciplines. The Division coordinates with the Fleet Services staff of the Public Works Department for apparatus procurement, repairs, and maintenance; arranges for fire station tours and administers the FireMed Membership Program. The Division also includes the Emergency Management and Homeland Security Office, which develops and coordinates disaster plans and programs for businesses, schools, civic groups, and the public. This office provides City disaster preparedness and weapons of mass destruction programs and coordinates the Community Emergency Response Team (CERT) and Radio Amateur Civil Emergency Services (RACES) volunteers.



The primary goal and purpose of the Marine Safety Division is to provide quality open water and beach safety through education, community risk reduction, and emergency response. The Marine Safety Division provides year-round emergency response on the City's beaches, harbor and off shore areas that includes water rescue, emergency medical services, and code enforcement. The Division manages the summer Junior Lifeguard Program and several other community outreach programs. The Division is comprised of 20 permanent Marine Safety employees and management staff, and is supported by more than 175 recurrent ocean lifeguards. The Marine Safety Division also supports several specialty teams that include Swiftwater and Public Safety dive teams that are available 365 days a year.





### Fire Administration

- Provide overall administration, leadership, management, financial analysis, and support for the Fire Department.
- Maintain auto aid agreements with surrounding fire suppression and medical response agencies.
- Administer federal, state, local and private grants.
- Administer Homeland Security, purchase designated equipment, and coordinate City weapons of mass destruction training.
- Continue strategic planning and accomplish all goals identified in the three-year plan.
- Represent the City of Huntington Beach on MetroNet Joint Powers Authority Board, Central Net Training Authority Board, Orange County-City Hazardous Materials Emergency Response Authority, and Orange County Emergency Management Organization.

### Community Risk Reduction

- Perform plan review services for development projects, installations for fire protection systems, and permit issuance.
- Enforce the California Fire Code, Huntington Beach Municipal Code and City specifications.
- Coordinate and perform numerous community outreach and public education programs at schools, community events, businesses, and for individual homeowners, focusing on high-risk populations such as seniors, children, and those in lower socioeconomic groups.
- Conduct development/construction related inspections, permit inspections and mandated city and state fire prevention/life safety inspections.
- Provide review and planning for emergency responses to major events and activities in the City.
- Maintain records retention system for occupancies, fire protection systems and the Hazardous Materials Business Plan (HMBP) Program.
- Respond to records requests for occupancy files, fire protection systems, HMBP Program and emergency responses.
- Complete development reviews for entitlements and zoning administrator approvals and provide Fire Department requirements to the Community Development Department.
- Perform methane barrier and oil well plan reviews and inspections.
- Conduct hazardous materials disclosure inspections and maintain hazardous materials disclosure records and emergency plans.
- Respond to citizen inquiries regarding fire prevention, inspection, and education.
- Provide Community Risk Reduction support and training to emergency response personnel.
- Develop, implement, and maintain land management software that tracks fire construction permits and annual fire and life safety inspections.
- Analyze operational data set for community risk reduction.
- Recruitment-to-retirement program development including continual improvement and innovation in education, training, and mentorship.



### Emergency Response and Marine Safety

- Provide rapid emergency response for medical, fire, urban search and rescue, wildland fire and hazardous materials incidents.
- Continue emergency medical service, electronic patient care documentation and emergency medical service skills review for all Emergency Medical Technicians (EMT) and Firefighter Paramedics.
- Update Department Organization and Operations Manuals, policies and plans to reflect current procedures and regulations.
- Update Training Manual to reflect current standards and procedures.
- Coordinate inspections, repairs and/or preventive maintenance on emergency response apparatus and facilities.

- Complete the purchase of fire apparatus and continue the ongoing purchase of firefighter turnouts, hoses, self-contained breathing apparatus (SCBAs), and other essential firefighting and safety equipment.
- Continue to train firefighters on emergency response skills and techniques necessary for safe and effective operations during “all-risk” incidents and events.
- Participate in California master mutual aid, including Type 1 Hazmat, Type 1 USAR, Type 1 Mass Decontamination Unit, strike team deployments, and single resource deployments.



- Identify, purchase, store and maintain personnel protective equipment, pharmaceuticals and response equipment used for incidents involving hazardous materials and weapons of mass destruction.
- As part of the Urban Search and Rescue Program (USAR), continue to maintain a state of operational readiness to respond to complex rescue incidents, such as collapsed buildings, trench rescues, confined space rescues and other related emergencies.
- Provide year-round lifeguard, medical and enforcement services to a three-and-a-half mile City beach area, Sunset Beach and Huntington Harbour.
- Provide search and rescue dive team response to incidents throughout Orange County.
- Train Fire Suppression personnel on water survival tactics.
- Provide water Rapid Intervention Crew (RIC) team response to fire incidents adjacent to waterways.
- Provide Swiftwater and Flood response teams.
- Coordinate off-shore rescue activity with the Police Department, U.S. Coast Guard and Orange County Sheriff's Harbor Patrol.
- Continue to provide training of Marine Safety Division personnel in order to maintain operational readiness for responses in the marine environment, medical aids and enforcement incidents.
- Meet all training and other requirements in order to maintain Advance Lifeguard Agency Certification through the United States Lifesaving Association.
- Through data driven statistics, provide community risk education and prevention activities to the community and many visitors.
- Provide real-time beach safety, parking and environmental warnings through the use of a public dashboard.
- Continue to monitor and develop response plans and recommendations for the Huntington Harbour response division.
- Beach Education-Public Education program and tours that include guided tours of the Vincent G. Moorhouse Lifeguard Headquarters and Tower 0 (tower on the pier). The students receive an orientation to Life Saving equipment used by HB Lifeguards.
- Conducted a training program targeting surfers called Surfers Awareness in Lifesaving Techniques (SALT). It was modeled based on similar bystander rescue education initiatives implemented in other countries, but specifically tailored to local hazards. The program teaches basic lifesaving awareness and hazard recognition to the local surfing community.

- Participated in Surf City Nights Public Education on the Tuesday night Street Fair, which includes equipment set up and hands only CPR.
- Held Water Safety Day, formerly Ocean Safety Day, and Marine Safety Open House at Pier Plaza.
- Manage and coordinate the City's Junior Lifeguard Program, including beach safety education, medical and lifesaving training and competitions for over 1,200 participants.
  - Junior Lifeguard Program (June-August)-enrollment of approximately 900-1,100 participants annually. Ages 9-17 years old. Provides ocean and water safety education as well as career pathways to Marine Safety and other public safety disciplines.
  - After-School Junior Lifeguard Program (Year-round)-Ages 9-17 years old. Provides ocean and water safety education.
  - Beach Rangers (July-August)-Provides an introduction to the beach and beach hazards, as well as introducing participants to multiple bodies of water in Huntington Beach. The Beach Rangers program is a free community risk reduction program for the Oak View Community and its surrounding areas.
  - Junior Lifeguard Surf Team (Year-round)-Provides competitive surf coaching and youth mentoring for ages 9-17 years old.



## Performance Measures

Results for the City's performance measure program for the past two fiscal years, in addition to goals and objectives for FY 2023/24, are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
1. Receive the <i>American Heart Association (AHA) Mission: Lifeline EMS Recognition</i> by meeting or exceeding all four measures of the AHA standard for excellent pre-hospital heart attack care. All measures must be kept in at least 75% of cases for two or more full and consecutive years to achieve <i>Gold</i> , the immediate full prior year to achieve <i>Silver</i> and one quarter in the prior year to receive <i>Bronze</i> . <i>Plus</i> recognition includes 12-lead EKG within 10 minutes of first EMS contact.			
<b>Measure:</b>			
American Heart Association Recognition	Gold Plus	Gold Plus	Gold Plus

# Fire

## Performance Measures

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
2. Complete 100% of life safety and fire permit inspections and 100% of State mandated occupancy inspections assigned.			
<b>Measure:</b>			
% of State mandated occupancy inspections completed	100%	100%	100%
<b>Goal:</b>			
3. Continually maintain 250 Community Emergency Response Team (CERT) and 75 Radio Amateur Civil Emergency Services (RACES) volunteers.			
<b>Measure:</b>			
# CERT volunteers	597	675	700
# of RACES volunteers	55	100	55
<b>Goal:</b>			
4. Ensure 100% of Lifeguards and Marine Safety Officers complete United States Lifesaving Association (USLA) requirements to maintain Advanced Certified Lifeguard Agency status.			
<b>Measure:</b>			
% of Advanced Certified Lifeguard Agency maintained	100%	100%	100%
<b>Goal:</b>			
5. Maintain training requirements for fire suppression staff by training two hours per day per person.			
<b>Measure:</b>			
% Completion of training requirement of two hours per day per person	N/A	100%	100%
<b>Goal:</b>			
6. Maintain three special operations (Hazmat, USAR, Decon) training and equipment per Firescope Type 1 requirements.			
<b>Measure:</b>			
Meet FireScope Type Requirements	2 of 3	3 of 3	3 of 3
<b>Goal:</b>			
7. Continually engage in the Fire Explorer Program with the enrollment of 30+ youth members.			
<b>Measure:</b>			
# of Fire Explorers	29	45	50

# Fire

## Performance Measures

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
8. Complete and update a responsibility matrix that encompasses all Chief Officer responsibilities.			
<b>Measure:</b>			
Completed and updated responsibility matrix.	100%	100%	100%
<b>Goal:</b>			
9. Complete and update Standards of Cover (Fire Accreditation Process).			
<b>Measure:</b>			
% completion of Standards of Cover document complete	50%	100%	100%
<b>Goal:</b>			
10. Complete and update Community Risk Assessment (Fire Accreditation Process).			
<b>Measure:</b>			
% completion of of Standards of Cover document	50%	100%	100%
<b>Goal:</b>			
11. Complete and update Strategic Plan (Fire Accreditation Process).			
<b>Measure:</b>			
% completion of Strategic Plan document	0%	50%	100%
<b>Goal:</b>			
12. Complete and update Facilities Master Plan Fire Accreditation Process).			
<b>Measure:</b>			
% completion of Facilities Master Plan document	50%	100%	100%
<b>Goal:</b>			
13. Complete and update software needed for operational readiness: National Fire Incident Reporting System system, preplanning software, Marine Safety dashboard, and Lexipol policy software.			
<b>Measure:</b>			
# of updated software	1	2	4
<b>Goal:</b>			
14. Implement and maintain Chief Officers credentialing program.			
<b>Measure:</b>			
% completion of Chief Officer credentialing program	N/A	10%	75%

# Fire

## Performance Measures

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
15. Achieve 100% of data submission to the cardiac arrest registry for enhanced survival.			
<b>Measure:</b>			
% completion of data submission to the cardiac arrest registry	N/A	100%	100%

## Accomplishments

### FY 2022/23 Accomplishments

- Provided 22,429 medical, fire, hazardous materials and other emergency responses in 2022.
- Provided 14,245 emergency medical transports generating approximately \$9 million in revenue.
- Received a 99.5% overall Emergency Medical Services (EMS) service rating of meeting or exceeding customer expectations for 2022 from 212 randomly selected survey respondents.
- Trained over 3,064 people in hands-only CPR.
- First in the nation to be certified as a Type 1 California Office of Emergency Services Decontamination Unit.



- Graduated two classes of Fire Explorer as part of the Fire Explorers program for 14-21 year olds.
- Maintained an available Employee Health Team, designed to provide a central point of contact for our 1,000+ City employees to assist with COVID-19 related testing, treatment, quarantine and back to work procedures.
- Enhanced the Firefighter Trainee position to include eligibility for all HBFD Ambulance Operators and select Marine Safety personnel to compete for hiring opportunities.
- Implemented a successful part-time inspector program to assist with increasing workloads.
- Amended and adopted the 2022 California Fire Code through Council resolution.
- Conducted first firework turn-in program and collected 60 pounds of illegal fireworks.
- Expanded the Fire Open House and added a Kid's Agility Course, making the 2022 Open House one of the largest attended events with nearly 3,000 attendees.
- Reintroduced Sparky the Fire Dog mascot used in multiple fire prevention outreach events.





- Fire Companies attempted 1,992 general fire and life safety inspections, 2,468 apartment (state-mandated) inspections, and 19 hotel/motel (state-mandated) inspections.
- CRR Division inspectors attempted 880 inspections, including general life safety, high rise, state-mandated schools, oil production facilities and hazardous material business plan (CUPA) inspections.
- Conducted 3,178 plan reviews (all submittals) with an overall average of 7.85 days turnaround.
- Continued to develop outreach materials for the public on how to effectively use the HB Customer Portal, Accela Citizens Access for permits and payments.
- Continued improvements to data collected in "The Compliance Engine" cloud-based fire protection inspection tracking system and selected an improved incident reporting software platform in order to increase data reporting and collection.
- The CRR team continuously captured incident data to track fire trends within the community and created responsive educational posts to try and curve the rate of incident.

and purchased toys through cash donations collected by HB Fire Outreach Foundation. Collected and distributed over 9,000 toys to local organizations.

- Added Kingman, HBFD's Peer Support Dog, to the Peer Support Team who helped during various occasions, and expanded peer support and behavioral health services, including multiple deployments to assist regional public safety agencies with crisis intervention and incident debriefings.
- Assisted local fire agencies with the development of their own comfort dog program.
- Promote mental health and wellness through *kingmanthefiredog* Instagram account with over 1,100 followers
- Offered department wide mental health *check-ins* with a licensed therapist.
- Hosted a Significant Other Survival class designed to provide awareness and tools for the loved ones of first responders.
- Added additional Peer Support team members to provide assistance to previously unrepresented groups such as the seasonal Marine Safety personnel and Administrative staff.
- Provided training and equipment to support a functional fitness program that will promote injury prevention, longevity in the profession and general wellness.
- The Fitness Engagement Team initiated a new fitness and training program for entry level recruits.
- Huntington Beach Fire Outreach Foundation donated a stair mill to the Training Center.
- Initiated a cancer awareness and prevention campaign to address modifiable practices and infrastructure that would reduce exposure risks, with exploration of additional therapeutic testing with Hoag Concierge and applied for grant funding.
- Helped facilitate numerous projects from Ideas for Change within the Fire Department.
- Partnered with the American Red Cross to join their Home Fire Campaign, which supplied the HBFD with smoke alarms and educational material to allow fire personnel to install smoke alarms throughout the community. The CRR Division installed 356 smoke alarms in 99 homes for calenar year.





- Coordinated public safety planning and provided fire and emergency medical services for large special events, including Surf City Marathon, 4th of July, US Open of Surfing and Pacific Air Show.
- In June 2022, HBFD launched the HEARTSafe HB Initiative, which is a collaborative program focused on increasing survival rate from out-of-hospital sudden cardiac arrest (SCE) and is a long-term effort that seeks to strengthen every link in the chain of survival.
- Updated the Tactical Paramedic Policy and continued to develop and enhance our Tactical Paramedic Program that works directly with the Huntington Beach Police Department.
- Trained Ocean View High School staff and City staff members in Stop the Bleed (STB).
- Received the 2023 National Drowning Prevention Alliance (NDPA) Community Lifesaver Award for their advocacy and outstanding contributions to water safety and drowning prevention.
- The Marine Safety Division was recognized by the United States Lifesaving Association for maintaining its Advanced Lifeguard Agency Certification.
- Performed approximately 77,997 lifeguard preventative actions and conducted approximately 3,796 water rescues in Calendar Year 2022.
- Continued enhancements to Harbour Commission management and completion of a strategic plan, gathered data and identified operational and safety needs within Huntington Harbour.
- Continued enhancing the Marine Safety public facing dashboard : safebeachday.com.
- Increased Marine Safety and CRR off-season classes.
- Completed Community Risk Analysis and Standards of Cover study.
- Continued to pursue initial phases of Fire Department accreditation, including the completion the Fire Department Self-Assessment and Strategic Plan.
- Successfully recruited fifteen (15) Fire Suppression Firefighter Trainees and Firefighter Paramedics and completed a comprehensive, 8-week Huntington Beach Fire Department Academy.
- Allowed entry level recruits to enter HBFD academy with no previous firefighter experience of regional academy, allowing all Ambulance Operators and Marine Safety personnel with EMT certification to apply.
- Conducted more than 5,055 hours of new-hire academy training for fifteen (15) new Fire Department personnel.
- Conducted numerous department trainings including: two Multi-Company drills for all personnel, RT-130 for all personnel, EMT classes, HAZMAT FRO training, countywide USAR drill at AES, live burn training with the SWAT Team, live burn training with Newport Beach and Laguna Beach fire departments, budget classes with safety and non-safety staff, behavioral health classes, Orange County Emergency Medical Training (OCEMT) Paramedic Program, new AED training, and chief officer series classes. To assist in training the City acquired structure for hands-on training and installed Stop the Bleed kits.
- Began the design process for the Joint Youth Training Center with the Police Department.
- Five (5) Fire Department members graduated from Paramedic Training at OCEMT.
- Five (5) Fire Department members graduated from a California Specialized Training Institute (CSTI) Hazardous Materials – Specialist program.
- Coordinated schedule to allow USAR 42 to attend OCFA USAR Training.
- Received approximately \$100,000 in funding for HBFD student contact hour funding for CNET.



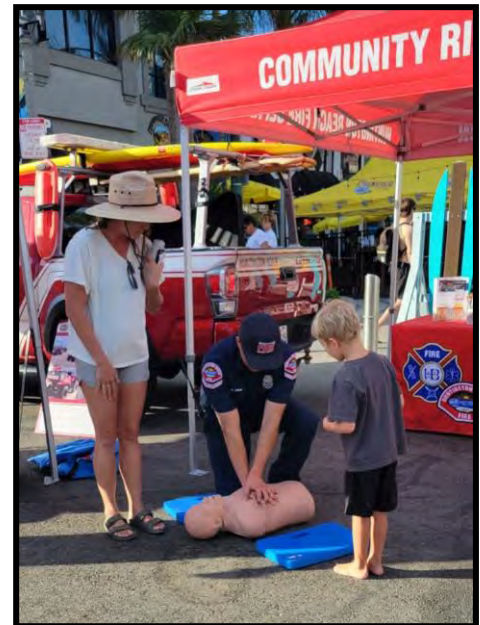
- Activated the EOC for winter storm events.
- Upgraded audiovisual equipment in the classrooms at CNET.
- Helped facilitate the sponsorship of five Ambulance Operators/Marine Safety personnel into regional college fire academies.
- Continued partnership with Santa Ana College for two basic fire academies and Biddle Days.
- Fire Department education presented at regular Surf City Nights in downtown with participation from all Fire Divisions.
- Maintained operational readiness/availability to the Office of Emergency Services by providing Type-3 Urban Search & Rescue services and Type-1 firefighting capabilities to the State of California on our Type-1 OES Engine.



- As part of the statewide mutual aid system, responded to 18 strike team requests in FY 22/23 to assist with major fires and other serious disasters.
- Began the build process for a new Urban Search & Rescue apparatus and two rescue vessels.
- Received approval for Toyota agreement for Marine Safety, Beach Parking, and Beach Maintenance vehicles.
- Provided additional Emergency Operations Center training and exercises to ensure City staff members are fully equipped to assume their roles in the event of a major emergency.
- CERT Volunteers donated 2,812 hours to the City, delivered 220 sandbags to people with access and functional needs, handed out over 2,500 free masks downtown on the weekends, assisted at two COVID-19 vaccination centers in the Oak View

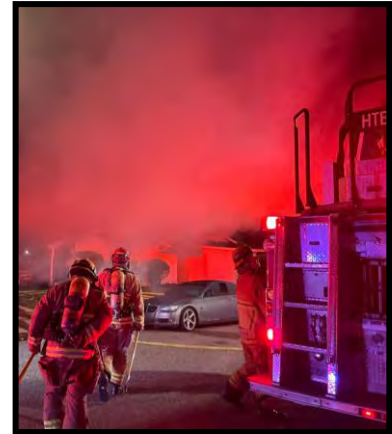
Community, assisted with communication at the Surf City Marathon and Pacific Air Show, staffed first aid booths at the Pro Diversity Event, the US Open of Surfing, and the Pacific Air Show, assisted with the oil spill clean up efforts, assisted in teaching at the October CERT class, assisted Marine Safety at a stingray treatment booth, and staffed disaster preparedness information booths.

- Increased Beach Rangers participation from 40 students to 80 students.



### FY 2023/24 Objectives

- Serve our community and visitors with premier professional services influenced by our Department values, goals and leadership input.
- Maintain a state of operational readiness to meet the increasing demand for response to fire, medical, hazardous materials, marine safety, urban search and rescue and other all-risk emergency incidents.
- Complete all components of Fire Department Accreditation including: Standards of Cover, Community Risk Assessment, Strategic Plan and Self-Assessment. Share findings with emergency operations and administrative staff to maximize Fire Department efficiency, professionalism and services.
- Implement the HEARTSafe HB Initiative to increase neuro-intact survival from sudden cardiac arrest in our community.
- Continue to assist City departments during the recovery phases of the COVID-19 pandemic, which includes updating critical information services, infrastructure, and programs.
- Marine Safety Division integration of Electronic Patient Care reporting (ePCR) and analysis of medical aid reporting requirements.
- Review and evaluate administrative processes.
- Improve leave time management with active tracking and support throughout all phases of the industrial injury and recovery process.
- Review classification and compensation study.
- Continue with disaster preparedness public education through CERT classes, presentations, information booths and the City's website.
- Establish a Recruitment to Retirement Plan by launching a progressive recruitment campaign to attract high-quality employees with strong character and from diverse backgrounds.
- Address relevant qualities of the current job market and continually evaluate recruitment strategies.
- Implement a formal succession planning program to ensure employees are ready to assume higher positions.
- Provide leadership opportunities to all members of the Fire Department and inspire a culture of success through education, citywide engagement and inclusivity.
- Implement Chief Officer Responsibility Matrix throughout all Fire Divisions.



- Provide a strong inward focus towards our people centered on health and wellness.
- Continue to evaluate opportunities to enhance services to our emergency responders, staff and community members through our Support Canine program – Kingman. This highly trained dog has tremendous potential to reach, address and reduce the harmful effects of stress and behavioral health compromise. This newest member of our



Peer Support team has already made an impact.

- Focus on employee health including cancer reduction, functional fitness and mental wellness through development and implementation of a department-wide wellness program that address physical fitness, mental health, nutrition, rest and recover, pre-hab and chronic disease prevention
- Evaluate and enhance Special Operations and complete a Special Operations Assessment.
- Enhance and/or modify current Special Operations (Swiftwater, SCUBA, USAR, SWAT, etc.) to meet changing needs of community and region.





- Upgrade HBFD's Swift Water response capabilities and obtain Office of Emergency Services Type-1 certification in order to provide the community with comprehensive response to swift and still water emergencies.
- Maintain Hazardous Materials Team response capabilities and obtain Office of Emergency Services Type 1 certification in order to provide the community with comprehensive response to environmental emergencies including oil spills, the accidental or criminal release of toxic materials and reducing the hazard of combustible products entering sensitive areas.
- Complete a Two-Year Training Plan for all Fire Divisions.
- Maintain Paramedic School at CNET, fire academy and paramedic

school sponsorship process.

- Implement credential program for Chief Officer and Fire Captain.
- Integrate Community Risk Reduction (CRR) into all Operations.
- Establish a Community Risk Reduction plan and implement work/staffing strategies to address the dynamic components of our local demographics, building trends and visitor population.
- Improve community engagement by advancing Community Risk Reduction culture through development and implementation of "self-inspection" programs and social media or websites.
- Upgrade records management system for emergency response to improve quality of data collection, resulting in effective, meaningful metrics for Community Risk Reduction.
- Conduct long-range planning on department apparatus, facilities and equipment, including completion of a Ten-Year Facility Master Plan and Twenty-Year Apparatus Replacement Schedule.
- Complete transition of our Ambulance Operator program to the Professional Services Division with associated enhancements and oversight.
- Finalize Accreditation Team and assign tasks that would fully develop the Strategic Plan and Self-Assessment.



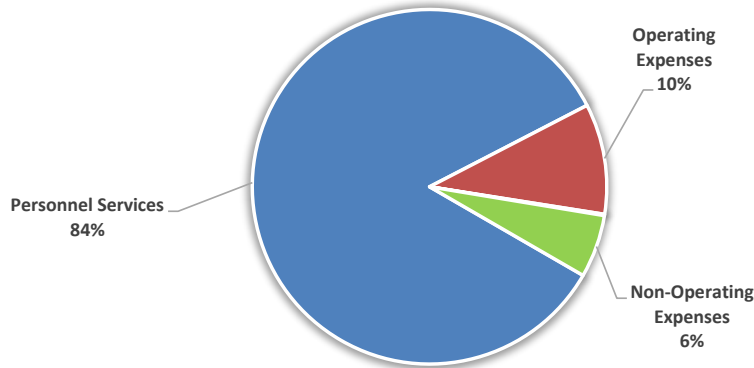
# Fire

## Proposed Budget - FY 2023/24

### Summary Charts

#### DEPARTMENT

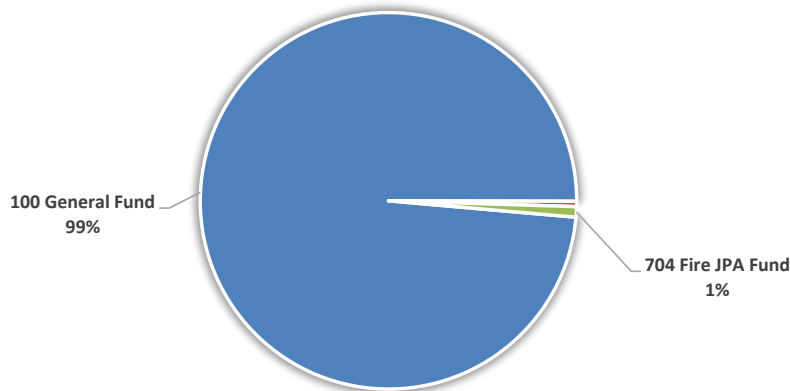
#### Expenditures by Category



*Capital Expenditures represent less than 1% of expenditures and is not labeled on this chart*

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	46,318,268	47,549,505	48,072,017	45,478,857	49,374,228	48,152,698
Operating Expenses	4,361,329	4,132,237	4,360,907	4,149,161	4,514,791	5,773,761
Capital Expenditures	24,934	273,334	117,524	42,920	901,725	69,400
Non-Operating Expenses	13,000	16,101	21,076	3,398,371	13,000	3,279,574
<b>Total Expenditures by Category</b>	<b>50,717,531</b>	<b>51,971,177</b>	<b>52,571,524</b>	<b>53,069,309</b>	<b>54,803,744</b>	<b>57,275,433</b>

#### Expenditures by Fund



*Fund 501 represents less than 1% of expenditures and is not labeled on this chart*

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	50,090,020	51,095,562	51,915,169	52,353,505	53,201,389	56,502,971
231 Fire Facilities Dev Impact			72,914		827,086	
501 Certified Unified Program Agency	247,775	254,350	248,815	267,989	267,989	259,932
704 Fire JPA Fund	310,101	582,801	314,025	447,815	479,534	512,530
Other Funds	69,635	38,464	20,600		27,746	
<b>Total Expenditures by Fund</b>	<b>50,717,531</b>	<b>51,971,177</b>	<b>52,571,524</b>	<b>53,069,309</b>	<b>54,803,744</b>	<b>57,275,433</b>

**Fire**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	20,812,873	20,301,580	22,479,369	25,733,195	25,733,195	26,380,044	2.51%
Salaries, Temporary	1,255,079	2,028,771	1,677,722	1,441,121	1,441,121	1,492,649	3.58%
Salaries, Overtime	6,167,651	7,949,797	8,722,066	6,338,435	6,848,435	6,322,435	-0.25%
Leave Payouts	517,208	654,603	401,259			369,000	100.00%
Benefits	17,565,456	16,614,754	14,791,601	11,966,106	15,351,477	13,588,570	13.56%
<b>PERSONNEL SERVICES</b>	<b>46,318,268</b>	<b>47,549,505</b>	<b>48,072,017</b>	<b>45,478,857</b>	<b>49,374,228</b>	<b>48,152,698</b>	<b>5.88%</b>
<b>OPERATING EXPENSES</b>							
Utilities	38,978	41,377	59,931	41,150	41,150	57,150	38.88%
Equipment and Supplies	1,085,775	1,222,719	1,423,888	971,719	1,300,826	1,106,719	13.89%
Repairs and Maintenance	311,088	257,452	248,820	374,035	356,658	374,035	0.00%
Conferences and Training	62,649	76,799	91,472	108,280	108,280	108,280	0.00%
Professional Services	677,993	445,785	603,197	534,029	573,068	649,629	21.65%
Other Contract Services	121,554	79,719	47,187	124,738	124,738	124,738	0.00%
Rental Expense	97,633	96,387	93,978	91,015	99,876	91,015	0.00%
Insurance				5,600	5,600	5,600	0.00%
Payments to Other Governments	1,936,847	1,877,598	1,754,772	1,871,890	1,871,890	3,229,890	72.55%
Expense Allowances	18,473	16,200	16,350	15,705	15,705	15,705	0.00%
Other Expenses	10,339	18,200	21,312	11,000	17,000	11,000	0.00%
<b>OPERATING EXPENSES</b>	<b>4,361,329</b>	<b>4,132,237</b>	<b>4,360,907</b>	<b>4,149,161</b>	<b>4,514,791</b>	<b>5,773,761</b>	<b>39.15%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements		271,589	74,314	42,920	901,725	69,400	61.70%
Equipment		1,745	1,442				
Vehicles	24,934		41,768				
<b>CAPITAL EXPENDITURES</b>	<b>24,934</b>	<b>273,334</b>	<b>117,524</b>	<b>42,920</b>	<b>901,725</b>	<b>69,400</b>	<b>61.70%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service		3,101	8,076				
Transfers to Other Funds	13,000	13,000	13,000	3,398,371	13,000	3,279,574	-3.50%
<b>NON-OPERATING EXPENSES</b>	<b>13,000</b>	<b>16,101</b>	<b>21,076</b>	<b>3,398,371</b>	<b>13,000</b>	<b>3,279,574</b>	<b>-3.50%</b>
<b>Grand Total</b>	<b>50,717,531</b>	<b>51,971,177</b>	<b>52,571,524</b>	<b>53,069,309</b>	<b>54,803,744</b>	<b>57,275,433</b>	<b>7.93%</b>
General Fund	50,090,020	51,095,562	51,915,169	52,353,505	53,201,389	56,502,971	7.93%
Other Funds	627,511	875,615	656,355	715,804	1,602,355	772,462	7.92%
<b>Grand Total</b>	<b>50,717,531</b>	<b>51,971,177</b>	<b>52,571,524</b>	<b>53,069,309</b>	<b>54,803,744</b>	<b>57,275,433</b>	<b>7.93%</b>
<b>Personnel Summary</b>	<b>198.00</b>	<b>200.00</b>	<b>201.00</b>	<b>201.00</b>	<b>201.00</b>	<b>201.00</b>	<b>0.00</b>

**Fire**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	20,585,772	20,039,035	22,191,769	25,418,232	25,418,232	26,045,326	2.47%
Salaries, Temporary	1,246,250	2,025,235	1,672,919	1,406,121	1,406,121	1,457,649	3.66%
Salaries, Overtime	6,152,250	7,929,541	8,717,830	6,304,123	6,814,123	6,304,123	0.00%
Leave Payouts	509,899	639,683	391,930			369,000	100.00%
Benefits	17,378,510	16,428,429	14,683,168	11,841,217	15,177,711	13,448,616	13.57%
<b>PERSONNEL SERVICES</b>	<b>45,872,681</b>	<b>47,061,923</b>	<b>47,657,616</b>	<b>44,969,693</b>	<b>48,816,187</b>	<b>47,624,714</b>	<b>5.90%</b>
<b>OPERATING EXPENSES</b>							
Utilities	4,558	4,444	10,748	4,650	4,650	4,650	0.00%
Equipment and Supplies	1,001,045	1,169,656	1,396,464	932,718	1,234,078	1,067,718	14.47%
Repairs and Maintenance	295,582	252,464	244,721	356,753	339,376	356,753	0.00%
Conferences and Training	62,161	76,799	91,256	106,530	106,530	106,530	0.00%
Professional Services	668,910	441,885	585,097	534,029	573,068	649,629	21.65%
Other Contract Services	115,904	79,020	47,187	123,028	123,028	123,028	0.00%
Rental Expense	97,633	96,387	93,978	91,015	99,876	91,015	0.00%
Payments to Other Government	1,936,796	1,877,598	1,754,772	1,871,890	1,871,890	3,229,890	72.55%
Expense Allowances	18,473	16,200	16,350	15,705	15,705	15,705	0.00%
Other Expenses	9,433	17,439	15,538	11,000	17,000	11,000	0.00%
<b>OPERATING EXPENSES</b>	<b>4,210,496</b>	<b>4,031,894</b>	<b>4,256,112</b>	<b>4,047,318</b>	<b>4,385,202</b>	<b>5,655,918</b>	<b>39.74%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment		1,745	1,442				
Vehicles	6,843						
<b>CAPITAL EXPENDITURES</b>	<b>6,843</b>	<b>1,745</b>	<b>1,442</b>				
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				3,336,494		3,222,339	-3.42%
<b>NON-OPERATING EXPENSES</b>				<b>3,336,494</b>		<b>3,222,339</b>	<b>-3.42%</b>
<b>Total</b>	<b>50,090,020</b>	<b>51,095,562</b>	<b>51,915,169</b>	<b>52,353,505</b>	<b>53,201,389</b>	<b>56,502,971</b>	<b>7.93%</b>
<b>Personnel Summary</b>	<b>194.10</b>	<b>196.20</b>	<b>197.30</b>	<b>197.30</b>	<b>197.30</b>	<b>197.30</b>	<b>0.00</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Increases in Operating Expenses are for increased medical supply costs, annual physicals and Tuberculosis testing for all sworn suppression staff, and payments related to the Department of Health Care Services (DHCS) Public Provider Ground Emergency Medical Transportation Intergovernmental Transfer (PP-GEMT IGT) Program. The costs related to the PP-GEMT IGT Program are fully offset by Medi-Cal reimbursements from the state and federal governments.



**Fire**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>HAZMAT CUPA (501), Training Center (704), Grants (various)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	227,101	262,545	287,600	314,963	314,963	334,718	6.27%
Salaries, Temporary	8,829	3,535	4,802	35,000	35,000	35,000	0.00%
Salaries, Overtime	15,402	20,255	4,237	34,312	34,312	18,312	-46.63%
Leave Payouts	7,309	14,920	9,329				
Benefits	186,946	186,324	108,433	124,889	173,766	139,954	12.06%
<b>PERSONNEL SERVICES</b>	<b>445,587</b>	<b>487,581</b>	<b>414,401</b>	<b>509,164</b>	<b>558,041</b>	<b>527,984</b>	<b>3.70%</b>
<b>OPERATING EXPENSES</b>							
Utilities	34,420	36,933	49,182	36,500	36,500	52,500	43.84%
Equipment and Supplies	84,729	53,063	27,424	39,001	66,747	39,001	0.00%
Repairs and Maintenance	15,506	4,988	4,098	17,282	17,282	17,282	0.00%
Conferences and Training	488		216	1,750	1,750	1,750	0.00%
Professional Services	9,083	3,900	18,100				
Other Contract Services	5,650	699		1,710	1,710	1,710	0.00%
Insurance				5,600	5,600	5,600	0.00%
Payments to Other Governments	51						
Other Expenses	906	761	5,774				
<b>OPERATING EXPENSES</b>	<b>150,833</b>	<b>100,343</b>	<b>104,795</b>	<b>101,843</b>	<b>129,589</b>	<b>117,843</b>	<b>15.71%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements		271,589	74,314	42,920	901,725	69,400	61.70%
Vehicles	18,091		41,768				
<b>CAPITAL EXPENDITURES</b>	<b>18,091</b>	<b>271,589</b>	<b>116,082</b>	<b>42,920</b>	<b>901,725</b>	<b>69,400</b>	<b>61.70%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses		3,101	8,076				
Transfers to Other Funds	13,000	13,000	13,000	61,877	13,000	57,235	-7.50%
<b>NON-OPERATING EXPENSES</b>	<b>13,000</b>	<b>16,101</b>	<b>21,076</b>	<b>61,877</b>	<b>13,000</b>	<b>57,235</b>	<b>-7.50%</b>
<b>Total</b>	<b>627,511</b>	<b>875,615</b>	<b>656,355</b>	<b>715,804</b>	<b>1,602,355</b>	<b>772,462</b>	<b>7.92%</b>

**Significant Changes**

CNOA is a Joint Powers Authority to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility. CUPA is a local agency certified by CalEPA to implement and enforce six state hazardous waste and hazardous materials regulatory management programs. Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Changes in Operating Expenses and Overtime Salaries reflect a reallocation of funds between expenditure categories, while the increase in Improvements is to fund needed upgrades at the Central Net Training Facility.

**Fire**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**HAZMAT CUPA (501), Training  
Center (704), Grants (various)  
(Continued)**

<b>Revenue Summary</b>	<b>FY 2019/20 Actual</b>	<b>FY 2020/21 Actual</b>	<b>FY 2021/22 Actual</b>	<b>FY 2022/23 Adopted</b>	<b>FY 2022/23 Revised</b>	<b>FY 2023/24 Proposed</b>	<b>Change from Prior Year</b>
00231 Fire Facilities Dev Impact	126,227	104,603	74,854				
00501 Certified Unified Program Agency	293,974	268,464	280,992	262,500	262,500	262,500	
00704 Fire JPA Fund	272,963	487,785	331,725	405,866	405,866	405,866	
00894 WMD - DHHS	(88)	(1)	1				
00922 Fire Grants-Other		3,000	5,500				
01238 EMPG 16/17	25,391	25,799	10,009		22,647		(22,647)
<b>Total</b>	<b>718,467</b>	<b>889,650</b>	<b>703,081</b>	<b>668,366</b>	<b>691,013</b>	<b>668,366</b>	<b>(22,647)</b>

<b>Fund Balance Summary</b>	<b>Actual as of 6/30/2020</b>	<b>Actual as of 6/30/2021</b>	<b>Actual as of 6/30/2022</b>	<b>Estimated 6/30/2023</b>	<b>Use of Fund Balance</b>	<b>Estimated 6/30/2024</b>	<b>Change from Prior Year</b>
00704 Fire JPA Fund	338,727	243,712	261,412	137,380	106,664	30,716	(106,664)
<b>Total</b>	<b>338,727</b>	<b>243,712</b>	<b>261,412</b>	<b>137,380</b>	<b>106,664</b>	<b>30,716</b>	<b>(106,664)</b>

Intentionally  
Left  
Blank





# City of Huntington Beach Human Resources Proposed – FY 2023/24

Director of Human Resources

Human Resources Manager  
Senior Admin. Assistant

HUMAN RESOURCES

Principal HR Analyst (3)  
Senior HR Analyst  
HR Analyst  
Senior HR Technician (2)  
HR Technician

RISK MANAGEMENT

Risk Manager  
HR Analyst  
Risk Management Specialist



The Human Resources Department provides essential internal services to all City departments, striving to create a safe, equitable, and connected workplace. We believe that people are an organization's greatest asset, and seek to select, train, and retain staff who behave in a team-oriented manner with humility, exceptionality, social awareness, passion, and integrity.

### Human Resources and Risk Management

Human Resources provides exceptional internal and external customer service in support of the City's Mission Statement and Core Values. Human Resources supports City departments and employees in all aspects of talent management and development, including recruitment, selection, training, and professional development. Human Resources oversees a variety of operational functions, including employee relations, health and retirement benefits administration, disability leave and return-to-work management, and classification and compensation. Human Resources works with the City Manager's Office to build and maintain strong labor relations with the City's eight associations, plus the non-represented unit and provides administrative support for the activities of the City of Huntington Beach Personnel Commission.

The Risk Management Division is responsible for managing the City's risk-related programs. Risk Management develops, administers, and coordinates citywide liability insurance and risk management programs, including workers' compensation, liability claims administration, loss prevention, and employee safety. These comprehensive services are provided in compliance with mandated Federal and State labor and employment laws, the City of Huntington Beach Charter, Municipal Code, Personnel Rules & Regulations, and the collectively-bargained Memoranda of Understanding.

## Ongoing Activities & Projects

### Administration

- Provide overall administration, leadership, management, and support for the Human Resources Department.
- Manage departmental budget and contracts.
- Conduct New Hire Orientation Program for all full-time and part-time employees.
- Plan and implement citywide training programs, including California-mandated anti-harassment training for all employees.
- Coordinate employee relations, including the disciplinary and appeals processes.

### Labor Relations

- Coordinate labor relations meetings with the City's nine bargaining groups, administer Memorandum of Understanding agreements, clarify contract interpretation issues, and manage the negotiations process.

### Department Liaisons

- Manage the recruitment, testing, and selection processes, including administration of the NEOGOV online recruitment system.
- Administer the City's health and retirement plans, including the annual health fair and open enrollment period.



- Administer the classification and compensation plan, including updating job classification specifications, addressing classification issues, and conducting periodic market studies.
- Coordinate leaves, disability, and return-to-work programs.

### **Risk Management**

- Oversee the workers' compensation program, partnering with the City's third-party administrator to ensure effective treatments and benefits for injured employees.
- Oversee the liability claims administration, including investigating, evaluating, processing, and settling liability claims against the City.
- Process property, liability, and excess workers' compensation insurance renewals and file claims for reimbursement.
- Process vendor insurance certificates and evaluate for compliance with insurance requirements.
- Provide resources to enable departments to maintain an occupational health and safety program.

### **Legislative and Advisory Bodies**

- Oversee the Personnel Commission.



# Human Resources

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2023/24 are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
1. Complete recruitments (from posting to creation of eligibility list) in 60 days or less.			
<b>Measure:</b>			
% of recruitments completed in 60 days or less	95%	96%	95%
<b>Goal:</b>			
2. Continue open communication with employees and labor groups through regular meetings, the meet & confer process, and employee newsletters.			
<b>Measure:</b>			
Maintain open and frequent communication with all labor groups and employees.	N/A	N/A	Yes
<b>Goal:</b>			
3. Provide quarterly organized citywide training opportunities including safety training			
<b>Measure:</b>			
# of training opportunities provided	N/A	N/A	4
<b>Goal:</b>			
4. Provide employee health and wellness fairs and/or workshops twice annually			
<b>Measure:</b>			
# of wellness fairs/workshops provided	N/A	N/A	2



### **FY 2022/23 Accomplishments**

- Recruited, assessed, selected, and onboarded over 310 full and part-time employees.
- Facilitated over 160 new job postings for full and part-time positions, processing over 11,000 job applications.
- Conducted recruitments – from job posting to creation of eligibility list – in an average of 37 days.
- Completed the citywide Classification and Compensation Implementation Plan, working closely with our 9 bargaining groups and 12 departments, resulting in 247 changes to the classification and compensation plan.
- Implemented a new employee orientation program to promote the City's values and behavioral expectations.
- Implemented new technologies for workflow processes to reduce timelines and increase efficiencies including the online completion of open enrollment for all City employees.
- Reviewed and updated key Administrative Regulations pertaining to the Human Resources Department.
- Worked with insurance brokers to forecast, tailor, and negotiate the most appropriate, quality, and cost-effective workers' compensation and liability insurance programs.
- Identified six positions most affected by workers' compensation injuries and created the Essential Functions Job Analysis for each of these positions.
- Reviewed and processed 161 liability claims and 1,203 insurance certificates.
- Provided anti-harassment training to all City employees as required by California law.
- Completed random Department of Transportation drug tests ensuring compliance with applicable state and federal laws while promoting a safe and secure community.

### **FY 2023/24 Objectives**

- Conduct and complete recruitments (from posting date to creation of eligible list) in an average of 35 days or less.
- Continue to review and update key Administrative Regulations pertaining to the Human Resources Department.
- Continue tailoring professional development training programs to meet employee needs.
- Continue to enhance employer branding with streamlined recruitment postings and social media outreach.
- Develop and implement an Alternative Dispute Resolution program for non-safety employees citywide.
- Conduct a Request for Proposals (RFP) process to select a Third-Party Administrator to continue developing the best workers' compensation and liability insurance programs for the City.
- Continue to identify areas for improving efficiencies within the department's processes and procedures in support of providing optimal customer service to both internal and external customers.

# Intentionally Left Blank



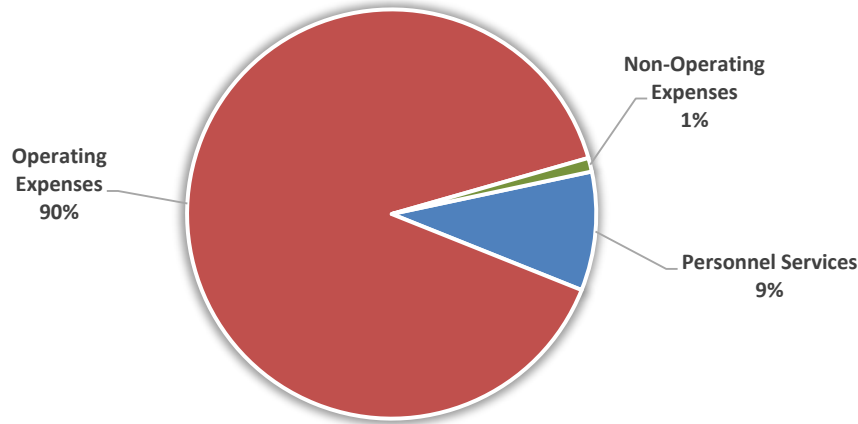
# Human Resources

## Proposed Budget - FY 2023/24

### Summary Charts

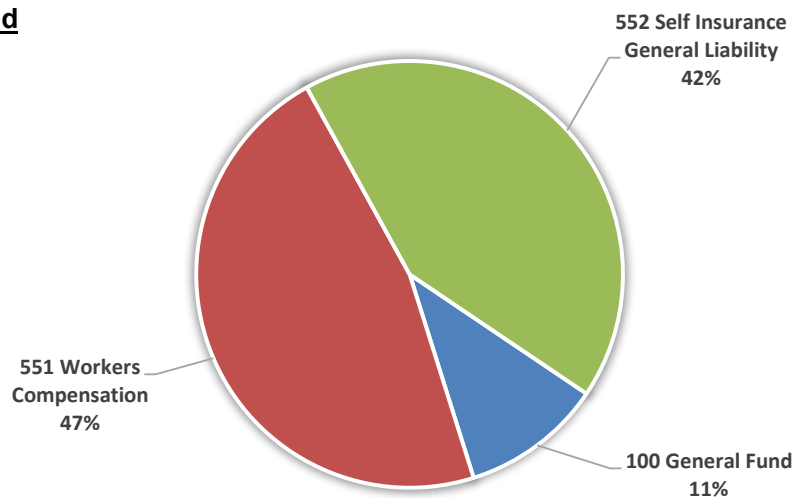
#### DEPARTMENT

#### Expenditures by Category



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	2,257,221	1,933,031	1,551,289	1,894,512	2,128,400	2,338,277
Operating Expenses	13,324,006	24,247,387	24,182,783	15,033,718	19,582,042	22,284,308
Non-Operating Expenses		9,925	25,844	233,888		270,776
<b>Total Expenditures by Category</b>	<b>15,581,228</b>	<b>26,190,344</b>	<b>25,759,915</b>	<b>17,162,118</b>	<b>21,710,442</b>	<b>24,893,361</b>

#### Expenditures by Fund



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	1,873,790	1,740,373	1,838,765	2,364,951	2,369,789	2,664,343
551 Workers Compensation	9,757,914	12,207,363	16,110,994	7,242,851	11,542,851	11,661,463
552 Self Insurance General Liability	3,949,524	12,242,607	7,810,156	7,554,316	7,797,802	10,567,555
<b>Total Expenditures by Fund</b>	<b>15,581,228</b>	<b>26,190,343</b>	<b>25,759,915</b>	<b>17,162,118</b>	<b>21,710,442</b>	<b>24,893,361</b>

**Human Resources**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,293,932	1,140,890	1,068,441	1,372,057	1,372,057	1,709,418	24.59%
Salaries, Temporary	18,193	58,779	68,738	52,704	52,704	52,704	0.00%
Salaries, Overtime	369	5,186	5,155				
Leave Payouts	23,621	32,602	26,183			16,000	100.00%
Benefits	921,106	695,573	382,771	469,751	703,639	560,155	19.25%
<b>PERSONNEL SERVICES</b>	<b>2,257,221</b>	<b>1,933,031</b>	<b>1,551,289</b>	<b>1,894,512</b>	<b>2,128,400</b>	<b>2,338,277</b>	<b>23.42%</b>
<b>OPERATING EXPENSES</b>							
Utilities	7	18	299				
Equipment and Supplies	46,744	18,158	23,143	40,275	45,113	40,275	0.00%
Repairs and Maintenance	138,071	150,198	55,881	63,500	63,500	63,500	0.00%
Conferences and Training	58,131	64,619	118,459	332,795	332,795	182,795	-45.07%
Professional Services	1,297,717	1,240,547	999,790	2,309,000	2,552,486	2,309,000	0.00%
Other Contract Services	72,226	125,274	92,427	92,000	92,000	92,000	0.00%
Claims Expenses	7,675,737	17,687,275	18,005,757	6,259,779	10,559,779	12,759,779	103.84%
Insurance	3,732,332	4,731,069	4,554,972	5,605,220	5,605,220	6,195,176	10.53%
Payments to Other Governments	301,178	226,563	325,149	325,149	325,149	635,783	95.54%
Expense Allowances	1,862	3,667	6,905	6,000	6,000	6,000	0.00%
<b>OPERATING EXPENSES</b>	<b>13,324,006</b>	<b>24,247,387</b>	<b>24,182,783</b>	<b>15,033,718</b>	<b>19,582,042</b>	<b>22,284,308</b>	<b>48.23%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expense		9,925	25,844				
Transfers to Other Funds				233,888		270,776	15.77%
<b>NON-OPERATING EXPENSES</b>		<b>9,925</b>	<b>25,844</b>	<b>233,888</b>		<b>270,776</b>	<b>15.77%</b>
<b>Grand Total</b>	<b>15,581,228</b>	<b>26,190,343</b>	<b>25,759,915</b>	<b>17,162,118</b>	<b>21,710,442</b>	<b>24,893,361</b>	<b>45.05%</b>
General Fund	1,873,790	1,740,373	1,838,765	2,364,951	2,369,789	2,664,343	12.66%
Other Funds	13,707,438	24,449,970	23,921,150	14,797,167	19,340,653	22,229,018	50.22%
<b>Grand Total</b>	<b>15,581,228</b>	<b>26,190,343</b>	<b>25,759,915</b>	<b>17,162,118</b>	<b>21,710,442</b>	<b>24,893,361</b>	<b>45.05%</b>
<b>Personnel Summary</b>	<b>14.00</b>	<b>12.00</b>	<b>13.00</b>	<b>13.00</b>	<b>13.00</b>	<b>14.00</b>	<b>1.00</b>

**Human Resources**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	890,880	847,692	803,468	1,080,453	1,080,453	1,391,753	28.81%
Salaries, Temporary	18,193	58,779	45,079	52,704	52,704	52,704	0.00%
Salaries, Overtime	369	4,749	3,278				
Leave Payouts	30,855	14,695	21,900			16,000	100.00%
Benefits	587,346	533,472	450,910	379,896	545,499	465,097	22.43%
<b>PERSONNEL SERVICES</b>	<b>1,527,643</b>	<b>1,459,387</b>	<b>1,324,635</b>	<b>1,513,053</b>	<b>1,678,656</b>	<b>1,925,554</b>	<b>27.26%</b>
<b>OPERATING EXPENSES</b>							
Utilities		18	299				
Equipment and Supplies	42,207	17,434	23,072	35,000	39,838	35,000	0.00%
Repairs and Maintenance	38,528	11,849	54,671	63,500	63,500	63,500	0.00%
Conferences and Training	55,848	64,470	115,152	320,795	320,795	170,795	-46.76%
Professional Services	142,326	61,258	224,644	169,000	169,000	169,000	0.00%
Other Contract Services	65,796	122,865	90,047	92,000	92,000	92,000	0.00%
Expense Allowances	1,442	3,092	6,245	6,000	6,000	6,000	0.00%
<b>OPERATING EXPENSES</b>	<b>346,147</b>	<b>280,986</b>	<b>514,130</b>	<b>686,295</b>	<b>691,133</b>	<b>536,295</b>	<b>-21.86%</b>
<b>CAPITAL EXPENDITURES</b>							
Transfers to Other Funds				165,603		202,494	22.28%
<b>NON-OPERATING EXPENSES</b>				<b>165,603</b>		<b>202,494</b>	<b>22.28%</b>
<b>Total</b>	<b>1,873,790</b>	<b>1,740,373</b>	<b>1,838,765</b>	<b>2,364,951</b>	<b>2,369,789</b>	<b>2,664,343</b>	<b>12.66%</b>
<b>Personnel Summary</b>	<b>10.20</b>	<b>9.40</b>	<b>10.70</b>	<b>10.70</b>	<b>10.70</b>	<b>11.70</b>	<b>1.00</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22 and the addition of 1 new position requested as part of the FY 2023/24 budget. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. The change in Operating Expenses is due to one-time funding for Citywide Leadership Training & Development that was included as part of the FY 2022/23 Adopted Budget.

**Human Resources**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Self Insurance Workers' Comp (551)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	335,367	271,254	264,973	177,069	177,069	191,346	8.06%
Salaries, Temporary			23,658				
Overtime		437	1,877				
Leave Payouts	22,350	17,907	4,284				
Benefits	269,598	150,655	(72,324)	52,569	120,854	56,317	7.13%
<b>PERSONNEL SERVICES</b>	<b>627,315</b>	<b>440,253</b>	<b>222,468</b>	<b>229,638</b>	<b>297,923</b>	<b>247,663</b>	<b>7.85%</b>
<b>OPERATING EXPENSES</b>							
Utilities	7						
Equipment and Supplies	1,508	717	72	3,000	3,000	3,000	0.00%
Conferences and Training		149	1,565	7,000	7,000	7,000	0.00%
Professional Services	488,464	516,310	531,588	690,000	690,000	690,000	0.00%
Other Contract Services	5,798	188					
Claims Expenses	7,968,626	10,667,421	14,556,432	5,347,779	9,647,779	9,347,779	74.80%
Insurance	364,598	345,264	447,216	572,000	572,000	661,956	15.73%
Payments to Other Governments	301,177	226,563	325,149	325,149	325,149	635,783	95.54%
Expense Allowances	421	575	660				
<b>OPERATING EXPENSES</b>	<b>9,130,599</b>	<b>11,757,185</b>	<b>15,862,682</b>	<b>6,944,928</b>	<b>11,244,928</b>	<b>11,345,518</b>	<b>63.36%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expense		9,925	25,844				
Transfers to Other Funds				68,285		68,282	0.00%
<b>NON-OPERATING EXPENSES</b>		<b>9,925</b>	<b>25,844</b>	<b>68,285</b>		<b>68,282</b>	<b>0.00%</b>
<b>Total</b>	<b>9,757,914</b>	<b>12,207,363</b>	<b>16,110,994</b>	<b>7,242,851</b>	<b>11,542,851</b>	<b>11,661,463</b>	<b>61.01%</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. Increases in Operating Expenses reflect the general increase in insurance and workers' compensation claims expenses.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00551 Self Insurance Workers' Comp	7,771,902	6,798,938	8,989,612	7,789,449	12,089,449	11,164,142	(925,307)
<b>Total</b>	<b>7,771,902</b>	<b>6,798,938</b>	<b>8,989,612</b>	<b>7,789,449</b>	<b>12,089,449</b>	<b>11,164,142</b>	<b>(925,307)</b>

Fund Balance	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00551 Self Insurance Workers' Comp	11,036,429	10,144,935	10,076,104	12,130,988	497,321	11,633,667	(497,321)
<b>Total</b>	<b>11,036,429</b>	<b>10,144,935</b>	<b>10,076,104</b>	<b>12,130,988</b>	<b>497,321</b>	<b>11,633,667</b>	<b>(497,321)</b>

**Human Resources**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Self Insurance General Liab (552)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	67,685	21,945		114,535	114,535	126,319	10.29%
Leave Payouts	(29,584)						
Benefits	64,163	11,446	4,186	37,286	37,286	38,741	3.90%
<b>PERSONNEL SERVICES</b>	<b>102,264</b>	<b>33,391</b>	<b>4,186</b>	<b>151,821</b>	<b>151,821</b>	<b>165,060</b>	<b>8.72%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	3,029	8		2,275	2,275	2,275	0.00%
Repairs and Maintenance	99,543	138,349	1,210				
Conferences and Training	2,283		1,742	5,000	5,000	5,000	0.00%
Professional Services	666,927	662,979	243,557	1,450,000	1,693,486	1,450,000	0.00%
Other Contract Services	632	2,221	2,380				
Claims Expenses	(292,888)	7,019,854	3,449,325	912,000	912,000	3,412,000	274.12%
Insurance	3,367,734	4,385,805	4,107,756	5,033,220	5,033,220	5,533,220	9.93%
<b>OPERATING EXPENSES</b>	<b>3,847,260</b>	<b>12,209,216</b>	<b>7,805,970</b>	<b>7,402,495</b>	<b>7,645,981</b>	<b>10,402,495</b>	<b>40.53%</b>
<b>Total</b>	<b>3,949,524</b>	<b>12,242,607</b>	<b>7,810,156</b>	<b>7,554,316</b>	<b>7,797,802</b>	<b>10,567,555</b>	<b>39.89%</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. Increases in Operating Expenses reflect the general increase in insurance costs and anticipated claims expenses.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00552 Self Insurance General Liability	5,356,050	2,320,439	5,837,550	6,250,000	6,250,000	11,738,297	5,488,297
<b>Total</b>	<b>5,356,050</b>	<b>2,320,439</b>	<b>5,837,550</b>	<b>6,250,000</b>	<b>6,250,000</b>	<b>11,738,297</b>	<b>5,488,297</b>



# Intentionally Left Blank





## City of Huntington Beach Information Services Proposed – FY 2023/24

Chief Information Officer

IT Project Coordinator  
Senior Administrative  
Assistant

### INFRASTRUCTURE SYSTEMS

IT Manager  
Network Systems Admin  
Principal IT Analyst (2)  
Senior IT Analyst  
IT Analyst (2)  
Lead IT Technician

### TECHNOLOGY ENGAGEMENT & SUPPORT

IT Supervisor  
Lead IT Technician  
Senior IT Technician (2)  
IT Technician (2)

### BUSINESS APPLICATIONS

IT Manager  
Principal IT Analyst (2)  
Senior IT Analyst (3)  
Senior GIS Analyst  
IT Analyst

The Information Services (IS) Department provides essential internal services to all City departments through the integration of people, processes and technology to increase efficiencies and effectiveness, serving as the technology foundation that enables the City to function securely and reliably. We recognize the importance of partnering with City departments to develop technology solutions that are innovative, secure, reliable, cost effective and scalable. We believe in the concept of future proofing these solutions to ensure a sustainable working model that continues to deliver successful results.

Information Services is organized into three divisions: Technology Engagement & Support, Business Applications and Infrastructure Systems. Additional responsibilities such as administration, cyber security, Geographic Information Systems (GIS) and public safety are distributed equally throughout the department.



Information Services partners with operating departments to find and implement technological solutions to best serve our organization and the community, while maintaining a robust infrastructure to support the City's day-to-day operations. Information Services is responsible for the development, maintenance, and support of all facets of the City's technology infrastructure, including computers, software, networks, telephones, data centers, and radios.

Technology Engagement & Support provides helpdesk and technical support for a wide variety of software and hardware appliances deployed to all City employees.

Infrastructure Systems is responsible for maintenance and support of datacenters, data storage, voice and data communications, local and wide area network (LAN/WAN) assets, backup and recovery, and network security.

Business Applications is responsible for all facets of the City's enterprise applications, database administration, process automation and programming, web services, application delivery platforms, and electronic messaging applications.

Information Services also manages the City's Geographic Information Systems (GIS), maintaining layers of spatial data to help inventory and map various assets and infrastructure, such as utilities, parks, and traffic signals, alongside operational data in permitting and engineering. GIS helps overlay data from various departments and other Federal, State, and County databases to create efficiencies, track projects, and plan the future of our community.

Additionally, the City's Information Services team is responsible for supporting our Public Safety Systems in the Police and Fire Departments, including 911 dispatch, crime data mapping, and a wide variety of specialized applications and databases to ensure Police Officers and Firefighters have the tools they need to respond quickly and effectively when working to keep the community safe.

## Ongoing Activities & Projects

### Infrastructure Systems

- Provide support for servers, physical and virtual data centers, storage devices, uninterruptible power supplies, and LAN/WAN network.
- Manage a complex mesh of networking infrastructure that connects all City facilities.
- Manage various wired and wireless telecommunication systems encompassing phones, voice, and data.
- Manage an advanced hybrid cloud and physical platforms.
- Manage backup and recovery of data storage.

### Technology Engagement & Support

- Provide technical support for all City end-user appliances.
- Conduct helpdesk troubleshooting services for internal users.
- Manage lifecycle replacement of City desktop, laptop, cell phones and other devices.
- Support computer operations for all City facilities.
- Support citywide special and spontaneous events.

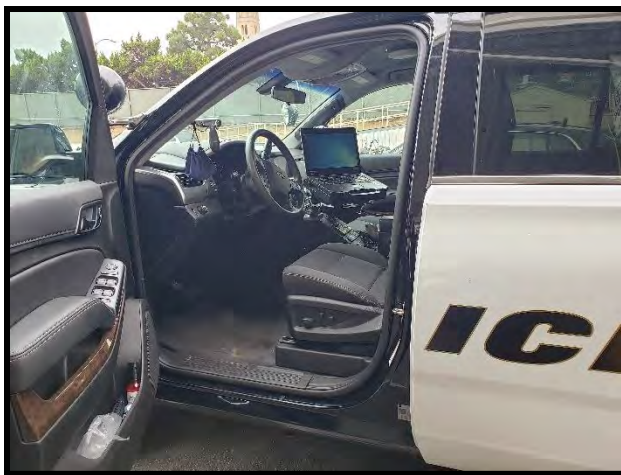
### Business Applications

- Streamline business processes through the use of technology and automation.
- Support all City enterprise applications such as financial, payroll, human resources, timekeeping, utility billing, permit, land management, document imaging, and library systems.
- Manage the software development life cycle of all citywide applications.
- Provide development, programming, and automation for all departments.
- Develop and conduct computer application training classes for City employees.
- Develop and support intranet and internet websites and online applications.
- Administer and manage all citywide databases.
- Implement and support application delivery platforms.
- Manage electronic messaging infrastructure and applications.

## Geographic Information Systems

- Geodatabase and GIS data portal administration.
- Maintain geographic data, products, and services.
- Support desktop and mobile users of GIS applications.
- Data research and input map-related content.
- Partner with departments on special projects to visualize data.
- Spatial and mapping application development and deployment.
- Mapping products such as maps, charts, graphs, and other graphic needs.

## Public Safety Systems



- Partner with the Police and Fire Departments to support a variety of public safety systems and applications.
- Support Computer Aided Dispatch and Records Management System (CAD/RMS).
- Support County applications in support of the public safety systems departments.
- Manage and support mobile data computers, tablets, and specialized systems in Police and Fire vehicles, stations, and facilities.



## Information Services

## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2023/24 are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<hr/>			
<b>Goal:</b>			
1. Resolve 10,000+ tickets per year to 94%+ positive feedback			
<b>Measure:</b>			
% of positive feedback	N/A	94%	90+%
<hr/>			
<b>Goal:</b>			
2. Maintain reliability of City network by having less than 0.02% of unscheduled downtime.			
<b>Measure:</b>			
% of unscheduled network downtime	0.01%	0.01%	0.01%
<hr/>			

### FY 2022/23 Accomplishments

- Provided infrastructure support for multiple special events including the Air Show, 4<sup>th</sup> of July, Surf City Marathon, and others.
- Maintained high-level services and support, and high availability of infrastructure and applications to all City departments, employees, and facilities.
- Initiated the project to replace the Computer Aided Dispatch (CAD) and Records Management System (RMS) for the Police Department.
- Partnered with the Police Department (PD) to finish the preliminary designs for the dispatch center expansion project.
- Worked with PD to design the technology powering the new real time crime center (RTCC).
- Successfully completed upgrades to several City systems including: Enterprise Resource Planning (ERP), Utility Billing Systems and Fleet Management System.
- Completed a comprehensive migration to a new Integrated Library System.
- Enhanced cyber security resiliency through modernizing email and endpoint protection systems.
- Partnered with the Fire Department to deploy a state-of-the-art Mobile Response System, complete with new Mobile Data Terminals.
- Completed the roll out of cyber security training awareness program across the City.
- Completed overhaul of the park and recreation reservation and management system (HB SANDS magazine).
- Continue modernizing the City's internal services websites.
- Standardized the City's secure messaging and collaboration system.
- Replaced aging servers.
- Modernized multiple backup solutions.
- Replaced aging and end of life network equipment.
- Upgraded citywide communications infrastructure and field employees' mobile equipment.
- Continued to implement updated versions of several aging desktop applications.
- Continued the expansion of City operated dark fiber and connected several additional City locations through the fiber network.
- Continued the digital transformation of the City's paper forms and workflow into digital forms.

### FY 2023/24 Objectives

- Continue the replacement of the CAD/RMS for the Police Department.
- Implement the City's intranet for departmental portals.
- Continue development of the Enterprise Asset Management system.
- Replace network equipment that is reaching the end of its useful life.
- Continue scheduled replacement of computers in the organization to current hardware.
- Expand high speed network connectivity to additional City facilities.
- Upgrade Police Department mobile data computers with new hardware.
- Continue enhancing the City's cyber security through consolidating authentication and multifactor access systems.
- Modernize and upgrade existing storage connectivity infrastructure.
- Upgrade perimeter network security systems.
- Modernize and upgrade capacity of internal network cabling.



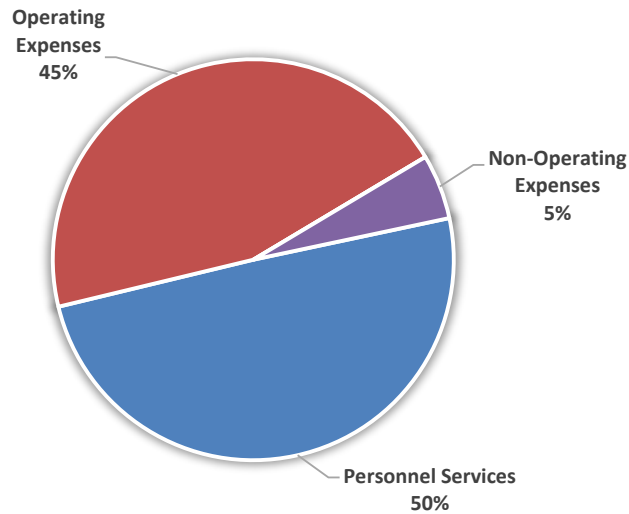
# Information Services

## Proposed Budget - FY 2023/24

### Summary Charts

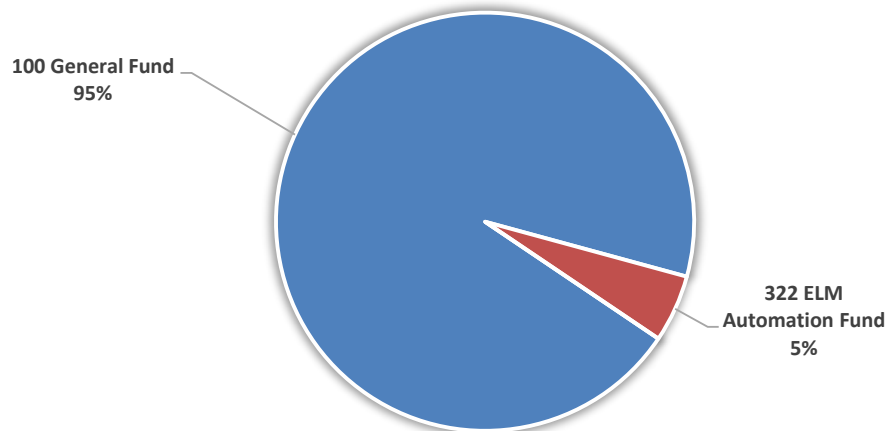
#### DEPARTMENT

#### Expenditures by Category



Expense Category	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed
Personnel Services	4,743,384	3,928,345	3,512,647	4,217,140	4,426,221	4,303,666
Operating Expenses	2,923,617	2,956,798	3,241,641	3,542,031	4,148,321	3,924,966
Capital Expenditures		64,877	45,582	1,000,000	3,014,525	
Non-Operating Expenses				471,409		454,308
<b>Total Expenditures by Category</b>	<b>7,667,002</b>	<b>6,950,020</b>	<b>6,799,870</b>	<b>9,230,580</b>	<b>11,589,066</b>	<b>8,682,940</b>

#### Expenditures by Fund



Fund	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed
100 General Fund	7,111,301	6,266,969	6,324,097	7,791,386	8,055,573	8,230,189
322 ELM Automation Fund	360,178	427,894	394,527	439,194	439,194	452,751
323 Technology Fund	195,523	255,157	81,246	1,000,000	3,094,299	
<b>Total Expenditures by Fund</b>	<b>7,667,002</b>	<b>6,950,020</b>	<b>6,799,870</b>	<b>9,230,580</b>	<b>11,589,066</b>	<b>8,682,940</b>

**Information Services**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,748,324	2,281,170	2,113,966	3,106,853	2,844,525	3,122,532	0.50%
Salaries, Temporary	118,155	102,075	79,000	84,842	84,842	84,842	0.00%
Salaries, Overtime	47,613	87,791	57,293	43,410	43,410	43,410	0.00%
Leave Payouts	78,046	100,967	66,905			65,000	100.00%
Benefits	1,751,246	1,356,341	1,195,483	982,035	1,453,444	987,882	0.60%
<b>PERSONNEL SERVICES</b>	<b>4,743,384</b>	<b>3,928,345</b>	<b>3,512,647</b>	<b>4,217,140</b>	<b>4,426,221</b>	<b>4,303,666</b>	<b>2.05%</b>
<b>OPERATING EXPENSES</b>							
Utilities	576,781	731,858	709,390	849,590	849,590	881,598	3.77%
Equipment and Supplies	264,158	257,448	207,229	82,343	147,505	82,343	0.00%
Repairs and Maintenance	1,811,090	1,824,048	2,171,999	2,454,039	2,677,060	2,800,766	14.13%
Conferences and Training	27,320	7,704	28,948	37,071	37,071	37,071	0.00%
Professional Services	108,954	38,360	38,760	22,988	287,614	22,988	0.00%
Other Contract Services	78,547	43,273	26,127	30,000	83,480	30,000	0.00%
Expense Allowances	56,562	54,107	59,091	66,000	66,000	70,200	6.36%
Other Expenses	206		99				
<b>OPERATING EXPENSES</b>	<b>2,923,617</b>	<b>2,956,798</b>	<b>3,241,641</b>	<b>3,542,031</b>	<b>4,148,321</b>	<b>3,924,966</b>	<b>10.81%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment			1,600	799,665	1,796,765		-100.00%
Capital - Software		64,877	43,982	200,335	1,217,760		-100.00%
<b>CAPITAL EXPENDITURES</b>		<b>64,877</b>	<b>45,582</b>	<b>1,000,000</b>	<b>3,014,525</b>		<b>-100.00%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				471,409		454,308	-3.63%
<b>NON-OPERATING EXPENSES</b>				<b>471,409</b>		<b>454,308</b>	<b>-3.63%</b>
<b>Grand Total</b>	<b>7,667,002</b>	<b>6,950,020</b>	<b>6,799,870</b>	<b>9,230,580</b>	<b>11,589,066</b>	<b>8,682,940</b>	<b>-5.93%</b>
General Fund	7,111,301	6,266,969	6,324,097	7,791,386	8,055,573	8,230,189	5.63%
Other Funds	555,701	683,051	475,773	1,439,194	3,533,493	452,751	-68.54%
<b>Grand Total</b>	<b>7,667,002</b>	<b>6,950,020</b>	<b>6,799,870</b>	<b>9,230,580</b>	<b>11,589,066</b>	<b>8,682,940</b>	<b>-5.93%</b>
<b>Personnel Summary</b>	<b>30.00</b>	<b>21.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>25.00</b>	<b>0.00</b>

**Information Services**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,642,697	2,175,120	2,006,299	2,993,254	2,730,926	3,000,107	0.23%
Salaries, Temporary	118,155	102,075	79,000	84,842	84,842	84,842	0.00%
Salaries, Overtime	47,308	86,458	57,018	43,410	43,410	43,410	0.00%
Leave Payouts	78,046	100,968	66,905			65,000	100.00%
Benefits	1,686,820	1,289,810	1,136,521	941,911	1,395,691	946,513	0.49%
<b>PERSONNEL SERVICES</b>	<b>4,573,026</b>	<b>3,754,431</b>	<b>3,345,743</b>	<b>4,063,417</b>	<b>4,254,869</b>	<b>4,139,872</b>	<b>1.88%</b>
<b>OPERATING EXPENSES</b>							
Utilities	576,781	713,618	689,050	829,250	829,250	861,258	3.86%
Equipment and Supplies	143,199	94,707	207,228	82,343	83,394	82,343	0.00%
Repairs and Maintenance	1,574,640	1,588,309	1,952,452	2,206,537	2,428,021	2,549,959	15.56%
Conferences and Training	27,320	7,704	28,947	37,071	37,071	37,071	0.00%
Professional Services	81,020	10,820	15,360	22,988	273,488	22,988	0.00%
Other Contract Services	78,547	43,273	26,127	30,000	83,480	30,000	0.00%
Expense Allowances	56,562	54,107	59,091	66,000	66,000	70,200	6.36%
Other Expenses	206		99				
<b>OPERATING EXPENSES</b>	<b>2,538,275</b>	<b>2,512,538</b>	<b>2,978,354</b>	<b>3,274,189</b>	<b>3,800,704</b>	<b>3,653,819</b>	<b>11.59%</b>
<b>CAPITAL EXPENDITURES</b>							
Transfers to Other Funds				453,780		436,498	-3.81%
<b>NON-OPERATING EXPENSES</b>				<b>453,780</b>		<b>436,498</b>	<b>-3.81%</b>
<b>Total</b>	<b>7,111,301</b>	<b>6,266,969</b>	<b>6,324,097</b>	<b>7,791,386</b>	<b>8,055,573</b>	<b>8,230,189</b>	<b>5.63%</b>
<b>Personnel Summary</b>	<b>27.00</b>	<b>21.00</b>	<b>24.47</b>	<b>24.47</b>	<b>24.47</b>	<b>24.47</b>	<b>0.00</b>

**Significant Changes**

Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. The increase in Operating Expenses is due to inflationary impacts on software licensing and increases in data lines.

**Information Services**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>ELM Automation Fund (322)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	105,627	106,050	107,667	113,599	113,599	122,425	7.77%
Salaries, Overtime	305	1,333	275				
Benefits	64,426	66,532	58,962	40,124	57,753	41,369	3.10%
<b>PERSONNEL SERVICES</b>	<b>170,358</b>	<b>173,915</b>	<b>166,903</b>	<b>153,723</b>	<b>171,352</b>	<b>163,794</b>	6.55%
<b>OPERATING EXPENSES</b>							
Utilities		18,240	20,340	20,340	20,340	20,340	0.00%
Repairs and Maintenance	189,820	235,739	207,284	247,502	247,502	250,807	1.34%
<b>OPERATING EXPENSES</b>	<b>189,820</b>	<b>253,979</b>	<b>227,624</b>	<b>267,842</b>	<b>267,842</b>	<b>271,147</b>	1.23%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				17,629		17,810	1.03%
<b>NON-OPERATING EXPENSES</b>				<b>17,629</b>		<b>17,810</b>	1.03%
<b>Total</b>	<b>360,178</b>	<b>427,894</b>	<b>394,527</b>	<b>439,194</b>	<b>439,194</b>	<b>452,751</b>	<b>3.09%</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00322 ELM Automation Fund	426,645	334,660	393,973	477,949	477,949	400,000	(77,949)
<b>Total</b>	<b>426,645</b>	<b>334,660</b>	<b>393,973</b>	<b>477,949</b>	<b>477,949</b>	<b>400,000</b>	<b>(77,949)</b>

Fund Balance Summary	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00322 ELM Automation Fund	360,097	266,863	266,309	485,652	52,751	432,901	(52,751)
<b>Total</b>	<b>360,097</b>	<b>266,863</b>	<b>266,309</b>	<b>485,652</b>	<b>52,751</b>	<b>432,901</b>	<b>(52,751)</b>

**Information Services**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Technology Fund (323)</b>							
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	120,959	162,741			64,112		
Repairs and Maintenance	46,630		12,263		1,537		
Professional Services	27,934	27,540	23,400		14,126		
<b>OPERATING EXPENSES</b>	<b>195,523</b>	<b>190,281</b>	<b>35,663</b>		<b>79,774</b>		
<b>CAPITAL EXPENDITURES</b>							
Equipment			1,600	799,665	1,796,765		-100.00%
Capital - Software		64,877	43,982	200,335	1,217,760		-100.00%
<b>CAPITAL EXPENDITURES</b>		<b>64,877</b>	<b>45,582</b>	<b>1,000,000</b>	<b>3,014,525</b>		-100.00%
<b>Total</b>	<b>195,523</b>	<b>255,157</b>	<b>81,246</b>	<b>1,000,000</b>	<b>3,094,299</b>		<b>-100.00%</b>

**Significant Changes**

Technology funds are transferred in from the General Fund for various technology upgrades. For FY 2022/23, funds were programmed for upgrades to the City's Computer-Aided Dispatch (CAD) and Records Management Systems (RMS) and for various technology upgrades within the Police Department.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00323 Technology Fund	109,037	7,378	(177,580)	3,300,000	3,300,000	1,000,000	(2,300,000)
<b>Total</b>	<b>109,037</b>	<b>7,378</b>	<b>(177,580)</b>	<b>3,300,000</b>	<b>3,300,000</b>	<b>1,000,000</b>	<b>(2,300,000)</b>

# Intentionally Left Blank





# City of Huntington Beach Police Proposed – FY 2023/24

Police Chief

Senior Administrative Assistant  
Office Assistant II

SPECIAL OPERATIONS

PATROL

INVESTIGATIONS

ADMINISTRATIVE  
OPERATIONS

SUPPURT SERVICES

Police Captain  
Police Lieutenant

TRAFFIC

Police Lieutenant  
Police Sergeant

Police Officer (18)

Community Services Officer

SPECIAL EVENTS

Police Sergeant

PARKING ENFORCEMENT

Parking/Traffic Control  
Supervisor

Parking/Traffic Control  
Officer (10)

AIR SUPPORT

Police Sergeant

Police Officer (7)

Senior Helicopter

Maintenance Technician (2)

HOMELESS TASK FORCE

Police Sergeant

Police Officer (4)

SPECIAL ENFORCEMENT

Police Sergeant

Police Officer (7)

SRO

Police Officer

Police Captain

PATROL

Police Lieutenant (4)

Police Sergeant (14)

Police Officer (111) \*

Police Captain

INVESTIGATIONS

Police Lieutenant

Police Sergeant (3)

Police Officer (24)

Forensic Systems Specialist

Crime Analyst Senior

Crime Analyst

Police Services Specialist

Community Services Officer (4)

NARCOTICS/VICE

Police Lieutenant

Police Sergeant

Police Officer (7)

Police Services Specialist

Community Services Officer

JTTF

Police Officer

RNSP TASK FORCE

Police Sergeant

Police Officer

CRIME LAB ADMIN

Latent Print Examiner (2)

Crime Scene Investigator (4)

CTF/GANGS

Police Sergeant

Police Officer (6)

Police Captain

PROFESSIONAL  
STANDARDS

Police Lieutenant

Police Sergeant (2)

Public Affairs Officer

BACKGROUNDS/HIRING

Police Officer

TRAINING

Police Sergeant

Police Officer (2)

Police Services Specialist

COMMUNITY SUPPORT

Community Relations

Specialist

JAIL

Police Sergeant

Detention Shift Supervisor (4)

Detention Officer, Nurse (4)

Detention Officer (9)

Civilian Police Services

Commander

Police Admin Services Manager

COMMUNICATIONS

Police Admin Services Manager

Police Communications

Supervisor (6)

Police Communications

Operator (18) \*

Community Services Officer (3)

PERSONNEL

Principal Human Resources

Analyst

Human Resources Technician

FINANCE

Senior Management Analyst

Accounting Technician (2)

PROPERTY AND EVIDENCE

Property and Evidence

Supervisor

Property and Evidence

Officer (3)

RECORDS

Police Admin Services Manager

Police Records Supervisor (4)

Senior Police Records

Specialist (10)

Police Records Specialist (4)

Police Services Specialist (6)

Police Systems Coordinator

INFORMATION TECHNOLOGY

Senior IT Analyst

IT Analyst

Senior IT Technician

\* Defunded positions: Police Officer (9) and Communications Operator (1)



The Police Department delivers professional and responsive public safety to the City's residents, visitors, schools and businesses. These include emergency and non-emergency response to crimes, incidents and events; crime prevention; proactive enforcement of laws; traffic related services including collision investigation, DUI enforcement and prevention, traffic safety education and traffic control; criminal investigation; community policing to reduce crime and improve quality of life in neighborhoods and the business community; homeless services including dedicated full-time outreach and engagement; and School Resource Officers to engage local children in positive activities and civic engagement.



### Police Chief

The Chief of Police leads and directs the department by providing overarching vision and establishing priorities, goals and objectives. They are responsible for all operations, and represents the agency as a member of the City Executive Team.



### Patrol Division

The Patrol Division is the most visible of the Police Department and performs core law enforcement functions. It is comprised of both sworn and civilian employees and includes Uniform Patrol and the Canine Unit. Patrol Officers are assigned to designated geographical areas called beats. Officers respond to calls for service, document incidents and crimes, and handle critical incidents through the use of specialized teams such as Special Weapons and Tactics (SWAT), Mobile Force Field (MFF), and Crisis Negotiation Team (CNT).

### Administrative Operations Division

The Administrative Operations Division includes the Training Unit, Professional Standards Unit, Background Unit, Community Relations Unit, Jail Bureau and liaison for animal and facility issues.

Primary duties of the Division include management of all capital improvement projects and daily maintenance of the department's fleet of vehicles. The Background Unit is responsible for processing the background and hiring of Police Department candidates for employment in both civilian and sworn positions.

The Professional Standards Unit is responsible for receiving and investigating citizen and internally generated complaints regarding allegations of employee misconduct, auditing of police services and policy management. The Training Unit is responsible for ensuring department employees are provided all mandated training as well as advanced training where best practices are incorporated. The Community Relations Unit is responsible for the provisions of relevant public information both verbally and in written form, and promoting police/community relationships and partnerships. The Jail Bureau is responsible for processing, housing, and caring for inmates and providing transportation of arrestees to the Orange County Jail or the Orange County Court system. Department volunteers are also part of this division.

**Investigation Division**

The Investigation Division includes the Investigations Bureau, the Special Investigations Bureau, Crime Scene Investigators and the Crime Lab. The Investigations Bureau is comprised of Crimes Against Persons, General Investigations (Property Crimes), and Economic Crimes. The Special Investigations Bureau consists of Narcotics, Vice, Gangs, Crime Task Force, Intelligence, and the Regional Narcotics Suppression Program. The Investigations Bureau performs four primary duties: providing investigative follow-up for all non-traffic related crimes; identifying, apprehending, and prosecuting criminal suspects; assisting crime victims and the department in suppression of crime; and the recovery of property.

The Special Investigations Bureau enforces laws related to the sale, manufacturing, transportation and use of illegal drugs; reviews and issues permits for a wide variety of regulated businesses; enforces Alcohol Beverage Control laws; gathers, analyzes and issues timely and relevant reports related to criminal intelligence; investigates vice-related activity within the City; works collectively with the Orange County Human Trafficking Task Force to identify, investigate and prevent human trafficking; gang enforcement; and addresses criminal series investigations and quality of life issues. The Investigation Division also has the responsibility of processing and examining computer forensic evidence as well as coordinating similar efforts with local and federal agencies. The Crime Lab is comprised of Crime Scene Investigators and Latent Print Examiners who have the responsibility to gather and process evidence, including photographic evidence, DNA, and the recovery of latent fingerprints.

**Special Operations Division**

The Special Operations Division manages the areas within the Police Department which are responsible for unique and specialized functions of law enforcement. This division is comprised of both sworn and civilian employees and includes traffic enforcement/investigations, DUI enforcement, School Resource Officers (SROs), parking enforcement, airborne/drone operations, mounted enforcement and the Homeless Task Force (HTF). Additionally, this division is tasked with planning and implementing the police department's response to all special events held throughout the City.



The Air Support Unit (ASU) is also part of the Special Operations Division. A police helicopter is a force multiplier, equaling up to 10 patrol cars on the ground. The ASU assists patrol units in vehicle/foot pursuits, area searches, surveillances, missing persons' calls, burglary incidents, locating DUI offenders, and acts as a general crime deterrent. There are six Officer Pilots, two Mechanics and one Sergeant Pilot. The unit provides contracted helicopter services to the cities of Costa Mesa, Irvine, and Newport Beach. They work with lifeguards in Huntington Beach and Newport Beach, locating swimmers and boats in distress and can drop lifeguards in the ocean for rescues.

The Special Operations Division is also responsible for overseeing the department's use of special teams who respond to tactical situations, as well as planned and unplanned protests or events. These teams include SWAT, CNT and the MFF Team, which handles any civil unrest or unlawful gatherings.



### Support Services Division

The Support Services Division is comprised of Communications, Personnel, Property/Evidence, Records, Front Desk and Finance. Communications Dispatcher's primary duties include receiving and processing 911 calls and routine business requests for police services. Dispatchers are typically the *first*, first responder any citizen encounters in an emergency. The dispatch center serves as a lifeline to citizens on the phone and officers in the field: coordinating resources, making notifications, running checks, and getting help when and where they need it. At the front desk, Community Services Officers are responsible for being the face of the Department at the public service counter ensuring they receive the proper assistance for their visit. These skilled professionals author crime and incident reports, allowing Patrol Officers to stay proactive in the field. They also help with payments, citation sign-offs, report requests and other various tasks.



The Records Bureau is charged with the responsibility of providing a state-of-the-art records keeping function, preparing and maintaining Police Department documents and records in a manner that ensures accuracy, completeness, and expedient recovery. They distribute police reports, teletype messages, court documents, and process vehicles stolen, impounded or repossessed. The unit registers sex and arson offenders, processes bookings of all

arrestees, run warrant checks for officers in the field and prepare court packages. The Property Unit provides for the proper collection, storage, security, and disposition of evidence and other property, including items taken for safekeeping, found property, and ensure chain of custody procedures. Their duties also include purchasing and issuing all equipment and maintaining current registration on the department's fleet.



The Personnel Division is responsible for conducting recruitments for all positions within the Police Department. They maintain a high level of confidentiality and demonstrate excellent communication skills as they follow up with prospective candidates. The Finance Division is responsible for administering the Department's \$82M budget and liaison with Information Services Department. They also prepare the Department's bi-weekly payroll and handle purchasing and material requisitions.

### Patrol Division

- Patrol generated over 15,272 police reports.
- Arrested more than 6,500 individuals.
- Officers dispatched to 41,360 calls for service.

### Special Operations Division

- Investigated 1,387 traffic collisions (739 injuries, 17 fatalities).
- Issued 7,574 traffic citations.
- Identified, interdict, and arrested 674 DUI offenders.
- Issued 88,016 parking citations.
- Conducted over 6,200 1<sup>st</sup> level parking citation reviews.
- Made 3,588 homeless outreach contacts.
- Made 481 homeless referrals for service to the City's Navigation Center and 85 referrals to other shelters.



### Investigation Division

- Investigated 1,923 crimes against persons.
- Investigated 6,607 property crimes.
- Investigated 1,172 economic crimes.
- Investigated 135 human trafficking and internet/sex crimes cases.
- Performed 18,000 crime analyses to identify crime trends.
- Assisted 499 domestic violence victims through the Victim Assistance Program.
- Investigated 136 narcotic related citizen complaints.
- Reviewed and processed 331 Entertainment, Facility Use, Massage, ABC and Conditional Use Permits.
- Performed 32 intelligence assessments for various events in the City.

### Administrative Operations Division

- Investigated 51 internal affairs complaints.
- Conducted over 50 background investigations for all Police Department employees.
- Participated in multiple community based events including National Night Out, Tip-a-Cop, Shop with a Cop, Toy Drives and the Police Department Open House.
- Coordinated 12 holiday events with community partners, school requests ( Family Literacy Nights, Read across America, Community Helpers Day, Summer Camps, dept. tours), quarterly Coffee with a Cop, Coyote Wildlife Watch, sales of Pink Patch and Autism Awareness patches for charity and Citizen's Academy.
- Volunteers removed over 2,100 signs from public property.
- Volunteers completed 1,256 vacations house checks.
- Coordinated 12 Neighborhood Watch Board meetings and 10 Neighborhood Watch Block meetings.
- Volunteers donated a total of over 3,500 hours to the police department and community.

### Support Services Division

- Conducted 46 recruitments, processed 3,087 applications and hired 35 employees. Additionally, 11 employees were promoted.
- Received/initiated 254,113 incoming/outgoing calls in the 911 center.
- Created 148,079 calls in the CAD system, documenting officer-initiated activity and calls for service.
- Received 438 text to 911 requests.
- Priority one calls for service response time was 4 minutes and 25 seconds.
- Processed 26,678 crime, incident, supplemental reports and traffic reports.

# Police

## Ongoing Activities & Projects

- Processed over 6,500 bookings, including want/warrant checks, RMS entry, and logging/copying.
- Processed and filed 5,496 court packages both electronically and physical packages.
- Handled 69,000 incoming/outgoing calls received/initiated in the Records Bureau.
- Processed 12,500 subpoenas.
- Processed 12,000 Public Records Requests.
- Processed, secured, and tracked over 15,549 pieces of evidence and property.
- Processed and disposed of 21,052 pieces of evidence, 228 guns and 998 pounds of narcotics.
- Received and assisted over 4,446 alarm-related calls.

## Performance Measures

Results of the City's performance measure program for the past two calendar years in addition to goals and objectives for FY 2023/24 are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
1. Reduce Part 1 crimes using crime analysis to identify crime trends and repeat offenders responsible for those crimes. The information will be disseminated to the appropriate units to organize surveillances and proactive patrols.			
<b>Measure:</b>			
3% reduction in Part 1 crimes	4.3% Increase	5.9% Increase	3% Decrease
<b>Goal:</b>			
2. Reduce the number of injury traffic collisions, HBPD will utilize directed enforcement and continue collaboration with the Public Works Department to assure our City roadways and thoroughfares are properly maintained and engineered.			
<b>Measure:</b>			
5% reduction in injury traffic collisions	14.4% Increase	.001% Increase	5% Decrease
<b>Goal:</b>			
3. Reduce the number of DUI related traffic collisions utilizing a proactive enforcement posture with the assistance of two grant funded DUI officers, multiple checkpoints, saturation enforcement and continue collaboration with the District Attorney's Office to assure DUI investigations and arrests surpass the threshold needed to sustain a conviction in court.			
<b>Measure:</b>			
5% reduction in DUI related traffic collisions	7.2% Decrease	14.5% Increase	5% Decrease

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
4. <b>Goal:</b>			
In an effort to develop strategies to increase Homeless Task Force outreach and engagement with the homeless community, the Police Department will increase proactive contacts with the homeless population, even when no crime is being committed and no call for service has been generated.			
<b>Measure:</b> 3% increase in number of contacts with homeless individuals accepting of resources	683 Contacts	17% Decrease	3% Increase

## Accomplishments &amp; Objectives

## FY 2022/23 Accomplishments

- Remodel of the traffic unit and homeless task force office.
- Created and expand the recruitment team to conduct oral interview panels, assist in the testing process and participate in recruitment events.
- Continued to support the Navigation Center and facilitated ordinances and policy changes to meet community needs.
- Digitized all homicide and fatal traffic collision reports and evidence documents.
- Awarded grant funding for new property and evidence refrigerator.
- Awarded grant funding for officer and employee wellness services.
- Added second full time crime analyst to assist in identifying crime trends and track crime rates.
- Fully staffed crime scene investigation unit to assist officers with gathering evidence at crime scenes.
- Extended property release days and hours.

## FY 2023/24 Objectives

- Capital project to modernize and remodel the dispatch center and patrol operations offices.
- Addition of a real time crime center.
- Addition of 5 public safety cameras.
- Reach full staffing for all positions.
- Implement new policing system to include CAD, RMS, Mobile Reporting, Property, and Jail.
- Move toward being completely paperless in the Records Unit.
- Expand abilities of the HB crime lab including DNA analysis.
- Evaluate the organization of the Detective Bureau to increase efficiency
- Use analysis from crime trends and intelligence to enhance resources and effectiveness citywide.



Intentionally  
Left  
Blank

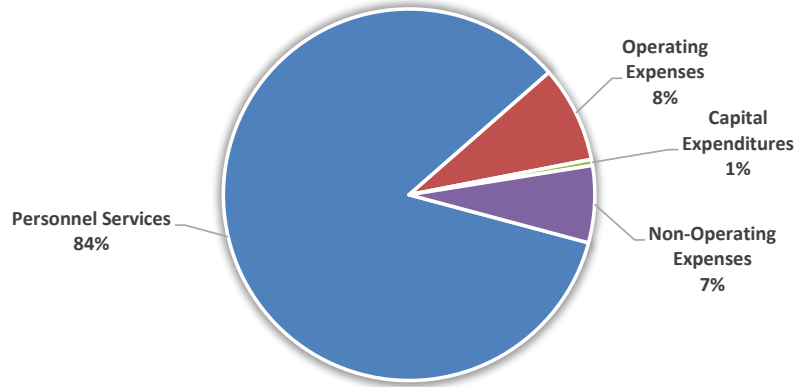




**Police**  
**Proposed Budget - FY 2023/24**  
**Summary Charts**

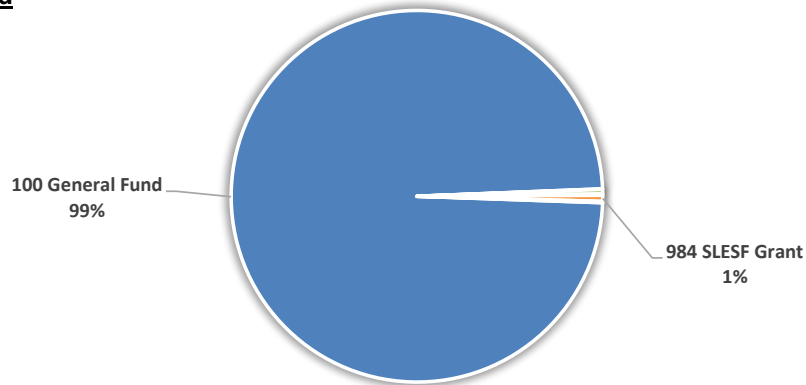
**DEPARTMENT**

**Expenditures by Category**



	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Expense Category	Actual	Actual	Actual	Adopted	Revised	Proposed
Personnel Services	73,042,242	75,055,593	73,492,981	68,074,161	75,879,014	72,252,029
Operating Expenses	6,430,015	6,853,936	6,972,038	6,951,211	9,453,849	7,176,895
Capital Expenditures	35,916	224,592	147,870	840,000	1,952,972	450,000
Non-Operating Expenses				6,091,950		5,731,650
<b>Total Expenditures by Category</b>	<b>79,508,173</b>	<b>82,134,122</b>	<b>80,612,889</b>	<b>81,957,322</b>	<b>87,285,836</b>	<b>85,610,574</b>

**Expenditures by Fund**



*Funds 122, 212, 214, 242, 216, and 979 represent less than 1% of expenditures and are not labeled in the above chart.*

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24
Fund	Actual	Actual	Actual	Adopted	Revised	Proposed
100 General Fund	78,278,455	80,106,295	78,596,824	80,301,451	81,254,393	84,590,019
122 Inmate Welfare	1,456	6,849	3,343	40,000	40,000	40,000
212/214/242 Narcotics Forfeiture	146,450	240,383	274,254	157,000	471,372	335,000
216 Property and Evidence	594	53,163	39,625	185,000	185,000	100,000
227 Police Facilities Dev Impact			150,335	415,000	1,528,665	
984 SLESF Grant	260,988	338,246	320,575	728,716	1,543,317	450,000
979 AB109 Public Safety Realignment	66,439	100,746	92,575	130,155	252,506	95,555
Other Funds	753,792	1,288,440	1,135,358		2,010,583	
<b>Total Expenditures by Fund</b>	<b>79,508,173</b>	<b>82,134,122</b>	<b>80,612,889</b>	<b>81,957,322</b>	<b>87,285,836</b>	<b>85,610,574</b>

**Police**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	35,449,952	36,658,942	38,011,509	42,084,307	42,424,169	41,663,019	-1.00%
Salaries, Temporary	433,590	685,254	754,528	360,000	450,566	362,954	0.82%
Salaries, Overtime	4,699,292	5,989,217	6,857,058	5,008,950	5,966,251	5,886,950	17.53%
Leave Payouts	1,334,717	1,128,328	1,236,431			1,191,000	100.00%
Benefits	31,124,691	30,593,852	26,633,455	20,620,904	27,038,028	23,148,106	12.26%
<b>PERSONNEL SERVICES</b>	<b>73,042,242</b>	<b>75,055,593</b>	<b>73,492,981</b>	<b>68,074,161</b>	<b>75,879,014</b>	<b>72,252,029</b>	<b>6.14%</b>
<b>OPERATING EXPENSES</b>							
Utilities	33,302	22,057	47,250	19,920	19,920	19,920	0.00%
Equipment and Supplies	1,634,901	1,567,978	1,957,025	1,698,860	2,646,250	1,422,060	-16.29%
Repairs and Maintenance	939,237	1,073,446	792,935	1,249,113	1,568,884	1,651,687	32.23%
Conferences and Training	427,993	363,502	393,028	321,500	392,767	361,500	12.44%
Professional Services	625,289	466,319	460,253	242,743	797,226	277,743	14.42%
Other Contract Services	1,809,181	2,246,211	2,028,926	2,357,651	3,001,865	2,382,561	1.06%
Rental Expense	13,651	8,518	9,284				
Payments to Other Governments	601,008	760,641	859,661	897,000	855,000	897,000	0.00%
Expense Allowances	345,455	341,160	350,770	163,424	163,424	163,424	0.00%
Other Expenses		4,104	72,906	1,000	8,513	1,000	0.00%
<b>OPERATING EXPENSES</b>	<b>6,430,015</b>	<b>6,853,936</b>	<b>6,972,038</b>	<b>6,951,211</b>	<b>9,453,849</b>	<b>7,176,895</b>	<b>3.25%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements			82,894	415,000	1,456,106	400,000	-3.61%
Equipment	10,716	124,282	21,842	425,000	425,000	50,000	-88.24%
Vehicles		90,510	43,134		71,866		
Capital - Software	25,200	9,800					
<b>CAPITAL EXPENDITURES</b>	<b>35,916</b>	<b>224,592</b>	<b>147,870</b>	<b>840,000</b>	<b>1,952,972</b>	<b>450,000</b>	<b>-46.43%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				6,091,950		5,731,650	-5.91%
<b>NON-OPERATING EXPENSES</b>				<b>6,091,950</b>		<b>5,731,650</b>	<b>-5.91%</b>
<b>Grand Total</b>	<b>79,508,173</b>	<b>82,134,122</b>	<b>80,612,889</b>	<b>81,957,322</b>	<b>87,285,836</b>	<b>85,610,574</b>	<b>4.46%</b>
General Fund	78,278,455	80,106,295	78,596,824	80,301,451	81,254,393	84,590,019	5.34%
Other Funds	1,229,718	2,027,827	2,016,065	1,655,871	6,031,443	1,020,555	-38.37%
<b>Grand Total</b>	<b>79,508,173</b>	<b>82,134,122</b>	<b>80,612,889</b>	<b>81,957,322</b>	<b>87,285,836</b>	<b>85,610,574</b>	<b>4.46%</b>
<b>Personnel Summary</b>	<b>365.50</b>	<b>356.00</b>	<b>357.00</b>	<b>353.00</b>	<b>353.00</b>	<b>353.00</b>	<b>0.00</b>

**Police**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	35,314,538	36,472,411	37,821,138	42,039,307	42,039,307	41,663,019	-0.90%
Salaries, Temporary	346,890	584,277	684,874	360,000	360,000	362,954	0.82%
Salaries, Overtime	4,357,004	5,445,710	6,282,654	4,933,950	4,933,950	5,733,950	16.21%
Leave Payouts	1,334,717	1,128,328	1,236,431			1,191,000	100.00%
Benefits	31,002,333	30,428,512	26,471,061	20,620,904	26,712,854	23,148,106	12.26%
<b>PERSONNEL SERVICES</b>	<b>72,355,482</b>	<b>74,059,238</b>	<b>72,496,158</b>	<b>67,954,161</b>	<b>74,046,111</b>	<b>72,099,029</b>	<b>6.10%</b>
<b>OPERATING EXPENSES</b>							
Utilities	32,019	20,919	45,608	19,920	19,920	19,920	0.00%
Equipment and Supplies	1,264,034	934,278	1,335,422	1,131,705	1,502,833	1,184,505	4.67%
Repairs and Maintenance	939,237	1,070,176	792,935	1,120,397	1,290,168	1,501,687	34.03%
Conferences and Training	417,013	341,322	384,719	321,500	373,274	331,500	3.11%
Professional Services	501,376	322,228	300,022	242,743	600,798	277,743	14.42%
Other Contract Services	1,809,181	2,243,711	2,016,826	2,357,651	2,401,865	2,382,561	1.06%
Rental Expense	13,651	8,518	9,284				
Payments to Other Governments	601,008	760,641	859,661	897,000	855,000	897,000	0.00%
Expense Allowances	345,455	341,160	350,770	163,424	163,424	163,424	0.00%
Other Expenses		4,104	5,418	1,000	1,000	1,000	0.00%
<b>OPERATING EXPENSES</b>	<b>5,922,973</b>	<b>6,047,058</b>	<b>6,100,666</b>	<b>6,255,340</b>	<b>7,208,282</b>	<b>6,759,340</b>	<b>8.06%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				6,091,950		5,731,650	-5.91%
<b>NON-OPERATING EXPENSES</b>				<b>6,091,950</b>		<b>5,731,650</b>	<b>-5.91%</b>
<b>Total</b>	<b>78,278,455</b>	<b>80,106,295</b>	<b>78,596,824</b>	<b>80,301,451</b>	<b>81,254,393</b>	<b>84,590,019</b>	<b>5.34%</b>
<b>Personnel Summary</b>	<b>362.50</b>	<b>353.00</b>	<b>355.00</b>	<b>351.00</b>	<b>351.00</b>	<b>351.00</b>	<b>0.00</b>

**Significant Changes**

Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. Changes in Benefits is due to an increase in the Workers' Compensation rates for sworn personnel to adequately offset rising claims costs, while the change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs. Overtime Salaries were increased to align with prior year actuals. Changes in Operating Expenses reflect a reallocation of funds between expense categories, an increase in the City's share of the 800MHz backbone cost sharing agreement managed by the Orange County Sheriff's Department, and an increase in the annual software maintenance cost of the City's Computer-Aided Dispatch (CAD) and Records Management Systems (RMS).

**Police**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Inmate Welfare (122), Narcotic Forfeiture State and Federal (212, 214, 242), Property and Evidence (216)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Overtime	114,146	166,263	139,434	75,000	135,000	153,000	104.00%
<b>PERSONNEL SERVICES</b>	<b>114,146</b>	<b>166,263</b>	<b>139,434</b>	<b>75,000</b>	<b>135,000</b>	<b>153,000</b>	104.00%
<b>OPERATING EXPENSES</b>							
Utilities	1,283	1,138	1,642				
Equipment and Supplies	22,354	130,494	174,477	182,000	436,372	142,000	-21.98%
Conferences and Training			1,668			30,000	100.00%
Other Contract Services		2,500					
<b>OPERATING EXPENSES</b>	<b>23,638</b>	<b>134,132</b>	<b>177,788</b>	<b>182,000</b>	<b>436,372</b>	<b>172,000</b>	-5.49%
<b>CAPITAL EXPENDITURES</b>							
Improvements						100,000	100.00%
Equipment	10,716			125,000	125,000	50,000	-60.00%
<b>CAPITAL EXPENDITURES</b>	<b>10,716</b>			<b>125,000</b>	<b>125,000</b>	<b>150,000</b>	20.00%
<b>Total</b>	<b>148,499</b>	<b>300,395</b>	<b>317,222</b>	<b>382,000</b>	<b>696,372</b>	<b>475,000</b>	<b>24.35%</b>

**Significant Changes**

Equitably shared funds are federal and state financial assistance used to supplement local law enforcement resources. The Police Department is appropriating \$153,000 for a detective and a sergeant working overtime on the Orange County Regional Narcotics Suppression Program and \$22,000 for the annual software subscription Vintra's Team Plus Plan. Fund 216 is being used for the Property and Evidence Unit remodel that was started during FY 22/23. \$40,000 of the operating expense budget is for the Inmate Welfare Fund (122). This fund covers reading materials, cable TV, clothing, and bus passes for the inmates, as well as improvements to inmate housing.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00122 Inmate Welfare Fund	6,198	1,199	560				
00212 Narcotics Forfeiture Fed	208,434	48,912	3,513	95,000	95,000	175,000	80,000
00214 Narcotic Forfeiture/State	66,253	954	44,675				
00216 Property and Evidence	63,445	126,825	20,925	10,000	10,000	50,000	40,000
00242 Narcotics Forfeiture/Treas	353	1,407	26				
<b>Total</b>	<b>344,683</b>	<b>179,297</b>	<b>69,699</b>	<b>105,000</b>	<b>105,000</b>	<b>225,000</b>	<b>120,000</b>

Fund Balance	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00122 Inmate Welfare Fund	100,452	94,802	92,019	52,019	40,000	12,019	(40,000)
00216 Property and Evidence	210,168	283,830	265,130	168,333	50,000	118,333	(50,000)
00242 Narcotics Forfeiture/Treas	12,121	1,407	1,433	286,433	160,000	126,433	(160,000)
<b>Total</b>	<b>322,741</b>	<b>380,039</b>	<b>358,582</b>	<b>506,785</b>	<b>250,000</b>	<b>256,785</b>	<b>(250,000)</b>

**Police**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Grants (various)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	135,415	186,531	190,371	45,000	384,862		-100.00%
Salaries, Temporary	86,700	100,977	69,654		90,566		
Salaries, Overtime	228,141	377,243	434,970		897,301		
Benefits	122,358	165,341	162,393		325,174		
<b>PERSONNEL SERVICES</b>	<b>572,614</b>	<b>830,092</b>	<b>857,389</b>	<b>45,000</b>	<b>1,697,903</b>		-100.00%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	348,513	503,206	447,126	385,155	707,044	95,555	-75.19%
Repairs and Maintenance		3,270		128,716	278,716	150,000	16.54%
Conferences and Training	10,979	22,179	6,640		19,493		
Professional Services	123,912	144,091	160,231		196,428		
Other Contract Services			12,100		600,000		
Other Expenses			67,487		7,513		
<b>OPERATING EXPENSES</b>	<b>483,404</b>	<b>672,747</b>	<b>693,585</b>	<b>513,871</b>	<b>1,809,195</b>	<b>245,555</b>	-52.21%
<b>CAPITAL EXPENDITURES</b>							
Improvements			82,894	415,000	1,456,106	300,000	-27.71%
Equipment		124,282	21,842	300,000	300,000		-100.00%
Vehicles		90,510	43,134		71,866		
Capital - Software	25,200	9,800					
<b>CAPITAL EXPENDITURES</b>	<b>25,200</b>	<b>224,592</b>	<b>147,870</b>	<b>715,000</b>	<b>1,827,972</b>	<b>300,000</b>	-58.04%
<b>Total</b>	<b>1,081,219</b>	<b>1,727,431</b>	<b>1,698,844</b>	<b>1,273,871</b>	<b>5,335,070</b>	<b>545,555</b>	<b>-57.17%</b>

**Significant Changes**

AB 109 funds support the Automated License Plate Reader program. The cost of the data base subscriptions provided by Flock and Vigilant are estimated at \$95,555. The Supplemental Law Enforcement Services Fund is funding the Peregrine software annual subscription of \$150,000 and contributing \$300,000 to the Police Department Communication Center remodel.

**Police**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**Grants (various)**  
**(continued)**

<b>Revenue Summary</b>	<b>FY 2019/20 Actual</b>	<b>FY 2020/21 Actual</b>	<b>FY 2021/22 Actual</b>	<b>FY 2022/23 Adopted</b>	<b>FY 2022/23 Revised</b>	<b>FY 2023/24 Proposed</b>	<b>Change from Prior Year</b>
00107 Evidence Seizure	528	401	(131)				
00227 Police Facilities Dev Impact	228,012	164,848	169,684				
00246 CARES Act (CESF)		93,800	(111)				
00838 Jail Training Grant	12,085	9,465	12,792		12,640		(12,640)
00909 UASI - OCIAC Prgm 2007	2,184						
00955 Prop 69 Funding		45,678	21,842				
00971 Asset Forfeiture 15% State	10,289		7,416				
00978 US Secret Svcs (USSS)	11,763	27,931	19,088		27,448		(27,448)
00979 AB109 Pub Sfty Realignmt	96,863	90,852	85,126	103,567	103,567	112,067	8,500
00984 SLESF Grant	549,156	491,216	514,631	400,000	400,000	475,000	75,000
01215 Immigr & Customs Enfcmnt					50,000		(50,000)
01252 Office of Traffic Sfty 18/19	146,609						
01253 Domestic Violence 2019	203,143						
01257 Office of Traffic Sfty 19/20	337,935	279,727					
01258 OTS Bike Ped Sfty 19/20	16,004	9,990					
01259 Justice Assist Grant 2017			26,982		30,091		(30,091)
01260 Justice Assist Grant 2018			26,309		28,766		(28,766)
01261 Justice Assist Grant 2019			45,219		1,835		(1,835)
01262 BSCC Mental Hlth Training	4,320	7	4				
01264 Domestic Violence 2020	43,716	275,332	206,727		281,359		(281,359)
01265 ABC GRANT FY 20/21		16,141	10,643		71,763		(71,763)
01266 OTS Bike Ped Sfty 20/21		15,154	1,623				
01267 SB 2 Reimbursement		2,010			4,000		(4,000)
01268 Office of Traffic Sfty 20/21		262,045	304,803				
01269 Operation Stonegarden			94,870		288,030		(288,030)
01270 OTS Bike Ped Sfty 21/22			15,604		27,191		(27,191)
01271 Office of Traffic Sfty 21/22			527,612		260,388		(260,388)
01274 FBI JTTF			1,000		18,000		(18,000)
01278 Office of Traffic Safety 22/23					790,000		(790,000)
01279 OTS Bike Ped Safety 22/23					44,035		(44,035)
01280 OTS Child Passenger 22/23					52,353		(52,353)
<b>Total</b>	<b>1,662,608</b>	<b>1,784,596</b>	<b>2,091,734</b>	<b>503,567</b>	<b>2,491,465</b>	<b>587,067</b>	<b>(1,904,398)</b>



# City of Huntington Beach Public Works Proposed – FY 2023/24

Director of Public Works

## MAINTENANCE AND OPERATIONS

Public Works Operations Manager  
Administrative Assistant  
STREET MAINTENANCE  
Public Works Maintenance Supervisor  
Public Works Maintenance Crewleader  
Lead Public Works Maint. Worker (2)  
Public Works Equipment Operator (2)  
Senior Public Works Maint. Worker (5)  
LANDSCAPE MAINTENANCE  
Public Works Maintenance Supervisor  
Public Works Maintenance Crewleader  
Landscape Maint. Inspector (4)  
Pest Control Specialist  
Irrigation Specialist  
Senior Public Works Maint. Worker  
TREE MAINTENANCE  
Public Works Maintenance Supervisor  
Public Works Maintenance Crewleader  
Lead Public Works Maint. Worker  
Public Works Equipment Operator (3)  
BEACH MAINTENANCE  
Public Works Maintenance Supervisor  
Public Works Maint. Crewleader (2)  
Public Works Equipment Operator (2)  
Sr. Facilities Maintenance Technician  
Senior Public Works Maint. Worker  
FLEET MAINTENANCE  
Fleet Operations Supervisor  
Fleet Maint. Crewleader (2)  
Lead Fleet Maint. Mechanic (3)  
Equipment Parts Inventory Supply Clerk  
Senior Mechanic (6)  
Mechanic (3)  
FACILITY MAINTENANCE  
Public Works Maintenance Supervisor  
Public Works Maint. Crewleader (2)  
Electrician  
Sr. Facilities Maint. Technician  
Facilities Maintenance Technician (6)

## ADMINISTRATION

Administrative Svcs Manager  
Senior Management Analyst (2)  
Management Analyst (2)  
Real Estate Project Manager  
Management Aide (2)  
Senior Accounting Technician  
Accounting Technician  
Senior Administrative Assistant  
Field Service Representative  
Code Enforcement Officer  
Office Assistant II (5)

## Deputy Director of Public Works

### UTILITIES

WATER & SEWER ADMINISTRATION  
Water Conservation Coordinator  
Warehouse Coordinator  
Warehouse Clerk  
Administrative Assistant

SCADA / GIS / SURVEY  
Utilities Technology Supervisor  
SCADA Technician  
Senior Survey Technician (2)  
Senior GIS Analyst (2)  
Utility Locator (2)

WATER PRODUCTION  
Water Utility Supervisor  
Water Utility Crewleader  
Lead Water Utility Worker (2)  
Senior Water Utility Worker (4)  
Water Utility Worker (5)

WATER DISTRIBUTION / METERS  
Utilities Superintendent  
Water Utility Crewleader (3)  
Engineering Aide  
Lead Water Utility Worker (9)  
Utility Equipment Operator (5)  
Water Utility Worker (13)  
Water Meter Repair Technician (4)  
Field Service Representative (2)  
Accounting Technician

WATER QUALITY  
Water Quality Supervisor  
Water Quality Coordinator  
Water Quality Specialist (3)

WASTEWATER  
Wastewater Supervisor  
Wastewater Crewleader  
Lead Wastewater Worker (3)  
Utility Equipment Operator (5)  
Senior Wastewater Pump Technician  
Wastewater Pump Technician  
Water Utility Worker (7)

## Deputy Director of Public Works

### TRANSPORTATION

Traffic and Transportation Manager  
ENGINEERING / CIP  
Principal Civil Engineer  
Senior Traffic Engineer (2)  
Traffic Engineering Technician

SIGNAL & LIGHTS MAINTENANCE  
Traffic Signals Crewleader  
Traffic Signal Electrician (2)  
Senior Public Works Maint Worker(3)

### ENGINEERING

City Engineer  
CONSTRUCTION ENGINEERING  
Construction Manager  
Senior Construction Inspector (4)  
Capital Project Administrator (7)  
DESIGN ENGINEERING  
Principal Civil Engineer  
Senior Civil Engineer (2)  
Assistant Engineer  
Assistant Civil Engineer  
DEVELOPMENT ENGINEERING  
Principal Civil Engineer  
Senior Civil Engineer (2)  
Senior Engineering Technician  
Assistant Engineer  
WATER AND SEWER  
ENGINEERING  
Principal Civil Engineer  
Senior Civil Engineer  
Associate Civil Engineer  
STORM WATER QUALITY  
Environmental Service Manager  
Environmental Specialist (2)



The Public Works Department delivers a wide range of services to the public as well as other City departments. The Department is responsible for the planning, construction, operation, and maintenance of City-owned infrastructure. The infrastructure includes buildings, streets, parks, landscaping, flood control, beach facilities, and utilities. Essential services such as water, sewer, drainage, and traffic control systems are operated and maintained 24 hours a day. Public Works manages approximately 30 percent of the City's total budget, including three enterprise funds and seven designated funds, as well as the citywide Capital Improvement Program (CIP). The five Public Works Divisions are committed to providing the highest quality of service to the community.

### Administration Division

Administration provides general planning and management for the other four divisions, including policy direction and program evaluation. The Division also administers the City's solid waste and recycling contract; City real estate functions; and smart cities and mobility programs. Administrative staff coordinates interdepartmental and regional program efforts; develops and monitors the budget; assists divisions on specific tasks and projects; and prepares special reports for the City Manager, City Council, Public Works Commission/Citizens Infrastructure Advisory Board, and the public. Other functions include personnel matters, clerical coordination, record keeping, accounting, and front office customer service. This Division maintains the City's infrastructure record-drawings and project information.

### Engineering Division

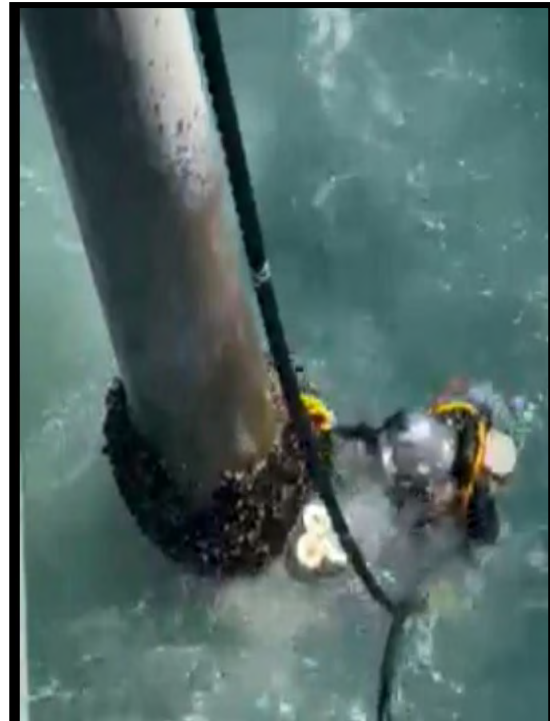
Engineering processes and coordinates conditions of approval, plan checks, and permits required for the entitlement of private developments. Engineering oversees right-of-way permits, dock modifications, and road use. The Water Quality Section inspects, monitors, and administers the storm water program for compliance with various regulations and permits governing urban runoff and storm water. The Inspection Section reviews developer installed infrastructure, landscaping, utility work, and capital improvement projects. The Capital Project Section plans and designs City funded public improvement projects such as street, sewer, water, and drainage facilities. This program provides construction management services for new public facilities such as parks, recreation centers, fire stations, and beach improvements.



### Maintenance and Operations Division

The Maintenance and Operations Division is responsible for facility, fleet, beach, landscaping, street and tree maintenance. Staff perform a variety of maintenance, repair and equipment replacement activities on two million square feet of City facilities including the Civic Center, police department, fire stations, libraries, recreation centers, marine safety and junior lifeguard buildings, and the pier. Maintenance and Operations is responsible for various renovation and infrastructure improvement projects to maintain a safe and comfortable environment for residents, visitors and employees; and to preserve the value of facilities and equipment. Automotive Service Excellence (ASE)-certified mechanics provide comprehensive maintenance and repair services on 884 City vehicles and large equipment that range from fire apparatus, police vehicles, lifeguard marine safety vessels, and ATV's to 10-ton dump trucks.

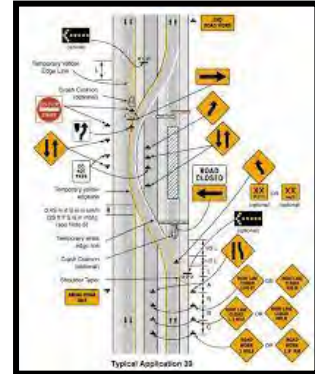
The Beach Maintenance Section is responsible for cleaning the pier, beach, fire rings, bike paths, parking lots, Main Promenade Parking Structure and Pier Plaza. They're also responsible for cleaning the beaches at Huntington Harbour and Sunset Beach. The Landscape Maintenance Section keeps the City parks, play areas, City facilities, landscaped medians and roadside areas in a safe and attractive condition. The Street Maintenance Section cleans, maintains, and repairs City streets, sidewalks, and parking lots. The Tree Maintenance Section provides routine and emergency trimming, removal, and planting at City parks, facilities, and the City's right of way. The Division contracts out for most of its services including landscape maintenance, scheduled tree trimming, harbor cleaning, and street sweeping. Staff members respond to requests for service from the public, supervise contract services, and provide support at special events and activities.





## Transportation Division

The purpose of the Transportation Division is to provide a safe and efficient transportation system supporting vehicular, pedestrian, transit, and bicycle activity while servicing the needs of the community. Transportation oversees the design and maintenance of all traffic control devices and pole lighting on City property. Staff reviews development projects, provides advance transportation planning for both local and regional activities, and responds to public requests related to traffic concerns. The Signal and Lighting Maintenance Section provides service to all traffic signals, City streetlights, parks and sports field lighting. The Traffic Engineering staff manage contracts for the maintenance of all required traffic delineation, signage, pavement and curb markings. Staff provides traffic control planning services for City sponsored special events.



## Utilities Division

Utilities staff operates and maintains the City's water, wastewater, and storm drain systems. Water services include groundwater and imported water production, reservoir operations, water quality testing, backflow device testing program, distribution line maintenance, and water meter reading and repair services. Wastewater crews ensure City sewer lines and sewer lift stations are always operational. The storm water drainage system directs the flow of storm water and runoff into local channels and outlets by the use of large pump stations. Sewer lift stations, drainage pump stations, and water wells are monitored constantly by sophisticated remote data acquisition and computer control systems. Water conservation education and practices are an important function of this Division.



- Plan, develop, and construct the annual Capital Improvement Program (CIP).
- Respond to thousands of customer phone calls and issue more than 12,000 service requests annually to resolve caller issues.
- Process development project entitlements and plan checks within specified time period.
- Issue encroachment permits and grading permits.
- Perform over 250 water quality inspections of industrial and commercial facilities.
- Inspect new development infrastructure, capital projects, and utility installation and repairs.
- Maintain 2 million square feet of facilities (mechanical, electrical, plumbing, fire/life safety, carpentry, roofing, painting and flooring).
- Complete 2,000 service work orders for facilities maintenance.
- Clean and maintain the pier (above and below the waterline) and Pier Plaza
- Respond and remove over 2,762 graffiti incidents annually.
- Maintain 3.4 million square feet of landscaping.
- Mow, edge, remove trash, and clean play areas for 760 acres in 79 park sites each week.
- Inspect and repair over 200 pieces of play equipment, benches, tables, and picnic facilities.
- Maintain and trim trees for two maintenance zones per year citywide and in City parks.
- Respond to 500+ tree related calls per year.
- Maintain 884 assets/vehicles with 95% of vehicles being available and in operation at all times.
- Receive 2,996 fleet work order requests per year and nine (9) mechanics turn around 75% of these requests in 24 hours or less.
- Maintains nine (9) fixed fuel sites with 24 underground fuel storage tanks.
- Sweep debris from 29,000 curb miles of public streets and parking lots.
- Maintain all beaches, including Huntington Harbor and Sunset Beach.
- Sweep and clean beach parking lots and multi-use paths and remove debris from 120 fire pits.
- Maintain and operate 147 traffic signal, over 1,500 street, park, parking lot and sports field/court lights.
- Manage and direct maintenance contract for over 10,800 streetlights throughout the City
- Coordinate and design traffic control plans for special events throughout the year including major events such as the Surf City Marathon, 4<sup>th</sup> of July Parade, weekly Surf City Nights, and the Pacific Air Show.
- Coordinate traffic operations and construction work with Caltrans on Beach Blvd. and Pacific Coast Highway.
- Participate in regional transportation issues and activities with adjacent jurisdictions, the Orange County Transportation Authority (OCTA), and Caltrans, including coordination of construction activities for the I-405 Improvement Project.
- Install and maintain traffic signs and markings for 1,120 lane miles of public streets and facilities
- Read 52,500 customer water meters monthly.
- Manage the City's sewer lateral repair program.
- Maintain 360 miles of sewer lines and 27 lift stations that pump 9.5 million gallons of sewage daily.
- Clean and inspect the entire sanitary sewer system on an 18-month cycle.
- Clean 2,000 catch basins, drain inlets and 12 miles of channels to comply with State and Federal water quality regulations.
- Perform over 30,000 water system water quality tests annually.
- Operate, service, and maintain 15 pump stations for both storm water and urban runoff diversion.
- Operate and maintain eight water wells, four reservoirs, four booster pump stations, three imported water connections, and over 500 miles of distribution mains in order to provide 28,000 acre-feet of high-quality drinking water per year.

# Public Works

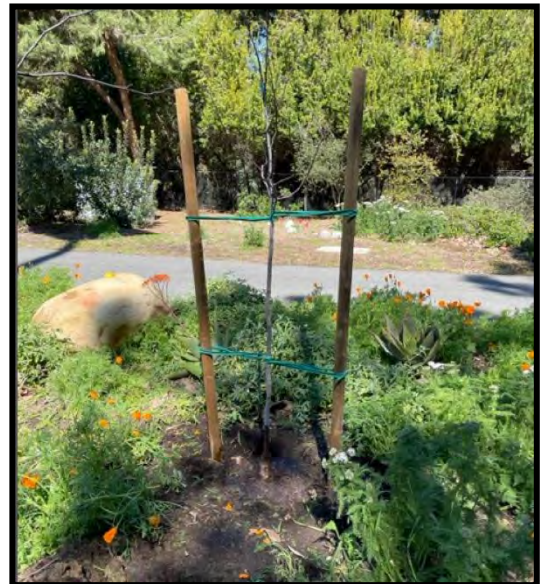
## Performance Measures

Results of the City's performance measure program for the past two fiscal years in addition to goals and objectives for FY 2023/24 are presented below.

	FY 2021/22 ACTUAL	FY 2022/23 ACTUAL	FY 2023/24 PROPOSED
<b>Goal:</b>			
1. Process 85% of first development plan checks within 20 business days of receipt.			
<b>Measure:</b>			
% of first development plan checks processed	98%	95%	95%
<b>Goal:</b>			
2. Award 80% of Capital Improvement Program (CIP) projects indicated in the annual CIP.			
<b>Measure:</b>			
% of CIP projects awarded as indicated	90%	90%	85%
<b>Goal:</b>			
3. Abate 100% of graffiti on City property within three business days of report.			
<b>Measure:</b>			
% of graffiti abated within three business days	100%	100%	100%
<b>Goal:</b>			
4. Maintain in operational service fleet availability at 90% or more for 884 assets.			
<b>Measure:</b>			
% of fleet available and in operational service.	94.63%	94.55%	92%
<b>Goal:</b>			
5. Manage Central Warehouse operations with a variance of less than one percent of inventory value.			
<b>Measure:</b>			
% variance of inventory value	<1%	<1%	<1%
<b>Goal:</b>			
6. Respond to and address 95% of Water Quality, NPDES, and Fats, Oils, and Greases (FOG) complaints within 24 hours.			
<b>Measure:</b>			
% of water quality complaints responded to and addressed within 24 hours	95%	92%	95%

### FY 2022/23 Accomplishments

- Successfully bid out and processed numerous maintenance service contracts.
- Completed beautification of Central Park lake embankment.
- Installed bike racks at Bluff Top Park.
- Installed skateboard locker at Z-park.
- Installed Sunset Beach play structure fencing.
- Successfully bid and awarded new contract for Landscape Maintenance at all City facilities.
- Completed pier piling maintenance CIP.
- Completed 1,800 facilities services requests.
- Completed 2,762 graffiti removal abatement requests.
- Completed HVAC replacement upgrades at City Gym.
- Completed Gothard Fire and Murdy Fire stations rooftop HVAC replacement.
- Replaced chiller at Junior Lifeguard headquarters.
- Successfully bid and awarded multiple maintenance service agreements for general maintenance, painting, electrical, mechanical, general contracting, pest control, plumbing, doors, fence and locksmith services.
- Provided residential paving, concrete and sidewalk repairs in Maintenance Zone 2.
- Completed construction of Holly Lane curb, gutter and sidewalk.
- Maintained a six-year tree trimming cycle citywide.
- Maintained and trimmed 7,500 arterial and residential trees citywide and an additional 600 trees in City parks.
- Responded to over 500 tree-related calls.
- Managed and maintained 884 fleet assets.
- Completed 2,996 fleet repair requests.
- Completed 2,247 fleet repair requests in less than 24 hours with nine (9) mechanics.
- Completed 2,000 fleet preventive maintenance inspections and service.
- Managed the purchase and delivery of 500,000 gallons of fuel.
- Managed 9 fuel sites with 24 Underground Storage Tanks (UST)'s (Unleaded, Diesel, Premium, Propane and Jet-A fuels).
- Successfully completed Gothard Fire fuel site remodel.
- Completed Heliport UST upgrade.
- Installed five Big Belly trash receptacles in downtown.
- Successfully bid and awarded multiple service agreements for fleet shop repairs, specialty vehicle repair and tire services.
- Successfully bid and awarded a new beach restroom janitorial service agreement
- Completed fiber optic communication upgrades between City Hall and the Utilities Operation facility
- Completed construction of the City's first "Bike Boulevard" on Utica Avenue including the installation of a new traffic signal at the intersection of Utica Avenue and Lake Street under an OCTA/Federal grant project.
- Added nearly 3 miles of new fiber optic communications serving the City's traffic signal system and several City facilities through a combination of grant and locally funded projects.
- Completed installation of 6 Rectangular Rapid Flashing Beacon at uncontrolled, marked crosswalks on arterial streets throughout the City.
- Implemented the City's first parking protected bike lanes on Springdale Street.





- Completed construction of 25 blocks of streetlight system upgrades in the downtown area (Palm Avenue, Orange Avenue, Crest Avenue) Outdated high voltage systems were replaced with standard voltage, energy efficient, long-life LED streetlights and new underground electrical systems (77 total lights).
- Replaced more than 1,000 neighborhood street name signs as part of an on-going effort to update signs to latest national standards and eliminate faded/worn street name signs.
- Provided emergency response and repair to the traffic signal system at the intersection of Brookhurst Street/Atlanta Avenue due to two separate incidents of major electrical damage arising from damaged power lines.
- Completed modification of street lighting along the Sunset Belt greenbelt to add lighting to the greenbelt/park.
- Replaced 2,000 water meters as part of the 15 year meter change out program.
- Inspected approximately 20,000 square feet of turf removal to residential and business customers.
- Replaced 320 linear feet of 4" main with 6" PVC pipe and upgraded 19 service lines with 1" copper in the 200 block alley between Memphis/Lincoln.
- Completed construction of Slater Sewer Lift Station.
- Completed construction of Saybrook Sewer Lift Station.
- Completed in-house testing of 750 City owned backflow devices, saving the City \$35,000.
- Successfully collected and analyzed over 44,000 water quality samples with no adverse results.
- Installed two (2) new chlorine/fluoride analyzer units at Well #7 and the OC-35 Import Feeder.
- Upgraded program logic controllers (PLCs) and supervisory control and data acquisition (SCADA) components at Trinidad Lift Station (LS), Slater LS, Saybrook LS, Well #9, OC-44 Import Connection, and the 1st Street Diversion.
- Completed the SCADA Platform Upgrade (6-year cycle) and installed new servers, firewalls, and backup power supply.
- Successfully deployed Cityworks "pilot" program for the Wastewater Section and Park, Trees, and Landscape (PTL) workforce management.
- Installed seven (7) Verisafe devices that increase field worker safety by mitigating shock and electrocution risk around high voltage equipment.
- Completed underground service alert (USA) markings for 9,639 water and 4,029 sewer USA tickets.
- Replaced right-angle gear drive at Well #13.
- Completed roof rehabilitation and facilities maintenance at six (6) flood control stations.
- Replaced gas engine and repaired the engine foundation at Well #10.
- Rehabilitated two (2) import feeder vaults for the West Orange County Water Board (WOCWB).
- Created Operations and Maintenance (O&M) Manuals for fifteen (15) flood control facilities.





- Completed the cleanup of cell tower leases and billing.
- Oversaw the development of the annual department operating budget and budgets for citywide CIP and equipment replacement.
- Successfully completed all required financial reporting for the department, including various reports to outside agencies.
- Assisted Finance in the annual year-end close out and audit.
- Managed the solid waste contract including the development of the new state-mandated organic food waste program.
- Began a cross training program for customer service staff.
- Continued to work with Finance to streamline processes.
- Reviewed and edited as necessary all department Request for Council Action (RCA)s.
- Installed “radar speed feedback” signs at three locations along the City’s beach path/bluff top path to increase bicyclists awareness of their travel speeds and the paths’s existing speed limits.
- Completed the City’s first Long Range Safety Plan to help identify and prioritize locations and corridors for future traffic safety improvement projects.
- Conducted 218 inspections of industrial and commercial facilities as part of the stormwater compliance inspection program and 446 inspections of restaurants/food facilities under control of the FOG program.
- Responded to 138 water quality complaints and issued 37 Notices of Non-Compliance (written warnings) and 26 administrative citations.
- Completed the City’s first Citywide Mobility Plan outlining key improvement steps to accommodate all modes of transportation with greater safety and convenience.
- Continued homeless encampment cleanup to enhance cleanliness and safety in parks and public areas.
- Conducted a public outreach effort and completed the design of the first modern roundabout treatment for the intersection of Bushard Street/Banning Avenue as part of a larger pavement management/beautification project on Banning Avenue.



### FY 2023/24 Objectives

- Continue Flood Station Controls Upgrades; eleven (11) of fifteen (15) sites remaining.
- Complete remaining West Orange County Water Board (WOCWB) vault upgrades.
- Continue replacement of Reservoir Hill Booster engines #4 & #5.
- Upgrade and replace Reservoir Hill Variable Frequency Drive (VFD) and pump.
- Repair Bluff Top (9<sup>th</sup> Street) playground equipment.
- Install and repair poured in place playground protective surfaces.
- Continue fixed fuel site fuel canopy and equipment upgrades.
- Replace Civic Center cooling tower.
- Continue to replace R22 air conditioning equipment.
- Complete residential paving, concrete, sidewalk and ADA ramp repairs in Maintenance Zone 4 of the 12-maintenance zone program.
- Maintain the six-year tree trimming cycle and continue to work towards achieving a four-year tree trimming cycle.
- Continue Central Park rehabilitation.
- Continue development of facilities equipment inventory and preventive maintenance program.
- Continue development of deferred maintenance and equipment replacement plans.

- Increase fleet equipment availability.
- Increase technician efficiency.
- Increase ASE certifications and cross training for mechanics.
- Achieve 99% preventive maintenance completion status for fleet vehicles.
- Complete construction of 20 block high voltage streetlight replacement circuit in downtown area (streets include 12<sup>th</sup> Street, 13<sup>th</sup> Street, Walnut Ave., and Orange Ave.)
- Complete construction of fiber optic communications to the Central Library in coordination with the Information Services Department.
- Complete construction of the City's first modern roundabout at the intersection of Bushard Street and Banning Avenue.
- Install 1,000 or more street name signs within residential tracts as part of our multiyear effort to replace/update all street name signs in the City of Huntington Beach
- Complete construction of signal modifications at the intersections of Warner Avenue and Ash Lane and Main Street and Delaware
- Flush 25 percent of the City with the No-Des flushing truck
- Maintain the sewer system to avoid sanitary sewer overflow (SSO).
- Complete phase three of the closed circuit television (370,869 lf) inspection of sewer lines.
- Purchase two new 30HP Hidrostral pumps for Lift Station D.
- Remove minimum 120 tons of material from the storm drain system.
- Complete at least 50% of the new Federally mandated Environmental Protection Agency (EPA) Lead Service Line Inventory Program.
- Install four (4) new chlorine/fluoride analyzer units at Well #3, #5, #6, and #10.
- Upgrade Programmable Logic Controllers (PLC) and SCADA components at two (2) sewer lift stations and the OC-9 Import Feeder Connection.
- Create automated reports for rainfall data and reservoir levels as needed to meet State water audit requirements.
- Replace two (2) gas engines at Reservoir Hill Booster Station for Air Quality Management District (AQMD) compliance.
- Complete facility and forebay maintenance at six (6) flood control stations.
- Complete design of Well #4 Rehabilitation Project.
- Locate and acquire new potential well site.
- Direct the development of the annual department operating budget and budgets for citywide CIP and equipment replacement.
- Continue 100% accident free work environment.
- Identify Mobility Improvement projects to implement throughout the City, targeting improved circulation and facilities for pedestrians and cyclists.
- Continue implementing space-planning guidelines for recycling, organics and solid waste containers for distribution to development project applicants.
- Monitor the implementation of the new organic waste program in conjunction with Rainbow/Republic Services. Draft and propose new citywide programs and implementation schedule for residential food waste recycling and edible food recovery as mandated by CalRecycle under the Climate Pollutants Reduction Act (SB1383).



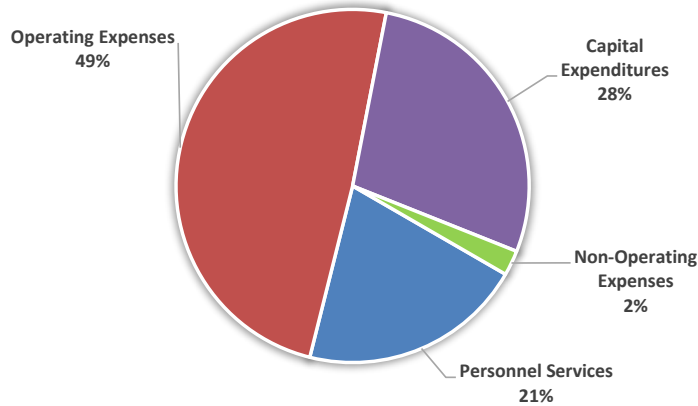
# Public Works

## Proposed Budget - FY 2023/24

### Summary Charts

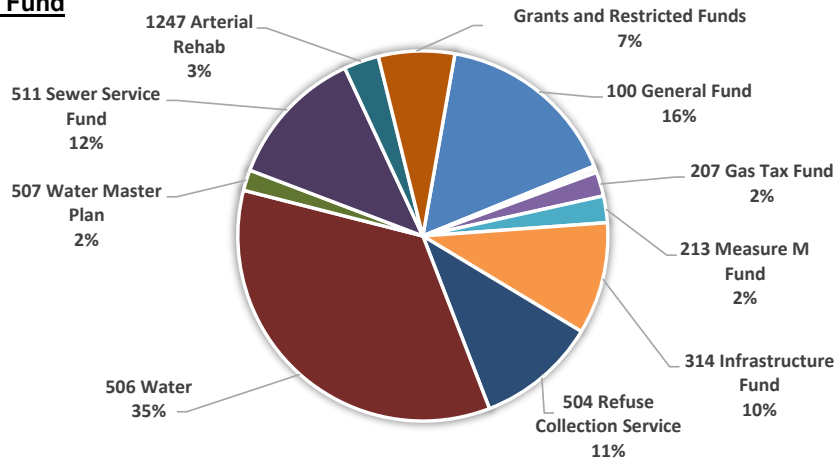
#### DEPARTMENT

#### Expenditures by Category



Expense Category	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed
Personnel Services	30,118,120	25,864,704	23,324,444	28,702,996	31,643,443	30,931,381
Operating Expenses	57,744,054	60,161,046	65,311,651	68,972,019	74,491,296	73,927,289
Capital Expenditures	18,134,732	21,890,169	19,168,289	62,192,088	114,463,982	42,070,775
Non-Operating Expenses	6,787,505	6,915,120	7,830,064	3,515,947	575,500	3,454,592
<b>Total Expenditures by Category</b>	<b>112,784,412</b>	<b>114,831,039</b>	<b>115,634,449</b>	<b>163,383,050</b>	<b>221,174,220</b>	<b>150,384,037</b>

#### Expenditures by Fund



Fund 206 represents less than 1% of expenditures and is not labeled on this chart

Fund	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed
100 General Fund	24,868,447	21,666,049	20,835,966	21,388,774	23,094,838	24,141,821
201 Air Quality Fund	102,149	15,378	503,786	788,188	1,178,304	387,500
206 Traffic Impact	2,157,222	52,308	534,056	290,000	1,931,483	496,010
207 Gas Tax Fund	3,089,234	5,036,650	3,834,197	3,662,154	4,060,148	3,164,188
213 Measure M Fund	3,156,679	3,123,030	3,928,740	4,378,615	6,417,286	3,500,516
314 Infrastructure Fund	2,961,179	4,503,679	10,644,787	24,925,009	43,977,383	14,706,826
504 Refuse Collection Service	12,636,030	13,001,684	13,804,271	14,540,682	15,417,867	15,798,571
506 Water	41,362,339	42,084,504	41,490,309	47,887,385	49,368,319	52,394,268
507 Water Master Plan	3,100,231	3,970,253	2,687,724	2,855,478	5,864,285	2,723,519
511 Sewer Service Fund	9,827,898	9,283,115	10,389,945	19,378,288	28,327,314	18,474,918
1247 Arterial Rehab	3,361,778	6,221,116	506,158	4,600,000	9,375,897	4,600,000
Grants and Restricted Funds	6,161,226	5,873,273	6,474,510	18,688,477	32,161,098	9,995,900
<b>Total Expenditures by Fund</b>	<b>112,784,412</b>	<b>114,831,039</b>	<b>115,634,449</b>	<b>163,383,050</b>	<b>221,174,220</b>	<b>150,384,037</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	15,208,401	13,702,080	15,557,178	18,976,703	18,976,703	19,915,659	4.95%
Salaries, Temporary	337,159	603,597	582,516	673,100	673,100	738,920	9.78%
Salaries, Overtime	930,538	939,466	975,889	834,193	834,193	891,693	6.89%
Leave Payouts	1,100,984	966,384	998,006	355,000	355,000	667,000	87.89%
Benefits	12,541,039	9,653,176	5,210,855	7,864,000	10,804,447	8,718,109	10.86%
<b>PERSONNEL SERVICES</b>	<b>30,118,120</b>	<b>25,864,704</b>	<b>23,324,444</b>	<b>28,702,996</b>	<b>31,643,443</b>	<b>30,931,381</b>	<b>7.76%</b>
<b>OPERATING EXPENSES</b>							
Utilities	1,170,552	1,525,995	1,976,164	1,438,400	1,438,400	1,965,900	36.67%
Purchased Water	16,386,899	17,143,545	17,289,474	18,655,000	18,655,000	19,900,000	6.67%
Equipment and Supplies	2,705,668	2,731,688	3,978,966	3,907,327	5,083,405	4,259,400	9.01%
Repairs and Maintenance	13,061,396	14,087,263	14,915,251	16,458,468	17,682,528	17,402,756	5.74%
Conferences and Training	128,459	83,950	154,062	197,600	201,713	204,500	3.49%
Professional Services	1,827,823	1,597,612	2,712,472	3,607,200	6,051,927	3,843,700	6.56%
Other Contract Services	12,317,938	13,060,475	14,404,025	14,497,815	15,146,720	15,635,560	7.85%
Rental Expense	42,486	51,498	49,886	37,000	37,000	37,000	0.00%
Insurance	7,385	7,929	8,493	9,500	9,500	9,500	0.00%
Payments to Other Governments	31,945	30,891	101,756	42,000	42,000	42,000	0.00%
Interdepartmental Charges	8,726,251	8,408,456	8,323,504	8,573,209	8,573,209	9,001,870	5.00%
Expense Allowances	72,251	71,665	88,153	75,500	75,500	84,200	11.52%
Other Expenses	1,265,001	1,360,080	1,309,445	1,473,000	1,494,394	1,540,903	4.61%
<b>OPERATING EXPENSES</b>	<b>57,744,054</b>	<b>60,161,046</b>	<b>65,311,651</b>	<b>68,972,019</b>	<b>74,491,296</b>	<b>73,927,289</b>	<b>7.18%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	20,705,952	26,144,335	25,750,430	59,429,300	107,641,602	39,654,775	-33.27%
Equipment	154,366	874,136	490,035	851,600	3,582,769	746,000	-12.40%
Vehicles	381,425	716,278	875,417	1,746,188	3,074,610	1,488,500	-14.76%
Software - Capital				165,000	165,000	181,500	10.00%
Capitalized PP&E Offset	(3,107,011)	(5,844,580)	(7,947,593)				
<b>CAPITAL EXPENDITURES</b>	<b>18,134,732</b>	<b>21,890,169</b>	<b>19,168,289</b>	<b>62,192,088</b>	<b>114,463,982</b>	<b>42,070,775</b>	<b>-32.35%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	67,611	570,867	535,649	525,000	525,000	475,000	-9.52%
Transfers to Other Funds	585,180	67,164	758,083	2,990,947	50,500	2,979,592	-0.38%
Depreciation	6,134,714	6,277,089	6,536,332				
<b>NON-OPERATING EXPENSES</b>	<b>6,787,505</b>	<b>6,915,120</b>	<b>7,830,064</b>	<b>3,515,947</b>	<b>575,500</b>	<b>3,454,592</b>	<b>-1.75%</b>
<b>Grand Total</b>	<b>112,784,412</b>	<b>114,831,039</b>	<b>115,634,449</b>	<b>163,383,050</b>	<b>221,174,220</b>	<b>150,384,037</b>	<b>-7.96%</b>
General Fund	24,868,447	21,666,049	20,835,966	21,388,774	23,094,838	24,141,821	12.87%
Other Funds	87,915,965	93,164,990	94,798,483	141,994,276	198,079,382	126,242,216	-11.09%
<b>Grand Total</b>	<b>112,784,412</b>	<b>114,831,039</b>	<b>115,634,449</b>	<b>163,383,050</b>	<b>221,174,220</b>	<b>150,384,037</b>	<b>-7.96%</b>
<b>Personnel Summary</b>	<b>207.00</b>	<b>199.00</b>	<b>207.00</b>	<b>211.00</b>	<b>211.00</b>	<b>211.00</b>	<b>0.00</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	7,259,176	5,184,024	4,622,204	5,335,390	5,335,390	5,669,114	6.25%
Salaries, Temporary	211,233	416,230	387,247	331,100	331,100	361,920	9.31%
Salaries, Overtime	409,255	320,473	292,846	326,343	326,343	326,343	0.00%
Leave Payouts	510,062	340,219	233,653			237,000	100.00%
Benefits	5,439,152	3,689,850	2,833,118	2,161,587	2,975,751	2,455,714	13.61%
<b>PERSONNEL SERVICES</b>	<b>13,828,878</b>	<b>9,950,796</b>	<b>8,369,068</b>	<b>8,154,420</b>	<b>8,968,584</b>	<b>9,050,091</b>	<b>10.98%</b>
<b>OPERATING EXPENSES</b>							
Utilities	4,510	3,497	5,077				
Equipment and Supplies	1,692,851	1,797,201	2,398,649	1,973,893	2,762,572	2,471,893	25.23%
Repairs and Maintenance	8,013,762	8,440,825	8,507,875	8,743,797	9,522,633	9,684,307	10.76%
Conferences and Training	48,875	30,865	52,279	62,000	62,130	62,000	0.00%
Professional Services	521,555	486,666	524,305	520,700	659,120	870,700	67.22%
Other Contract Services	242,654	454,177	484,034	610,000	610,000	620,000	1.64%
Rental Expense	33,686	34,891	34,009	12,000	12,000	12,000	0.00%
Payments to Other Governments	19,607	30,591	30,245	39,500	39,500	39,500	0.00%
Expense Allowances	43,576	41,894	44,990	49,800	49,800	52,300	5.02%
Other Expenses	367,993	344,147	334,933	358,000	358,000	385,903	7.79%
<b>OPERATING EXPENSES</b>	<b>10,989,069</b>	<b>11,664,752</b>	<b>12,416,394</b>	<b>12,369,690</b>	<b>14,075,754</b>	<b>14,198,603</b>	<b>14.79%</b>
<b>CAPITAL EXPENDITURES</b>							
Equipment			4				
<b>CAPITAL EXPENDITURES</b>			<b>4</b>				
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	50,500	50,500	50,500	864,664	50,500	893,127	3.29%
<b>NON-OPERATING EXPENSES</b>	<b>50,500</b>	<b>50,500</b>	<b>50,500</b>	<b>864,664</b>	<b>50,500</b>	<b>893,127</b>	<b>3.29%</b>
<b>Total</b>	<b>24,868,447</b>	<b>21,666,049</b>	<b>20,835,966</b>	<b>21,388,774</b>	<b>23,094,838</b>	<b>24,141,821</b>	<b>12.87%</b>
<b>Personnel Summary</b>	<b>97.75</b>	<b>53.00</b>	<b>55.90</b>	<b>56.40</b>	<b>56.40</b>	<b>58.70</b>	<b>2.30</b>

**Significant Changes**

Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. Increases in Operating Expenses are due to increased costs of normal business activities and one-time funding for consultant costs related to the petition to the State to relinquish Pacific Coast Highway (PCH) and outreach for the design of new beach restrooms. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.



**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Traffic Impact (206)</b>							71.04% 71.04%
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	2,141						
Benefits	937						
<b>PERSONNEL SERVICES</b>	<b>3,078</b>						
<b>OPERATING EXPENSES</b>							
Professional Services					90,000		
<b>OPERATING EXPENSES</b>					<b>90,000</b>		
<b>CAPITAL EXPENDITURES</b>							
Improvements	2,154,144	52,308	507,412	290,000	1,841,483	496,010	
<b>CAPITAL EXPENDITURES</b>	<b>2,154,144</b>	<b>52,308</b>	<b>507,412</b>	<b>290,000</b>	<b>1,841,483</b>	<b>496,010</b>	
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds			26,644				
<b>NON-OPERATING EXPENSES</b>			<b>26,644</b>				
<b>Total</b>	<b>2,157,222</b>	<b>52,308</b>	<b>534,056</b>	<b>290,000</b>	<b>1,931,483</b>	<b>496,010</b>	<b>71.04%</b>

**Significant Changes**

Funds are budgeted in the FY 2023/24 CIP for signal improvements at Murdy Fire Station and for Endinger & Heil Corridors Traffic and Pedestrian Safety Improvements.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00206 Traffic Impact	647,895	234,126	259,454	100,000	100,000	100,000	
<b>Total</b>	<b>647,895</b>	<b>234,126</b>	<b>259,454</b>	<b>100,000</b>	<b>100,000</b>	<b>100,000</b>	

Fund Balance	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00206 Traffic Impact	2,739,414	2,921,233	2,646,631	1,513,009	396,010	1,116,999	(396,010)
<b>Total</b>	<b>2,739,414</b>	<b>2,921,233</b>	<b>2,646,631</b>	<b>1,513,009</b>	<b>396,010</b>	<b>1,116,999</b>	<b>(396,010)</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Gas Tax Fund (207)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	98,894	362,035	580,861	786,876	786,876	725,406	-7.81%
Salaries, Overtime	705	33,737	50,930				
Benefits	31,304	267,150	390,508	353,104	475,278	333,239	-5.63%
<b>PERSONNEL SERVICES</b>	<b>130,902</b>	<b>662,923</b>	<b>1,022,299</b>	<b>1,139,980</b>	<b>1,262,154</b>	<b>1,058,645</b>	-7.13%
<b>OPERATING EXPENSES</b>							
Repairs and Maintenance	250,000						
Expense Allowances		384	1,907				
<b>OPERATING EXPENSES</b>	<b>250,000</b>	<b>384</b>	<b>1,907</b>				
<b>CAPITAL EXPENDITURES</b>							
Improvements	2,708,332	4,373,344	2,740,341	2,400,000	2,797,994	2,000,000	-16.67%
<b>CAPITAL EXPENDITURES</b>	<b>2,708,332</b>	<b>4,373,344</b>	<b>2,740,341</b>	<b>2,400,000</b>	<b>2,797,994</b>	<b>2,000,000</b>	-16.67%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds			69,649	122,174		105,543	-13.61%
<b>NON-OPERATING EXPENSES</b>			<b>69,649</b>	<b>122,174</b>		<b>105,543</b>	-13.61%
<b>Total</b>	<b>3,089,234</b>	<b>5,036,650</b>	<b>3,834,197</b>	<b>3,662,154</b>	<b>4,060,148</b>	<b>3,164,188</b>	<b>-13.60%</b>

**Significant Changes**

Gas Tax funds are restricted to expenditures on street right-of-way improvements. The change in Personnel Services and Transfers to Other Funds is due to the redistribution of personnel to the General Fund to better align with job duties. Funds are budgeted in capital for residential pavement rehab in FY2023/24.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00207 Gas Tax Fund	3,089,826	3,088,799	3,258,798	3,788,219	3,788,219	3,693,743	(94,476)
<b>Total</b>	<b>3,089,826</b>	<b>3,088,799</b>	<b>3,258,798</b>	<b>3,788,219</b>	<b>3,788,219</b>	<b>3,693,743</b>	<b>(94,476)</b>



**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Measure M Fund (213)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	607,126	634,243	808,915	1,337,924	1,337,924	1,210,026	-9.56%
Salaries, Temporary		39,479					
Salaries, Overtime	23,435	27,515	19,702				
Leave Payouts	1,123	9,151	11,079				
Benefits	450,230	397,159	461,101	418,061	625,691	409,457	-2.06%
<b>PERSONNEL SERVICES</b>	<b>1,081,914</b>	<b>1,107,547</b>	<b>1,300,797</b>	<b>1,755,985</b>	<b>1,963,615</b>	<b>1,619,483</b>	<b>-7.77%</b>
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	6,513	7,766	37,161			5,000	100.00%
Repairs and Maintenance	499,965	749,272	8,186		35		
Conferences and Training			790		677		
Professional Services	161,582		145,512	200,000	243,095	200,000	0.00%
Expense Allowances	1,076	1,577	2,628				
<b>OPERATING EXPENSES</b>	<b>669,136</b>	<b>758,615</b>	<b>194,276</b>	<b>200,000</b>	<b>243,808</b>	<b>205,000</b>	<b>2.50%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	1,405,629	1,256,867	2,433,504	2,215,000	4,209,863	1,500,000	-32.28%
<b>CAPITAL EXPENDITURES</b>	<b>1,405,629</b>	<b>1,256,867</b>	<b>2,433,504</b>	<b>2,215,000</b>	<b>4,209,863</b>	<b>1,500,000</b>	<b>-32.28%</b>
<b>NON-OPERATING EXPENSES</b>							
Transfer to Other Funds			163	207,630		176,033	-15.22%
<b>NON-OPERATING EXPENSES</b>			<b>163</b>	<b>207,630</b>		<b>176,033</b>	<b>-15.22%</b>
<b>Total</b>	<b>3,156,679</b>	<b>3,123,030</b>	<b>3,928,740</b>	<b>4,378,615</b>	<b>6,417,286</b>	<b>3,500,516</b>	<b>-20.05%</b>

**Significant Changes**

Measure M Fund receives revenue from a one-half cent sales tax levied in the County of Orange. Expenditures are dedicated to street and traffic salaries, maintenance and improvement projects. Projects for FY 2023/24 include the residential curb ramp project and a portion of the annual arterial rehab program.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00213 Measure M Fund	3,615,688	3,521,469	4,327,338	4,056,410	4,056,410	4,171,189	114,779
<b>Total</b>	<b>3,615,688</b>	<b>3,521,469</b>	<b>4,327,338</b>	<b>4,056,410</b>	<b>4,056,410</b>	<b>4,171,189</b>	<b>114,779</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Infrastructure Fund (314)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent		537,318	1,099,925	1,401,931	1,401,931	1,472,454	5.03%
Salaries - Overtime		72,692	142,390	34,600	34,600	34,600	0.00%
Termination Pay Outs		81,406	106,444				
Benefits		403,464	722,938	608,896	826,479	675,865	11.00%
<b>PERSONNEL SERVICES</b>		<b>1,094,880</b>	<b>2,071,697</b>	<b>2,045,427</b>	<b>2,263,010</b>	<b>2,182,919</b>	6.72%
<b>OPERATING EXPENSES</b>							
Equipment and Supplies		15,934	10,767				
Repairs and Maintenance	6,966	555,175	1,537,342	1,980,949	1,981,876	1,980,949	0.00%
Professional Services		117,564	415,883	40,000	1,104,042	40,000	0.00%
Other Contract Services			13,000				
Rental Expense		2,727					
Expense Allowances		498	2,838				
<b>OPERATING EXPENSES</b>	<b>6,966</b>	<b>691,899</b>	<b>1,979,830</b>	<b>2,020,949</b>	<b>3,085,918</b>	<b>2,020,949</b>	0.00%
<b>CAPITAL EXPENDITURES</b>							
Improvements	2,954,213	2,716,899	6,288,328	20,641,050	36,250,328	10,288,675	-50.15%
Equipment			304,932		2,378,127		
<b>CAPITAL EXPENDITURES</b>	<b>2,954,213</b>	<b>2,716,899</b>	<b>6,593,260</b>	<b>20,641,050</b>	<b>38,628,455</b>	<b>10,288,675</b>	-50.15%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				217,583		214,283	-1.52%
<b>NON-OPERATING EXPENSES</b>				<b>217,583</b>		<b>214,283</b>	-1.52%
<b>Total</b>	<b>2,961,179</b>	<b>4,503,679</b>	<b>10,644,787</b>	<b>24,925,009</b>	<b>43,977,383</b>	<b>14,706,826</b>	<b>-41.00%</b>

**Significant Changes**

Expenditures from the Infrastructure Fund are restricted to infrastructure related expenses as identified in City Charter section 617. Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. The capital budget for FY 2023/24 includes a variety of citywide facility improvements including Rehabilitation of the PD Women's Locker Room, Police Communications Center Improvements, and Installation of Fueling Station Canopies. The change in Transfers to Other Funds is due to a reallocation of expenditures related to the City's Pension Obligation Bonds resulting from fluctuations in personnel costs.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00314 Infrastructure Fund ^	5,005,638	9,410,784	14,064,495	24,196,798	25,380,122	14,841,798	(10,538,324)
<i>^Infrastructure Fund is managed by Public Works, however, program funds are also allocated to the Community &amp; Library Services Department.</i>							
<b>Total</b>	<b>5,005,638</b>	<b>9,410,784</b>	<b>14,064,495</b>	<b>24,196,798</b>	<b>25,380,122</b>	<b>14,841,798</b>	<b>(10,538,324)</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Refuse Collection Service</b> (504,1228,1234,1251,1276)							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	177,803	180,918	241,158	312,767	312,767	289,514	-7.43%
Salaries, Overtime			2,670				
Leave Payouts	12,736	3,761	15,350	5,000	5,000	10,000	100.00%
Benefits	145,412	118,944	31,035	120,262	168,501	106,970	-11.05%
<b>PERSONNEL SERVICES</b>	<b>335,951</b>	<b>303,622</b>	<b>290,213</b>	<b>438,029</b>	<b>486,268</b>	<b>406,484</b>	-7.20%
<b>OPERATING EXPENSES</b>							
Utilities			222				
Equipment and Supplies	11,131	14,454	61,349	94,834	373,316	140,397	48.05%
Repairs and Maintenance		10,691	192				
Conferences and Training		110	754	2,000	2,000	2,000	0.00%
Professional Services	4,595	3,167	49,267	40,000	87,972	40,000	0.00%
Other Contract Services	11,520,259	11,935,452	12,714,289	13,245,188	13,795,919	14,461,560	9.18%
Interdepartmental Charges	742,605	707,825	652,808	672,392	672,392	706,012	5.00%
Expense Allowances		35	1,089				
<b>OPERATING EXPENSES</b>	<b>12,278,589</b>	<b>12,671,734</b>	<b>13,479,970</b>	<b>14,054,414</b>	<b>14,931,599</b>	<b>15,349,969</b>	9.22%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses		4,838	12,599				
Transfers to Other Funds				48,239		42,118	-12.69%
Depreciation	21,490	21,490	21,490				
<b>NON-OPERATING EXPENSES</b>	<b>21,490</b>	<b>26,328</b>	<b>34,089</b>	<b>48,239</b>		<b>42,118</b>	-12.69%
<b>Total</b>	<b>12,636,030</b>	<b>13,001,684</b>	<b>13,804,271</b>	<b>14,540,682</b>	<b>15,417,867</b>	<b>15,798,571</b>	<b>8.65%</b>

**Significant Changes**

The Refuse Fund is one of the City's four primary enterprise funds, providing weekly residential trash and recycling collection via contract along with recycling education and scavenger prevention programs. Revenue is received from customers for trash collection service fee billed monthly on the municipal services bills. The largest expense for the fund is the monthly payment to the City's contract waste hauler. Other Contract Services reflects an increase in the fee for service per City's waste hauler contract. Various CalRecycle grants for recycling and green business certification programs are also included.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00504 Refuse Collection Service	12,630,399	13,066,619	13,705,150	14,473,228	15,004,228	15,799,711	795,483
01228 Cal Recycle	49,984	49,530	48,834	48,834	48,834	49,015	181
01234 Sust Bus Cert Program	10,000						
01251 HHW Grant Cycle HD31			37,050				
01276 SB 1383 Local Assistance OWR1			521		278,482		(278,482)
<b>Total</b>	<b>12,690,383</b>	<b>13,116,149</b>	<b>13,791,555</b>	<b>14,522,062</b>	<b>15,331,544</b>	<b>15,848,726</b>	<b>517,182</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**Refuse Collection Service**

(504,1228,1234,1251,1276)

(continued)

<b>Fund Balance</b>	<b>Actual as of 6/30/2020</b>	<b>Actual as of 6/30/2021</b>	<b>Actual as of 6/30/2022</b>	<b>Estimated 6/30/2023</b>	<b>Use of Fund Balance</b>	<b>Estimated 6/30/2024</b>	<b>Change from Prior Year</b>
01228 Cal Recycle	153,944	140,045	138,467	120,029	45,382	74,647	(45,382)
01234 Sust Bus Cert Program	36,210	36,210	36,210	36,210	36,210	0	(36,210)
<b>Total</b>	<b>190,154</b>	<b>176,255</b>	<b>174,677</b>	<b>156,239</b>	<b>81,592</b>	<b>74,647</b>	<b>(81,592)</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Water (506)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	5,092,527	4,886,516	5,688,818	6,759,732	6,759,732	7,265,318	7.48%
Salaries, Temporary	105,634	109,598	179,365	277,000	277,000	327,000	18.05%
Salaries, Overtime	310,098	366,154	367,215	368,250	368,250	405,750	10.18%
Leave Payouts	398,056	394,214	444,711	250,000	250,000	300,000	20.00%
Benefits	4,742,455	3,471,784	472,510	2,942,095	3,988,598	3,320,461	12.86%
<b>PERSONNEL SERVICES</b>	<b>10,648,770</b>	<b>9,228,265</b>	<b>7,152,618</b>	<b>10,597,077</b>	<b>11,643,580</b>	<b>11,618,529</b>	<b>9.64%</b>
<b>OPERATING EXPENSES</b>							
Utilities	1,021,544	1,365,778	1,776,434	1,283,900	1,283,900	1,761,400	37.19%
Purchased Water	16,386,899	17,143,545	17,289,474	18,655,000	18,655,000	19,900,000	6.67%
Equipment and Supplies	724,515	671,472	1,123,519	1,296,000	1,393,417	1,227,300	-5.30%
Repairs and Maintenance	1,848,331	2,026,334	2,235,799	2,123,722	2,291,037	2,252,500	6.06%
Conferences and Training	39,567	37,984	73,337	129,100	130,938	105,000	-18.67%
Professional Services	885,406	544,847	578,234	913,500	1,299,400	1,435,000	57.09%
Other Contract Services	431,952	588,879	762,844	396,500	408,358	379,000	-4.41%
Rental Expense	8,800	9,576	14,801	21,500	21,500	21,500	0.00%
Payments to Other Governments			69,512				
Interdepartmental Charges	5,820,895	5,821,924	5,909,886	6,087,183	6,087,183	6,391,542	5.00%
Expense Allowances	22,165	18,468	24,401	19,900	19,900	23,900	20.10%
Other Expenses	890,778	979,061	955,196	1,035,500	1,056,894	1,055,500	1.93%
<b>OPERATING EXPENSES</b>	<b>28,080,853</b>	<b>29,207,869</b>	<b>30,813,438</b>	<b>31,961,805</b>	<b>32,647,527</b>	<b>34,552,642</b>	<b>8.11%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	194,000	895,657	886,415	2,375,500	2,535,605	3,230,000	35.97%
Equipment	154,366	874,136	157,664	621,000	754,042	521,000	-16.10%
Vehicles	37,203	178,393	543,013	1,120,500	1,622,564	1,233,500	10.08%
Capital - Software				165,000	165,000	181,500	10.00%
Capitalized PP&E Offset		(712,809)	(711,651)				
<b>CAPITAL EXPENDITURES</b>	<b>385,569</b>	<b>1,235,377</b>	<b>875,441</b>	<b>4,282,000</b>	<b>5,077,211</b>	<b>5,166,000</b>	<b>20.64%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses		142,297	370,536				
Transfers to Other Funds				1,046,503		1,057,097	1.01%
Depreciation	2,247,147	2,270,696	2,278,275				
<b>NON-OPERATING EXPENSES</b>	<b>2,247,147</b>	<b>2,412,992</b>	<b>2,648,811</b>	<b>1,046,503</b>		<b>1,057,097</b>	<b>1.01%</b>
<b>Total</b>	<b>41,362,339</b>	<b>42,084,504</b>	<b>41,490,309</b>	<b>47,887,385</b>	<b>49,368,319</b>	<b>52,394,268</b>	<b>9.41%</b>

**Significant Changes**

The Water Fund is one of the City's four primary enterprise funds. Revenue is received from customer service charges on the monthly municipal services bills and provides funding to maintain the City's water distribution system. Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22 and increases in Operating Expenses are for the increased cost of normal business activities. Purchased Water expenditures are adjusted annually to reflect rate adjustments for imported water from the Municipal Water District of Orange County (MWDOC) and Replenishment Assessment from the Orange County Water District (OCWD). The vehicle request from the FY 2022/23 budget was not fulfilled due to supply chain issues. This request is reprogrammed into the FY 2023/24 request, adjusting for inflation. Budgeted Improvements are for water well improvements.

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**Water (506) (continued)**

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Proposed	Prior Year
00506 Water	38,093,615	39,465,757	38,885,049	42,099,072	42,099,072	44,783,425	2,684,353
<b>Total</b>	<b>38,093,615</b>	<b>39,465,757</b>	<b>38,885,049</b>	<b>42,099,072</b>	<b>42,099,072</b>	<b>44,783,425</b>	<b>2,684,353</b>

	Actual as of	Actual as of	Actual as of	Estimated	Use of Fund	Estimated	Change from
Fund Balance	6/30/2020	6/30/2021	6/30/2022	6/30/2023	Balance	6/30/2024	Prior Year
00506 Water	29,995,778	28,182,833	24,436,883	20,261,326	7,610,843	12,650,483	(7,610,843)
<b>Total</b>	<b>29,995,778</b>	<b>28,182,833</b>	<b>24,436,883</b>	<b>20,261,326</b>	<b>7,610,843</b>	<b>12,650,483</b>	<b>(7,610,843)</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Water Master Plan (507)</b>							
<b>PERSONNEL SERVICES</b>							
Benefits	9,117	(6,938)	(23,699)		13,657		
<b>PERSONNEL SERVICES</b>	<b>9,117</b>	<b>(6,938)</b>	<b>(23,699)</b>		<b>13,657</b>		
<b>OPERATING EXPENSES</b>							
Equipment and Supplies			2,590				
Repairs and Maintenance	402,741						
Professional Services	75,510	89,115	185,059	500,000	555,348	400,000	-20.00%
Interdepartmental Charges	330,203	340,109	350,312	360,821	360,821	378,862	5.00%
<b>OPERATING EXPENSES</b>	<b>808,453</b>	<b>429,224</b>	<b>537,961</b>	<b>860,821</b>	<b>916,169</b>	<b>778,862</b>	-9.52%
<b>CAPITAL EXPENDITURES</b>							
Improvements	1,680,192	4,142,283	2,504,058	1,981,000	4,934,459	1,931,000	-2.52%
Capitalized PP&E Offset	(1,060,747)	(2,659,978)	(2,446,110)				
<b>CAPITAL EXPENDITURES</b>	<b>619,445</b>	<b>1,482,305</b>	<b>57,949</b>	<b>1,981,000</b>	<b>4,934,459</b>	<b>1,931,000</b>	-2.52%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses		350,588	5,169				
Transfers to Other Funds			336,238	13,657		13,657	0.00%
Depreciation	1,663,215	1,715,074	1,774,107				
<b>NON-OPERATING EXPENSES</b>	<b>1,663,215</b>	<b>2,065,662</b>	<b>2,115,514</b>	<b>13,657</b>		<b>13,657</b>	0.00%
<b>Total</b>	<b>3,100,231</b>	<b>3,970,253</b>	<b>2,687,724</b>	<b>2,855,478</b>	<b>5,864,285</b>	<b>2,723,519</b>	<b>-4.62%</b>

**Significant Changes**

The Water Master Plan Fund is one of the City's four primary enterprise funds. Revenue is received from a capital charge on monthly municipal services bills and from connection fees for new customers. Projects undertaken in this fund are in accordance with the adopted Water Master Plan. Projects budgeted for FY 2023/24 are for water main replacements.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00507 Water Master Plan	4,209,861	3,177,854	2,236,517	3,957,600	3,957,600	3,957,600	
<b>Total</b>	<b>4,209,861</b>	<b>3,177,854</b>	<b>2,236,517</b>	<b>3,957,600</b>	<b>3,957,600</b>	<b>3,957,600</b>	



**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Sewer Service Fund (511)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	1,970,684	1,902,708	2,506,992	3,042,083	3,042,083	3,283,827	7.95%
Salaries, Temporary	20,292	38,290	15,904	65,000	65,000	50,000	-23.08%
Salaries, Overtime	187,045	118,895	100,136	105,000	105,000	125,000	19.05%
Leave Payouts	179,007	137,634	186,769	100,000	100,000	120,000	20.00%
Benefits	1,721,078	1,304,400	320,225	1,259,995	1,730,492	1,416,403	12.41%
<b>PERSONNEL SERVICES</b>	<b>4,078,106</b>	<b>3,501,928</b>	<b>3,130,025</b>	<b>4,572,078</b>	<b>5,042,575</b>	<b>4,995,230</b>	<b>9.26%</b>
<b>OPERATING EXPENSES</b>							
Utilities	141,862	153,783	191,215	150,000	150,000	200,000	33.33%
Equipment and Supplies	193,670	143,778	270,090	334,000	345,500	205,000	-38.62%
Repairs and Maintenance	1,252,853	1,442,757	1,699,899	2,505,000	2,618,264	2,400,000	-4.19%
Conferences and Training	21,946	14,991	26,902	4,000	5,468	35,000	775.00%
Professional Services	147,280	111,593	618,643	1,100,000	1,594,858	475,000	-56.82%
Other Contract Services	62,529	66,843	102,678	70,000	70,000	115,000	64.29%
Rental Expense		4,304	1,076	3,500	3,500	3,500	0.00%
Interdepartmental Charges	1,832,548	1,538,598	1,410,498	1,452,813	1,452,813	1,525,454	5.00%
Expense Allowances	5,432	8,688	10,272	5,800	5,800	8,000	37.93%
Other Expenses	5,113	35,944	18,104	75,000	75,000	95,000	26.67%
<b>OPERATING EXPENSES</b>	<b>3,663,234</b>	<b>3,521,278</b>	<b>4,349,377</b>	<b>5,700,113</b>	<b>6,321,202</b>	<b>5,061,954</b>	<b>-11.20%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	1,702,704	2,021,989	4,854,518	8,345,000	16,085,467	7,715,000	-7.55%
Equipment			27,435	230,600	230,600	225,000	-2.43%
Vehicles	344,222	502,885	332,404	60,000	647,469		-100.00%
Capitalized PP&E Offset	(2,046,264)	(2,471,793)	(4,789,832)				
<b>CAPITAL EXPENDITURES</b>	<b>663</b>	<b>53,082</b>	<b>424,525</b>	<b>8,635,600</b>	<b>16,963,536</b>	<b>7,940,000</b>	<b>-8.06%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses		53,966	140,526				
Transfers to Other Funds				470,497		477,734	1.54%
Depreciation	2,085,895	2,152,862	2,345,493				
<b>NON-OPERATING EXPENSES</b>	<b>2,085,895</b>	<b>2,206,828</b>	<b>2,486,018</b>	<b>470,497</b>		<b>477,734</b>	<b>1.54%</b>
<b>Total</b>	<b>9,827,898</b>	<b>9,283,115</b>	<b>10,389,945</b>	<b>19,378,288</b>	<b>28,327,314</b>	<b>18,474,918</b>	<b>-4.66%</b>

**Significant Changes**

The Sewer Service Fund is one of the City's four primary enterprise funds and provides for the collection of wastewater from all residences, businesses, industries, and all other sewer connections in the City. Revenue is received from a monthly sewer charge to all wastewater customers. Changes in Personnel Services (Permanent and Benefits) are a result of Memorandums of Understanding (MOUs) that were entered into with the City's various labor unions during FY 2021/22. Increases in Operating Expenses are for the increased cost of normal business activities. Budgeted Capital Improvement Projects include installation of a PCH restroom sewer lift station and lining of sewer mains.

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**Sewer Service Fund (511)**  
**(continued)**

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Proposed	Prior Year
00511 Sewer Service Fund	11,837,547	10,961,471	8,945,726	10,747,168	10,747,168	10,747,168	
<b>Total</b>	<b>11,837,547</b>	<b>10,961,471</b>	<b>8,945,726</b>	<b>10,747,168</b>	<b>10,747,168</b>	<b>10,747,168</b>	

	Actual as of	Actual as of	Actual as of	Estimated	Use of Fund	Estimated	Change from
Fund Balance	6/30/2020	6/30/2021	6/30/2022	6/30/2023	Balance	6/30/2024	Prior Year
00511 Sewer Service Fund	34,474,826	35,575,464	30,682,388	20,644,883	7,727,750	12,917,133	(7,727,750)
<b>Total</b>	<b>34,474,826</b>	<b>35,575,464</b>	<b>30,682,388</b>	<b>20,644,883</b>	<b>7,727,750</b>	<b>12,917,133</b>	<b>(7,727,750)</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Air Quality (201)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	50	2,956	5,701				
Benefits	1,354	1,555	2,023				
<b>PERSONNEL SERVICES</b>	<b>1,404</b>	<b>4,511</b>	<b>7,724</b>				
<b>OPERATING EXPENSES</b>							
Equipment and Supplies	124	8,362	13,103	30,000	30,000	30,000	0.00%
Repairs and Maintenance	400	1,455					
Conferences and Training	17,518			500	500	500	0.00%
Professional Services			22,781	40,000	40,000	40,000	0.00%
Other Contract Services	56,994		293,151	150,000	252,280	60,000	-60.00%
Expense Allowance	2	122	29				
Other Expenses	1,118	928	1,212	2,000	2,000	2,000	0.00%
<b>OPERATING EXPENSES</b>	<b>76,156</b>	<b>10,867</b>	<b>330,276</b>	<b>222,500</b>	<b>324,780</b>	<b>132,500</b>	<b>-40.45%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	24,589		165,787		48,946		
Equipment							
Vehicles				565,688	804,578	255,000	-54.92%
<b>CAPITAL EXPENDITURES</b>	<b>24,589</b>		<b>165,787</b>	<b>565,688</b>	<b>853,524</b>	<b>255,000</b>	<b>-54.92%</b>
<b>Total</b>	<b>102,149</b>	<b>15,378</b>	<b>503,786</b>	<b>788,188</b>	<b>1,178,304</b>	<b>387,500</b>	<b>-50.84%</b>

**Significant Changes**

The Air Quality Fund receives quarterly subventions from the State to use towards air quality improvement efforts. The FY 2023/24 budget includes the purchase of electric vehicles.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00201 Air Quality Fund	293,442	270,932	200,901	250,000	250,000	250,000	
<b>Total</b>	<b>293,442</b>	<b>270,932</b>	<b>200,901</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	

Fund Balance	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00201 Air Quality Fund	1,261,957	1,517,511	1,214,625	162,872	137,500	25,372	(137,500)
<b>Total</b>	<b>1,261,957</b>	<b>1,517,511</b>	<b>1,214,625</b>	<b>162,872</b>	<b>137,500</b>	<b>25,372</b>	<b>(137,500)</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Arterial Rehab (1247)</b>							
<b>CAPITAL EXPENDITURES</b>							
Improvements	3,361,778	6,221,116	506,158	4,600,000	9,375,897	4,600,000	0.00%
<b>CAPITAL EXPENDITURES</b>	<b>3,361,778</b>	<b>6,221,116</b>	<b>506,158</b>	<b>4,600,000</b>	<b>9,375,897</b>	<b>4,600,000</b>	<b>0.00%</b>
<b>Total</b>	<b>3,361,778</b>	<b>6,221,116</b>	<b>506,158</b>	<b>4,600,000</b>	<b>9,375,897</b>	<b>4,600,000</b>	<b>0.00%</b>

**Significant Changes**

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provided new funding to the City, through SB1 and the Highway Users Trust Account (HUTA). These funds are designated for the maintenance and rehabilitation of roadways. These funds have been budgeted for the FY 2023/24 arterial rehabilitation project.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
01247 Arterial Rehabilitation	3,635,752	3,731,456	4,010,174	4,487,676	4,487,676	4,917,993	430,317
<b>Total</b>	<b>3,635,752</b>	<b>3,731,456</b>	<b>4,010,174</b>	<b>3,354,156</b>	<b>3,354,156</b>	<b>4,917,993</b>	<b>430,317</b>

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Grants and Restricted Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent		11,361	2,605				
Benefits		5,807	1,098				
<b>PERSONNEL SERVICES</b>		<b>17,169</b>	<b>3,703</b>				
<b>OPERATING EXPENSES</b>							
Utilities	2,636	2,937	3,215	4,500	4,500	4,500	0.00%
Equipment and Supplies	76,864	72,720	61,738	178,600	178,600	179,810	0.68%
Conferences and Training	553						
Repairs and Maintenance	786,378	860,753	925,958	1,105,000	1,268,684	1,085,000	-1.81%
Professional Services	31,896	244,661	172,788	253,000	378,092	343,000	35.57%
Other Contract Services	3,549	15,124	34,029	26,127	10,163		-100.00%
Insurance	7,385	7,929	8,493	9,500	9,500	9,500	0.00%
Payments to Other Governments	12,337	300	2,000	2,500	2,500	2,500	0.00%
Other Expenses				2,500	2,500	2,500	0.00%
<b>OPERATING EXPENSES</b>	<b>921,597</b>	<b>1,204,423</b>	<b>1,208,222</b>	<b>1,581,727</b>	<b>1,854,539</b>	<b>1,626,810</b>	<b>2.85%</b>
<b>CAPITAL EXPENDITURES</b>							
Improvements	4,520,371	4,463,872	4,863,908	16,581,750	29,561,559	7,894,090	-52.39%
Equipment					220,000		
Vehicles		35,000					
<b>CAPITAL EXPENDITURES</b>	<b>4,520,371</b>	<b>4,498,872</b>	<b>4,863,908</b>	<b>16,581,750</b>	<b>29,781,559</b>	<b>7,894,090</b>	<b>-52.39%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	67,611	19,178	6,820	525,000	525,000	475,000	-9.52%
Transfers to Other Funds	534,680	16,664	274,889				
Depreciation	116,967	116,967	116,967				
<b>NON-OPERATING EXPENSES</b>	<b>719,258</b>	<b>152,810</b>	<b>398,677</b>	<b>525,000</b>	<b>525,000</b>	<b>475,000</b>	<b>-9.52%</b>
<b>Total</b>	<b>6,161,226</b>	<b>5,873,273</b>	<b>6,474,510</b>	<b>18,688,477</b>	<b>32,161,098</b>	<b>9,995,900</b>	<b>-46.51%</b>

**Significant Changes**

Funds are budgeted in the Drainage Fund (211) for flood station forebay and building improvements. Funds budgeted in Traffic Congestion Relief (219) are for bridge preventative maintenance projects. The West Orange County Water Board (508) will be used to retrofit OC9 pipeline. The Hwy Safety Improvement Program Fund (995) will be used towards the Edinger and Heil corridor project. AES Mitigation Funds (1284) will be used towards projects at the Banning Branch Library, Sealy, Eader, and Edison parks, and a streetscape improvement project.

**Public Works**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**Grants and Restricted Funds**  
**(continued)**

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00210 Sewer Impact Fee	606,504	104,516	199,524	167,310	167,310	167,310	
00211 Drainage	777,222	230,020	765,599	200,000	200,000	200,000	
00219 Traffic Congestion Relief 42	1,691,694	1,459,096	1,589,828	1,939,011	1,939,011	1,971,422	32,411
00239 CDBG ^	486,867	393,732	200,283				
00319 Senior Center Development	8,467						
00505 Systems Fund	3,048	357	(5,810)				
00508 WOCWB	708,593	571,930	511,817	1,627,000	1,627,000	1,557,000	(70,000)
00807 Energy Efficiency Fund	21,852	41,449	32,406	18,600	18,600	19,200	600
00873 OCTA/Cip Grant		1,273,265	13,033				
00960 Used Oil OPP1	54,699	(3,655)	47,906	26,127	26,127		(26,127)
00961 Hwy Bridge Replace Rehab		13,884	351,027	3,280,000	3,280,000		(3,280,000)
00965 Master Plan of Arterial Highways	1,000	44,566					
00970 Bridge Prevent Maint Program	281,325						
00995 Hwy Safety Improve Program	1,235,936	1,264,564	312,272			675,090	675,090
01222 Hazard Mitigation Grant Program	43,732			6,598,950	6,598,950		(6,598,950)
01254 OCTA-405 Widening	24,382	2,058	6,878				
01272 Local Road Safety Plan (LRSP)			28,896				0
01273 CRRSAA				578,011	578,011		(578,011)
01275 OCTA Project X				500,000	500,000		(500,000)
01277 Clean California					5,000,000		
01282 Bolsa Chica TS Synchronization					2,014,403		
01283 OCTA Trash Removal Phase II						500,000	500,000
01284 AES Mitigation						4,900,000	4,900,000
<i>^CDBG Fund is managed by the Community Development Department. However, program funds are allocated across multiple departments. Funding reflected here only pertains to the Public Works Department.</i>							
<b>Total</b>	<b>5,945,321</b>	<b>5,395,782</b>	<b>4,053,658</b>	<b>14,935,009</b>	<b>21,949,412</b>	<b>9,990,022</b>	<b>(11,959,390)</b>

Fund Balance	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00210 Sewer Impact Fee	7,084,170	4,234,329	2,270,713	689,476	632,690	56,786	(632,690)
00211 Drainage	2,518,623	2,721,894	3,486,824	595,170	224,000	371,170	(224,000)
00219 Traffic Congestion Relief 42	1,782,616	2,034,025	2,176,294	377,256	168,578	208,678	(168,578)
<b>Total</b>	<b>11,385,409</b>	<b>8,990,248</b>	<b>7,933,831</b>	<b>1,661,902</b>	<b>1,025,268</b>	<b>636,634</b>	<b>(1,025,268)</b>

## Non-Departmental

### Department Description

The Non-Departmental series of accounts are used to account for citywide expenditures including debt service payments, equipment leases and purchases, utility costs, unemployment insurance, termination leave payouts as well as Capital Improvement Projects that do not have a correlation to any one particular department. The Finance Department manages this set of Non-Departmental accounts.

### Equipment Replacement

Non-Departmental supports the funding of the City's Equipment Replacement Program. This program funds the replacement of the City's equipment and rolling stock so that the City's vehicle fleet, equipment and technology remain up-to-date and in good working condition. The FY 2023/24 Equipment Replacement budget totals \$6.5 million to fund the replacement of the City's aging equipment. In prior fiscal years, equipment lease payments were budgeted in the City's General Fund. However, these expenditures have now been transferred to the Equipment Replacement Fund for more centralized tracking of the City's equipment costs.

### Infrastructure Improvements

Non-Departmental also helps to support the City's General Fund share of infrastructure spending. Per the City's Charter, Section 617, General Fund expenditures for infrastructure improvements and maintenance shall not be reduced below 15% of General Fund revenues based on a five-year rolling average. The Capital Improvement Program Section provides detailed information regarding the infrastructure projects funded by the General Fund and other funds, including grants.

### Debt Service

Non-Departmental includes annual debt service payments for the City's bonded debt. The City's Charter limits General Obligation debt to 12 percent (12%) of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in Fiscal Year 2022/23 was approximately \$48.8 billion, resulting in a debt limit of \$5.9 billion. The City currently holds no General Obligation bonds subject to the debt limit. In addition, it is not anticipated that the City's outstanding debt will have an appreciable impact on the operating budget.



### Successor Agency

The Successor Agency is responsible for overseeing the "winding down" of the City's former Redevelopment Agency. Under Assembly Bill 1X 26, AB 1484, SB 107 and the California Supreme Court's decision on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The State Legislature created "Successor Agencies". All assets, properties, contracts, and leases of the former Redevelopment Agency transferred to the Successor Agency in conformance with State law.

The Successor Agency continues to oversee the development of certain properties under contractual obligation until the project or obligation is completed, can be transferred to other parties, or is sold. The Successor Agency prepares a Recognized Obligation Payment Schedule (ROPS) annually (July – June) for the enforceable obligations of the former Redevelopment Agency. Pursuant to State Law, the Oversight Board now functions through the County of Orange.



## Non-Departmental

### Department Description

#### Housing Authority

The City's Housing Authority assumed the housing functions and assets of the former Redevelopment Agency. It also received related rights, powers, liabilities, duties, and obligations, thereby becoming "Successor Housing Agency."

The Housing Authority administers the housing assets of the former Redevelopment Agency; manages the Inclusionary Housing Program; implements the Housing Rehabilitation Program; and manages the Ocean View Mobile Home Park. Staff monitors over 49 multifamily rental projects, consisting of 1,450 extremely low, very low, and low income residential units and 368 moderate income residential units that have affordability covenants/affordable restrictions associated with the developments. In addition, the City has 385 ownership covenant restricted residential units related to the inclusionary housing ordinance program.



Senior Affordable Housing Project on Beach Blvd

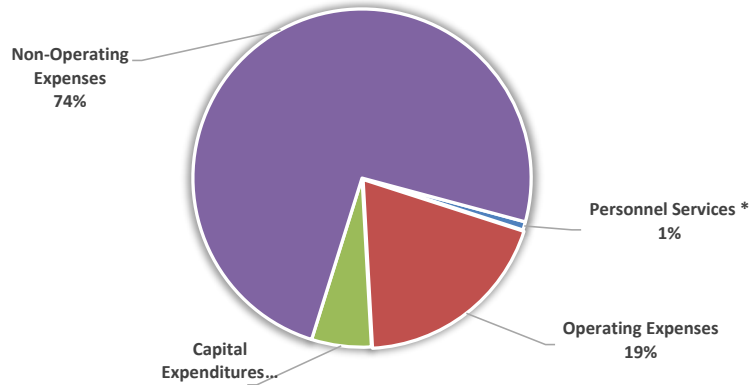
Housing focuses on the implementation of the adopted City Housing Element. Staff will continue working with developers to seek out sites and potential funding such as HUD's HOME program, Inclusionary In-Lieu, and former Redevelopment funds to develop affordable rental units. The City is working with a non-profit organization, Jamboree Housing Corporation, on the development of a 43 unit senior affordable housing project at the corner of Beach Boulevard and Main Street. Construction on this permanent supportive housing project began in April 2022 and will be completed in Spring of 2024. The project serves extremely low and very low income tenants complete with supportive services and activities.



## Non-Departmental Proposed Budget - FY 2023/24 Summary Charts

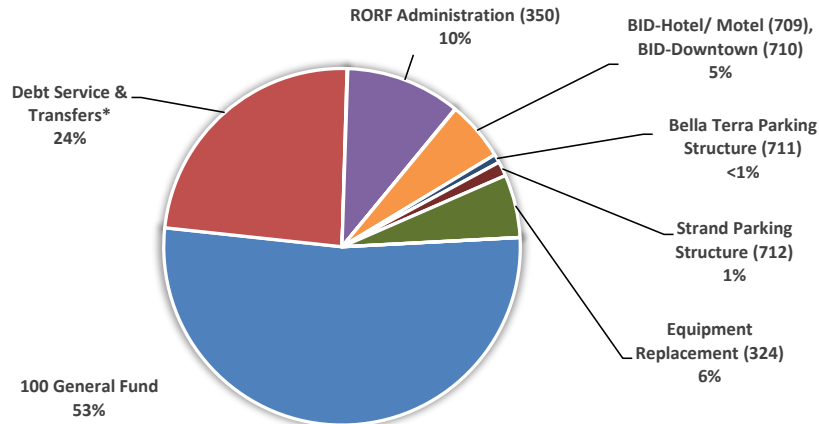
### DEPARTMENT

#### Expenditures by Category



Expense Category	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed
Personnel Services *	3,440,835	350,016,991	2,137,395	1,862,260	1,801,460	1,001,962
Operating Expenses	13,493,853	19,887,769	21,096,019	23,109,394	26,583,861	23,946,017
Capital Expenditures	2,563,791	14,394,386	2,349,483	9,280,000	29,293,677	7,140,581
Non-Operating Expenses	37,889,273	59,146,824	77,831,724	119,859,789	126,576,680	92,990,148
<b>Total Expenditures by Category</b>	<b>57,387,753</b>	<b>443,445,970</b>	<b>103,414,621</b>	<b>154,111,443</b>	<b>184,255,678</b>	<b>125,078,708</b>

#### Expenditures by Fund



Fund 234 and Fund 352 represent less than 1% of expenditures and are not labeled in the above chart.

Fund	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed
100 General Fund	28,721,626	35,300,667	57,448,450	65,570,923	74,049,278	65,708,370
Debt Service & Transfers*	9,192,170	371,256,733	27,990,640	30,495,205	30,495,205	29,709,821
Disability Access (234)	12,254	11,077	21,642	84,000	84,000	84,000
RORF Administration (350)	2,171,922	2,044,559	1,775,128	6,724,331	6,726,231	13,029,888
Housing Authority (217, 233, 352)	4,054,095	6,828,712	282,706	57,000	2,458,458	55,000
BID-Hotel/ Motel (709), BID-Downtown (710)	3,823,678	4,121,781	6,212,762	6,741,000	6,892,707	6,739,000
Bella Terra Parking Structure (711)	701,025	627,170	800,189	761,427	761,427	967,698
Strand Parking Structure (712)	1,461,773	1,328,403	1,316,406	1,547,243	1,865,630	1,644,350
Equipment Replacement (324)	2,708,843	2,833,020	2,731,409	11,552,909	19,573,187	7,140,581
Lease Capital Project (321)	8,775	5,178,185			9,617,779	
EOC(238), CARES Grants(244,245,247), ARPA (249)	2,763,558	13,768,364	3,710,623	29,606,925	30,206,524	
Other Funds (127,128,1267,1281)	1,768,033	147,299	1,124,666	970,480	1,525,253	
<b>Total Expenditures by Fund</b>	<b>57,387,753</b>	<b>443,445,970</b>	<b>103,414,621</b>	<b>154,111,443</b>	<b>184,255,678</b>	<b>125,078,708</b>

\* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**All Funds by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>All Funds</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	708,335	814,303	556,957	(3,270,225)	(3,351,225)	(2,241,013)	-31.47%
Salaries, Temporary	338,869	246,869	68,630				
Salaries, Overtime	1,139,536	1,184,906	345,316			500,000	100.00%
Leave Payouts	826,355	6,913,399	914,467	4,432,460	4,432,460	2,039,460	-53.99%
Benefits	427,740	340,857,514	252,026	700,025	720,225	703,515	0.50%
<b>PERSONNEL SERVICES</b>	<b>3,440,835</b>	<b>350,016,991</b>	<b>2,137,395</b>	<b>1,862,260</b>	<b>1,801,460</b>	<b>1,001,962</b>	<b>-46.20%</b>
<b>OPERATING EXPENSES</b>							
Utilities	4,400,842	4,744,271	5,522,875	5,552,000	5,802,000	6,302,000	13.51%
Equipment and Supplies	604,368	478,684	280,005	300,000	902,486	300,000	0.00%
Repairs and Maintenance	103,556	229,607	98,317	295,000	971,477	250,000	-15.25%
Conferences and Training	13,434	39,820	58,876	75,600	75,600	75,600	0.00%
Professional Services	845,420	1,331,007	3,774,769	4,198,924	5,674,335	4,197,669	-0.03%
Other Contract Services	5,796,468	5,980,314	8,315,449	8,794,670	9,264,763	9,261,048	5.30%
Rental Expense	156,053	151,513	159,414	140,000	140,000	140,000	0.00%
Claims Expense	47,430	11,122		500,000	500,000	500,000	0.00%
Insurance		3,227					
Contributions to Private Agency			175,000	225,000	225,000	225,000	0.00%
Payments to Other Governments	802,961	5,523,313	440,696	673,400	673,400	678,400	0.74%
Expense Allowances	2,330	6,366	4,246				
Other Expenses	720,992	1,388,525	2,266,372	2,354,800	2,354,800	2,016,300	-14.37%
<b>OPERATING EXPENSES</b>	<b>13,493,853</b>	<b>19,887,769</b>	<b>21,096,019</b>	<b>23,109,394</b>	<b>26,583,861</b>	<b>23,946,017</b>	<b>3.62%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		6,410,260					
Improvements	83,849	4,290,607	1,022		318,219		
Equipment	1,281,950	2,862,451	2,820,147	9,280,000	19,999,175	7,140,581	-23.05%
Vehicles	3,182,941	2,448,626	1,092,456		8,938,806		
Software - Capital	417,108	342,211	710,113		37,477		
Capitalized PP&E Offset	(2,402,057)	(1,959,769)	(2,274,256)				
<b>CAPITAL EXPENDITURES</b>	<b>2,563,791</b>	<b>14,394,386</b>	<b>2,349,483</b>	<b>9,280,000</b>	<b>29,293,677</b>	<b>7,140,581</b>	<b>-23.05%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	12,212,373	37,955,678	31,694,970	39,200,384	39,200,384	37,664,074	-3.92%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	20,649,343	20,477,611	45,124,714	80,656,649	84,973,540	55,323,318	-31.41%
Depreciation	517,558	713,535	1,012,040				
Loans Made	4,510,000				2,400,000		
<b>NON-OPERATING EXPENSES</b>	<b>37,889,273</b>	<b>59,146,824</b>	<b>77,831,724</b>	<b>119,859,789</b>	<b>126,576,680</b>	<b>92,990,148</b>	<b>-22.42%</b>
<b>Grand Total</b>	<b>57,387,753</b>	<b>443,445,970</b>	<b>103,414,621</b>	<b>154,111,443</b>	<b>184,255,678</b>	<b>125,078,708</b>	<b>-18.84%</b>
General Fund	28,721,626	35,300,667	57,448,450	65,570,923	74,049,278	65,708,370	0.21%
Other Funds	28,666,127	408,145,303	45,966,171	88,540,520	110,206,400	59,370,338	-32.95%
<b>Grand Total</b>	<b>57,387,753</b>	<b>443,445,970</b>	<b>103,414,621</b>	<b>154,111,443</b>	<b>184,255,678</b>	<b>125,078,708</b>	<b>-18.84%</b>
<b>Personnel Summary</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**General Fund by Object Account**

**DEPARTMENT**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>General Fund</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	903	1,792	303	(3,400,000)	(3,481,000)	(2,380,000)	30.00%
Salaries, Temporary	13,578						
Salaries, Overtime						500,000	100.00%
Leave Payouts	914,738	6,911,238	914,467	4,432,460	4,432,460	2,039,460	-53.99%
Benefits	51,801	159,219	42,454	660,000	660,000	660,000	0.00%
<b>PERSONNEL SERVICES</b>	<b>981,019</b>	<b>7,072,249</b>	<b>957,223</b>	<b>1,692,460</b>	<b>1,611,460</b>	<b>819,460</b>	<b>-51.58%</b>
<b>OPERATING EXPENSES</b>							
Utilities	4,396,857	4,744,271	5,522,875	5,552,000	5,802,000	6,302,000	13.51%
Equipment and Supplies	204,264	138,784	203,282	300,000	872,486	300,000	0.00%
Repairs and Maintenance	45,673	76,065	87,881	295,000	971,477	250,000	-15.25%
Conferences and Training	5,040	30,482	44,181				
Professional Services	357,083	129,252	981,784	3,213,766	3,561,447	4,079,764	26.95%
Other Contract Services	42,439	197,251	353,992	145,000	145,000	310,000	113.79%
Rental Expense	142,339	147,291	147,050	140,000	140,000	140,000	0.00%
Claims Expense	47,430	11,122		500,000	500,000	500,000	0.00%
Insurance		3,227					
Contributions to Other Agencies			175,000	225,000	225,000	225,000	0.00%
Payments to Other Governments	799,056	434,336	433,725	665,000	665,000	670,000	0.75%
Expense Allowances	588	2,194	346				
Other Expenses	719,290	1,386,979	2,265,107	2,354,800	2,354,800	2,016,300	-14.37%
<b>OPERATING EXPENSES</b>	<b>6,760,059</b>	<b>7,301,254</b>	<b>10,215,223</b>	<b>13,390,566</b>	<b>15,237,210</b>	<b>14,793,064</b>	<b>10.47%</b>
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		315,413					
Improvements	83,849	2,620	1,022		112,711		
Equipment	50,156						
<b>CAPITAL EXPENDITURES</b>	<b>134,005</b>	<b>318,033</b>	<b>1,022</b>		<b>112,711</b>		
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	1,863,181	1,911,431	2,981,695	768,923	3,031,832	3,030,842	294.17%
Transfers to Other Funds	18,983,363	18,697,700	43,293,286	49,718,974	54,056,065	47,065,004	-5.34%
<b>NON-OPERATING EXPENSES</b>	<b>20,846,543</b>	<b>20,609,131</b>	<b>46,274,981</b>	<b>50,487,897</b>	<b>57,087,897</b>	<b>50,095,846</b>	<b>-0.78%</b>
<b>Total</b>	<b>28,721,626</b>	<b>35,300,667</b>	<b>57,448,450</b>	<b>65,570,923</b>	<b>74,049,278</b>	<b>65,708,370</b>	<b>0.21%</b>
<b>Personnel Summary</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

**Significant Changes**

The Non-Departmental Department tracks citywide expenditures that are not accounted for in individual departments. Beginning FY 2023/24, a portion of Leave Payouts has been redistributed from Non-Departmental to each department's budget. Changes in Operating Expenses reflect a reallocation of budget between expense categories, utility rate increases, the transfer of credit card processing fees from the Finance Department, and one-time funding for a California Environmental Quality Act (CEQA) consultant. Debt service payments related to equipment were transferred to the Equipment Replacement Fund for centralized tracking of all equipment costs in FY 2022/23, but are being transferred back to the General Fund for FY 2023/24, resulting in a corresponding decrease in Transfers to Other Funds.

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Debt Service &amp; Transfers</b> (401, 405, 406, 408, 410, 412)							
<b>PERSONNEL SERVICES</b>							
Benefits *		340,293,216					
<b>PERSONNEL SERVICES</b>		<b>340,293,216</b>					
<b>OPERATING EXPENSES</b>							
Professional Services	11,801	9,012	9,246	15,627	15,627	15,627	0.00%
<b>OPERATING EXPENSES</b>	<b>11,801</b>	<b>9,012</b>	<b>9,246</b>	<b>15,627</b>	<b>15,627</b>	<b>15,627</b>	0.00%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	8,329,790	30,174,134	27,198,146	29,694,221	29,694,221	28,701,189	-3.34%
Pass Through Payments				2,756	2,756	2,756	0.00%
Transfers to Other Funds	850,580	780,371	783,247	782,601	782,601	990,249	26.53%
<b>NON-OPERATING EXPENSES</b>	<b>9,180,370</b>	<b>30,954,505</b>	<b>27,981,393</b>	<b>30,479,578</b>	<b>30,479,578</b>	<b>29,694,194</b>	-2.58%
<b>Total</b>	<b>9,192,170</b>	<b>371,256,733</b>	<b>27,990,640</b>	<b>30,495,205</b>	<b>30,495,205</b>	<b>29,709,821</b>	<b>-2.58%</b>

**Significant Changes**

These funds cover the City's Lease Revenue Obligation, Community Facilities District debt service payments, Pension Obligation Bonds (POBs) debt service payments, as well as fees related to these debt obligations.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00401 Debt Svc HBPFA	5,111,238	21,060,804	2,963,898	2,963,159	2,963,159	2,967,681	4,522
00405 Debt Svc Grand Coast CFD2000-1	1,121,828	1,102,173	1,106,893	1,092,817	1,092,817	1,091,307	(1,510)
00406 Debt Svc Mello Roos	97,335	873	220				
00408 Debt Svc McDonnell CFD 2002-1	422,596	416,812	441,944	435,203	435,203	442,692	7,489
00410 Debt Svc Bella Terra	2,446,820	2,444,573	2,439,902	2,432,661	2,432,661	2,638,306	205,645
00412 Pension Liability *	7,860,326	350,477,726	24,867,771	23,946,365	23,946,365	29,432,240	5,485,875
<b>Total</b>	<b>17,060,144</b>	<b>375,502,962</b>	<b>31,820,628</b>	<b>30,870,205</b>	<b>30,870,205</b>	<b>36,572,226</b>	<b>5,702,021</b>

\* FY 2020/21 Actual reflects issuance of the City's Pension Obligation Bonds and corresponding pay down of 85% of the City's CalPERS unfunded liability.

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Disability Access (234)</b>							
<b>OPERATING EXPENSES</b>							
Utilities	3,069						
Conferences and Training	5,280	390	14,671	75,600	75,600	75,600	0.00%
Payments to Other Governments	3,905	10,687	6,971	8,400	8,400	8,400	0.00%
<b>OPERATING EXPENSES</b>	<b>12,254</b>	<b>11,077</b>	<b>21,642</b>	<b>84,000</b>	<b>84,000</b>	<b>84,000</b>	0.00%
<b>Total</b>	<b>12,254</b>	<b>11,077</b>	<b>21,642</b>	<b>84,000</b>	<b>84,000</b>	<b>84,000</b>	<b>0.00%</b>

**Significant Changes**

The Disability Access Fund is a legislative requirement from AB 1379 which requires, on or after January 1, 2018, the collection of \$4.00 per business license issued or renewed. This bill requires the City to retain 90% of the fees collected and remit the balance to the State. The bill also requires the moneys retained by the City to be deposited in a special fund (Fund 234), established by the City, to be used for increased CASp training and certification within, thereby making an appropriation by expanding the purposes for which the retained fee moneys are required to be spent. Prior to this change, under SB1186, the City collected \$1.00 per business license issued or renewed, retained 70% and remitted 30% to the State.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00234 Disability Access	81,339	71,247	71,936	84,000	84,000	84,000	
<b>Total</b>	<b>81,339</b>	<b>71,247</b>	<b>71,936</b>	<b>84,000</b>	<b>84,000</b>	<b>84,000</b>	

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>RORF Administration (350)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	153,397	155,917	178,998	129,775	129,775	138,987	7.10%
Leave Payouts	(96,509)						
Benefits	66,322	64,262	63,890	40,025	60,225	43,515	8.72%
<b>PERSONNEL SERVICES</b>	<b>123,209</b>	<b>220,179</b>	<b>242,888</b>	<b>169,800</b>	<b>190,000</b>	<b>182,502</b>	<b>7.48%</b>
<b>OPERATING EXPENSES</b>							
Professional Services	28,539	840	4,140	60,000	61,900	47,278	-21.20%
Expense Allowances	1,742	1,662	2,972				
<b>OPERATING EXPENSES</b>	<b>30,281</b>	<b>2,502</b>	<b>7,112</b>	<b>60,000</b>	<b>61,900</b>	<b>47,278</b>	<b>-21.20%</b>
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses	2,008,432	1,763,623	1,515,128	6,464,331	6,464,331	5,932,043	-8.23%
Transfers to Other Funds	10,000	58,255	10,000	30,200	10,000	6,868,065	22641.94%
<b>NON-OPERATING EXPENSES</b>	<b>2,018,432</b>	<b>1,821,878</b>	<b>1,525,128</b>	<b>6,494,531</b>	<b>6,474,331</b>	<b>12,800,108</b>	<b>97.09%</b>
<b>Total</b>	<b>2,171,922</b>	<b>2,044,559</b>	<b>1,775,128</b>	<b>6,724,331</b>	<b>6,726,231</b>	<b>13,029,888</b>	<b>93.77%</b>

**Significant Changes**

Pursuant to ABx1 26, the Successor Agency receives Redevelopment Property Tax Trust Fund (RPTTF) funding from the County Auditor-Controller to pay Enforceable Obligations of the City's former Redevelopment Agency (RDA). The Successor Agency receives a 3% or \$250,000 for administration expenses related to the winding down of the former RDA. The increase in Permanent Salaries and Benefits are offset by decreases in Professional Services. Debt Service Expenses include the 1999 and 2002 Tax Allocation Bonds, property tax sharing agreements and payments related to the Bella Terra Phase I and II, Strand, and Waterfront Hilton development projects. The increase in Transfers to Other Funds is for the receipt and transfer of revenues related to the Emerald Cove loan, which was approved as an enforceable obligation by the Department of Finance (DOF).

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00350 RORF Administration	5,475,633	5,210,487	6,093,220	5,030,666	5,030,666	12,897,830	7,867,164
<b>Total</b>	<b>5,475,633</b>	<b>5,210,487</b>	<b>6,093,220</b>	<b>5,030,666</b>	<b>5,030,666</b>	<b>12,897,830</b>	<b>7,867,164</b>

Fund Balance	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00350 RORF Administration	3,217,085	2,062,611	1,619,807	1,906,642	132,058	1,774,584	(132,058)
<b>Total</b>	<b>3,217,085</b>	<b>2,062,611</b>	<b>1,619,807</b>	<b>1,906,642</b>	<b>132,058</b>	<b>1,774,584</b>	<b>(132,058)</b>



**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Housing Authority (217, 233, 352)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	127,091	120,863	32,333				
Salaries, Overtime	2,921	1,541	1,284				
Leave Payouts	8,127	2,161					
Benefits	94,935	93,708	16,535				
<b>PERSONNEL SERVICES</b>	<b>233,074</b>	<b>218,273</b>	<b>50,152</b>				
<b>OPERATING EXPENSES</b>							
Professional Services	250,000	108,711	8,518	57,000	58,458	55,000	-3.51%
Other Contract Services	165,621	715					
Expense Allowances			436				
<b>OPERATING EXPENSES</b>	<b>415,621</b>	<b>109,426</b>	<b>8,954</b>	<b>57,000</b>	<b>58,458</b>	<b>55,000</b>	-3.51%
<b>CAPITAL EXPENDITURES</b>							
Land Purchase		6,094,847					
<b>CAPITAL EXPENDITURES</b>		<b>6,094,847</b>					
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	405,400	406,166	223,600				
Loans Made	3,000,000				2,400,000		
<b>NON-OPERATING EXPENSES</b>	<b>3,405,400</b>	<b>406,166</b>	<b>223,600</b>		<b>2,400,000</b>		
<b>Total</b>	<b>4,054,095</b>	<b>6,828,712</b>	<b>282,706</b>	<b>57,000</b>	<b>2,458,458</b>	<b>55,000</b>	<b>-3.51%</b>

**Significant Changes**

The City's Housing Authority manages the City's Housing Assets. On December 21, 2015, City Council approved to fund one (1) Homeless Liaison Police Officer position per fiscal year through FY 2020/21, provided by SB 341 for homeless prevention and rapid re housing services. Beginning FY 2021/22, this position is being funded from the City's General Fund. Expenditures in FY 2023/24 are limited to professional service expenditures in order to preserve these funds for use in future housing developments.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00217 Affordable Housing In-Lieu	2,931,222	316,095	3,093,945	746,811	746,811	2,901,400	2,154,589
00233 Housing Residual Receipts	830,542	32,425	26,392	32,000	32,000	790,201	758,201
00352 LMIHAF	5,687,929	964,254	1,513,830	200,000	200,000	4,001,050	3,801,050
<b>Total</b>	<b>9,449,693</b>	<b>1,312,773</b>	<b>4,634,167</b>	<b>978,811</b>	<b>978,811</b>	<b>7,692,651</b>	<b>6,713,840</b>

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>BID-Hotel/ Motel (709), BID-Downtown (710)</b>							
<b>OPERATING EXPENSES</b>							
Other Contract Services	3,821,976	4,120,726	6,212,762	6,741,000	6,892,707	6,739,000	-0.03%
Other Expenses	1,702	1,055					
<b>OPERATING EXPENSES</b>	<b>3,823,678</b>	<b>4,121,781</b>	<b>6,212,762</b>	<b>6,741,000</b>	<b>6,892,707</b>	<b>6,739,000</b>	-0.03%
<b>Total</b>	<b>3,823,678</b>	<b>4,121,781</b>	<b>6,212,762</b>	<b>6,741,000</b>	<b>6,892,707</b>	<b>6,739,000</b>	<b>-0.03%</b>

**Significant Changes**

There are two Business Improvement Districts (BIDs) within the City: Downtown and Hotel/Motel. The businesses in each district have self-assessed a fee, which is collected by the City and redistributed back to the districts. Annually, as required by the State, the operating budget for the Downtown BID is reviewed and approved by the City Council. Downtown merchants have a self assessment through the BID that the City Council also approves annually. All hotels and motels have a self assessment of 4% as approved by the City Council effective February 1, 2019, on top of the City's Transient Occupancy Tax (TOT) of 10%. The Downtown BID's Surf City Nights account is not included in this fund as those funds are not recorded or deposited in the City's general ledger. Details regarding that account can be obtained from the BID. Other Contract Services reflects the pass-thru of assessment revenues collected from the downtown businesses and hotel/motels per their respective agreements.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00709 BID - Hotel/Motel	3,841,628	4,003,460	6,239,378	6,635,000	6,635,000	6,632,000	(3,000)
00710 BID - Downtown	120,460	89,372	116,059	106,000	106,000	107,000	1,000
<b>Total</b>	<b>3,962,088</b>	<b>4,092,832</b>	<b>6,355,437</b>	<b>6,741,000</b>	<b>6,741,000</b>	<b>6,739,000</b>	<b>(2,000)</b>

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Bella Terra Parking Structure (711)</b>							
<b>OPERATING EXPENSES</b>							
Other Contract Services	701,025	627,170	800,189	761,427	761,427	967,698	27.09%
<b>OPERATING EXPENSES</b>	<b>701,025</b>	<b>627,170</b>	<b>800,189</b>	<b>761,427</b>	<b>761,427</b>	<b>967,698</b>	27.09%
<b>Total</b>	<b>701,025</b>	<b>627,170</b>	<b>800,189</b>	<b>761,427</b>	<b>761,427</b>	<b>967,698</b>	<b>27.09%</b>

**Significant Changes**

Maintenance and operation expenditures for the Bella Terra retail center public parking structure is funded through a special maintenance fee paid by the owner of the center. Increases in Operating Expenses are due to planned one-time exterior painting and garage camera hardware and software upgrades.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00711 Parking Structure-Bella Terra	759,135	740,482	768,370	761,427	761,427	967,698	206,271
<b>Total</b>	<b>759,135</b>	<b>740,482</b>	<b>768,370</b>	<b>761,427</b>	<b>761,427</b>	<b>967,698</b>	<b>206,271</b>

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Strand Parking Structure (712)</b>							
<b>OPERATING EXPENSES</b>							
Other Contract Services	1,061,773	928,403	916,406	1,147,243	1,465,630	1,244,350	8.46%
<b>OPERATING EXPENSES</b>	<b>1,061,773</b>	<b>928,403</b>	<b>916,406</b>	<b>1,147,243</b>	<b>1,465,630</b>	<b>1,244,350</b>	8.46%
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds	400,000	400,000	400,000	400,000	400,000	400,000	0.00%
<b>NON-OPERATING EXPENSES</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	0.00%
<b>Total</b>	<b>1,461,773</b>	<b>1,328,403</b>	<b>1,316,406</b>	<b>1,547,243</b>	<b>1,865,630</b>	<b>1,644,350</b>	<b>6.28%</b>

**Significant Changes**

The 5th and PCH (formally The Strand) mixed use project includes a public parking structure. The City owns the parking structure; however, it is operated by CEREF/AStreet Partners according to the terms of the Parking Operating Agreement and Declaration of Covenants, Conditions and Restrictions (CC&Rs). Annually, the City Council approves the budget and parking rates for the parking structure. Other Contract Services appropriations support common area maintenance, labor cost, maintenance and new parking equipment. Increases in Operating Expenses are due to inflationary cost increases and funding for an approved parking consultant agreement.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00712 Parking Structure - Strand	1,426,857	1,231,822	1,528,759	1,450,000	1,450,000	1,550,000	100,000
<b>Total</b>	<b>1,426,857</b>	<b>1,231,822</b>	<b>1,528,759</b>	<b>1,450,000</b>	<b>1,450,000</b>	<b>1,550,000</b>	

Fund Balance	Actual as of 6/30/2020	Actual as of 6/30/2021	Actual as of 6/30/2022	Estimated 6/30/2023	Use of Fund Balance	Estimated 6/30/2024	Change from Prior Year
00712 Parking Structure - Strand	3,712,400	3,615,819	3,828,172	3,574,008	94,350	3,479,658	(94,350)
<b>Total</b>	<b>3,712,400</b>	<b>3,615,819</b>	<b>3,828,172</b>	<b>3,574,008</b>	<b>94,350</b>	<b>3,479,658</b>	<b>(94,350)</b>

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Equipment Replacement (324)</b>							
<b>OPERATING EXPENSES</b>							
Equipment and Supplies		57,269					
Repairs and Maintenance			1,853				
Professional Services		29,798					
<b>OPERATING EXPENSES</b>		<b>87,067</b>	<b>1,853</b>				
<b>CAPITAL EXPENDITURES</b>							
Improvements		111,905			205,509		
Equipment	1,233,990	2,303,301	2,820,147	9,280,000	11,249,175	7,140,581	-23.05%
Vehicles	3,182,941	1,376,930	1,092,456		8,071,027		
Capital-Software	176,410	200,051	79,169		37,477		
Capitalized PP&E Offset	(2,402,057)	(1,959,769)	(2,274,256)				
<b>CAPITAL EXPENDITURES</b>	<b>2,191,285</b>	<b>2,032,418</b>	<b>1,717,516</b>	<b>9,280,000</b>	<b>19,563,187</b>	<b>7,140,581</b>	-23.05%
<b>NON-OPERATING EXPENSES</b>							
Debt Service Expenses				2,272,909	10,000		-100.00%
Depreciation	517,558	713,535	1,012,040				
<b>NON-OPERATING EXPENSES</b>	<b>517,558</b>	<b>713,535</b>	<b>1,012,040</b>	<b>2,272,909</b>	<b>10,000</b>		-100.00%
<b>Total</b>	<b>2,708,843</b>	<b>2,833,020</b>	<b>2,731,409</b>	<b>11,552,909</b>	<b>19,573,187</b>	<b>7,140,581</b>	<b>-38.19%</b>

**Significant Changes**

The Equipment Replacement Fund receives funding transferred from the General Fund to support the replacement of the City's vehicle fleet, machinery, and technology systems. Citywide equipment replacement purchases are budgeted and tracked by department within this fund. In FY 2022/23, Equipment Expenses reflected the purchase of equipment designated to be funded by one-time HB Recovery Funds and the use of fund balance accumulated over the past several years. In addition, equipment lease payments were transferred back to the General Fund for centralized tracking of the City's debt service expenses.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00324 Equipment Fund	4,805,536	4,991,601	7,217,089	10,052,909	8,930,000	7,140,581	(1,789,419)
<b>Total</b>	<b>4,805,536</b>	<b>4,991,601</b>	<b>7,217,089</b>	<b>10,052,909</b>	<b>8,930,000</b>	<b>7,140,581</b>	<b>(1,789,419)</b>

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Lease Capital Project (321)</b>							
<b>CAPITAL EXPENDITURES</b>							
Equipment	(2,196)				8,750,000		
Vehicles		1,071,696			867,779		
<b>CAPITAL EXPENDITURES</b>	<b>(2,196)</b>	<b>1,071,696</b>			<b>9,617,779</b>		
<b>NON-OPERATING EXPENSES</b>							
Debt Service	10,971	4,106,489					
<b>NON-OPERATING EXPENSES</b>	<b>10,971</b>	<b>4,106,489</b>					
<b>Total</b>	<b>8,775</b>	<b>5,178,185</b>			<b>9,617,779</b>		

**Significant Changes**

Leases in Lease Capital Project Fund (Fund 321) within Non-Departmental includes leases for the 800 megahertz (MHz) radio system, two Emergency One Fire Trucks, an ambulance, three Police helicopters, a rescue boat and various Police Department vehicles.

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00321 Lease Capital Project Fund	1,176,607	12,753,176	874,810				
<b>Total</b>	<b>1,176,607</b>	<b>12,753,176</b>	<b>874,810</b>				

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Emergency Operations Center (238), CARES Grants (244,245,247), ARPA (249)</b>							
<b>PERSONNEL SERVICES</b>							
Salaries, Permanent	426,945	535,730	345,323				
Salaries, Temporary	325,292	246,869	68,630				
Salaries, Overtime	1,136,614	1,183,365	344,032				
Benefits	214,682	247,110	129,147				
<b>PERSONNEL SERVICES</b>	<b>2,103,533</b>	<b>2,213,074</b>	<b>887,131</b>				
<b>OPERATING EXPENSES</b>							
Utilities	916						
Equipment and Supplies	400,104	282,631	76,723		30,000		
Repairs and Maintenance	57,592	153,542	8,582				
Conferences and Training	3,114	8,948	24				
Professional Services	194,790	1,048,254	2,277,361		569,599		
Other Contract Services	3,510	106,049	32,099				
Rental Expense		4,222	12,364				
Payments to Other Governments		5,078,290					
Expense Allowances		2,511	492				
Other Expenses		491	1,265				
<b>OPERATING EXPENSES</b>	<b>660,025</b>	<b>6,684,938</b>	<b>2,408,911</b>		<b>599,599</b>		
<b>CAPITAL EXPENDITURES</b>							
Improvements		4,176,082					
Equipment		559,150					
<b>CAPITAL EXPENDITURES</b>		<b>4,735,232</b>					
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds		135,120	414,581	29,606,925	29,606,925		-100.00%
<b>NON-OPERATING EXPENSES</b>		<b>135,120</b>	<b>414,581</b>	<b>29,606,925</b>	<b>29,606,925</b>		-100.00%
<b>Total</b>	<b>2,763,558</b>	<b>13,768,364</b>	<b>3,710,623</b>	<b>29,606,925</b>	<b>30,206,524</b>		<b>-100.00%</b>

**Significant Changes**

The Emergency Operations Center (EOC), CARES Grants, and American Rescue Plan Act (ARPA) Funds within Non-Departmental reflect costs associated with the City's response to the COVID-19 pandemic. Several million dollars in CARES grants were received from the State and County as part of the CARES Act, which were used to provide small business grants to businesses negatively impacted from the pandemic, fund increased Public Safety costs and social distancing measures, and to build a temporary Homeless Shelter in partnership with the County. In FY 2022/23, ARPA Funds were transferred to the General Fund to cover the costs of general governmental services and restore cuts made due to declines in General Fund revenues resulting from the COVID-19 pandemic.



**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

**Emergency Operations  
Center (238), CARES Grants  
(244,245,247), ARPA (249)  
(continued)**

	FY 2019/20	FY 2020/21	FY 2021/22	FY 2022/23	FY 2022/23	FY 2023/24	Change from
Revenue Summary	Actual	Actual	Actual	Adopted	Revised	Proposed	Prior Year
00238 Emergency Operations Ctr	78,313	49,092	1,079,452				
00244 CARES Act (OC Small Bus Supp)	12,996	5,410,070	826				
00245 CARES Act (OC City Allocation)	4,711	4,729,769					
00247 CARES Act (State of CA)		2,488,021	416,947				
<b>Total</b>	<b>96,020</b>	<b>12,676,952</b>	<b>1,497,226</b>				

**Non-Departmental**  
**Proposed Budget - FY 2023/24**  
**Department Budget Summary**  
**Other Funds by Object Account**

**OTHER FUNDS**

Expenditure Object Account	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Percent Change From Prior Year
<b>Other Funds (127,128,1267,1281)</b>							
<b>OPERATING EXPENSES</b>							
Repairs and Maintenance	292						
Professional Services	3,207	5,139	493,722	852,531	1,407,304		-100.00%
Other Contract Services	124						
Rental Expense	13,713						
<b>OPERATING EXPENSES</b>	<b>17,335</b>	<b>5,139</b>	<b>493,722</b>	<b>852,531</b>	<b>1,407,304</b>		-100.00%
<b>CAPITAL EXPENDITURES</b>							
Capital, Software	240,698	142,160	630,945				
<b>CAPITAL EXPENDITURES</b>	<b>240,698</b>	<b>142,160</b>	<b>630,945</b>				
<b>NON-OPERATING EXPENSES</b>							
Transfers to Other Funds				117,949	117,949		-100.00%
Loans Made	1,510,000						
<b>NON-OPERATING EXPENSES</b>	<b>1,510,000</b>			<b>117,949</b>	<b>117,949</b>		-100.00%
<b>Total</b>	<b>1,768,033</b>	<b>147,299</b>	<b>1,124,666</b>	<b>970,480</b>	<b>1,525,253</b>		<b>-100.00%</b>

**Significant Changes**

Capital expenditures and other costs funded by Non-General Fund sources, including grants, are budgeted within this Division. This includes the ELM Permit System mainly funded by Property Tax in Lieu of Sales Tax funds (Fund 127) and SB2 (Fund 1267) and U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration (SAMHSA) funding received for BeWell OC operations (Fund 1281).

Revenue Summary	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed	Change from Prior Year
00127 Prop Tax in Lieu of Sales Tax	27,423	(20)	(8,475)				
00128 Housing Agreement	44,496	73,208	1,483,471				
01267 SB 2 Reimbursement				852,531	852,531		(852,531)
01281 Homeless Prev & Behvrl Health					500,000		(500,000)
<b>Total</b>	<b>71,919</b>	<b>73,188</b>	<b>1,474,996</b>	<b>852,531</b>	<b>1,352,531</b>		<b>(500,000)</b>

# Intentionally Left Blank



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROGRAM**  
*Fiscal Years 2023/24 through 2027/28*

**Introduction**

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects and upgrades to existing facilities of \$50,000 or more. Funding is authorized for the first year of the program with adoption of the Fiscal Year 2023/24 budget. Future years include planned programs and are described more generally. The CIP is a comprehensive document that includes projects with unexpended funds from the previous year.



**Organization of the CIP**

The CIP is arranged in sections. The narrative identifies funding sources and categories of projects. The second section summarizes the projects by year, showing total costs for each project. The final section contains individual project sheets for each category, organized alphabetically by type of improvement. The project sheets identify the estimated cost of the project design and construction and impact to operating expenses. Staff time for design, project management, and inspection are included within the individual project budgets.

**CIP Goals**

The CIP is developed to address elements in the City's General Plan, as well as City Council adopted planning documents and master plans.

**CIP Preparation Process**

The CIP is prepared with the annual budget process. Proposed projects are submitted to the Public Works Department and staff compiles the documents and prepares the draft program in conjunction with City Administration. The CIP is then presented to the Public Works Commission (PWC) for review. During the year, individual projects are taken to the PWC prior to advertising for bids. The Planning Commission reviews the CIP to ensure conformance with the General Plan. The final CIP is adopted by the City Council with the budget.

## CIP FUNDING SOURCES

Funds for capital improvement projects are provided through a variety of sources. Two major sources for the CIP are Special Revenue Funds and Enterprise Funds. Both categories are restricted, with expenditures limited to certain types of projects.

Special Revenue Funds are used to account for the proceeds of revenue sources that are restricted to expenditure for specific purposes. Special Revenue Funds include entitlement or subvention funds and developer fee funds. Examples of entitlement funds are Gas Tax or Measure M whereby funds are distributed based on population. Developer funds, such as Traffic Impact Fee, Park Development Impact, Quimby or Drainage Fee, must be used to mitigate demands on the infrastructure from new development in accordance with an adopted plan.



Enterprise Funds are proprietary funds used to account for activities with an associated user charge. Enterprise Funds are maintained by adopted rates and are not subsidized by the General Fund. User rates support the full cost of operations, maintenance, capital, and reserve requirements. Water and Sewer Service are the two enterprise funds most often used for CIP projects.



## SPECIAL REVENUE FUNDS

### Air Quality Fund 201

The Air Quality Fund revenue is from AB 2766, which apportions a percentage of the air quality fee from motor vehicle registrations to local jurisdictions. Eligible expenditures must show a quantifiable reduction in exhaust emissions. An annual report on qualifying expenditures is submitted to the Southern California Air Quality Management District (SCAQMD). Capital project expenditures must meet minimum requirements for emission reductions. The Air Quality Program can also be used to fund the replacement of certain vehicles within the City's Fleet with alternate fuel vehicles.



### **Traffic Impact Fund 206**

The Traffic Impact Fee (TIF) program was established to implement the goals and objectives of the Circulation Element of the General Plan. Revenues ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development occurs. Fees are calculated on a per trip generated basis. Projects eligible for TIF funding include roadway widening, certain new traffic signals, and signal modifications that improve traffic circulation.

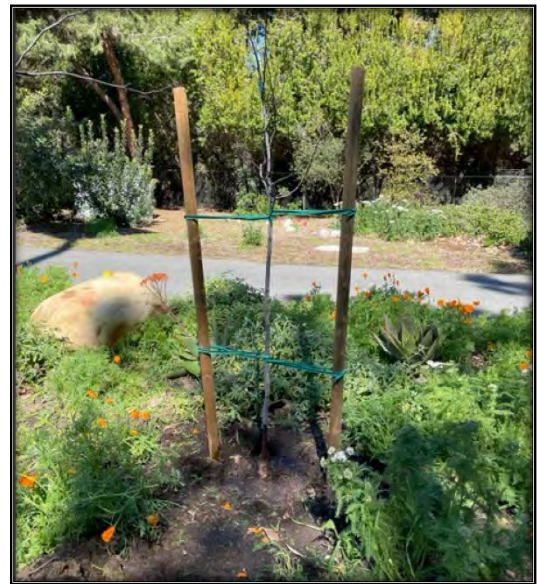
### **Gas Tax Fund 207**

Gas Tax funds support the overall planning, maintenance, and operation of the City's transportation system. Funds may be used for development review, transportation modeling, traffic signal operation and coordination, and streetlight system maintenance. Gas Tax use complies with State regulations and is directly related to street

construction or maintenance. Revenue is distributed by the State according to established percentages and based on population.

### **Quimby and Development Impact Funds 226, 228 and 235**

The Park Acquisition and Development (PAD) Fund and the Park Development Impact Fund are comprised of developer fees to be used for acquisition, development, and renovation of parks, beaches, recreation facilities, and amenities. The goal is to improve the quality of life in Huntington Beach by creating facilities that meet the needs and desires of the community. Fees are collected for parkland and open space acquisition with the intent of providing a variety of recreational opportunities for all age groups. Funds cannot be used for maintenance activities. State law requires annual and special financial reports.



### **Sewer Development Fee Fund 210**

The Sewer Development Fee is collected as a condition precedent to granting applications for sewer connections, or an increase in an applicant's water meter size. The fund can be used for the construction or reimbursement of new sewer facilities to rehabilitation of existing facilities within the City's service area. The cost may include engineering and construction services for eligible projects.

### **Drainage Fund 211**

The Sanitary Sewer Fund is comprised of development fees charged when an increase in sewage flow occurs due to development of property. When development occurs within the City, the amount of sewage is increased and components of the system have to be upsized to accommodate flow. The cost of these improvements is not born by the existing ratepayers in their monthly bills. Rather impact fees are charged to the developers of the property to fund those needed improvements. The use of those fees are restricted to increasing the capacity of the sewer system to accommodate the flow from that development. The fee is unrelated to the monthly Sewer Service Charge used for operations and maintenance of the existing sewer system.



### **Measure M2 Fund 213**

Measure M2 expenditures are programmed for street and transportation system enhancements. Costs include engineering and construction for projects such as street rehabilitation, pedestrian concrete maintenance, and street tree replacements. The use of Measure M2 funds must comply with County regulations and directly relate to street improvements. Measure M2 revenues are derived from the ½-cent sales tax approved by voters and levied by the County of Orange. Funds are dispersed



to cities on a per capita basis. Annually, the City presents a seven year proposed project plan to the Orange County Transportation Authority (OCTA) to maintain eligibility for Measure M2 funds. In addition to funds distributed directly to the City, the OCTA administers competitive grant programs known as the Combined Transportation Funding Program (CTFP) that has resulted in several million dollars for street improvement funds to the City of Huntington Beach.

### **Traffic Congestion Relief (Proposition 42) Fund 219**

Assembly Bill 2928 established the Traffic Congestion Relief Fund to allocate funds to cities and counties for roadway maintenance purposes. Allocations are calculated per capita, in the proportion that the total population of a city bears to the total population of all cities in the state.

### **Road Maintenance Rehabilitation Account Fund 1247**

On April 6, 2017, the Road Recovery and Accountability Act was passed. This legislation provides funding to the City of Huntington Beach through Senate Bill 1 and the Highway Users Trust Account (HUTA) revenues. These funds are designated for maintenance and rehabilitation of roadways.

### **AES Southland Development Mitigation Fund 1284**

In consideration of the City's recommendation and the California Energy Commission's subsequent approval of a mural-based design at the Huntington Beach Energy Project, AES Southland Development, LLC (AES) agreed to fund certain identified Capital Improvement Projects (CIPs) and Programs that will benefit the City and its residents. On November 3, 2020, the City of Huntington Beach entered into a Memorandum of Understanding (MOU) with AES to memorialize the agreement. The City Council shall have the discretion to allocate an amount not to exceed \$4.9M, at its sole discretion, between the following CIPs and Programs: a) Neighborhood Mitigation Program; b) Homeless Response Program; c) Southeast Neighborhood Improvements; and d) Downtown Connectivity Project Economic Development. In the event the allocated costs exceed the actual costs of the listed CIPs and Programs, the City may retain the excess payment exclusively for other CIPs designated by the City for construction.

## **ENTERPRISE FUNDS**

### **Water Fund 506**

Water user rates fund the Water Fund Capital Improvement Program. In addition to operations and maintenance, water rates are committed for major maintenance and rehabilitation of water facilities such as wells, reservoirs, water distribution lines, and water meters. The water system operation is assisted by a sophisticated data transmission program. System upgrades, water facility security improvements, and water main replacement are anticipated expenditures.



### **Water Master Plan Fund 507**

The current Water Master Plan (WMP), updated in 2016, recommends new facilities to provide the City with adequate water production and storage capabilities. The majority of projects included in the WMP are complete, including three storage reservoirs, three water wells, and various pipeline improvements. In the next two years, the WMP focus is on corrosion control and transmission main improvements. Design and construction of the Southeast Reservoir, booster station and transmission lines are planned during the next ten years.



### **Sewer Service Fund 511**

The Sewer Service Fund was established to maintain, rehabilitate, and replace sewer facilities. Revenue is derived from user charges to residents and businesses with connections to the City sewer lines. Capital projects include rebuilding sewer lift stations and lining or replacement of sewer lines, as designated in the 2003 Sewer Master Plan. Facilities are evaluated regularly to determine priorities to repair or replace facilities. The capital project program includes design, engineering, and all aspects of construction management.

## **OTHER FUNDING SOURCES**

### **General Fund Capital Project Funding**

The General Fund Capital Improvement Reserve (CIR) is calculated after the final audit for each fiscal year and allocated the following year. Funds in excess of required reserves are distributed to the CIR and the Infrastructure Fund in accordance with City Council adopted financial policies. The use of CIR funds is discretionary as to the type of activity; however, proposed projects qualify as capital improvements. Typical CIR projects are substantial facility improvements and studies. The Infrastructure Fund (Fund 314) is funded by a General Fund transfer and is used for capital projects that improve various City systems and facilities.

### **Grants and Minor CIP Funds**

Each year, City staff apply for and receive various grant awards. The CIP document includes only grant funds that assist in developing or improving the infrastructure. By pursuing grant opportunities, the City is able to maximize local project funds. The following grants are providing funding for the 2023/24 CIP.

- Community Development Block Grant (CDBG) *Sidewalk, curb, and gutter construction in enhancement areas, library renovations and citywide Americans with Disabilities Act (ADA) improvements.*
- Federal Highway Safety Improvement Program (HSIP) *helps fund traffic signal modifications to include left-turn arrows at intersections and other operational improvements to improve traffic safety.*
- OCTA Grant *funds the construction and installation of an in-line trash removal device at the Atlanta Pump Station.*

## CIP CATEGORIES

**Drainage and Storm Water:** Drainage projects include storm drain line construction or rehabilitation, drainage pump station construction, and drainage system facilities. The water quality component addresses urban runoff, retention basins, and other facilities that may improve the quality of water discharged to local water bodies as well as comply with the Citywide Urban Runoff Management Plan (CURMP).

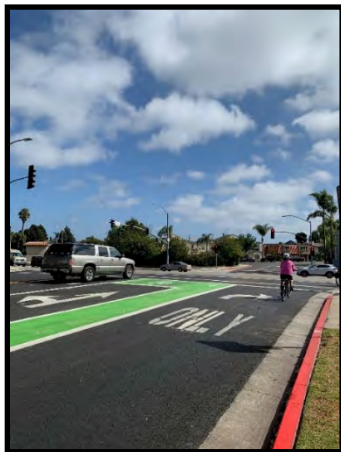
**Facilities:** Capital improvements to facilities include modifications to existing buildings or new construction. Typical projects are those that exceed the normal maintenance budgets such as the replacements of roofs, elevators, and climate control systems. Upgrades include energy efficiency conversions and improvements to meet technological needs.

**Neighborhood:** Localized improvements to limited residential or other specific areas are included in this category. Annual projects include residential pavement overlays, concrete, and street tree replacement. Neighborhood projects may be in the enhancement areas and eligible for CDBG funding.



**Parks and Beaches:** Parks and beaches projects include new park construction and renovation, including improvements to City beach facilities. Funding sources may include Park Acquisition and Development, State bond allocations, grants, or the Capital Improvement Reserve. The park system is developed in accordance with the Park Strategy Fee and Nexus Study (2001), as well as the City General Plan, and Community Services and Recreation component. Parks and beaches contribute to the quality of life in Huntington Beach by preserving open space and providing recreational opportunities for residents and visitors.

**Sewer:** Improvements to the City sewer system consist of sewer line and sewer lift station rehabilitation as well as routine maintenance. Improvement projects are based upon the 2003 Sewer Master Plan, as well as maintenance demands. The program to replace sewer lift stations is on a two-year cycle, with design in the first year and construction in the second year. Thirteen stations have been rebuilt since 2000.



**Streets and Transportation:** This category highlights improvements to the City's arterial streets and traffic control systems. Projects may include street widening, pavement rehabilitation, and traffic signal installation. Funding sources are primarily Gas Tax, Measure M, Federal grants, and Traffic Impact Fees. The Pavement Management Plan, General Plan Circulation Element, and Traffic Signal Priority List are source documents for these projects. Typical street improvements are pavement and concrete replacement, road widening, and grade adjustments. Improvements to the citywide transportation system include new traffic signals, signal modifications, and signal communications upgrades. Projects are intended to improve traffic flow throughout the City.

**Water:** Water projects include the rehabilitation of existing components, as well as the construction of new storage and production facilities. Water main replacements and well rehabilitations are funded through the water rates as Water Fund CIP. Water Master Plan Funds provide capacity upgrades and new facilities as recommended in the Water Master Plan. The replacement, corrosion protection, and upgrade of steel water distribution mains and large water transmission lines throughout the City are ongoing projects.

## Capital Improvement Program

### Fiscal Year 2023/24

In Fiscal Year 2023/24, new improvement programs total approximately \$41.2 million. The primary funding sources for capital projects remain restricted revenue funds, Infrastructure Fund, street funds and enterprise funds such as water, and sewer.

Projects for the Water, Water Master Plan, and Sewer Service enterprises correspond with the adopted master plans and major maintenance programs. Planned sewer improvements include construction of a sewer lift station to serve the beach restrooms on Pacific Coast Highway and a new sewer from Murdy Channel, the annual sewer lining project, and hydrogen sulfide odor removal for the Slater Lift Station. Water line replacements, production system improvements, and facility improvements are included in the Water capital improvement program.

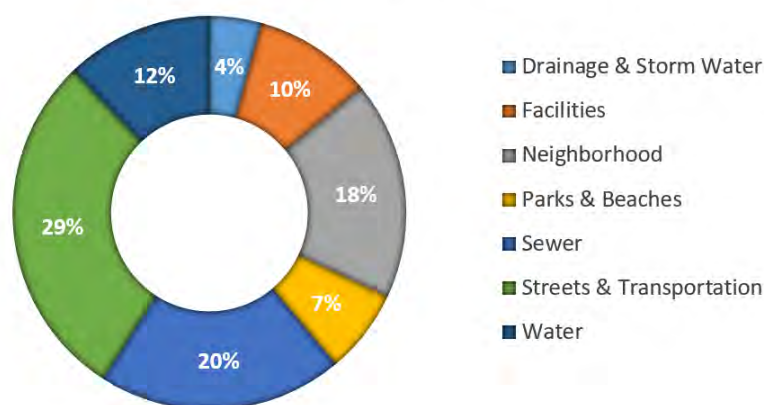
Measure M, Gas Tax and RMRA provide funds to be used to rehabilitate seven arterial highway segments consistent with the City's Pavement Management Plan. Gas Tax provides funding for local street rehabilitation. Other transportation improvements, funded in part by grants, include intersection improvements, and traffic signal modifications.

Local neighborhood improvements include installation of ADA ramps where warranted, and residential street overlays.

Park projects include Seely and Trinidad Park playground improvements, softball field improvements Surfside-Sunset Beach sand nourishment, Eader Park parking lot improvements, and further work on the design for the Edison Park reconfiguration project.

The CIP contains many projects that will further Huntington Beach as a premier tourist destination, as well as, serve the local community. Residents and visitors benefit from the infrastructure improvements by enhancing daily lives. For current status on the City's various CIP projects visit the Major Projects Interactive Map at [HB Major Projects Interactive Map](#)

**CIP SPENDING BY CATEGORY**



Drainage & Storm Water	\$1,758,000
Facilities	4,021,150
Neighborhood	7,400,000
Parks & Beaches	2,850,517
Sewer	8,315,000
Streets & Transportation	11,841,606
Water	5,005,000
Total	\$41,191,273

**City of Huntington Beach Capital Improvement Program**  
**New Appropriations Fiscal Year 2023/24**

Fiscal Year 2023/24	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
------------------------	------------	----------------------	------	-----------	-------------	-------------	------------------------	-----	-----------------------

**DRAINAGE & STORM WATER**

Fueling Station Canopies	\$500,000						\$500,000		
Storm Drain Pump Station Forebay Improvements	\$187,000								\$187,000
Storm Drain Pump Station Building Improvements	\$187,000								\$187,000
HB Trash Removal Project - Phase II	\$884,000						\$384,000		\$500,000
<b>TOTAL</b>	<b>\$1,758,000</b>						<b>\$884,000</b>		<b>\$874,000</b>

**FACILITIES**

ADA Improvement Program - Citywide	\$250,000						\$250,000		
Civic Center Hot Water System Replacement	\$50,000						\$50,000		
Ocean View Estates Roadways and Driveways	\$346,150						\$346,150		
Banning Branch Library Master Plan	\$335,000								\$335,000
Police Womens Locker Room	\$1,940,000						\$1,940,000		
City Hall Treasurer's Office Remodel	\$100,000						\$100,000		
City Hall Clerk's Office Remodel	\$100,000						\$100,000		
PD Communications Center Remodel	\$600,000						\$300,000		\$300,000
Central Library Lower Level ADA Restrooms	\$300,000								\$300,000
<b>TOTAL</b>	<b>\$4,021,150</b>						<b>\$3,086,150</b>		<b>\$935,000</b>

**NEIGHBORHOOD**

Zone 4 Curb Ramps	\$700,000				\$500,000		\$72,502		\$127,498
Zone 4 Residential Overlay and Slurry Seal	\$6,700,000		\$2,000,000			\$100,000	\$150,000	\$4,450,000	
<b>TOTAL</b>	<b>\$7,400,000</b>		<b>\$2,000,000</b>		<b>\$500,000</b>	<b>\$100,000</b>	<b>\$150,000</b>	<b>\$4,522,502</b>	<b>\$127,498</b>

**PARKS AND BEACHES**

Seely Park Playground Improvements	\$389,000	\$39,000							\$350,000
Softball Field Improvements	\$554,000	\$554,000							
Trinidad Park Playground Improvements	\$197,000	\$197,000							
Surfside-Sunset Beach Nourishment Project	\$410,517						\$410,517		
Eader Park Parking Lot Resurfacing	\$100,000								\$100,000
Edison Park Reconfiguration	\$1,200,000								\$1,200,000
<b>TOTAL</b>	<b>\$2,850,517</b>	<b>\$790,000</b>					<b>\$410,517</b>		<b>\$1,650,000</b>

**SEWER**

PCH Restroom Sewer Lift Station	\$5,000,000					\$5,000,000			
Sewer Lining	\$1,375,000					\$1,375,000			
Odor Control for Slater Lift Station	\$140,000					\$140,000			
Edinger Sewer Murdy Channel to Beach Blvd.	\$1,800,000					\$1,800,000			
<b>TOTAL</b>	<b>\$8,315,000</b>					<b>\$8,315,000</b>			

**City of Huntington Beach Capital Improvement Program**  
**New Appropriations Fiscal Year 2023/24**

	Fiscal Year 2023/24	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
<b>STREETS &amp; TRANSPORTATION</b>										
AES Complete Streets Improvements	\$2,560,000									\$2,560,000
Oak View Streetscape Improvements	\$1,245,506							\$1,245,506		
Arterial Rehabilitation	\$5,600,000			\$4,600,000	\$1,000,000					
Goldenwest Median Turf Replacement	\$125,000						\$125,000			
Bella Terra Police Substation Fiber Optic	\$140,000							\$140,000		
Fire Station Signal-Murdy Fire Station	\$345,000								\$345,000	
Bridge Preventative Maintenance Program	\$1,000,000		\$1,000,000							
Improvements	\$826,100								\$151,010	\$675,090
<b>TOTAL</b>	<b>\$11,841,606</b>		<b>\$1,000,000</b>	<b>\$4,600,000</b>	<b>\$1,000,000</b>		<b>\$125,000</b>	<b>\$1,385,506</b>	<b>\$496,010</b>	<b>\$3,235,090</b>
<b>WATER</b>										
Utilities Yard Parking Lot Paving	\$200,000					\$100,000	\$100,000			
Water Production Rehabilitation	\$355,000						\$355,000			
On Site Gas Generation Wells 5 and 9	\$1,000,000						\$1,000,000			
WOCWB CP Retrofit of OC9	\$300,000						\$300,000			
Hartlund Lane Water Main Replacement Project	\$1,250,000						\$1,250,000			
Well 3A Treatment System for dissolved manganese	\$1,900,000						\$1,900,000			
<b>TOTAL</b>	<b>\$5,005,000</b>					<b>\$100,000</b>	<b>\$4,905,000</b>			
<b>CIP TOTAL</b>	<b>\$41,191,273</b>	<b>\$790,000</b>	<b>\$3,000,000</b>	<b>\$4,600,000</b>	<b>\$1,500,000</b>	<b>\$8,515,000</b>	<b>\$5,180,000</b>	<b>\$10,288,675</b>	<b>\$496,010</b>	<b>\$6,821,588</b>

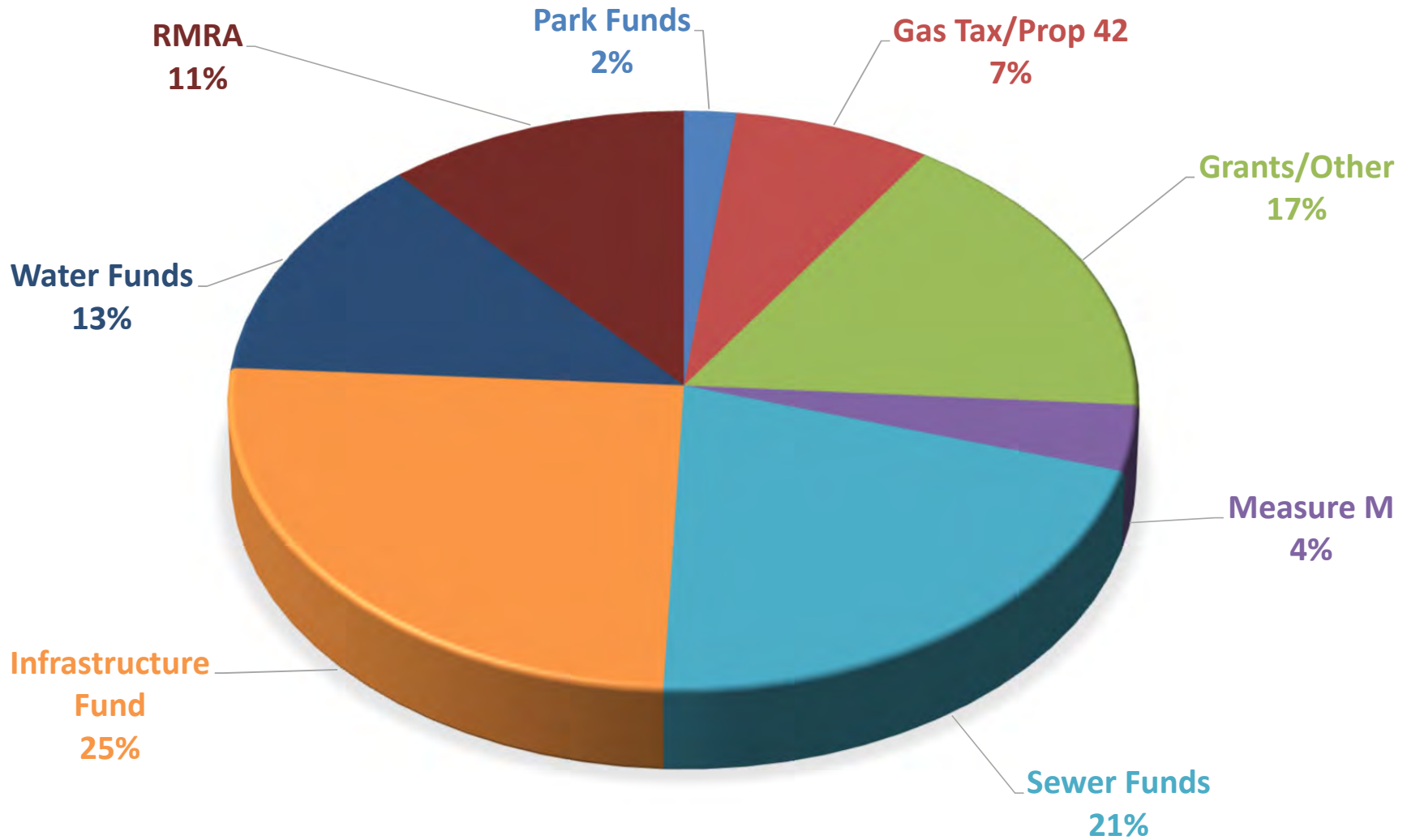
# City of Huntington Beach Capital Improvement Program

## Continuing Appropriations Fiscal Year 2023/24

	Fiscal Year 2023/24	Park Funds	Gas Tax / Prop 42	RMRA	Measure M	Sewer Funds	Water Funds	Infrastructure Fund	TIF	Grants/Other Funds
<b>FACILITIES</b>										
Police Womens Locker Room	\$120,188							\$120,188		
PD Communications Center Remodel	\$3,842,953							\$3,242,953		\$600,000
<b>TOTAL</b>	<b>\$3,963,141</b>							<b>\$3,363,141</b>		<b>\$600,000</b>
<b>PARKS AND BEACHES</b>										
Edison Park Reconfiguration	\$399,000	\$399,000								
<b>TOTAL</b>	<b>\$399,000</b>	<b>\$399,000</b>								
<b>STREETS &amp; TRANSPORTATION</b>										
Oak View Streetscape Improvements	\$1,000,000							\$1,000,000		
<b>TOTAL</b>	<b>\$1,000,000</b>							<b>\$1,000,000</b>		
<b>TOTAL CONTINUING</b>	<b>\$5,362,141</b>	<b>\$399,000</b>						<b>\$4,363,141</b>		<b>\$600,000</b>

**Capital Improvement Program FY 2023/24**  
*New Appropriations by Funding Source*

**\$41,191,273**





**City of Huntington Beach**  
**Capital Improvement Program FY 2023/24 through 2027/28**  
*By Fiscal Year*

Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total 5 Year CIP
------------------------	------------------------	------------------------	------------------------	------------------------	------------------

***DRAINAGE & STORM WATER***

Fueling Station Canopies	\$500,000	\$500,000				\$1,000,000
Storm Drain Pump Station Building Improvements	187,000	187,000	187,000			561,000
Storm Drain Pump Station Forebay Improvements	187,000	187,000	187,000			561,000
HB Trash Removal Project - Phase II	\$884,000					\$884,000
<b>TOTAL</b>	<b>\$1,758,000</b>	<b>\$874,000</b>	<b>\$374,000</b>			<b>\$3,006,000</b>

***FACILITIES***

ADA Improvement Program - Citywide	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,250,000
Civic Center Hot Water System Replacement	50,000	10,000,000				10,050,000
Ocean View Estates Roadways and Driveways	346,150					346,150
Banning Branch Library Master Plan	335,000	365,000				700,000
Police Womens Locker Room	\$1,940,000					\$1,940,000
City Hall Treasurer's Office Remodel	\$100,000					\$100,000
City Hall Clerk's Office Remodel	\$100,000					\$100,000
PD Communications Center Remodel	\$600,000					\$600,000
Central Library Lower Level ADA Restrooms	\$300,000					\$300,000
<b>TOTAL</b>	<b>\$4,021,150</b>	<b>\$10,615,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$15,386,150</b>

***NEIGHBORHOOD***

Zone 4 Curb Ramps	700,000	700,000	700,000	700,000	700,000	3,500,000
Zone 4 Residential Overlay and Slurry Seal	6,700,000	7,000,000	7,000,000	7,000,000	7,000,000	34,700,000
<b>TOTAL</b>	<b>\$7,400,000</b>	<b>\$7,700,000</b>	<b>\$7,700,000</b>	<b>\$7,700,000</b>	<b>\$7,700,000</b>	<b>\$38,200,000</b>

***PARKS & BEACHES***

Seely Park Playground Improvements	389,000					389,000
Softball Field Improvements	554,000	508,000				1,062,000
Trinidad Park Playground Improvements	197,000					197,000
Surfside-Sunset Beach Nourishment Project	410,517					410,517
Eader Park Parking Lot Resurfacing	100,000					100,000
Edison Park Reconfiguration	\$1,200,000					\$1,200,000
<b>TOTAL</b>	<b>\$2,850,517</b>	<b>\$508,000</b>				<b>\$3,358,517</b>

**City of Huntington Beach**  
**Capital Improvement Program FY 2023/24 through 2027/28**  
*By Fiscal Year*

	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28	Total 5 Year CIP
<b>SEWER</b>						
PCH Restroom Sewer Lift Station	\$5,000,000					\$5,000,000
Sewer Lining	1,375,000	1,375,000	1,375,000	1,375,000	1,375,000	6,875,000
Odor Control for Slater Lift Station	\$140,000					\$140,000
Edinger Sewer Murdy Channel to Beach Blvd.	\$1,800,000					\$1,800,000
<b>TOTAL</b>	<b>\$8,315,000</b>	<b>\$1,375,000</b>	<b>\$1,375,000</b>	<b>\$1,375,000</b>	<b>\$1,375,000</b>	<b>\$13,815,000</b>
<b>STREETS &amp; TRANSPORTATION</b>						
AES Complete Streets Improvements	\$2,560,000					\$2,560,000
Oak View Streetscape Improvements	1,245,506					1,245,506
Arterial Rehabilitation	5,600,000	5,600,000	5,600,000	5,600,000	5,600,000	28,000,000
Goldenwest Median Turf Replacement	125,000					125,000
Bella Terra Police Substation Fiber Optic	140,000					140,000
Fire Station Signal-Murdy Fire Station	345,000					345,000
Bridge Preventative Maintenance Program	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
Edinger & Heil Corridors Traffic/Pedestrian Safety Improvements	826,100					826,100
<b>TOTAL</b>	<b>\$11,841,606</b>	<b>\$6,600,000</b>	<b>\$6,600,000</b>	<b>\$6,600,000</b>	<b>\$6,600,000</b>	<b>\$38,241,606</b>
<b>WATER</b>						
Utilities Yard Parking Lot Paving	\$200,000					\$200,000
Water Production Rehabilitation	\$355,000	\$479,000				\$834,000
On Site Gas Generation Wells 5 and 9	1,000,000	3,300,000				4,300,000
WOCWB CP Retrofit of OC9	300,000	4,100,000				4,400,000
Hartlund Lane Water Main Replacement Project	1,250,000					1,250,000
Well 3A Treatment System for dissolved manganese	\$1,900,000					\$1,900,000
<b>TOTAL</b>	<b>\$5,005,000</b>	<b>\$7,879,000</b>				<b>\$12,884,000</b>
<b>TOTAL</b>	<b>\$41,191,273</b>	<b>\$35,551,000</b>	<b>\$16,299,000</b>	<b>\$15,925,000</b>	<b>\$15,925,000</b>	<b>\$124,891,273</b>

# CITY OF HUNTINGTON BEACH

## CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

**PROJECT TITLE:** Fueling Station Canopies

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

B. Polivka

**PROJECT DESCRIPTION:**

This is a multi year project to install three (3) new fuel island canopies and replace two (2) old canopies. Warner Fire Station is the prior year project. FY 23/24 will install one each at PTL Yard and Lake Fire Station. FY 24/25 will install two at Corporate Yard.

**PROJECT NEED:**

The City is required to install/replace fuel island canopies at five (5) City facility locations - three (3) locations have no existing canopies and two (2) have outdated canopies. Canopies are necessary to comply with NPDES

**SOURCE DOCUMENT:**

N/A

**STRATEGIC PLAN GOAL:**

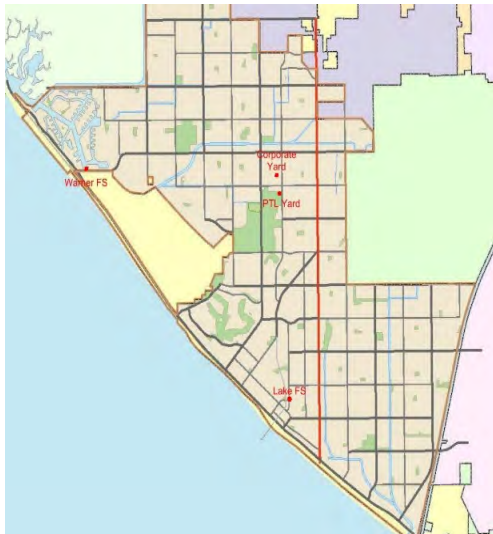
Implement solutions to enhance public safety

**SCHEDULE:**

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

**PROJECT LOCATION**



	Approved	Requested			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental					
Construction	\$ 500,000	\$ 500,000	\$ 500,000		
Project Management	\$ 50,000				
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 550,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>		

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Infr Fund (314)	\$ 550,000	\$ 500,000	\$ 500,000		
<b>TOTAL</b>	<b>\$ 550,000</b>	<b>\$ 500,000</b>	<b>\$ 500,000</b>		

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$60,000

Annual maintenance for fueling equipment and storage tanks

**TOTAL PROJECT COST: \$ 1,550,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Drainage

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Storm Drain Pump Station  
 Building Improvements

**FUNDING DEPARTMENT:**

Public Works  
**DEPT. PROJECT MGR:**  
 Chris Cassotta

**SCHEDULE:**

*Design Complete:* FY 2021/22  
*Construction Complete:* FY 2025/26

**PROJECT DESCRIPTION:** General Building rehabilitation including roof and fascia replacement, minor structural and other associated building maintenance improvements.

**PROJECT NEED:** The City's 15 storm drain pump station buildings are over 50 years old and are in need of rehabilitation due to age and the marine environment to protect the equipment inside. Previously, approximately 5 buildings have been improved to date. In FY 23/24, 3 buildings will be improved for various building maintenance repairs.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

	<i>Approved</i>		<i>Requested</i>		
<b>PROJECT COSTS</b>	<b>Prior</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 750,000	\$ 137,000	\$ 137,000	\$ 137,000	
<i>Project Management</i>	\$ 125,000	\$ 50,000	\$ 50,000	\$ 50,000	
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 875,000</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>	

<b>FUNDING SOURCES</b>	<b>Prior</b>	<b>FY 23/24</b>	<b>FY 24/25</b>	<b>FY 25/26</b>	<b>FY 26/27</b>
<i>Drainage Fund (211)</i>	\$ 875,000	\$ 187,000	\$ 187,000	\$ 187,000	
<b>TOTAL</b>	<b>\$ 875,000</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>	

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 1,436,000

**PROJECT TYPE:** Rehabilitation  
**CATEGORY:** Drainage

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Storm Drain Pump Station  
Forebay Improvements

**FUNDING DEPARTMENT:**

Public Works  
**DEPT. PROJECT MGR:**  
Chris Cassotta

**PROJECT DESCRIPTION:** Replace deteriorated trash racks and sump pumps as well as debris removal in the pump station forebays.

**PROJECT NEED:** The City's 15 storm drain pump stations are over 50 years old and are in need of rehabilitation due to age and marine environment in order to maintain operational effectiveness. Currently, 6 pump stations forebays are in progress and FY 23/24 will improve 2 pump station forebays.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

**SCHEDULE:**

*Design Complete:* FY 2021/22  
*Construction Complete:* FY 2025/26

PROJECT COSTS	<i>Approved</i>		<i>Requested</i>		
	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 750,000	\$ 137,000	\$ 137,000	\$ 137,000	
<i>Project Management</i>	\$ 125,000	\$ 50,000	\$ 50,000	\$ 50,000	
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 875,000</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>	

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Drainage Fund (211)</i>	\$ 875,000	\$ 187,000	\$ 187,000	\$ 187,000	
<b>TOTAL</b>	<b>\$ 875,000</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>	<b>\$ 187,000</b>	

**PROJECT LOCATION**



**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0  
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST:** \$ 1,436,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Drainage

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** HB Trash Removal Project - Phase II

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Jim Merid

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2023/24

**PROJECT DESCRIPTION:**

Construction and installation of an in-line trash removal device (TrashTrap) at the Atlanta Pump Station (8151 Atlanta Avenue). The device is an extra large fixed basket designed to remove trash/debris larger than 5mm in size.

**PROJECT NEED:**

The basis for this project is in compliance with the State's Trash Provisions which requires the City to implement trash removal devices to remove trash 5mm or greater from the storm drain system.

**SOURCE DOCUMENT:**

Trash Provisions regulation as adopted by the State Water Resources Control Board in 2017. Consultant Cost estimate

**STRATEGIC PLAN GOAL:**

Develop a plan to address major facility needs

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$30,000				
<i>Construction</i>	\$ 752,000				
<i>Project Management</i>	\$ 33,000				
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>	\$ 69,000				
<b>TOTAL</b>	<b>\$ 884,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Infr Fund (314)</i>	\$ 384,000				
<i>OCTA New Fund (1283)</i>	\$ 500,000				
<b>TOTAL</b>	<b>\$ 884,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$60,000

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 884,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Drainage

**PROJECT LOCATION**





**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** ADA Improvement Program  
 - Citywide

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Chris Tanio

**SCHEDULE:**

*Design Complete:* FY 2023/24

*Construction Complete:* FY 2027/28

**PROJECT DESCRIPTION:** Bring into ADA compliance select areas at City facilities, parks and public right-of-ways.

**PROJECT NEED:** As mandated by the ADA and the State of California Access Codes, this project will remove physical barriers limiting accessibility to and from City buildings, parks, facilities, and within the City right-of-ways.

**SOURCE DOCUMENT:** ADA Transition Plan

**STRATEGIC PLAN GOAL:** Develop a plan to address major facility needs

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Infr Fund (314)</i>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
<b>TOTAL</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST:** \$ 1,250,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**





**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Civic Center Hot Water System Replacement

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

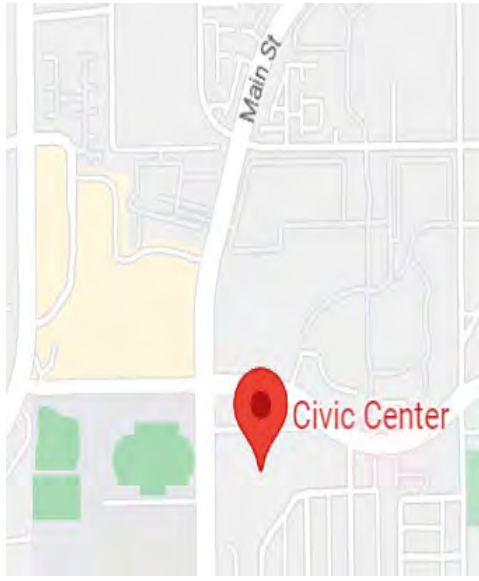
Kevin Dupras

**SCHEDULE:**

*Design Complete:* FY 2023/24

*Construction Complete:* FY 2024/25

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Civic Center domestic hot water system replacement.

**PROJECT NEED:** The copper piping is deteriorating and failing. The project requires copper pipe replacement throughout the facility and replacement of two (2) hot water tanks and pumps. Costs for hazardous materials testing and abatement included.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$ 50,000				
<i>Construction</i>		\$ 10,000,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 10,000,000</b>			

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Infr Fund (314)</i>	\$ 50,000	\$ 10,000,000			
<b>TOTAL</b>	<b>\$ 50,000</b>	<b>\$ 10,000,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST:** \$ 10,050,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**

## CITY OF HUNTINGTON BEACH

### CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

**PROJECT TITLE:** Ocean View Estates  
Roadways and Driveways

**FUNDING DEPARTMENT:**  
Community & Library Services  
**DEPT. PROJECT MGR:**  
Kim Radding

**SCHEDULE:**  
*Design Complete:* FY 2023/24  
*Construction Complete:* FY 2023/24

**PROJECT DESCRIPTION:** Repair deteriorated roadways and mobile home driveways. Asphalt surfaces are raveling and cracked. Depressions in the roadways are prone to flooding, and pot holes. Existing driveway conditions pose trip hazards due to severe cracks, graveled surface and pot holes.

**PROJECT NEED:** California Mobile Home Residency law (Civil Code Chapter 2.5) and the City's Rental Agreement with each homeowner require the City to maintain driveways/roadways. Asphalt surfaces are deteriorated and sub-standard.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Develop a plan to address major facility needs

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 346,150				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 346,150</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Infr Fund (314)</i>	\$ 346,150				
<b>TOTAL</b>	<b>\$ 346,150</b>				

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

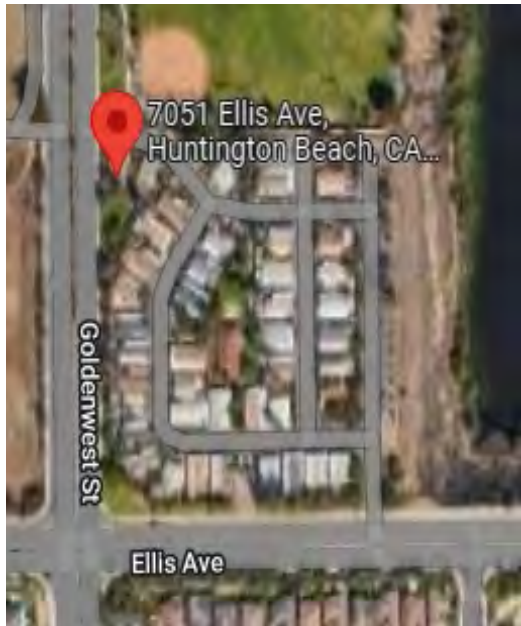
This City collects approximately \$685,635 in space rent revenue annually, which is deposited to the General Fund.

**TOTAL PROJECT COST:** \$ 346,150

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

#### PROJECT LOCATION



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Banning Branch Library Master Plan

**FUNDING DEPARTMENT:**  
Community & Library Services  
**DEPT. PROJECT MGR:**  
Ashley Wysocki

**SCHEDULE:**  
*Design Complete:* FY 2023/24  
*Construction Complete:* FY 2024/25

**PROJECT DESCRIPTION:** Year 1 of a multi-year project to evaluate, with community input, options for a new 12,000 sq. ft. branch library, small park and parking on the existing site. The current facility includes a 2,400 sq. ft. library, park, playground and surface parking with 63 spaces.

**PROJECT NEED:** The current building is a temporary portable real estate sales office building built in 1962 that was moved and reopened in 1967. The building is past its useful life, has numerous structural & ADA compliance issues and is inadequate for the services provided.

**SOURCE DOCUMENT:** The draft October 2022 Library Facilities Master Plan recommends the proposed expansion.

**STRATEGIC PLAN GOAL:** Prioritize park and community center improvements in CIP

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$ 335,000	\$ 365,000			
<i>Construction</i>					
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 335,000</b>	<b>\$ 365,000</b>			

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>AES Funds (1284)</i>	\$ 335,000	\$ 365,000			
<b>TOTAL</b>	<b>\$ 335,000</b>	<b>\$ 365,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

Funding of \$700,000 is part of the pending MOU between the City and AES Southland Development.

**TOTAL PROJECT COST:** \$ 700,000

**PROJECT TYPE:** Studies

**CATEGORY:** Facilities

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Police Womens Locker Room

**FUNDING DEPARTMENT:**

Police

**DEPT. PROJECT MGR:**

Captain Reilly

**PROJECT DESCRIPTION:** Remodel & expand Women's Locker Room, add showers, modernizing and reducing physical footprint of Records Storage to accommodate additional needed lockers.

**PROJECT NEED:** Remodel & expand Women's Locker Room, add showers & additional lockers to comply with State Law gender accomodations.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

**SCHEDULE:**

*Design Complete:* FY 2023/24

*Construction Complete:* FY 2024/25

**PROJECT LOCATION**



PROJECT COSTS	Approved	Requested				
	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27	
<i>Design/Environmental</i>	\$ 130,000					
<i>Construction</i>		\$ 1,820,000				
<i>Project Management</i>	\$ 15,000	\$ 120,000				
<i>Supplementals</i>						
<i>R/W</i>						
<i>Other</i>						
<b>TOTAL</b>	<b>\$ 145,000</b>	<b>\$ 1,940,000</b>				

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 145,000	\$ 1,940,000			
<b>TOTAL</b>	<b>\$ 145,000</b>	<b>\$ 1,940,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 2,085,000**

**PROJECT TYPE: New & Rehabilitation**

**CATEGORY: Facilities**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** City Hall Treasurer's Office  
Remodel

**FUNDING DEPARTMENT:**

City Treasurer

**DEPT. PROJECT MGR:**

Alisa Backstrom

**PROJECT DESCRIPTION:** Remodel City Treasurer's Office

**PROJECT NEED:** The office is out of date and project is needed to update to current office standards.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Develop a plan to address major facility needs

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2023/24

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	\$100,000				
Construction					
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 100,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Infr Fund (314)	\$ 100,000				
<b>TOTAL</b>	<b>\$ 100,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

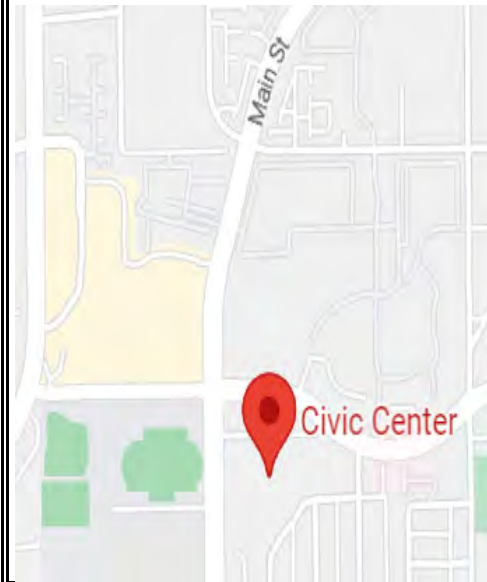
**TOTAL PROJECT COST:** \$ 100,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** City Hall Clerk's Office  
Remodel

**FUNDING DEPARTMENT:**

City Clerk

**DEPT. PROJECT MGR:**

Robin Estanislau

**PROJECT DESCRIPTION:** Remodel City Clerk's Office

**PROJECT NEED:** The office is out of date and project is needed to update to current office standards.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Develop a plan to address major facility needs

**SCHEDULE:**

*Design Complete:* FY 2023/24

*Construction Complete:* FY 2023/24

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$100,000				
<i>Construction</i>					
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 100,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Infr Fund (314)</i>	\$ 100,000				
<b>TOTAL</b>	<b>\$ 100,000</b>				

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

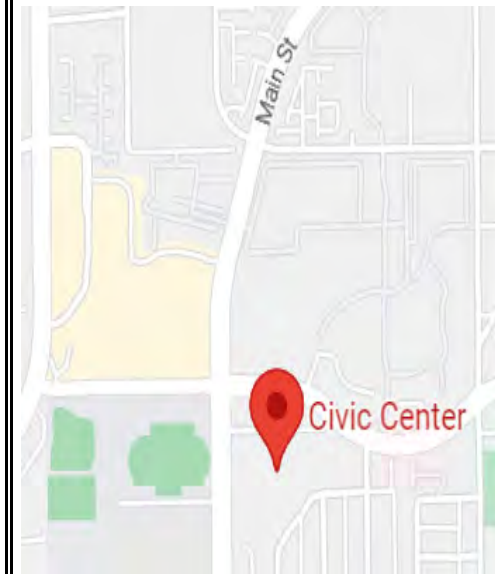
**TOTAL PROJECT COST:** \$ 100,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Facilities

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** PD Communications Center Remodel

**FUNDING DEPARTMENT:**

Police

**DEPT. PROJECT MGR:**

Captain Reilly

**PROJECT DESCRIPTION:**

Improve a 4,300 sq ft area in the PD lower level, including an expanded 911 communications center, renovated watch commander station, and improved support staff offices. This project is partially funded from grant funds and a previously deferred PD locker room project.

**PROJECT NEED:**

The lower level of the PD station has received minor upgrades since its completion in 1975. This project will modernize the lower level of the station to accommodate current policing needs.

**SOURCE DOCUMENT:**

N/A

**STRATEGIC PLAN GOAL:**

Implement solutions to enhance public safety

**SCHEDULE:**

*Design Complete:*

FY 2023/24

*Construction Complete:*

FY 2024/25

**PROJECT LOCATION**



	Approved	Requested			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 151,620				
<i>Construction</i>	\$ 3,453,000	\$ 600,000			
<i>Project Management</i>					
<i>Supplementals</i>	\$ 331,200				
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 3,935,820</b>	<b>\$ 600,000</b>			

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 2,555,820	\$ 300,000			
<i>SLESF Grant (984)</i>	\$ 600,000	\$ 300,000			
<i>Police Fac. Dev. Impact (227)</i>	\$ 780,000				
<b>TOTAL</b>	<b>\$ 3,935,820</b>	<b>\$ 600,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:*

\$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 4,535,820**

**PROJECT TYPE: New & Rehabilitation**

**CATEGORY: Facilities**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Central Library Lower Level ADA Restrooms

**FUNDING DEPARTMENT:**  
Community & Library Services  
**DEPT. PROJECT MGR:**  
John Martin

**SCHEDULE:**  
*Design Complete:* FY 2022/23  
*Construction Complete:* FY 2023/24

**PROJECT DESCRIPTION:** Year 2 of a two-year project to remodel and modernize the Lower Level Restrooms at Huntington Central Library to provide ADA accessibility. The plans and specifications were approved in August 2022 and the project is shelf ready.

**PROJECT NEED:** The project is necessary to further the City's compliance with the Americans with Disabilities Act.

**SOURCE DOCUMENT:** FY 15/16 Facilities Condition Assessment; Project Plans completed by PRKWLC.

**STRATEGIC PLAN GOAL:** Prioritize park and community center improvements in CIP

	Approved	Requested			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 30,000				
<i>Construction</i>		\$ 300,000			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 300,000</b>			

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 30,000				
<i>CDBG (239)</i>		\$ 300,000			
<b>TOTAL</b>	<b>\$ 30,000</b>	<b>\$ 300,000</b>			

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 330,000

**PROJECT TYPE:** Rehabilitation  
**CATEGORY:** Facilities

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Zone 4 Curb Ramps

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Max Olin

**PROJECT DESCRIPTION:** Installation of curb access ramps in conjunction with maintenance improvements within Maintenance Zone 4.

**PROJECT NEED:** Curb access ramps are required when adjacent streets are altered or rehabilitated

**SOURCE DOCUMENT:** 2020 Pavement Management Plan

**STRATEGIC PLAN GOAL:** Enhance and Maintain infrastructure

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2023/24

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 635,000	\$ 635,000	\$ 635,000	\$ 635,000	\$ 635,000
<i>Project Management</i>	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Measure M (213)</i>	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
<i>Infr Fund (314)</i>	\$ 72,502	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000
<i>CDBG (239)</i>	\$ 127,498				
<b>TOTAL</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>	<b>\$ 700,000</b>

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 3,500,000**

**PROJECT TYPE:** New

**CATEGORY:** Neighborhood

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Zone 4 Residential Overlay  
and Slurry Seal

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Max Olin

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2023/24

**PROJECT DESCRIPTION:** Rehabilitation of residential streets with asphalt overlay, slurry seal, and sidewalk and tree improvements within Maintenance Zone 4 .

**PROJECT NEED:** Extend the useful life and improve the appearance and function of residential streets.

**SOURCE DOCUMENT:** 2020 Pavement Management Plan

**STRATEGIC PLAN GOAL:** Enhance and Maintain Infrastructure

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 6,635,000	\$ 6,935,000	\$ 6,935,000	\$ 6,935,000	\$ 6,935,000
<i>Project Management</i>	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000	\$ 65,000
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 6,700,000</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Gas Tax (207)</i>	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000
<i>Sewer Service Fund (511)</i>	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
<i>Water Fund (506)</i>	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000
<i>Infr Fund (314)</i>	\$ 4,450,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000	\$ 4,750,000
<b>TOTAL</b>	<b>\$ 6,700,000</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>	<b>\$ 7,000,000</b>

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 34,700,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Neighborhood

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Seely Park Playground Improvements

**FUNDING DEPARTMENT:**  
Community & Library Services  
**DEPT. PROJECT MGR:**  
Ashley Wysocki

**SCHEDULE:**  
*Design Complete:* FY 2023/24  
*Construction Complete:* FY 2023/24

**PROJECT DESCRIPTION:** Installation of new custom play units for ages 2-5 and 5-12 years and ADA compliant rubberized safety surfacing.

**PROJECT NEED:** Playground equipment last installed in 2008. The units are in significant disrepair and beyond retrofitting of parts to address the current condition. Complete replacement is needed.

**SOURCE DOCUMENT:** 2018 City Council approved Playground Replacement Priority List

**STRATEGIC PLAN GOAL:** Prioritize park and community center improvements in CIP

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 389,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 389,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Park Dev. Impact (228)</i>	\$ 39,000				
<i>AES Funds (1284)</i>	\$ 350,000				
<b>TOTAL</b>	<b>\$ 389,000</b>				

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**  
Funding of \$350,000 is part of the pending MOU between the City and AES Southland Development.

**TOTAL PROJECT COST:** \$ 389,000

**PROJECT TYPE:** New & Rehabilitation  
**CATEGORY:** Parks & Beaches

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Softball Field Improvements

**FUNDING DEPARTMENT:**  
Community & Library Services  
**DEPT. PROJECT MGR:**  
Ashley Wysocki

**SCHEDULE:**  
*Design Complete:* FY 2023/24  
*Construction Complete:* FY 2023/24

**PROJECT DESCRIPTION:** Year 1 of a two-year project to rehabilitate the City's softball fields. Year 1 includes Murdy Park and Year 2 includes Greer and Worthy Park softball fields. Improvements to include turf replacement, field leveling, and irrigation improvements.

**PROJECT NEED:** There have been no significant improvements made to the City's softball fields in approximately 20 years.

**SOURCE DOCUMENT:** Staff Recommendation

**STRATEGIC PLAN GOAL:** Prioritize park and community center improvements in CIP

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$ 35,000	\$ 32,000			
<i>Construction</i>	\$ 476,000	\$ 436,000			
<i>Project Management</i>					
<i>Supplementals</i>	\$ 43,000	\$ 40,000			
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 554,000</b>	<b>\$ 508,000</b>			

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Quimby Fees (226)</i>	\$ 554,000	\$ 508,000			
<b>TOTAL</b>	<b>\$ 554,000</b>	<b>\$ 508,000</b>			

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

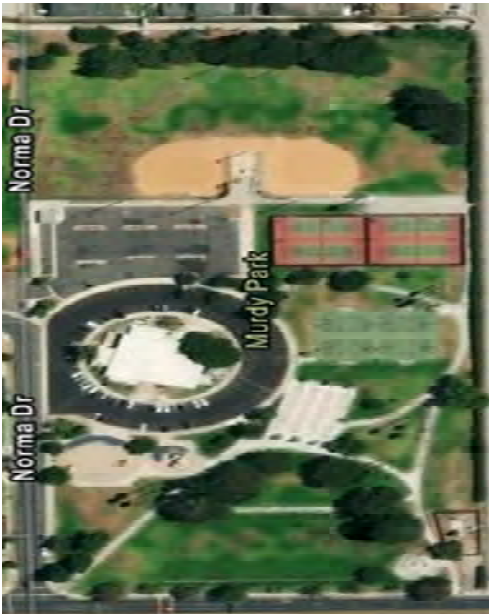
**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 1,062,000

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Parks & Beaches

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Trinidad Park Playground Improvements

**FUNDING DEPARTMENT:**  
Community & Library Services  
**DEPT. PROJECT MGR:**  
Ahley Wysocki

**SCHEDULE:**  
*Design Complete:* FY 2023/24  
*Construction Complete:* FY 2023/24

**PROJECT DESCRIPTION:** Installation of new custom play units for ages 2-5 and 5-12 years and as needed refurbishing of ADA compliant rubberized safety surfacing.

**PROJECT NEED:** Playground equipment last installed in 2008. The units are in significant disrepair and beyond retrofitting of parts to address the current condition. Complete replacement along with ADA surfacing is needed.

**SOURCE DOCUMENT:** Public Works staff recommendation

**STRATEGIC PLAN GOAL:** Prioritize park and community center improvements in CIP

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 197,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 197,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Park Dev. Impact (228)</i>	\$ 197,000				
<b>TOTAL</b>	<b>\$ 197,000</b>				

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 197,000

**PROJECT TYPE:** New & Rehabilitation

**CATEGORY:** Parks & Beaches

**PROJECT LOCATION**





**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Surfside-Sunset Beach  
Nourishment Project

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Jim Merid

**PROJECT DESCRIPTION:**

Collaborative project with the US Army Corps of Engineers, cities of Newport Beach, Seal Beach, the Surfside Stormwater Protection Division, and County of Orange. Project entails dredging 1.75 million cubic yards of sand from off shore site to replenish eroded beach sand. This is the 13th stage of the project.

**PROJECT NEED:**

Project is needed to restore eroded beach sand which acts as a natural buffer from damaging waves and provides recreational amenities for residents and visitors alike.

**SOURCE DOCUMENT:**

N/A

**STRATEGIC PLAN GOAL:**

Implement solutions to enhance public safety

**SCHEDULE:**

*Design Complete:* FY 2020/21

*Construction Complete:* FY 2023/24

**PROJECT LOCATION**



PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$410,517				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 410,517</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Infr Fund (314)</i>	\$ 410,517				
<b>TOTAL</b>	<b>\$ 410,517</b>				

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 410,517**

**PROJECT TYPE: Rehabilitation**

**CATEGORY: Parks & Beaches**

**COMMENTS ON GRANTS / OTHER FUNDS:**



# CITY OF HUNTINGTON BEACH

## CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

**PROJECT TITLE:** Eader Park Parking Lot  
Resurfacing

**FUNDING DEPARTMENT:**  
Community & Library Services  
**DEPT. PROJECT MGR:**  
Ashley Wysocki

**SCHEDULE:**  
*Design Complete:* FY 2023/24  
*Construction Complete:* FY 2023/24

**PROJECT DESCRIPTION:** Resurface pavement at Eader Park parking lot.

**PROJECT NEED:** Pavement is deteriorated and is in need of resurfacing.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Prioritize park and community center improvements in CIP

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 100,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 100,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>AES Funds (1284)</i>	\$ 100,000				
<b>TOTAL</b>	<b>\$ 100,000</b>				

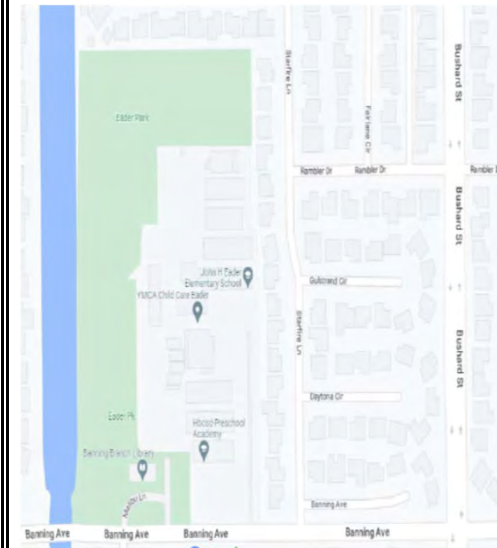
**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 100,000

**PROJECT TYPE:** Rehabilitation  
**CATEGORY:** Parks & Beaches

### PROJECT LOCATION



# CITY OF HUNTINGTON BEACH

## CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)

**PROJECT TITLE:** Edison Park Reconfiguration

**FUNDING DEPARTMENT:**  
Community & Library Services  
**DEPT. PROJECT MGR:**  
Public Works Capital Projects Administrator

**SCHEDULE:**  
*Design Complete:* FY 2023/24  
*Construction Complete:* FY 2024/25

**PROJECT DESCRIPTION:** The project includes the reconfiguration of Edison Park to include relocation of tot lots, walkways, dual use tennis and pickle ball courts, other recreation amenities, as well as parking & hardscape improvements to mitigate settlement issues. The FY 23/24 request is for additional design work.

**PROJECT NEED:** Improvements are needed to address land settlement issues impacting park amenities and to meet current recreational needs of the community.

**SOURCE DOCUMENT:** City Council action on 3/1/22 to conduct community outreach and analysis of the Edison reconfiguration conceptual plan previously approved on 11/16/21.

**STRATEGIC PLAN GOAL:** Prioritize park and community center improvements in CIP

PROJECT COSTS	Approved	Requested			
	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 775,000	\$ 1,200,000			
<i>Construction</i>					
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 775,000</b>	<b>\$ 1,200,000</b>			

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Park Dev. Impact (228)</i>	\$ 775,000				
<i>AES Funds (1284)</i>		\$ 1,200,000			
<b>TOTAL</b>	<b>\$ 775,000</b>	<b>\$ 1,200,000</b>			

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**  
Funding of \$1,200,000 is part of the MOU between the City and AES Southland Development.

**TOTAL PROJECT COST:** \$ 1,975,000

**PROJECT TYPE:** New & Rehabilitation  
**CATEGORY:** Parks & Beaches

### PROJECT LOCATION



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** PCH Restroom Sewer Lift Station

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Joseph Fuentes

**SCHEDULE:**

*Design Complete:* FY 2022/23

*Construction Complete:* FY 2024/25

**PROJECT DESCRIPTION:**

Construct a gravity sewer main between four public restrooms along the lower beach path on PCH between 9th St. and 22nd St. The proposed gravity sewer will then connect to the existing City sewer line via a sewer lift station at 18th St. in the alley between PCH and Walnut Ave.

**PROJECT NEED:**

The City has 4 public restroom on a septic tank system that are pumped twice a week. Replacing with a gravity sewer system will provide an enhanced sewer infrastructure with ability to upsize the restrooms.

**SOURCE DOCUMENT:**

Consultant Estimate

**STRATEGIC PLAN GOAL:**

Implement solutions to enhance public safety

	Approved	Requested			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 520,000				
<i>Construction</i>		\$ 4,500,000			
<i>Project Management</i>	\$ 50,000	\$ 300,000			
<i>Supplementals</i>		\$ 200,000			
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 570,000</b>	<b>\$ 5,000,000</b>			

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Sewer Service Fund (511)</i>	\$ 570,000	\$ 5,000,000			
<b>TOTAL</b>	<b>\$ 570,000</b>	<b>\$ 5,000,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$25,000

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 5,570,000**

**PROJECT TYPE: New Construction**

**CATEGORY: Sewer**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Sewer Lining

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Andrew Ferrigno

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2023/24

**PROJECT DESCRIPTION:**

This program will line various sewer mains throughout the City as identified through closed circuit television (CCTV) inspection.

**PROJECT NEED:**

This project will extend the life of existing sewer mains. It will also reduce infiltration and inflow of ground water, and calcite build up within existing sewer mains.

**SOURCE DOCUMENT:**

2003 Sewer Master Plan

**STRATEGIC PLAN GOAL:**

Implement solutions to enhance public safety

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000	\$ 1,250,000
<i>Project Management</i>	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000	\$ 125,000
<i>Supplemental</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 1,375,000</b>	<b>\$ 1,375,000</b>	<b>\$ 1,375,000</b>	<b>\$ 1,375,000</b>	<b>\$ 1,375,000</b>

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Sewer Service Fund (511)</i>	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000	\$ 1,375,000
<b>TOTAL</b>	<b>\$ 1,375,000</b>	<b>\$ 1,375,000</b>	<b>\$ 1,375,000</b>	<b>\$ 1,375,000</b>	<b>\$ 1,375,000</b>

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 6,875,000**

**PROJECT TYPE: Rehabilitation**

**CATEGORY: Sewer**

**PROJECT LOCATION**



## CITY OF HUNTINGTON BEACH

### CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

**PROJECT TITLE:** Odor Control for Slater Lift Station

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Andrew Ferrigno

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2023/24

**PROJECT DESCRIPTION:** Install hardware that will reduce the hydrogen sulfide odors from the existing Slater Lift Station.

**PROJECT NEED:** The City is receiving odor complaints from the Slater Lift Station. This project will retrofit the Station with hardware that will effectively reduce the odors.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	\$ 20,000				
Construction	\$ 100,000				
Project Management	\$ 20,000				
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 140,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Sewer Service Fund (511)	\$ 140,000				
<b>TOTAL</b>	<b>\$ 140,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 140,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Sewer

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Edinger Sewer Murdy Channel to Beach Blvd.

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Andrew Ferrigno

**SCHEDULE:**

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

**PROJECT DESCRIPTION:** Construct new sewer from the Murdy Channel east to Beach Boulevard.

**PROJECT NEED:** The existing 10-inch sewer lacks capacity to serve existing development along Edinger Avenue.

**SOURCE DOCUMENT:** Proposed development flow monitoring and sewer studies.

**STRATEGIC PLAN GOAL:**

	Approved	Requested			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental	\$ 150,000				
Construction	\$ 1,500,000	\$ 1,800,000			
Project Management	\$ 150,000				
Supplementals	\$ 100,000				
R/W					
Other					
<b>TOTAL</b>	<b>\$ 1,900,000</b>	<b>\$ 1,800,000</b>			

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Sewer Service Fund (511)	\$ 1,900,000	\$ 1,000,000			
Sewer Development Fee (210)		\$ 800,000			
<b>TOTAL</b>	<b>\$ 1,900,000</b>	<b>\$ 1,800,000</b>			

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

Sewer Development Fees

**TOTAL PROJECT COST: \$ 3,700,000**

**PROJECT TYPE: New Construction**

**CATEGORY: Sewer**

**PROJECT LOCATION**





# CITY OF HUNTINGTON BEACH

## CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

**PROJECT TITLE:** AES Complete Streets Improvements

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

William Janusz

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2023/24

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Complete Streets Improvements include bike lanes on Newland, Magnolia, and Bushard, 4 radar feedback signs, pedestrian improvements, and installing landscaped medians on Magnolia St. and Hamilton St.

**PROJECT NEED:** Project goals support overall desire to improve pedestrian and bicycle safety while promoting alternative modes of transportation.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Develop multi-modal and active transit infrastructure, especially in downtown

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Design/Environmental					
Construction	\$ 2,560,000				
Project Management					
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 2,560,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
AES Funds (1284)	\$ 2,560,000				
<b>TOTAL</b>	<b>\$ 2,560,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 2,560,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Transportation



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Oak View Streetscape Improvements

**FUNDING DEPARTMENT:**  
Public Works  
**DEPT. PROJECT MGR:**  
B. Polivka

**SCHEDULE:**  
*Design Complete:* FY 2022/23  
*Construction Complete:* FY 2023/24

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Beautify various streets in the Oak View Neighborhood with streetscape improvements including artistic crosswalk painting, traffic striping, traffic and street signage, and alley improvements; new trees, landscaping, and irrigation; pedestrian lights, sidewalk paving, stormwater infrastructure, curb ramps, tactile warning strips, and artistic neighborhood signage to create a sense of community identity.

**PROJECT NEED:** Project will reduce trash & illegal dumping, beautify & improve public space, improve & encourage walking/biking, and safety.

**SOURCE DOCUMENT:** Oak View Livability - Clean CA Grant

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

	Approved	Requested			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 1,100,000				
<i>Construction</i>	\$ 4,148,000	\$ 1,245,506			
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 5,248,000</b>	<b>\$ 1,245,506</b>			

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 248,000	\$ 1,245,506			
<i>Clean California Grant (1277)</i>	\$ 5,000,000				
<b>TOTAL</b>	<b>\$ 5,248,000</b>	<b>\$ 1,245,506</b>			

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$15,000  
 Update street paint graphics, bioswale monitoring, light fixtures, street trees, landscaping.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 6,493,506

**PROJECT TYPE:** Rehabilitation  
**CATEGORY:** Streets

## CITY OF HUNTINGTON BEACH

### CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

**PROJECT TITLE:** Arterial Rehabilitation

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Joseph Fuentes

**SCHEDULE:**

Design Complete: FY 2022/23

Construction Complete: FY 2023/24

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Streets for overlay include: Magnolia (Atlanta-Indianapolis), Hamilton (Magnolia-Bushard), Orange (Goldenwest to 17th) and for slurry include: Heil (Saybrook-Bolsa Chica), Garfield (Brookhurst to East City Limit) as budget allows.

**PROJECT NEED:** Required to meet the goals of the Pavement Management Plan.

**SOURCE DOCUMENT:** 2022 Pavement Management Plan

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>					
<i>Construction</i>	\$ 5,360,000	\$ 5,360,000	\$ 5,360,000	\$ 5,360,000	\$ 5,360,000
<i>Project Management</i>	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
<i>Supplementals</i>	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 5,600,000</b>	<b>\$ 5,600,000</b>	<b>\$ 5,600,000</b>	<b>\$ 5,600,000</b>	<b>\$ 5,600,000</b>

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Measure M (213)</i>	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<i>RMRA (1247)</i>	\$ 4,600,000	\$ 4,600,000	\$ 4,600,000	\$ 4,600,000	\$ 4,600,000
<b>TOTAL</b>	<b>\$ 5,600,000</b>	<b>\$ 5,600,000</b>	<b>\$ 5,600,000</b>	<b>\$ 5,600,000</b>	<b>\$ 5,600,000</b>

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 28,000,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Streets

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Goldenwest Median Turf Replacement

**FUNDING DEPARTMENT:**  
Public Works  
**DEPT. PROJECT MGR:**  
Rafael Suarez

**PROJECT DESCRIPTION:** This project will replace existing, non-functional turf at Goldenwest Street and Ellis Ave and in the medians along Goldenwest Street, from Yorktown Avenue to Pacific Coast Highway with water efficient, California native, drought tolerant landscaping.

**PROJECT NEED:** In October 2021, Governor Newsom issued a Statewide Drought Proclamation, followed by emergency water use regulations in January 2022. The new regulations prohibit irrigation of turf on public medians.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Develop a plan to address major facility needs

**SCHEDULE:**  
*Design Complete:* FY 2022/23  
*Construction Complete:* FY 2024/25

	Approved	Requested			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 50,000				
<i>Construction</i>	\$ 100,000	\$ 100,000			
<i>Project Management</i>	\$ 25,000	\$ 25,000			
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 175,000</b>	<b>\$ 125,000</b>			

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Water Fund (506)</i>	\$ 175,000	\$ 125,000			
<b>TOTAL</b>	<b>\$ 175,000</b>	<b>\$ 125,000</b>			

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST:** \$ 300,000

**PROJECT TYPE:** Rehabilitation  
**CATEGORY:** Streets

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Bella Terra Police Substation Fiber Optic

**FUNDING DEPARTMENT:**  
Public Works  
**DEPT. PROJECT MGR:**  
William Janusz

**PROJECT DESCRIPTION:** Install fiber optic conduit and cable from the intersection of Edinger Avenue and Sher Lane to the Police Substation located at Bella Terra. The project provides improved communications between the substation and City Hall with a direct fiber optic connection. Design in FY 22/23

**PROJECT NEED:** This project will provide reliable communication between the Bella Terra Police Substation and City Hall.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

**SCHEDULE:**  
*Design Complete:* FY 2022/23  
*Construction Complete:* FY 2023/24

	<i>Approved</i>	<i>Requested</i>			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 25,000				
<i>Construction</i>		\$ 120,000			
<i>Project Management</i>		\$ 15,000			
<i>Supplementals</i>		\$ 5,000			
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 140,000</b>			

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>		\$ 140,000			
<i>PEG Fund (243)</i>	\$ 25,000				
<b>TOTAL</b>	<b>\$ 25,000</b>	<b>\$ 140,000</b>			

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$0  
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST:** \$ 165,000

**PROJECT TYPE:** Rehabilitation  
**CATEGORY:** Streets

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Fire Station Signal-Murdy  
Fire Station

**FUNDING DEPARTMENT:**  
Public Works  
**DEPT. PROJECT MGR:**  
William Janusz

**PROJECT DESCRIPTION:** Install new fire station traffic signal at Murdy Fire Station on Gothard Street between Edinger Avenue and Heil Avenue.

**PROJECT NEED:** Improve safety by installing a fire signal which will enable the Fire Department to stop traffic on Gothard Street while egressing the fire station.

**SOURCE DOCUMENT:** N/A

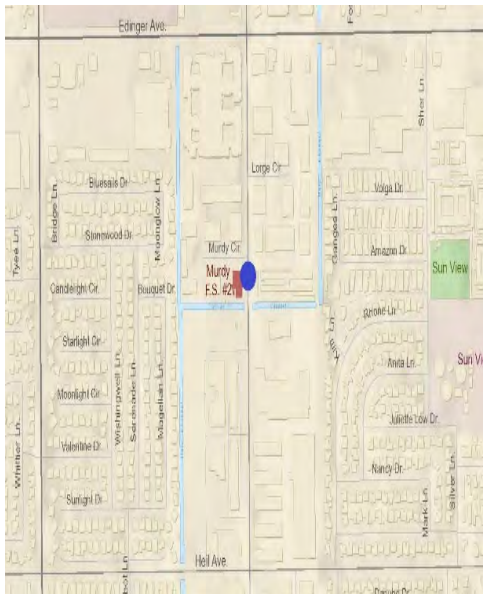
**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

**SCHEDULE:**

*Design Complete:* FY 2022/23  
*Construction Complete:* FY 2023/24

	<i>Approved</i>	<i>Requested</i>			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Design/Environmental</i>	\$ 35,000				
<i>Construction</i>		\$ 300,000			
<i>Project Management</i>		\$ 30,000			
<i>Supplementals</i>		\$ 15,000			
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 35,000</b>	<b>\$ 345,000</b>			

**PROJECT LOCATION**



FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
<i>Infr Fund (314)</i>	\$ 30,000				
<i>Traffic Impact Fee (206)</i>	\$ 5,000	\$ 345,000			
<b>TOTAL</b>	<b>\$ 35,000</b>	<b>\$ 345,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$1,000  
 Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 380,000**

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT TYPE:** Rehabilitation  
**CATEGORY:** Transportation

**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Bridge Preventative Maintenance Program

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Jo Claudio

**SCHEDULE:**

*Design Complete:* FY 2023/24

*Construction Complete:* FY 2027/28

**PROJECT LOCATION**



**PROJECT DESCRIPTION:** Program will correct minor structural defects, repair deficiencies, and extend the service life of existing bridges.

**PROJECT NEED:** The City has 37 bridges that are in need of preventive maintenance due to their age, weathering, and vehicular use.

**SOURCE DOCUMENT:** 2007 Highway Bridge Preventive Maintenance Plan and Consultant Estimates

**STRATEGIC PLAN GOAL:** Develop a plan to address major facility needs

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000	\$ 250,000
<i>Construction</i>	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000	\$ 700,000
<i>Project Management</i>					
<i>Supplementals</i>	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Prop 42 (219)</i>	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000	\$ 1,000,000
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>	<b>\$ 1,000,000</b>

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 5,000,000**

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Transportation



## CITY OF HUNTINGTON BEACH CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

**PROJECT TITLE:** Edinger & Heil Corridors  
Traffic/Pedestrian Safety  
Improvements

**FUNDING DEPARTMENT:**  
Public Works  
**DEPT. PROJECT MGR:**  
Bill Janusz

**SCHEDULE:**  
*Design Complete:* FY 2023/24  
*Construction Complete:* FY 2023/24

**PROJECT DESCRIPTION:** Corridor traffic signal and operational improvements to enhance traffic and pedestrian safety.

**PROJECT NEED:** Project targets common accident patterns involving pedestrians and motor vehicles at key intersections.

**SOURCE DOCUMENT:** 2022 Local Roadway Safety Plan

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$ 76,000				
<i>Construction</i>	\$ 653,100				
<i>Project Management</i>	\$ 52,000				
<i>Supplementals</i>	\$ 20,000				
<i>R/W</i>					
<i>Other</i>	\$ 25,000				
<b>TOTAL</b>	<b>\$ 826,100</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Traffic Impact Fee (206)</i>	\$ 151,010				
<i>HSIP Fund (995)</i>	\$ 675,090				
<b>TOTAL</b>	<b>\$ 826,100</b>				

**MAINTENANCE COST IMPACT:**  
*Additional annual cost:* \$1,000  
Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**  
State Highway Safety Improvement Program grant

**TOTAL PROJECT COST:** \$ 826,100

**PROJECT TYPE:** New  
**CATEGORY:** Transportation

### PROJECT LOCATION





**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Utilities Yard Parking Lot Paving

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Rafael Suarez

**PROJECT DESCRIPTION:** Rehabilitate the pavement at the Water Production Utilities Yard parking lot

**PROJECT NEED:** The pavement of the parking area used for maintenance vehicles and equipment storage is failing.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Enhance and maintain the infrastructure

**SCHEDULE:**

*Design Complete:* FY 2023/24

*Construction Complete:* FY 2023/24

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$ 30,000				
<i>Construction</i>	\$ 170,000				
<i>Project Management</i>					
<i>Supplementals</i>					
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 200,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Sewer Service Fund (511)</i>	\$ 100,000				
<i>Water Fund (506)</i>	\$ 100,000				
<b>TOTAL</b>	<b>\$ 200,000</b>				

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST:** \$ 200,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Water

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (Continuing Project)**

**PROJECT TITLE:** Water Production Rehabilitation

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Rafael Suarez

**PROJECT DESCRIPTION:**

In FY 22/23 roof was repaired. FY 23/24, will renovate restrooms and repair drywall and in FY 24/25 additional repairs will be made to increase operation efficiency.

**PROJECT NEED:**

Production building was not included in 2010 Utility Yard renovation project. The roof of the building leaks severely during rain events and the restrooms are inadequate for current staff.

**SOURCE DOCUMENT:**

N/A

**STRATEGIC PLAN GOAL:**

Develop a plan to address major facility needs

**SCHEDULE:**

Design Complete: FY 2022/23

Construction Complete: FY 2024/25

	Approved	Requested			
PROJECT COSTS	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Design/Environmental	\$ 82,500		\$ 44,000		
Construction		\$ 305,000	\$ 385,000		
Project Management		\$ 50,000	\$ 50,000		
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 82,500</b>	<b>\$ 355,000</b>	<b>\$ 479,000</b>		

FUNDING SOURCES	Prior	FY 23/24	FY 24/25	FY 25/26	FY 26/27
Water Fund (506)	\$ 82,500	\$ 355,000	\$ 479,000		
<b>TOTAL</b>	<b>\$ 82,500</b>	<b>\$ 355,000</b>	<b>\$ 479,000</b>		

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 916,500**

**PROJECT TYPE: Rehabilitation**

**CATEGORY: Water**

**PROJECT LOCATION**



## CITY OF HUNTINGTON BEACH

### CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

**PROJECT TITLE:** On Site Gas Generation  
Wells 5 and 9

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Andrew Ferrigno

**PROJECT DESCRIPTION:** Retrofit the existing Water Production Facilities with On Site Gas Generation at Wells 5 and 9.

**PROJECT NEED:** Convert the City's Water Wells and Booster Pump Stations to on site generated chlorine and fluoride. On site generated gas (OSG) facilities are safer and less sensitive to industrial scale accidents. OSG is now the industry standard.

**SOURCE DOCUMENT:** N/A

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2024/25

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	\$ 1,000,000				
Construction		\$ 3,000,000			
Project Management		\$ 300,000			
Supplementals					
R/W					
Other					
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 3,300,000</b>			

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Water Fund (506)	\$ 1,000,000	\$ 3,300,000			
<b>TOTAL</b>	<b>\$ 1,000,000</b>	<b>\$ 3,300,000</b>			



**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST:** \$ 4,300,000

**PROJECT TYPE:** Rehabilitation

**CATEGORY:** Water

## CITY OF HUNTINGTON BEACH

### CAPITAL IMPROVEMENT PROJECT INFORMATION (New)

**PROJECT TITLE:** WOCWB CP Retrofit of OC9

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Andrew Ferrigno

**PROJECT DESCRIPTION:** This program will provide Cathodic Protection retrofit to the West Orange County Water Board (WOCWB) OC9 pipeline.

**PROJECT NEED:** The OC9 pipeline was constructed in 1956. The life of this critical pipeline facility can be extended by the application of cathodic protection

**SOURCE DOCUMENT:** WOCWB project approval by the WOCWB member agencies.

**STRATEGIC PLAN GOAL:** Implement solutions to enhance public safety

**SCHEDULE:**

*Design Complete:* FY 2023/24

*Construction Complete:* FY 2024/25

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>Design/Environmental</i>	\$ 300,000				
<i>Construction</i>		\$ 3,700,000			
<i>Project Management</i>		\$ 300,000			
<i>Supplementals</i>		\$ 100,000			
<i>R/W</i>					
<i>Other</i>					
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 4,100,000</b>			

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
<i>WOCWB (508)</i>	\$ 300,000	\$ 4,100,000			
<b>TOTAL</b>	<b>\$ 300,000</b>	<b>\$ 4,100,000</b>			

**MAINTENANCE COST IMPACT:**

*Additional annual cost:* \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST:** \$ 4,400,000

**PROJECT TYPE:** New & Rehabilitation

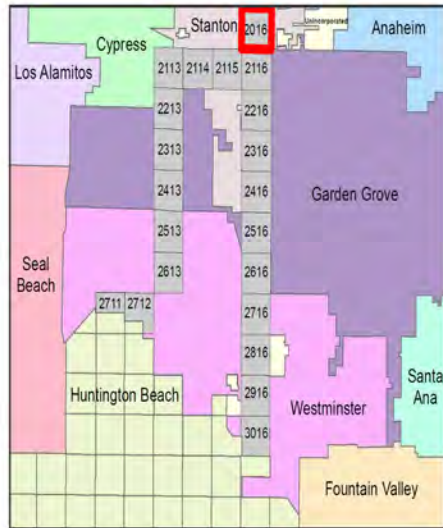
**CATEGORY:** Water

**COMMENTS ON GRANTS / OTHER FUNDS:**

The WOCWB will pay for this project. The City of Huntington Beach is responsible to pay 52% of the WOCWB.

**PROJECT LOCATION**

**Vicinity Map**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Hartlund Lane Water Main Replacement Project

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Andrew Ferrigno

**PROJECT DESCRIPTION:**

This project will construct an 8-inch PVC water pipeline along Hartlund Lane from Talbert Avenue to end of the cul de sac.

**PROJECT NEED:**

This project will replace an existing 6-inch asbestos cement water pipeline constructed in 1957. The pipeline is corroding due to high groundwater and located under the parkway and trees limiting access for maintenance.

**SOURCE DOCUMENT:**

Water Master Plan Fund

**STRATEGIC PLAN GOAL:**

Implement solutions to enhance public safety

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2024/25

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	\$ 125,000				
Construction	\$ 950,000				
Project Management	\$ 125,000				
Supplementals	\$ 50,000				
R/W					
Other					
<b>TOTAL</b>	<b>\$ 1,250,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Water Master Plan (507)	\$ 1,250,000				
<b>TOTAL</b>	<b>\$ 1,250,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

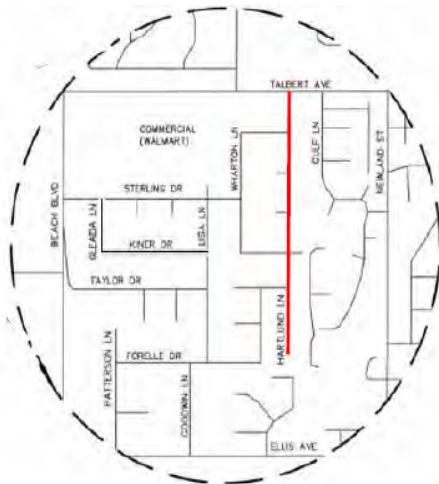
**COMMENTS ON GRANTS / OTHER FUNDS:**

**TOTAL PROJECT COST: \$ 1,250,000**

**PROJECT TYPE: Rehabilitation**

**CATEGORY: Water**

**PROJECT LOCATION**



**CITY OF HUNTINGTON BEACH**  
**CAPITAL IMPROVEMENT PROJECT INFORMATION (New)**

**PROJECT TITLE:** Well 3A Treatment System  
for dissolved manganese

**FUNDING DEPARTMENT:**

Public Works

**DEPT. PROJECT MGR:**

Andrew Ferrigno

**PROJECT DESCRIPTION:**

This project will devise a water treatment system for the removal of dissolved manganese for Well 3A.

**PROJECT NEED:**

City Water Quality staff have detected dissolved manganese in excess of the maximum contaminant level at Water Well 3A. This well has been removed from service.

**SOURCE DOCUMENT:**

This project is requested by the City's Water Quality Staff.

**STRATEGIC PLAN GOAL:**

Implement solutions to enhance public safety

**SCHEDULE:**

Design Complete: FY 2023/24

Construction Complete: FY 2024/25

PROJECT COSTS	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Design/Environmental	\$ 200,000				
Construction	\$ 1,500,000				
Project Management	\$ 150,000				
Supplementals	\$ 50,000				
R/W					
Other					
<b>TOTAL</b>	<b>\$ 1,900,000</b>				

FUNDING SOURCES	FY 23/24	FY 24/25	FY 25/26	FY 26/27	FY 27/28
Water Fund (506)	\$ 1,900,000				
<b>TOTAL</b>	<b>\$ 1,900,000</b>				

**MAINTENANCE COST IMPACT:**

Additional annual cost: \$0

Any unanticipated maintenance cost will be included in Public Works Operating Budget.

**TOTAL PROJECT COST: \$ 1,900,000**

**PROJECT TYPE:**

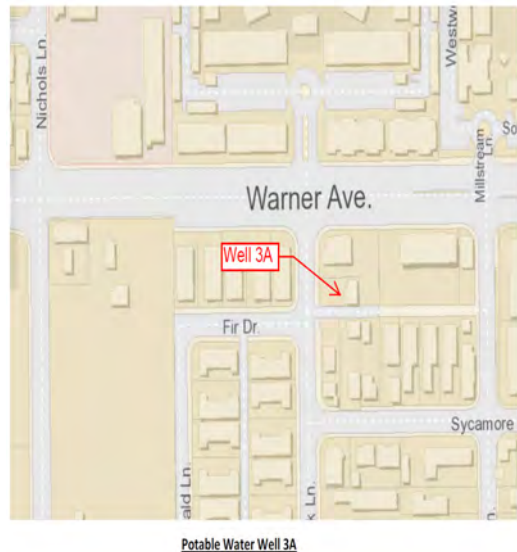
New

**CATEGORY:**

Water

**COMMENTS ON GRANTS / OTHER FUNDS:**

**PROJECT LOCATION**







## City of Huntington Beach Proposed Budget – FY 2023/24 Unfunded Liabilities Overview

### UNFUNDED LIABILITIES OVERVIEW

The City of Huntington Beach continues to utilize innovative approaches to pay down its pension liabilities. Beginning fiscal year 2013-14, the City implemented a unique “One Equals Five” plan for reducing its unfunded liability for the City’s CalPERS pension plans. Based on an analysis conducted by the City’s actuary, each additional \$1 million contributed to the City’s pension plans will potentially benefit the City five times over resulting in \$5 million in taxpayer savings over a 25-year period. The City has set aside a minimum of \$1 million each year towards this plan since its establishment. This funding has never been utilized and is set aside in a Section 115 Trust. Funding of approximately \$16.8 million is deposited in the Section 115 Trust as of June 30, 2023.

In December 2016, the CalPERS Board of Administration voted to lower the annual expected rate of return from 7.5% to 7.0% over a three year period, and the first phase fiscal impact took effect on July 1, 2018. This change in assumptions used to calculate local agencies’ pension liabilities and the method of amortizing agencies’ unfunded accrued liability (UAL) payments resulted in significant annual increases in the UAL payments the City is obligated to pay to CalPERS. In FY 2019/20, the City’s UAL payment was \$28.9 million and would increase to approximately \$45.5 million in the peak year of FY 2030/31. The scale of these increases would severely impact the City Council’s ability to adopt future balanced budgets and would also potentially impact the high levels of services currently provided to Huntington Beach residents and businesses.

In order to address the issue of rising pension costs, City Council approved an action on November 18, 2019, to initiate the judicial validation process that would allow the City to refinance its pension debt. The validation judgment was issued on May 18, 2020 and on March 1, 2021, City Council took advantage of historically low interest rates and approved the issuance of \$363.6 million in Pension Obligation Bonds (POBs) to allow the City to prepay 85% of the projected UAL. The POBs has been structured with average annual debt service payments of \$28.2 million and are anticipated to save taxpayers approximately \$166.7 million over a 23 year bond repayment schedule that agree with the original CalPERS UAL payment schedule.

Based on the latest CalPERS valuation, which factors in issuance of the POBs and reflects an unusually high investment return of 22.4%, the City had zero unfunded liabilities as reported in the City’s most recent Annual Comprehensive Financial Report (ACFR). The upcoming CalPERS valuation will reflect a return of -7.5% and a new unfunded liability totaling \$168.3 million, which would have been larger had the City not issued the POBs. Along with a level payment structure, the POBs provides budgetary relief and improved ability to plan for the future.

Concurrent with the approval of the POBs on March 1, 2021, City Council also adopted an Unfunded Accrued Liability Pension Funding Policy which includes the following:

- **Annual \$1 million contribution to the City’s Section 115 Trust.** Section 115 Trust assets to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.
- **Perpetual set-aside of 50% of Pension Refinance Savings.** 100% of the amount of the savings achieved in Year 1 related to the refinancing, and 50% of that savings amount in each following fiscal year thereafter (to be adjusted annually by CPI), will be budgeted on an annual basis for deposit into the City’s Section 115 Trust to offset any future UAAL costs that arise. This deposit to be in addition to the annual \$1 million contribution mentioned above.





## City of Huntington Beach Proposed Budget – FY 2023/24 Unfunded Liabilities Overview

- **Annual set-aside of an additional 50% of General Fund surplus at year-end.** This amount will be held in the City's General Fund Pension Rate Stabilization Reserve, to be restricted and only accessed to pay CalPERS costs to reduce volatility and offset unexpected pension rate increases.
- **Establishment of accelerated UAAL payment schedule.** This schedule provides parameters for the payment for any new UAAL, only using available amounts in the Section 115 Trust and the General Fund Pension Rate Stabilization Reserve to meet this accelerated schedule.
- **Annual assessment of Additional Discretionary Payments ("ADP") to be made to CalPERS.** After completion of the City's annual audit, the City will make an assessment and determination to utilize any available reserves or one-time savings from the prior fiscal year to be appropriated as an ADP, provided there is no adverse effect the general operations of the City. ADP's may be deposited with CalPERS, invested in the City's Section 115 Trust, or set-aside in the General Fund Pension Rate Stabilization Reserve.

Additional information regarding the City's Unfunded Liabilities can be found in the FY 2021/22 Annual Comprehensive Financial Report (Notes to Financial Statements, footnotes 6-8, pages 63-88) <https://huntingtonbeachca.gov/files/users/finance/Annual-Comprehensive-Financial-Report-Year-Ending-2022.pdf> and a copy of the City's UAL Policy can be found on the City's website at the following link: <https://www.huntingtonbeachca.gov/files/users/finance/Resolution-2021-19-Unfunded-Accrued-Pension-Liability-Policy.pdf>.



## City of Huntington Beach Proposed Budget – FY 2023/24 Debt Services

The City's Debt Management Policy (located on the City of Huntington Beach website at the following link: <https://huntingtonbeachca.gov/files/users/finance/Debt-Management-Policy.pdf>) provides that the City will not use long-term debt to pay for current operations and will strive to construct capital and infrastructure improvements without incurring debt. Debt financing will be considered for capital and infrastructure improvements when one or more of the following circumstances exist: when the term of the debt does not extend beyond the useful life of the improvements, when projected revenues or specific resources are sufficient to service the long-term debt, and/or when the cost of the debt is less than the impact of the cost caused by delaying the project.

### **Bond Ratings**

The City's bond ratings are strong. Fitch Rating Agency reaffirmed its AAA General Obligation credit rating in February 2022. The current bond specific ratings are reflective of the City's strong and diverse tax base, as well as rating agency confidence in our financial management and policies.

Debt Instrument	S&P	Fitch
Tax Allocation Refunding Bonds	AA-	N/A
Lease Revenue Bonds	AA	AA+
Pension Obligation Bonds	AA+	AA+

### **Long-Term Obligations**

The City of Huntington Beach is legally restricted to issuing general obligation bonds to 12 percent of its assessed valuation. Since the City has no general obligation bonds outstanding, the limit does not apply.

Debt Service is the obligation to repay principal and interest on funds borrowed through the sale of various bonds (Lease Revenue, Tax Allocation, and Special Tax bonds) and the execution of Disposition and Development Agreements (DDAs), Owner Participation Agreements (OPAs), and other loans.

Currently, the City of Huntington Beach has three Lease Revenue Refunding bonds, three capital leases, three energy loans, and a Pension Obligation bond. The Successor Agency has two Tax Allocation Bonds, one Owner Participation Agreement, one Affordable Housing Agreement and three Distribution and Developer Agreements. The City has three Community Facilities Districts (CFDs), each with a Special Tax bond.

The City's Lease Revenue bonds are for the refinancing of former debt issuances for the construction of Pier Plaza, remodeling of the Civic Center, construction of the new Senior Center, and various other activities. The Successor Agency debt is for the repayment of various projects of the former Redevelopment Agency. Special Tax bonded debt is for the construction and improvement of each of the City's Community Facilities Districts, and is repaid through a special tax assessment on each district.

The City's current debt obligations complete in Fiscal Year 2043-44. The Successor Agency's current debt obligations complete in Fiscal Year 2035-36. The Communities Facilities current debt obligations have maturity dates which vary by district, from Fiscal Year 2031-32 through Fiscal Year 2033-34.



# **City of Huntington Beach** **Proposed Budget – FY 2023/24** **Debt Services**

Long-Term Indebtedness	Fiscal Year Ending				
	6/30/2019	6/30/2020	6/30/2021	6/30/2022	6/30/2023
(In Thousands)					
<b>Governmental Activities:</b>					
Pension Obligation Bonds			\$ 341,501	\$ 330,642	\$ 318,005
Public Financing Authority	39,150	35,665	29,545	27,365	25,160
Redevelopment Successor Agency Trust	39,104	33,816	29,721	25,298	20,793
Other Long-Term Obligations	11,011	10,546	17,524	15,924	13,026
<b>Total Governmental Activities:</b>	<b>\$ 89,265</b>	<b>\$ 80,027</b>	<b>\$ 418,291</b>	<b>\$ 399,229</b>	<b>\$ 376,984</b>
<b>Business Activities:</b>					
Pension Obligation Bonds			22,144	21,368	20,480
<b>Total Business Activities:</b>			<b>22,144</b>	<b>21,368</b>	<b>20,480</b>
<b>Total Long-Term Indebtedness:</b>	<b>\$ 89,265</b>	<b>\$ 80,027</b>	<b>\$ 440,435</b>	<b>\$ 420,597</b>	<b>\$ 397,464</b>
<b>Per - Capita Debt Ratio:</b>					
Population	202,265	199,223	200,748	198,039	197,437
<b>Debt Per-Capita:</b>	<b>\$ 441</b>	<b>\$ 402</b>	<b>\$ 2,194</b>	<b>\$ 2,124</b>	<b>\$ 2,013</b>



**City of Huntington Beach**  
**FY 2019/20 Through FY 2023/24**  
**Debt Service & Interfund Interest Expenditures**

Fund/ Business Unit	Object Account & Description	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed
<b>Non-Departmental</b>							
10040101	88030 - Principal	1,526,971	1,609,093	2,597,577	573,805	2,641,949	2,682,126
10040101	88070 - Interest	196,981	163,957	246,605	53,250	248,015	206,847
<b>Total Non-Departmental</b>		<b>1,723,952</b>	<b>1,773,051</b>	<b>2,844,182</b>	<b>627,055</b>	<b>2,889,964</b>	<b>2,888,973</b>
<b>Capital Projects - Public Works</b>							
10040314	88030 - Principal	110,480	114,268	118,186	122,239	122,239	126,431
10040314	88070 - Interest	21,388	17,599	13,681	9,629	9,629	5,438
<b>Total Capital Projects - Public Works</b>		<b>131,868</b>	<b>131,868</b>	<b>131,868</b>	<b>131,868</b>	<b>131,868</b>	<b>131,869</b>
<b>800 MHz CCS</b>							
32140101	88070 - Interest		21,586				
<b>Total 800 MHz CCS</b>			<b>21,586</b>				
<b>Engine &amp; Ambulance Purchase</b>							
32140103	88070 - Interest	9,471	3,013				
<b>Total Engine &amp; Ambulance Purchase</b>		<b>9,471</b>	<b>3,013</b>				
<b>800 MHz Backbone</b>							
32140104	88070 - Interest		19,330				
<b>Total 800 MHz Backbone</b>			<b>19,330</b>				
<b>Engine &amp; Ambulance 2019</b>							
32140105	88070 - Interest		11,033				
<b>Total Engine &amp; Ambulance 2019</b>			<b>11,033</b>				
<b>Non-Departmental - Equipment Replacement</b>							
32440217	88030 - Principal				2,068,144		
32440217	88070 - Interest				194,765		
<b>Total Non-Departmental - Equipment Replacement</b>					<b>2,262,909</b>		
<b>RDA Project Debt Payments</b>							
35080201	88030 - Principal	3,293,461	2,929,822	3,202,995	4,643,834	4,643,834	4,137,014
35080201	88070 - Interest	1,688,869	1,505,569	1,317,945	380,047	380,047	355,204
<b>Total RDA Project Debt Payments</b>		<b>4,982,330</b>	<b>4,435,391</b>	<b>4,520,940</b>	<b>5,023,881</b>	<b>5,023,881</b>	<b>4,492,218</b>
<b>RDA 1999 Tax Allocation Bond</b>							
35080202	88030 - Principal	625,000	365,000	380,000	405,000	405,000	425,000
35080202	88070 - Interest	99,354	80,021	61,083	49,375	49,375	28,625
<b>Total RDA 1999 Tax Allocation Bond</b>		<b>724,354</b>	<b>445,021</b>	<b>441,083</b>	<b>454,375</b>	<b>454,375</b>	<b>453,625</b>
<b>RDA 2002 Tax Allocation Bond</b>							
35080203	88030 - Principal	1,370,000	800,000	840,000	875,000	875,000	920,000
35080203	88070 - Interest	216,458	174,083	132,250	106,875	106,875	62,000
<b>Total RDA 2002 Tax Allocation Bond</b>		<b>1,586,458</b>	<b>974,083</b>	<b>972,250</b>	<b>981,875</b>	<b>981,875</b>	<b>982,000</b>
<b>HBPFA 2010A</b>							
40140105	88030 - Principal	825,000					
40140105	88070 - Interest	391,125					
<b>Total HBPFA 2010A</b>		<b>1,216,125</b>					
<b>HBPFA 2011A</b>							
40140106	88030 - Principal	2,045,000					
40140106	88070 - Interest	674,369					
<b>Total HBPFA 2011A</b>		<b>2,719,369</b>					
<b>HBPFA 2020A</b>							
40140108	88070 - Interest		160,868	223,600	223,600	223,600	223,600
<b>Total HBPFA 2020A</b>			<b>160,868</b>	<b>223,600</b>	<b>223,600</b>	<b>223,600</b>	<b>223,600</b>
<b>HBPFA 2020B</b>							
40140109	88030 - Principal		1,610,000	1,515,000	1,520,000	1,520,000	1,530,000
40140109	88070 - Interest		108,427	145,413	138,308	138,308	129,355
<b>Total HBPFA 2020B</b>			<b>1,718,427</b>	<b>1,660,413</b>	<b>1,658,308</b>	<b>1,658,308</b>	<b>1,659,355</b>
<b>HBPFA Senior Center</b>							
40140107	88030 - Principal	615,000	650,000	665,000	685,000	685,000	720,000
40140107	88070 - Interest	455,869	430,744	411,019	383,919	383,919	352,394
<b>Total HBPFA Senior Center</b>		<b>1,070,869</b>	<b>1,080,744</b>	<b>1,076,019</b>	<b>1,068,919</b>	<b>1,068,919</b>	<b>1,072,394</b>



**City of Huntington Beach**  
**FY 2019/20 Through FY 2023/24**  
**Debt Service & Interfund Interest Expenditures**

Fund/ Business Unit	Object Account & Description	FY 2019/20 Actual	FY 2020/21 Actual	FY 2021/22 Actual	FY 2022/23 Adopted	FY 2022/23 Revised	FY 2023/24 Proposed
<b>Debt Svc Grand Coast CFD 2000-1 2013 Refund</b>							
40540105	88030 - Principal	600,000	625,000	645,000	675,000	675,000	705,000
40540105	88070 - Interest	476,813	452,313	426,913	399,669	399,669	367,700
<b>Total Debt Svc Grand Coast CFD 2000-1</b>		<b>1,076,813</b>	<b>1,077,313</b>	<b>1,071,913</b>	<b>1,074,669</b>	<b>1,074,669</b>	<b>1,072,700</b>
<b>Debt Svc Special Tax CFD 1990-1</b>							
40640101	88030 - Principal	160,000	170,000				
40640101	88070 - Interest	13,500	4,590				
<b>Total Debt Svc Special Tax CFD 1990-1</b>		<b>173,500</b>	<b>174,590</b>				
<b>Debt Svc McDonnell CFD 2002-1</b>							
40840101	88030 - Principal	145,000	160,000	180,000	200,000	200,000	220,000
40840101	88070 - Interest	250,895	241,818	231,528	219,888	219,888	206,918
<b>Total Debt Svc McDonnell CFD 2002-1</b>		<b>395,895</b>	<b>401,818</b>	<b>411,528</b>	<b>419,888</b>	<b>419,888</b>	<b>426,918</b>
<b>Debt Svc Bella Terra CFD 2003-1 2013 Refund</b>							
41040105	88030 - Principal	820,000	855,000	890,000	925,000	925,000	965,000
41040105	88070 - Interest	837,006	803,506	768,606	731,151	731,151	689,782
<b>Total Debt Svc Bella Terra CFD 2003-1</b>		<b>1,657,006</b>	<b>1,658,506</b>	<b>1,658,606</b>	<b>1,656,151</b>	<b>1,656,151</b>	<b>1,654,782</b>
<b>Pension Obligation Bond-2021</b>							
Various	88030 - Principal			11,635,000	14,525,000	14,525,000	13,575,000
Various	88070 - Interest		138,467	10,821,410	9,046,365	9,046,365	8,994,835
<b>Total Pension Obligation Bond-2021</b>			<b>138,467</b>	<b>22,456,410</b>	<b>23,571,365</b>	<b>23,571,365</b>	<b>22,569,835</b>
<b>WMP Eng Design/Construction</b>							
50785201	88030 - Principal		348,603				
<b>Total WMP Eng Design/Construction</b>			<b>348,603</b>				
<b>West Orange County Water Board: Pipeline</b>							
50885102	88030 - Principal	633,111	415,737	415,737	450,000	450,000	420,000
50885102	88070 - Interest	67,611	19,178	6,820	75,000	75,000	55,000
<b>Total West Orange County Water Board: Pipeline</b>		<b>700,722</b>	<b>434,916</b>	<b>422,557</b>	<b>525,000</b>	<b>525,000</b>	<b>475,000</b>
<b>GRAND TOTAL(S)</b>		<b>18,168,732</b>	<b>15,008,626</b>	<b>37,891,369</b>	<b>39,679,863</b>	<b>39,679,863</b>	<b>38,103,269</b>

The City's Charter limits Generally Bonded debt to 12% of the total assessed value of all real and personal property within Huntington Beach. The City's total net taxable assessed property value in FY 2022/23 was approximately \$48.8 billion, resulting in a debt limit of \$5.9 billion. The City currently holds no general bonded debt subject to the debt limit.



**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Amortization Schedules & Debt Service**

Type	Object Account & Description	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	FY 28/29 Projected	FY29/30 Projected	FY30/31 Projected
<b>RDA 1999 Tax Allocation Bond</b>								
	88030 - Principal	360,000						
	88070 - Interest	9,000						
<b>Total</b>		<b>369,000</b>						
<b>RDA 2002 Tax Allocation Bond</b>								
	88030 - Principal	780,000						
	88070 - Interest	19,500						
<b>Total</b>		<b>799,500</b>						
<b>HBPFA 2014A</b>								
	88030 - Principal	750,000	785,000	810,000	835,000	860,000	885,000	915,000
	88070 - Interest	319,244	288,719	264,794	240,119	214,694	187,966	159,269
<b>Total</b>		<b>1,069,244</b>	<b>1,073,719</b>	<b>1,074,794</b>	<b>1,075,119</b>	<b>1,074,694</b>	<b>1,072,966</b>	<b>1,074,269</b>
<b>HBPFA 2020A</b>								
	88030 - Principal						1,295,000	1,725,000
	88070 - Interest	223,600	223,600	223,600	223,600	223,600	223,600	158,850
<b>Total</b>		<b>223,600</b>	<b>223,600</b>	<b>223,600</b>	<b>223,600</b>	<b>223,600</b>	<b>1,518,600</b>	<b>1,883,850</b>
<b>HBPFA 2020B</b>								
	88030 - Principal	1,545,000	1,560,000	1,575,000	1,600,000	1,625,000	360,000	
	88070 - Interest	117,222	102,652	83,402	60,816	34,720	6,592	
<b>Total</b>		<b>1,662,222</b>	<b>1,662,652</b>	<b>1,658,402</b>	<b>1,660,816</b>	<b>1,659,720</b>	<b>366,592</b>	
<b>Pension Obligation Bonds 2021</b>								
	88030 - Principal	13,665,000	13,805,000	13,995,000	14,225,000	14,500,000	14,815,000	15,160,000
	88070 - Interest	8,911,076	8,764,314	8,578,775	8,343,519	8,071,679	7,755,144	7,410,992
<b>Total</b>		<b>22,576,076</b>	<b>22,569,314</b>	<b>22,573,775</b>	<b>22,568,519</b>	<b>22,571,679</b>	<b>22,570,144</b>	<b>22,570,992</b>
<b>Debt Svc Grand Coast CFD 2000-1</b>								
	88030 - Principal	740,000	775,000	810,000	850,000	890,000	940,000	985,000
	88070 - Interest	333,425	297,400	257,775	216,275	172,775	127,025	78,284
<b>Total</b>		<b>1,073,425</b>	<b>1,072,400</b>	<b>1,067,775</b>	<b>1,066,275</b>	<b>1,062,775</b>	<b>1,067,025</b>	<b>1,063,284</b>
<b>Debt Svc McDonnell CFD 2002-1</b>								
	88030 - Principal	240,000	265,000	290,000	320,000	345,000	380,000	410,000
	88070 - Interest	192,598	176,816	159,473	140,410	119,543	96,705	71,820
<b>Total</b>		<b>432,598</b>	<b>441,816</b>	<b>449,473</b>	<b>460,410</b>	<b>464,543</b>	<b>476,705</b>	<b>481,820</b>
<b>Debt Svc Huntington CFD 2003-1</b>								
	88030 - Principal	1,010,000	1,055,000	1,115,000	1,175,000	1,235,000	1,295,000	1,360,000
	88070 - Interest	642,819	589,875	532,913	474,269	414,019	349,150	279,456
<b>Total</b>		<b>1,652,819</b>	<b>1,644,875</b>	<b>1,647,913</b>	<b>1,649,269</b>	<b>1,649,019</b>	<b>1,644,150</b>	<b>1,639,456</b>
<b>LED Lighting Phase1</b>								
	88030 - Principal	64,832						
	88070 - Interest	1,102						
<b>Total</b>		<b>65,934</b>						
<b>I-Bank CLEEN</b>								
	88030 - Principal	319,935	326,339	332,891				
	88070 - Interest	18,903	11,463	3,850				
<b>Total</b>		<b>338,838</b>	<b>337,802</b>	<b>336,741</b>				
<b>California Energy Commission</b>								
	88030 - Principal	271,609	274,332	277,082	279,844	282,665	142,392	
	88070 - Interest	14,604	11,881	9,131	6,369	3,548	714	
<b>Total</b>		<b>286,213</b>	<b>286,213</b>	<b>286,213</b>	<b>286,213</b>	<b>286,213</b>	<b>143,106</b>	
<b>2021 Helicopter/Engine/Rescue Boat</b>								
	88030 - Principal	851,122	866,230	881,605	897,254	913,180	929,389	945,886
	88070 - Interest	111,553	96,445	81,070	65,421	49,495	33,286	16,789
<b>Total</b>		<b>962,675</b>	<b>962,675</b>	<b>962,675</b>	<b>962,675</b>	<b>962,675</b>	<b>962,675</b>	<b>962,675</b>



**City of Huntington Beach**  
**Proposed Budget - FY 2023/24**  
**Amortization Schedules & Debt Service**

Type	Object Account & Description	FY 24/25 Projected	FY 25/26 Projected	FY 26/27 Projected	FY 27/28 Projected	FY 28/29 Projected	FY29/30 Projected	FY30/31 Projected
<b>2021 Equipment Lease Refinance</b>								
	88030 - Principal	416,526	155,911	157,858				
	88070 - Interest	9,121	3,919	1,972				
<b>Total</b>		<b>425,647</b>	<b>159,830</b>	<b>159,830</b>				
<b>2022 Vehicle Lease Financing</b>								
	88030 - Principal	173,487	176,989	180,563				
	88070 - Interest	10,722	7,219	3,646				
<b>Total</b>		<b>184,209</b>	<b>184,208</b>	<b>184,209</b>				
<b>GRAND TOTAL</b>		<b>32,121,999</b>	<b>30,619,104</b>	<b>30,625,399</b>	<b>29,952,895</b>	<b>29,954,917</b>	<b>29,821,963</b>	<b>29,676,346</b>





## City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms

### Acronyms

**ACFR** – Annual Comprehensive Financial Report

**ADA** – Americans with Disabilities Act

**AHA** – Affordable Housing Agreement

**BID** – Business Improvement District

**CAGBN** – California Green Business Network

**CalPERS** – California Public Employees' Retirement System

**CASp** – Certified Access Specialist

**CDGB** – Community Development Block Grant

**CFD** – Community Facilities District

**CIP** – Capital Improvement Program

**CNOA** – Central Net Operations Authority

**CPA** – Certified Public Accountant

**CPI** – Consumer Price Index

**CTFP** – Combined Transportation Funding Program

**ELM** – Enterprise Land Management

**FTE** – Full-Time Equivalent Position

**FY** – Fiscal Year

**GAAP** – Generally Accepted Accounting Principles

**GASB** – Governmental Accounting Standards Board

**GFOA** – Government Finance Officers Association

**HUD** – U. S. Department of Housing and Urban Development

**JPA** – Joint Powers Authority

**MOU** – Memorandum of Understanding

**NPDES** – National Pollution Discharge Elimination System

**OCTA** – Orange County Transportation Authority

**OPA** – Owners Participation Agreement

**OPEB** – Other Post Employment Benefits

**PEPRA** – Public Employee Pension Reform Act

**POB** – Pension Obligation Bond

**RDA** – Redevelopment Agency

**SCAQMD** – Southern California Air Quality Management District

**TAB** – Tax Allocation Bond

**TBRA** – Tenant Based Rental Assistance

**TIF** – Fair Share Traffic Impact Fee Program

**TOT** – Transient Occupancy Tax

**UUT** – Utility Users Tax

**VLF** – Vehicle License Fee

**WMP** – Water Master Plan

**WOCWB** – West Orange County Water Board



## City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms

### Glossary of Terms

**Accounting Method** – The City of Huntington Beach accounts for its financial position and operations according to generally accepted accounting principles (GAAP) for governmental units prescribed by the Government Accounting Standards Board (GASB). A fund or account group is an accounting entity with a self-balancing set of accounts recording the financial position and results of operations of a specific governmental activity. The City prepares financial statements on the modified accrual basis for all governmental fund types except for the financial statements of the proprietary fund types, which are prepared on the accrual basis.

**Accrual Basis** – The basis of accounting under which transactions are recognized when they occur regardless of the timing of related cash flows.

**Adopted Budget** – The City Council approved annual budget establishing the legal authority for the expenditure of funds set forth in the adopting City Council budget resolution.

**Affordable Housing Agreement (AHA)** – An agreement to ensure that all have access to affordable, safe, and sustainable housing that contributes to social and economic participation.

**Americans with Disabilities Act (ADA)** – This Federal law requires that public facilities be accessible to individual with physical limitations.

**Amortization**- The process of decreasing, or accounting for, an amount over a period of time.

**Annual Comprehensive Financial Report (ACFR)** – The official annual report of the City's financial condition, which encompasses all funds, at the conclusion of the fiscal year. Also known as the Annual Financial Report

**Appropriation** – A legal authorization granted by a legislative body to make expenditures and to incur obligation for specific purposes.

**Appropriation Account** – A budgetary account set up to record specific authorizations to spend. The account is credited with original and any supplemental appropriations and is charged with expenditures and encumbrances.

**Appropriation Limit** – As a governmental entity in the State of California, the City is subject to the Gann Spending Limit Initiative, which limits the amount of annual appropriations of tax proceeds.

**Arbitrage** – The buying and selling of an asset from different platforms, exchanges or locations to cash in on the price difference.

**Assessed Valuation** – A dollar value placed on real estate or other property by the County of Orange as a basis for levying property taxes.

**Audit** – Prepared by an independent certified public accountant (CPA) to form an opinion regarding the legitimacy of transactions and internal controls. An audit is an examination and evaluation of the City's records and procedures to ensure compliance with specified rules, regulations, and best practices.

**Balanced Budget** – A budget in which planned expenditures do not exceed planned revenues available.



## City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms

**Bond** – A written promise issued by the City to pay a specific sum of principal amount, at a specified date(s) in the future, together with periodic interest at a special rate to raise capital, usually to pay for the construction of long-term infrastructure projects. Two major types of bonds include General Obligation Bonds and Revenue Bonds.

**Bond Proceeds** – Funds received from the sale or issuance of bonds.

**Budget** – A plan of financial operation embodying a summary and detail of authorized expenditures for a given period and the proposed means of financing them.

**Business Improvement District (BID)** – Is a financing mechanism that is used to provide revenue for a variety of local improvements and services that enhance, not replace, existing municipal services. In California, there are several types of BIDs, including property based, business based, and tourism based.

**Business Unit** – An eight or nine digit accounting reference comprised of the fund, department, and program. Expenditures and revenues are budgeted within business units.

**California Green Business Network** - A coalition of cities and counties that certify businesses that have adopted verifiable standards of sustainability.

**California Public Employees' Retirement System (CalPERS)** – Statewide retirement system that covers most City of Huntington Beach employees.

**Capital Assets** – Assets of long-term character that are intended to continue to be held or used for a period of more than one year, such as land, buildings, machinery, furniture, and other equipment.

**Capital Improvement Program (CIP)** – A long-range plan for the development and replacement of long-term assets such as streets, buildings, water and sewer systems.

**Capital Outlay** – Expenditures, which result in the acquisition of assets with an initial cost of at least \$10,000 and an expected life of at least two years.

**Capital Project Funds** – Used to account for financial resources used for the acquisition or construction of major capital facilities (other than those financed by proprietary fund types).

**Central Net Operations Authority** – A Joint Powers Authority to provide for the operation, upgrade, maintenance and repair of the Central Net Training Facility.

**Certified Access Specialist** - Voluntary inspections of businesses to ensure compliance with disability access standards. Inspectors are certified by the State Board of Architects and evaluate businesses to ensure compliance with State standards.

**Certified Public Accountant (CPA)** – An accountant who has passed certain examinations and met all other statutory and licensing requirements of a United States state to be certified by that state.

**Charges for Services** – Reimbursement for services rendered to the public or to some other program/fund in the City.

**City Charter** – The legal authority granted by the State of California establishing the entity known as the City of Huntington Beach and giving it the ability to provide services and collect revenue to support those services.



## City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms

**Combined Transportation Funding Program (CTFP)** – The Orange County Transportation Authority (OCTA) created the CTFP to provide local agencies with a common set of guidelines and project selection criteria for a variety of funding programs.

**Community Development Block Grant (CDBG)** – The Housing and Community Development Act of 1974 provides funds to cities and counties to develop urban communities, decent housing, a suitable living environments, and expanded economic opportunities principally for low and moderate-income persons. This federal program gives priority to activities, which benefit low and moderate-income individuals.

**Community Facilities District (CFD)** – A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.

**Consumer Price Index (CPI)** – A statistical description of price levels provided by the United States Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.

**Cost Allocation** – A method used to charge General Fund overhead costs to other funds.

**Debt Service** – The repayment of principal and/or interest on borrowed funds.

**Debt Service Funds** – Governmental fund type used to account for the accumulation of resources for, and the payment of general long-term debt principal and interest.

**Debt Service Requirement** – The amount required to pay interest on outstanding debt, serial maturities of principal for serial bonds, and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** – The excess of liabilities of a fund over its assets.

**Department** – The basic organizational entity of government that is functionally unique in its delivery of services.

**Depreciation** – Expiration the service life of capital assets attributable to wear and tear, deterioration, action of the physical elements, inadequacy, or obsolescence.

**Developer Fees** – Adopted fees requiring new development or redevelopment to pay its proportional share of the costs associated with providing the necessary public infrastructure.

**Encumbrances** – Commitments related to unperformed contracts for goods and services.

**Enterprise Funds** – A fund established to account for operations that are financed and operated in a manner similar to private enterprise. Examples of enterprise funds are water and sewer services.

**Equipment Replacement** – Appropriations budgeted for the purchase of rolling stock and movable assets.

**Expenditure** – The actual spending of funds set aside by appropriation for identified goods and services.

**Expense** – The payment of cash on the transfer of property or services for the purpose of acquiring an asset, service, or settling a loss.



## City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms

**Fair Share Traffic Impact Fee Program (TIF)** – A program intended to implement the goals and objectives of the General Plan by providing revenue to ensure that the adopted Level of Service standards for arterial roadways and signalized intersections are maintained when new development is constructed within the City limits.

**Fee** – A general term used for any charge levied by government for providing a service or permitting an activity.

**Fiduciary Funds** – Are used to account for assets in a trustee capacity or as an agent for individuals, private organizations, and/or other governmental units. There are four types of fiduciary funds: Pension (and other employee benefit) Trust Funds, Investment Trust Funds, Private-Purpose Trust Funds and Agency Funds.

**Fiscal Year (FY)** – The twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position. The City of Huntington Beach's fiscal year is July 1 to June 30.

**Fixed Assets** – Purchases of physical inventory items that are intended to be held or used for long term, such as equipment or infrastructure.

**Full-Time Equivalent Position (FTE)** – Staffing collectively based on a 2,080-hour year.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts, recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein which are segregated for the purpose of carrying on specific activities of government functions.

**Fund Balance** – The excess of the assets of a fund over its liabilities, reserves and carryovers.

**General Fund** – The fund used to account for all financial resources except those identified for special purposes. The operating fund of the City that receives unrestricted revenue such as property and sales taxes. The fund used to provide a wide range of public services.

**Generally Accepted Accounting Principles (GAAP)** – Uniform minimum standards for financial accounting and recording.

**Government Finance Officers Association**. A professional association of approximately 19,000 state, provincial and local government finance officers in the United States and Canada.

**Governmental Accounting Standards Board (GASB)** – Develops standardized reporting for government entities.

**Governmental Fund** – Funds used to account for the acquisition, use, and balances of the City's expandable financial resources and related current liabilities (except those accounted for in proprietary funds). Governmental funds include: General Fund, Special Revenue Funds, Debt Service Funds, and Capital Project Funds.

**Grants** – Contributions, gifts, or assets from another government entity to be used or expended for a specified purpose, activity, or facility.



## City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms

**HUD** – U.S. Department of Housing and Urban Development. HUD's mission is to create strong, sustainable, inclusive communities and quality affordable homes for all. HUD is working to strengthen the housing market to bolster the economy and protect consumers; meet the need for quality affordable rental homes; utilize housing as a platform for improving quality of life; build inclusive and sustainable communities free from discrimination; and transform the way HUD does business.

**Indirect Costs** – A cost necessary for the functioning of the organization as a whole, but which cannot be directly assigned to one service.

**Infrastructure** – Facilities that support the daily life and growth of the City, for example roads, water lines, sewers, public buildings, and parks.

**Interfund Transfers** – Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Internal Service Fund** – A fund used for the financing of goods or services provided by one department or agency to other departments or agencies on a cost-reimbursement basis.

**Joint Powers Authority (JPA)** – A JPA is formed when it is to the advantage of two or more public entities with common powers to consolidate their forces to acquire or construct a joint-use facility.

**Long-Term Debt** – Debt with a maturity of more than one year after the date of issue.

**Long Term Financial Plan** – A combination of financial forecasting and strategizing to identify future challenges and opportunities, causes of fiscal imbalances and strategies to secure financial sustainability.

**Mandate** – Legislation passed by the state or federal government requiring action or provision of services or programs.

**Measure M** – An initiative passed by Orange County voters to fund transportation improvements using revenue generated by a countywide sales tax.

**Memorandum of Understanding (MOU)** – As used in this budget document refers to agreements, for a specified period of time, between the City and various employee associations, outlining wage increases, provision of and contribution levels for benefits, and employment-related matters.

**Motor Vehicle In-Lieu Tax** – (see Vehicle License Fee).

**Municipal Bond** – A bond issued by a state or local government.

**Municipal Code** – A compilation of enforceable ordinances adopted by the City Council.

**National Pollution Discharge Elimination System (NPDES)** – This Federal regulation sets standards for the quality of storm water discharged into rivers, lakes, and oceans.

**Non-Departmental** – Program costs that do not relate to any one particular department, but represent costs that are general and citywide in nature.

**Object Code** – A five-digit accounting reference to a specific revenue or expense item. Combines with the business unit to create a revenue or expenditure account number.





## City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms

**Operating Budget** – Plan of current non-capital and non-personal expenditures and the proposed means of financing them.

**Operating Expenses** – The cost for materials and equipment that are required for a department to perform its functions.

**Operating Revenue** – Funds received as income to pay for ongoing operations.

**Operating Transfers** – Legally authorized transfers from a fund receiving revenue to the fund through which the resources are to be expended, such as transfers from the General Fund to a Special Revenue or Capital Projects Fund.

**Orange County Transportation Authority (OCTA)** – A public sector transportation planning body and transit service provider for Orange County, California.

**Ordinance** – A formal legislative enactment by the City Council. If it is not in conflict with any higher form of law, such as state statute or constitutional provision, it has the full force and effect of the law within the boundaries of the City.

**Organization Chart** – A pictorial representation of the administrative and functional structure of a City unit.

**Other Funds** – Within this budget document, those funds that are not included as part of the General Fund.

**Owners Participation Agreement (OPA)** – Usually refers to a contract between a redevelopment agency or other public authority and a landowner, under which the landowner makes specific commitments about project development, and the government entity specifies the type of public involvement in the project, such as a subsidy.

**Pension Obligation Bond (POB)** – Taxable bonds issued by state and local governments used as part of an overall strategy to fund the unfunded portion of pension liabilities.

**Pension Tax Rate** – City Charter amendment allowing the City Council to set a tax rate and levy an override tax on the assessed value of property up to a maximum amount as determined by an annual actuarial study to recover a portion of the City's costs related to a supplemental retirement program.

**Performance Measures** – A set of measurable objectives, linked to the City's various strategic plan goals, which are determined by a department and used to gauge a program, business unit, or division's effectiveness and efficiency. Used as a management tool during the budget development process to set priorities and shift resources as necessary.

**Personnel Services** – Expenditures for City Employee and temporary staff compensation.

**Program Budget** – A budget wherein expenditures are based primarily on program of work and the performance of certain functions.

**Professional Services** – Services that involve the exercise of professional discretion and independent judgment based on an advanced or specialized knowledge, expertise or training gained by formal studies or experience or services which are not readily or efficiently procured by competitive bidding pursuant to Municipal Code, Title 3, Chapter 3.02. Such services shall include but not be limited to those services provided by appraisers, architects, attorneys, engineers, instructors, insurance advisors, physicians and other specialized consultants.





## City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms

**Proprietary Fund** – Funds used to account for City activities that are similar to businesses found in the private sector. These funds are considered self-supporting in that the services rendered by them are generally financed through user charges on a cost reimbursement basis. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds.

**Public Employees' Pension Reform Act (PEPRA)** – The California Public Employees' Pension Reform Act, which includes Assembly Bill (AB) 340 and AB 197, was signed into law by Governor Jerry Brown on September 12, 2012, and it took effect on January 1, 2013.

**Redevelopment Agency (RDA)** – An entity formed to renovate older areas of the City to increase economic vitality. This agency was dissolved on February 1, 2012, and the Successor Agency was formed.

**Reserve** – The City uses and designates reserves according to adopted financial policies. In addition to the required seven percent reserve, there is the: Equipment Reserve, used to replace obsolete vehicles and equipment while setting aside funds for future equipment and vehicle needs; Capital Improvement Reserve (CIR), a designated reserve for various capital projects; and the General Liability Reserve which is designated for workers' compensation and liability claims.

**Resolution** – A special order of the City Council, which has a lower legal standing than an ordinance.

**Revenue** – Sources of income financing the operation of government.

**Southern California Air Quality Management District (SCAQMD)** – The air pollution control agency for all of Orange County and the urban portions of Los Angeles, Riverside, and San Bernardino counties in California.

**Special Revenue Funds** – Funds that are separately administered because the City Council, the State of California, or the Federal government has placed restrictions on how revenues may be spent.

**Strategic Plan** – The process of defining a strategy, or direction, and making decisions on allocating resources to pursue this strategy, including capital and employees. The City adopted its strategic plan in January 2015. See 1<sup>st</sup> page of Strategic Planning section.

**Structurally Balanced Budget** – Ongoing revenues in a fiscal year are equal to or greater than ongoing expenditures.

**Successor Agency** – Under Assembly Bill 1X 26, which was upheld by the California Supreme Court on December 29, 2011, all redevelopment agencies were dissolved as of February 1, 2012. The Assembly Bill created "Successor Agencies" that became effective on February 1, 2012. All assets, properties, contracts, and leases of the former Redevelopment Agency were transferred to the Successor Agency – which is the City.

**Tax Allocation Bond (TAB)** – Bonds issued in conjunction with a redevelopment project. The taxes pledged to their repayment come from the increase of assessed value over and above a pre-established base. The redevelopment creates this added value, known as the tax increment.

**Tax Increment** – Property tax collected as a result of increased valuation within the Redevelopment Area (RDA).

**Tax Rate** – The amount of assessment stated in terms of a unit of the tax base.



## **City of Huntington Beach Proposed Budget – FY 2023/24 Acronyms & Glossary of Terms**

**Taxes** – Compulsory charges levied by a government for the purpose of financing services performed for the common benefit. This term does not include specific charges made against particular persons or property for current or permanent benefits such as special assessments.

**Transfers** – Amounts moved from one fund to another to assist in financing the services for the recipient fund.

**Transient Occupancy Tax (TOT)** – A tax imposed on individuals with hotel/ motel stays less than thirty days. The rate in the City of Huntington Beach is ten percent.

**Unencumbered Balance** – The portion of an appropriation that is neither expended nor encumbered. The amount of budget still available for future purposes.

**Unfunded Liabilities** – The unfunded liability, the present value of the expected future benefits vested to date, is the amount by which the plan's liabilities exceed the assets on a given date.

**U. S. Department of Housing and Urban Development** – (see HUD).

**User Fees and Charges** – A cost paid for a public service or the use of a public facility by the entity benefiting from the service.

**Utility Users Tax (UUT)** – A tax imposed on users for various utilities in the City including water, telephone, gas, electric, and cable television services.

**Vehicle License Fee (VLF)** – Is a tax on the ownership of a registered vehicle in place of taxing vehicles as personal property, also called the motor vehicle in-lieu tax. The VLF is paid annually upon vehicle registration in addition to other fees, such as the vehicle registration fee, air quality fees, and commercial vehicle weight fees all of which fund specific state programs. The VLF funds city and county services. The State eliminated funds to the City as a result of SB 89, enacted on June 28, 2011.

**Water Master Plan (WMP)** – The WMP was adopted by the City in 1990, and updated in 2000 and 2005. This plan recommends new facilities to provide the City with adequate water production and storage capabilities.

**West Orange County Water Board (WOCWB)** – The City of Huntington Beach serves as the Fiscal Agent for the WOCWB which is a JPA comprised of the Cities of Huntington Beach, Seal Beach, Garden Grove and Westminster. The JPA is responsible for operations and maintenance costs for jointly owned water infrastructure.

# Intentionally Left Blank

